

Special Incident Reporting Requirements

Revised March 2026

Title 17 Reportable Incidents

Initial notification due 24 hours, written report due 48 hours. Supported Living Services, Residential, Family Home Agencies and Financial Management Services have a 24/7 reporting responsibility even if the individual served is not with them at the time of incident

Suspected Abuse

- Physical
- Sexual
- Financial
- Emotional/Mental
- Exploitation
- Report of suspected abuse made to APS/CPS/LTC Ombudsman
- Verbal
- Physical/Chemical restraint
- Isolation
- Any incident of alleged abuse reported pursuant to Elder Abuse and Dependent Adult Civil Protections Act

Suspected Neglect

- Failure to assist in personal hygiene, provision of food, clothing or shelter
- Failure to prevent dehydration or Malnutrition
- Failure to Provide medical care
- Failure to protect from health and safety hazards
- Failure to prevent 2 or more falls within a 30 day period
- Exercise a degree of care that a reasonable person would exercise in a position of having the care and custody of an elder or dependent adult
- Abandonment

Victim of Crime – Always reportable

- Personal Robbery
- Aggravated Assault
- Rape including attempts to commit rape
- Burglary
- Larceny
- Simple Assault
- Identity or credit theft
- Attempted or actual homicide or manslaughter
- Human Trafficking
- Stalking
- Hate Crime
- Other, please specify type

Serious Injury/Accident

- -Lacerations requiring sutures, staples, wound adhesive and any wound closure beyond first aid
- -Puncture wounds
- Fractures
- Dislocations
- Bites that break the skin
- Internal bleeding
- Any medication errors
- Medication reactions
- Burns
- Injury from seizure
- Bruising, contusion or hematoma of head, eyes, neck, breast, genitals, rectal or anal area regardless of size
- Bruising, contusions of hematomas beyond 2 inches or greater

Emergency Room Visits

Emergency Hospital Stays Lasting Five Days or More

Unplanned/Unscheduled Hospitalization

- Respiratory Illness
- Seizure related
- Cardiac related
- Internal infections
- Diabetes/Diabetes related complications
- Wound/Skin care
- Nutritional Deficiencies
- Bowel Obstruction
- Involuntary Psychiatric Admission

Missing Person – Reported to authorities

Death – Always reportable

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VMRC Required Incidents

(These incident types need to be reported even if the client does not reside in vendor care)

Containment/Restraint

Natural Disaster

- Fire
- Flood
- Earthquake
- Relocation

Negative Media Attention (only)

For **ALL** SIRs, remember to include the following:

- **Description of Incident**
 - Who was involved in the incident?
 - What happened?
 - Where did the incident occur?
- **Preventative Action Taken / Planned**
 - How can the incident be prevented from happening again?

SIR form can be accessed at:

<https://www.vmrc.net/special-incident-reporting/>

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