



Helping People with Developmental Disabilities Reach Their Maximum Potential

San Joaquin County

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Request for Proposals/Letter of Intent To Qualified Providers VMRC-Community Placement Plan Fiscal Year 2025-2026

Project # VMRC-2526-10

Project Type: Innovative Housing Model (Level 7) to serve Adult Male and/or Females who have forensic involvement in San Joaquin County

Deadline for Submission: December 8, 2025

Description of Project:

Valley Mountain Regional Center (VMRC) has the need for an innovative Adult Residential (Level 7) to provide licensed residential supports to adult individuals that cannot live independently or sustain a supported living service arrangement. The individuals are likely to have co-occurring conditions, such as a behavioral health condition, and/ or substance use disorders.

The licensed (by Community Care Licensing), vendored setting should afford four private bedrooms. Consultation services must meet the individual resident needs. Preferred consult types include (but are not limited to): Certified Alcohol Drug Counselor I, II, or III or Substance Use Disorder Certified Counselor, or Certified Addiction Treatment Counselor, Recreational Therapist, Licensed Marriage and Family Therapist (LMFT), or Board-Certified Behavior Analyst (BCBA).

Interested parties are invited to submit an application packet for the development and operation of the proposed project to VMRC by December 8, 2025.

\$250,000 in start-up funding is available for the development of this project.

An information (optional) session will be held on Microsoft Teams on Thursday November 20, 2025 from 2-3 p.m.

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 275 175 264 399 6

Passcode: 4FU6Ff2U

Scope of Service: Individuals supported in the *Innovative Housing Model* will have histories of incarceration; court restrictions related to substance use; will need supervision in the community; behavior management; and ongoing management and monitoring of medications. Individuals should benefit from the support of professional drug and alcohol counseling consultation, to minimize relapse. Individuals may be court ordered to abstain from drug and alcohol use and may be on probation.

The setting will be in San Joaquin County and is subject to approval by VMRC. The setting will need to qualify for vendorization as a Level 7 Adult Residential home. The home should be licensed, vendored and operational on or before January 1, 2027

All proposals must address certain basic points:

- The residential facility must provide environments for residents who require privacy, quiet and space.
- The residential facility must be capable of providing a highly structured program, including ongoing support for individuals with substance use disorders.
- Which consultant types will be utilized, how will ongoing consultation minimize relapse and incarceration.
- In accordance with the Fiscal Year 2025-2026 Guidelines for the Regional Centers (Office of Community Development CPP and CRDP Plan) , services must be provided for a minimum of (10) years. https://www.dds.ca.gov/wp-content/uploads/2025/08/FY2025-26_CPP_CRDP_GuidelinesfortheRegionalCenters.pdf
- A statement outlining the applicant's plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations.
- Examples of the applicant's commitment to addressing the needs of those diverse populations.
- Any additional information that the applicant deems relevant to issues of equity and diversity

The residential services provided must comply with all applicable regulations contained in Title 17, Division 2, and Title 22, Division 6, of the California Code of Regulations (CCR). The services must also comply with VMRC's Best Practice in Licensed Residential Care. All Service Level rates and median rates are set by the State Department of Developmental Services (DDS).

Eligibility of Applicants:

Applicants must have at least three years of prior experience providing direct supervision or special services to persons with developmental disabilities and a background in providing services to those with severe/assaultive behavior challenges and/or psychiatric diagnoses. Applicant must be able to demonstrate knowledge and understanding of supporting individuals with substance use disorders / court involvement. The applicant should demonstrate knowledge and understanding of the American Society of Addiction Medicine (ASAM) Criteria and the proposal must demonstrate how the setting will use a holistic, person-centered approach to treatment and co-occurring disorders.

Responses to the Request for Proposal will not be considered if any of the following conditions exist:

- A. The facility, parent organization, Licensee, or Administrator has been subject to a licensing administrative action within the last three years.
- B. The facility, parent organization, Licensee, or Administrator has been subject to written notification of an "Immediate Danger" situation within the last three years.
- C. The facility, parent organization, Licensee, or Administrator has been subject to sanctions issued by a California Regional Center as required by Title 17, CCR, Section 56057 within the last three years.
- D. The facility or parent organization has been subject to more than one Corrective Action that includes a finding of Substantial Inadequacy (Title 17 56054) during any 12-month period.

Application Package:

All applicants must demonstrate the following standards in their application:

1. Letter of Intent (brief 5 – 10 pages maximum), typed and double-spaced, including:
 - A statement of purpose, including goals and expected outcomes
 - The applicant's philosophy and values
 - A summary of services and treatment strategies to be provided (clinical strategies, consultants to be utilized, skill training, recreation and leisure, support services, behavior management program)
 - Qualifications of applicant and Administrator (including work histories in narrative form)
2. Request for Proposal Application Form [see Attachment 1]
3. Budget Proposal [see Attachment 2]
4. Strategic Plan (timeline for completion of project) [See Attachment 3]
5. Resumes of Applicant and Administrator (if identified)

Criteria for Selection:

A Review Committee will evaluate each applicant's RFP Application Packet and Budget Proposal. Incomplete application packets will not be eligible for consideration. Qualified applicants whose proposals score 75% and above will be scheduled for an interview. Applicants should be prepared to answer questions about the contents of the RFP Application Packet and Budget Proposal and the daily operation of the service before a panel of Review Committee members. The applicant's demonstrated commitment to serving people with developmental disabilities will be given special consideration.

Reservation of Rights:

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Costs for Proposal Submission:

Applicants responding to this Request for Proposal shall bear all costs associated with the development and submission of their RFP Application Packet. No costs shall be charged to VMRC, the Department of Developmental Services, or the State of California.

Format and Submission Requirements:

Applicants responding to this Request for Proposal must submit **one electronic copy only**.

Hard copies will not be accepted.

Deadline:

RFP Application Packets must be received no later than December 8, 2025, at 5:00 P.M. Proposals received after 5 p.m. on December 8, 2025, will not be considered.

Submit to:

Brian L. Bennett , Director of Community Services
bbennett@vmrc.net

Dissemination of Funds:

Disbursement of the Grant Funds will be made on a reimbursement basis for approved expenditures accumulated monthly.

VMRC 2025-2026 CPP / CRDP RESPONSE for PROPOSAL TIMELINES

DATE	ACTIVITY
Wednesday October 22, 2025	Request for Proposal release
November 20, 2025 2-3 p.m.	Microsoft Teams Join the meeting now Meeting ID: 275 175 264 399 6 Passcode: 4FU6Ff2U
December 8, 2025	Deadline for receipt of proposals
December 5- 12, 2025	Evaluation of proposals by selection committee Interviews with highest-ranking applicants, if applicable.
January 5-9, 2026	Notice of selection mailed to applicants
June 30, 2026	Startup contract signed
January 12, 2026	Notification of project award posted on VMRC website