

Life with the Power of Choice and Possibilities



702 N. Aurora St.
P. O. Box 692290
Stockton, CA 95269-2290
Phone: (209) 473-0951
Fax: (209) 473-0256

1820 Blue Gum Avenue
Modesto, CA 95358
Phone: (209) 529-2626
Fax: (209) 557-2173

704 Mountain Ranch Road, Suite 203
San Andreas, CA 95249
Phone: (209) 754-1871
Fax: (209) 754-3211

Request for Proposal to *Qualified Residential Service Providers*

Project Type: **Residential Services Modification Grant-Non-Ambulatory Accessibility**

Amount of Grant Funding Available: **up to \$75,000.00**

Deadline for Submission: **Friday, October 30, 2026**

Valley Mountain Regional Center has been approved by the Department of Developmental Services, to utilize up to \$400,000.00 in total grant funding to assist currently vendorized residential service providers and day programs (see separate RFP for day programs) with physical site modifications necessary to increase accessibility and support homes already licensed for at least one non-ambulatory individual in increasing physical accessibility.

VMRC is also open to applications from homes not currently licensed for non-ambulatory supports, who are willing to become licensed and equipped to serve non-ambulatory individuals. For homes not currently licensed it will be a requirement to complete licensure for non-ambulatory and to complete necessary program design addendums, as required as a non-ambulatory home.

The \$400,000.00 will be shared amongst multiple awarded contracts. ***Please do not submit a proposal above \$75,000.00*** as the intent is to support multiple homes or programs.

Funding may be used for eligible physical site modifications that address accessibility, safety, emergency evacuation, privacy, and the ability of individuals with significant mobility support needs to fully access and participate in their home environment.

Examples of eligible modifications may include, but are not limited to:

- Bathroom modifications to improve accessibility and safe use
- Accessible showers, toilets, sinks, and other bathroom fixtures

- Widening of doorways and door frames to accommodate mobility equipment
- Modification or replacement of egress doors to support safe emergency evacuation from non-ambulatory bedrooms
- Modifications that improve ease of access throughout the home
- Other physical site modifications directly related to increasing accessibility, safety, privacy, and compliance with the CMS Final Rule.

Grant funds are intended to:

- improve accessibility
- privacy
- independence
- meaningful participation
- community integration opportunities

Funding requests must clearly demonstrate how the proposed modifications will improve the provider's ability to serve individuals with mobility needs and advance compliance with HCBS requirements. **Incomplete proposals will not be considered or reviewed for funding.**

Required Contractor Bids:

Applicants **must submit two bids/estimates from licensed contractors** with their proposal.

The bids must specifically identify the proposed work and associated costs and should be sufficiently detailed for the VMRC to determine the reasonableness and cost-effectiveness of the requested funding.

Proposals submitted without the required two licensed contractor bids will not be reviewed. There are no exceptions to this requirement.

Eligibility of Applicants:

Applicants shall be active , VMRC residential service providers (service codes 900, 902, 905, 910, 915, 920).

- Applicants with current/pending Community Care Licensing complaints/ investigations related to abuse, neglect, health and safety , and/ or rights violations are not eligible. Any Vendor who is currently completing a VMRC Corrective Action or Technical Assistance plan related to violations or Rights, abuse, neglect, health and safety are not eligible.

Criteria for Selection:

All applications submitted that meet the minimum eligibility requirements shall be considered. A VMRC community services team panel will make the final determination based on the proposals received.

Reservation of Rights:

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Important Application Requirements:

The Scope of Work is a component of the contract between the service provider and VMRC and will be used to establish expectations and measure the provider's progress toward achieving the approved project outcomes.

Applicants must:

- Clearly describe the **who, what, when, where, why, and how** of the proposed project;
- Explain how the proposed modifications will support HCBS Final Rule compliance;
- Identify how the project will improve accessibility, privacy, independence, participation, and/or community integration;
- Provide specific and measurable outcomes;
- Explain how individuals receiving services and, when appropriate, their families or representatives will have an opportunity to provide input;
- Explain how Person-Centered Planning will be incorporated into the project;
- Identify how staff will be informed or trained regarding the completed modifications and their use;
- Provide a detailed project timeline;
- Provide a detailed budget;
- Submit **two licensed contractor bids** supporting the requested expenditure; and
- Describe how the improvements will be maintained after completion of the grant-funded project.

Instructions:

All Pages must have a “footer,” and must include:

Page Number | Program Name | Vendor Number | 25–26FY | Date of Submission

The date must be updated on any revised submission.

Cover Page

The cover page must include:

- Vendor Name;
- Vendor Number;
- Program Name;
- Contact Name and Contact Information; and
- Date (month/year) submitted.

Applicants must complete Exhibits A, B, and C as described below.

Scope of Work-Exhibit A: Description of Project

Per the approved HCBS Transition funding opportunity, describe the proposed modifications and how they will improve the delivery of services and advance HCBS Final Rule compliance.

The proposal must include:

1. Description of the Project:

Describe the physical modifications that will be completed and explain how they will increase accessibility, privacy, independence, meaningful participation, and/or community integration.

2. Use of Grant Funding:

Provide specific details regarding how grant funds will be used. Each proposed expenditure must be directly connected to the identified accessibility, privacy, participation, or HCBS compliance need.

3. Measurable Outcomes:

Identify specific and measurable indicators that will demonstrate progress. Examples may include:

- Completion of approved accessibility modifications;
- Increased participation in day program activities;

- Increased ability of individuals with mobility needs to independently access activity areas;
- Increased participation in gardening or other community integration activities;
- Improved accessibility and independence in kitchen activities;
- Increased access to accessible food preparation and storage areas;
- Improved privacy within the day program setting; and
- Reduction or elimination of identified physical barriers.

4. Individual Input

Describe how input from individuals receiving services will be obtained and incorporated into the design, implementation, and ongoing monitoring of the project.

Applicants should demonstrate that individuals have meaningful opportunities to identify activities, spaces, and modifications that are important to them.

5. Person-Centered Planning:

Describe how Person-Centered Planning will be incorporated into the project. Explain how the individual's preferences, interests, needs, goals, and desired outcomes will be considered when determining how the physical environment should be modified.

6. Staff Training and Implementation:

Describe how staff will be informed or trained regarding the completed modifications and how the changes will be incorporated into daily operations and planning teams.

7. Sustainability:

Provide a plan for maintaining the improvements and sustaining compliance after the grant-funded project and contract period have ended.

Scope of Work-Exhibit B: Project Milestones

Create a project timeline identifying:

- Key milestones and anticipated completion dates;
- Individual(s) responsible for each milestone;
- Construction or modification activities;
- Individual participation and input;
- Staff implementation and training;
- Objective indicators used to measure progress toward HCBS compliance; and
- Final project completion.

Scope of Work-Exhibit C: Budget:

Attach a detailed project budget. The budget must identify:

- Each proposed modification;
- Estimated cost;
- Contractor or vendor;
- Materials or services;
- Any associated installation costs; and
- Total amount requested.

All proposed expenditures must directly relate to the approved purpose of the grant.

Application Deadline:

Completed proposals must be submitted ***electronically*** to **Shannon Hernandez, Home and Community Based Services Program Specialist,**

shernandez@vmrc.net no later than:

Friday, October 30, 2026, by 5 p.m.

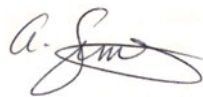
DO NOT MAIL OR DELIVER HARD COPIES TO ANY VMRC OFFICE

VMRC may request revisions, clarification, additional documentation, or updated bids before a proposal is approved.

Sincerely,



Shannon Hernandez
Sr. Comm. Serv. Liaison
HCBS Program Specialist



Anna Sims
Community Services Manager
Quality Assurance