



## CLASP Meeting Minutes

Monday May 20, 2024, at 10am  
Via Microsoft Teams

### 1. Welcome and Introductions.

- Meeting called to order at 10:05 am by Melanie Gonzalez

### 2. Announcements/ Action Items

- Time to renew your membership: [https://www.paypal.com/webapps/billing/plans/subscribe?plan\\_id=P-0BP41977XB2821845MLPOCLI](https://www.paypal.com/webapps/billing/plans/subscribe?plan_id=P-0BP41977XB2821845MLPOCLI)

### 3. Approval of Meeting Minutes

- April minutes were approved, 1<sup>st</sup> by Karyn Gregorius 2<sup>nd</sup> by Joseph Kraven, vote was unanimous.

### 4. Treasurer's Report

- Tamra Hernandez reported that there is \$21,099.93 in the CLASP account.

### 5. Membership Report

- CLASP is currently up to 93 paid members for the year. Membership ends June 30, new one starts July 1. Make sure to renew your membership!

### 6. VMRC Reports & ED Report

- ED Report- Leinani Walters:
  - i. May revise highlights were put on DDS website: [https://www.dds.ca.gov/wp-content/uploads/2024/05/DDS\\_Highlights\\_202405.pdf](https://www.dds.ca.gov/wp-content/uploads/2024/05/DDS_Highlights_202405.pdf)
  - ii. Rate Increase is still on schedule for 2025, make sure to get involved in advocacy to oppose this.
- HCBS Update: Anna Sims:
  - i. Onsite assessments are going well. Have completed 32 this month, 26 scheduled in May.
  - ii. Exciting opportunity for Self-Advocates! There is a need for 6 self-advocates for our People Planning Together project with Support Development Associates. You don't need to want to be a trainer in order to attend and benefit from the first few training sessions. As a participant you'll still be able to get your person-centered plan written. All adult recipients of regional center services are welcome!
- Brian Bennett:
  - i. Join the DSP Collaborative [dspcollaborative.org](https://www.dspcollaborative.org).
  - ii. DSP Training Stipend ending June 30, make sure staff have done it. If you need to enroll, do so now.
- Doug Bonnet:
  - i. No update
- Enos Edmerson:
  - i. Closing FY, if you have incentive payments that need paid, submit by August.
  - ii. RFP for Coordinated Career Pathways, email will be going out soon. If interested in becoming vendor, reach out to EJ or Robert.
- Robert Fernandez:
  - i. Interviews for Service Provider for enhanced home in El Campo.
  - ii. EBSH children's home should be open soon.
  - iii. All female EBSH home in Stockton is in development.
  - iv. Optimum ABA program is starting new services.
- Katina Richison:
  - i. Alert Update- Delivery of Care 20, Record Keeping 18, Untimely SIR 8, Violation of Rights 5, Environmental 3, Food service 2, Staff Qualifications 2, Health 1, IPP 1, Staffing 1. Findings 9 substantiated, 4 unsubstantiated, 3 unfounded, offered technical assistance for 13.
  - ii. Hired new HCBS community liaison.
  - iii. Interviewed federal program specialist, hired internal candidate.
- Claire Lazaro:
  - i. No update.
- Christine Couch:
  - i. Supported Life Conference, we had 5 people who presented.

- Tara Sisemore-Hester:
  - i. Tribal outreach event 5/21, Acorns to Oak Trees.

## 7. R&D Transportation Update: Myra Montejano

- i. VMRC has minimal unmet service needs, more people being added each month.
- ii. Make sure to contact R&D with upcoming transportation needs.
- iii. If consumers have transportation issues, have them call R&D customer service department.
- iv. If you need an update on a specific consumer, contact R&D customer service. R&D Transportation, Myra Montejano - (209) 362-2199 x 208, myram@rdtsi.com R&D Customer Service Department - (209) 362-2199. R&D Contracts and Vendorization Department - (209) 362-2199 x 242 vendorcontracts@rdtsi.com

## 8. CLASP Representative Reports

- **VMRC Board – Liz Knapp (Chris Martin Reported)**

- i. Last meeting was Wednesday April 24<sup>th</sup> at 6:00pm hybrid.
  1. Board Training held prior to the board meeting covering Board Member Recruitment by Peter Johnson
  2. Presentation provided to the board by Season Goodpasture, Executive Director of Acorns to Oak Trees on Native American Outreach and Best Practices on eligibility, assessment and service delivery for Tribal Families
  3. Board Approved:
  4. Contract Status Report for March and April 2024
  5. Contracts over 250,000 for March and April 2024
  6. Social Recreation, Camp Services and Nonmedical Therapy Service Standards
  7. Web, Intranet and Content Specialist and IT Tech Job Descriptions
  8. Next Meeting June 26<sup>th</sup> 6:00pm Hybrid
  9. Board Dinner July 19<sup>th</sup> – Awards and Installment of New Officers
- ii. For full minutes, see website

- **Finance– Connie Uychutin**

- i. Purchase of Service (POS) Expenditures- POS expense percentage of the total budget was under 6.7%.
- ii. Operations (OPS) Expenditures- OPS expense percentage of the total budget was under 4.5%.
- iii. Summary: Finances are on track.
- iv. Contracts over \$250,000 –9 reviewed and All reviewed and approved.
- v. See website for full report.

- **Consumer Services - Daime Hoornaert**

- i. Meeting was held Wednesday May 1<sup>st</sup>.
- ii. Had no presentations, just staff reports.
- iii. Next meeting June 5<sup>th</sup> at 5 pm.
- iv. Full agenda and minutes on website.

- **Legislation - Candice Bright**

- i. No update.

- **Nominating- Daime Hoornaert**

- i. Getting together to discuss applications and interviews will take place after.

- **By-Laws- Rita Redondo**

- i. No updates.

- **Social Media/Special Events – Kirsten Shadman**

- i. CLASP has a public page in FB & IG, if you want to post something there, send to Kirsten via email: [ksea9@aol.com](mailto:ksea9@aol.com)

1. Instagram: @CLASP.VMRC
2. Facebook: <https://www.facebook.com/CLASP.VMRC> and
3. Our private member group: "CLASP - VMRC (MEMBER GROUP)" - <https://www.facebook.com/groups/2310077552557091> When joining our private member group, please be sure to answer the membership questions to be approved into the group.

- **Choices – Ignacio Chavez**

- i. Held debrief, went well.
- ii. Need Self Advocates to join committee.

- **Provider Conference - Candice Bright**

- i. Stay Tuned!
  - **Residential Home Workgroup- No representative**
    - i. No update.
  - **Day Program Workgroup- Chris Martin reported**
    - i. Need new facilitator, contact Melanie or Chris if interested.
    - ii. Send agenda items in for next meeting to Chris.
    - iii. Next meeting is June 12<sup>th</sup> at 8:15 am, via zoom.
9. **State Council on Developmental Disabilities/North Valley Hills Office Report- Dena Hernandez (Chanel Murray reported)**
- No update.
10. **Items for discussion**
- Advocacy Days for Budget issues:
    - i. **Tuesday, May 21 – Mayday Rally** at the State Capitol
  - DDS Workforce Survey- if complete, will get \$8000, contact DDS for link
  - DP Group needs a new facilitator
  - Updates on PIN's & DDS Directives
11. **Unmet needs-**
- None
12. **Old business-**
- None
13. **Closed Session-** CLOSED SESSION was not needed.

**Adjournment at 11:05 am- Next meeting June 24<sup>th</sup> @ 10 am via Microsoft Teams**