

VMRC Finance Committee Meeting

Wednesday, May 8, 2024, 5:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

https://us06web.zoom.us/j/83122273216?pwd=ZOjJ8JEHhDMhlG8exPsNXj2LIYa5KH.1, Webinar ID: 831 2227 3216, Passcode: 273626 Or One tap mobile: +16694449171

702 N. Aurora Street

Stockton, CA, 95202

For accommodations, please contact Doug Bonnet at 209-955-3656, or DBonnet@vmrc.net. Spanish translation is included without requesting.



Meeting Book - VMRC Finance Committee Meeting

Finance Committee Meeting

A. Call to Order, Roll Call, Review of Meeting Agenda Alicia Schott

B. Review and Approval of the Finance Committee Meeting Minutes of Action April 10, 2024
Alicia Schott

C. Public Comment

Alicia Schott

Each member of the public may have 3 minutes for comment. If a translator is needed, 6 minutes will be given. Public comment can address items on the agenda that have been properly noticed for action and/or items that are not on the agenda, however, items not on the agenda can not be responded to or discussed in the public board meeting because they are not properly noticed items (7 days advance notice).

D. Approval of Contracts over \$250,000 Corina Ramirez

Action

E. Fiscal Department Update Melissa Stiles

1. Contract Status Report (CSR)

Action

- 2. Purchase of Services (POS) Expenditures
- 3. Operations Expenditures

F. Next Meeting - Wednesday, June 12, 2024, 5:30 PM Hybrid (Stockton Office Cohen Board Room and Via Zoom Video Conference) Alicia Schott

G. Adjournment Alicia Schott AST ST

Minutes for VMRC Finance Committee Meeting

04/10/2024 | 05:30 PM - 06:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Suzanne Devitt, Margaret Heinz, Connie Uychutin, Jose Lara, Lisa Utsey

Committee Members Not Present: Linda Collins informed absence

VMRC Staff Present: Corina Ramirez, Evelyn Solis Ledesma, Leinani Walter, Aaron McDonald, Gabriela Lopez, Doug Bonnet, Tara Sisemore Hester, Christine Couch

Public Present: Rachelle Munoz, Tumboura Hill

A. Call to Order, Roll Call, Review of Meeting Agenda

Alicia Schott called the meeting to order at 5:30pm. Roll was taken and a quorum was established. The Meeting Agenda was reviewed.

B. Review and Approval of the Finance Committee Meeting Minutes of March 13, 2024

Suzanne Devitt made a motion to approve the Finance Committee Meeting Minutes of 03/13/2024. Jose Lara seconded the motion. The Finance Committee Meeting Minutes of 03/13/2024 were approved.

C. Public Comment

Tumboura Hill shared he was excited o make a placement from St. Mary's this week. But he did have some issues with other placements, barriers that need to be addressed. The bigger issue is that one of the vendors did not provide services for entire 7-8 months and billed the full rate. We made that known and made an alert. He has made a number of alerts and helped write the process but the process isn't being used. Nobody reached out to him to confirm if the allegation is true. He's been coming to the meetings and never had a vendor overpayment. How is it that there has never been a vendor overpayment? It's in the regulations and this seems impossible that we have never had one. The other thing is vendor vacancies. The biggest barrier to vendors is not having enough placements. When you have two placements with a full staff, you have to lay someone off or cut hours. The vendor was so excited when we make these placements.

D. Approval of Contracts over \$250,000

Corina Ramirez reviewed the Contracts over \$250,000 that expire 05/31/2024. Corina also gave information requested from the previous meeting regarding the Casa de Stella contract and the Phoenix House contract. Jose Lara made a motion to recommend to the Board of Directors to approve the contracts presented. Lisa Utsey seconded the motion. Connie Uychutin abstained. The motion to recommend to the Board of Directors to approve the Contracts over \$250,000 was approved.

E. Fiscal Department Update

- Melissa Stiles reviewed the Contract Status Report (CSR) as of February 29, 2024
 and answered any questions the committee members had. Connie Uychutin made a
 motion to approve the Contract Status Report as presented. Lisa Utsey seconded
 the motion. The Contract Status Report was approved unanimously.
- 2. Melissa Stiles reviewed the Purchase of Services (POS) Expenditures. She answered all the questions the committee members had.
- 3. Melissa Stiles reviewed the Operations (OPS) Expenditures and answered any questions the committee members had.
- F. Next Meeting Wednesday, May 8, 2024, 5:30 PM Hybrid (Stockton Office Cohen Board Room and Via Zoom Video Conference)

G. Adjournment

Contract Board Approval Report

Contracts Expiring: 6/30/2024

VendorNumber	VendorName		SrvcCode	VendorCategory
PV3035	Beyond Behavio	or California, LLC ESAIP		Client/Parent Support Behavior Intervention Trainir
Current Contr	act:			
NTE	EffecDate	ExpDate ResponsibleStaff F	ResponsibleDe	pt
\$720,000	7/1/2023	6/30/2024 Tara Sisemore-Hes E	arly Start	
Rate				
\$84.63/hr				
Proposed Cor	ntract:			
PropNTE	PropEffDate	PropExpDate Action:	ActionReaso	n: Increase/Decrease in NTE \$: 16.67%
\$840,000	7/1/2024	6/30/2025 Auto Renew Amend	Increase NTE	E \$
PropRate	<u>'</u>			
\$84.63/hr				
VendorNumber	VendorName		SrvcCode	VendorCategory
HV0427	Bright Futures 1		113	Specialized Residential Facility (Habilitation)-DSS-Lic
Current Conti	act:			
NTE	EffecDate	ExpDate ResponsibleStaff F	ResponsibleDe	pt
\$894,548	7/1/2023		Community Sv	•
Data				
nate				
Rate \$15,978.50 per c Training Stipend	-	isive of SSI; \$18,586.99 per consumer,	per month for	r H&S Waiver specific to 5 consumers (5 capacity); D
\$15,978.50 per o Training Stipend Proposed Cor		isive of SSI; \$18,586.99 per consumer,	per month for	
\$15,978.50 per of Training Stipend Proposed Cor PropNTE	ntract: PropEffDate	PropExpDate Action:	ActionReaso	n: Increase/Decrease in NTE \$: 24.67%
\$15,978.50 per c	ntract:	PropExpDate Action:	ActionReaso	n: Increase/Decrease in NTE \$: 24.67%
\$15,978.50 per of training Stipend. Proposed Core PropNTE \$1,115,219 PropRate	PropEffDate 7/1/2024	PropExpDate Action: 6/30/2025 Auto Renew Amend	ActionReaso Increase NTE	n: Increase/Decrease in NTE \$: 24.67%
\$15,978.50 per of Training Stipend Proposed Cor PropNTE \$1,115,219 PropRate \$15,978.50 per of	PropEffDate 7/1/2024	PropExpDate Action: 6/30/2025 Auto Renew Amend	ActionReaso Increase NTE	Increase/Decrease in NTE \$: 24.67% TH&S Waiver specific to 5 consumers (5 capacity).
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\$15,978.50 per of Training Stipend. Proposed Corest Straining Stipend. PropNTE \$1,115,219 PropRate \$15,978.50 per of Corest Straining Stipender Number HV0498 Current Contract Straining Straining Stipender Straining Straini	PropEffDate 7/1/2024 cons per mo, inclu VendorName Bright Futures 3	PropExpDate Action: 6/30/2025 Auto Renew Amend sive of SSI; \$18,586.99 per consumer,	ActionReaso Increase NTE per month for SrvcCode 113	n: Increase/Decrease in NTE \$: 24.67% TH&S Waiver specific to 5 consumers (5 capacity). VendorCategory Specialized Residential Facility (Habilitation)-DSS-Lice
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5/1/2024

(capacity 5).

Contract Board Approval Report

clinic

Contracts Expiring: 6/30/2024

Manadan N b	Manadan Na			C	
/endorNumber	VendorName	•		SrvcCode Vend	
HV0448	Khan Guest Home LL	.C		113 Speci	alized Residential Facility (Habilitation)-DSS-Li
Current Conti	act:				
NTE	EffecDate ExpD		sponsibleStaff	ResponsibleDept	
\$847,522	7/1/2023	6/30/2024 Bri	ian L Bennett	Community Svcs	
Rate \$12,736.38/cons	/mo, inclusive of SSI				
Proposed Cor	ntract:				
PropNTE		ExpDate Ac	tion:	ActionReason:	Increase/Decrease in NTE \$: 0.00%
\$847,522	7/1/2024	6/30/2025 Au		Extend Contract	
PropRate		, ,			
•	/mo, inclusive of SSI				
VendorNumber	VendorName		-+: C:	SrvcCode Vend	
PV0526	Lifeworks-ACS Giggle	es Early Interver	ntion Services	116 Early	Start Specialized Therapeutic Services
Current Conti	act:				
LITE					
	EffecDate ExpD		esponsibleStaff	ResponsibleDept	-
\$875,522	EffecDate ExpD 7/1/2023		esponsibleStaff ra Sisemore-Hes		
\$875,522 Rate \$131.28/hr-Hom \$290.97 per SI Ev	7/1/2023 e Visits; \$228.21/hr-Fo val; \$290.97 per ST Aut	6/30/2024 Ta	ra Sisemore-Hes	s Early Start scipline-Int ake Elig Ev	vals; \$212.00/Intake Elig Eval w/Family Assmt;
\$875,522 Rate \$131.28/hr-Hom \$290.97 per SI Ev Proposed Cor	7/1/2023 e Visits; \$228.21/hr-Fc val; \$290.97 per ST Aut atract:	6/30/2024 Ta pothills Home Vi tism Eval; \$0.50	ra Sisemore-Hes isits; \$177.41/di 5/mile-Home Vi	s Early Start scipline-Int ake Elig Ev sits	,
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\$412/SPM Asmt; \$412/ENV Asmt; \$721/SPM-ENV Asmt; \$824/AAC Asmt; \$412/ACA Asmt; \$103/hr followup; \$0.505/mile f/u outside of

Contract Board Approval Report

\$15,851.30 per consumer per month, inclusive of SSI

Contracts Expiring: 6/30/2024

PV1763 Shadman House "Patch" Current Contract: NTE	·
Current Contract: NTE EffecDate ExpDate ResponsibleStaff Responsible \$360,000 7/1/2023 6/30/2024 Brian L Bennett Community Rate \$20.27 per hour Proposed Contract: PropNTE PropEffDate PropExpDate Action: \$312,000 7/1/2024 6/30/2025 Auto Renew Amend Extend Community PropRate \$20.27 per hour VendorNumber VendorName Shadman House 1 Current Contract: NTE EffecDate ExpDate ResponsibleStaff Responsible \$15,851.30 per consumer, per month, inclusive of SSI; Quality Incentive Payments; PropNTE PropEffDate PropExpDate Action: \$936,000 7/1/2024 6/30/2025 Auto Renew Amend Increase Incr	Dept
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Proposed Contract: PropNTE	
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PropRate	

5/1/2024 Page 3 of 3

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD in Stockton, CA and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Beyond Behavior California, LLC, PV3035 048	\$ 840,000
2 Bright Futures 1, HV0427 113	\$ 1,115,219
3 Bright Futures 3, HV0498 113	\$ 1,027,792
4 Khan Guest Home LLC, HV0448 113	\$ 847,522
5 Lifeworks-ACS, PV0526 116	\$ 875,522
6 Lifeworks-ACS, P22560 773	\$ 342,506
7 Shadman House, PV1763 109	\$ 312,000
8 Shadman House, HV0472 113	\$ 936,000
9 STEPS Home Omelagah Inc., HV0446 113	\$ 886,916

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC: (2) the foregoing Resolution is a complete and accurate	e copy of the
Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in	any way.

Lisa Utsey, Board Secretary

Date

Valley Mountain Regional Center Contract Status AS OF: March 31, 2024

497,593 344,428 153,165	1,224,831 409,461 815,370	1,135,000 1,089,700 45,300	486,684 486,684 (0)	331,318,806 299,035,604 32,283,202	289,521,453 258,690,766 30,830,687	1,845,089 510,995 1,334,094	759,403 710,226 49,177	39,192,861 39,123,616 69,245	2nd Prior FY 2022 Contract Year C-4 Spent to Date Unspent
560,300 440,682	2,278,313 152,660 2,125,653	, ,	490,914 490,914 -	386,562,323 364,667,318 21,895,005	338,893,808 317,753,451 21,140,357		626,914 45,986 580,928	47,041,601 46,867,882 173,719	Prior FY 2023 Contract Year D-3 Spent to Date Unspent
The state of the s									
578,369 391,150 187.219	848,855 - 848,855		490,914 6,838 484,077	469,320,932 324,277,904 145,043,029	413,167,983 282,749,272 130,418,711			56,152,949 41,528,631 14,624,318	Contract Year E-2 Spent to Date Unspent
FG/SC Total	POS CPP	START	OPS CPP	General Total	POS including Federal C	Wellness Grant	Grant & Other Allocated Funds	OPS	

POS EXPENDITURES

March 31, 2024

_	Year to Date	Prior Year to Date	Budget	75.0% % of Total Budget
Community Care Facility	97,714,927	85,586,760	137,400,000	71.1%
ICF/SNF FACILITY	620,403	62,182	960,000	64.6%
Day Care	897,782	902,884	1,724,000	52.1%
Day Training	39,217,809	30,925,237	53,296,054	73.6%
Supported Employment	1,646,295	1,292,085	2,800,000	
Work Activity Program	98,614	309,697	403,147	58.8%
Non-Medical Services-Professional	1,074,370	892,490	2,190,586	24.5%
Non-Medical Services-Programs	21,746,044	19,325,002	31,400,000	49.0%
Home Care Services-Programs	1,246,258	1,184,063	2,000,000	69.3%
Transportation	16,804,865	3,999,040	25,300,000	62.3%
Transportation Contracts	3,315,334	5,308,014	•	66.4%
Prevention Services	13,572,900	12,305,703	8,691,406	38.1%
Other Authorized Services	7,796,868	5,308,141	20,580,000	66.0%
SUPPORTED LIVING SERVICES	23,616,108	17,049,468	15,478,361	50.4%
PERSONAL ASSISTANCE	11,777,679	5,804,134	33,500,000	70.5%
P&I Expense	72,210	·	16,500,000	71.4%
Medical Equipment	125,080	59,713	180,000	40.1%
Medical Care Professional Services	5,451,607	259,760	356,480	35.1%
Medical Care-Program Services	7,287	3,244,640	8,344,000	65.3%
Respite-in-Home		9,696	40,320	18.1%
Respite Out-of-Home	34,821,393	25,998,099	48,923,629	71.2%
Camps	997,442	970,627	2,200,000	45.3%
	127,996 282,749,272	34,761 220,832,198	900,000 413,167,983	14.2%
			415,107,983	68.4%
СРР		152,660	848,855	0.0%
Total Purchase of Service	282,749,272	220,984,858	414,016,838	68.3%

ICF SPA RECEIVABLES

3,136,177

OPERATIONS EXPENDITURES

April 18, 2024

		Year to Date	Prior Year to Date	Budget	79.0% % of Total Budget
Salaries and Wages		28,167,641	22,212,518	36,225,186	77.8%
Temporary Help		960	20,544	52,000	1.8%
Fringe Benefits		6,494,179	5,498,140	8,435,161	77.0%
Contracted Employees		254,937	125,537	356,333	71.5%
	Salaries and Benefits Total	34,917,717	27,856,739	45,068,679	77.5%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	1,901,923	1,692,535	3,140,000	60.6%
Facilities Maintenance	770,635	673,648	1,420,000	54.3%
Information Technology	1,892,026	1,643,680	2,501,398	75.6%
General Office Expense	535,426	456,740	676,000	79.2%
Operating Expenses	350,034	195,099	548,000	63.9%
Equipment	32,476	31,715	64,000	50.7%
Professional Expenses	293,535	429,323	378,000	77.7%
Consultants	352,177	292,484	510,000	69.1%
Office Expenses	132,757	50,225	254,000	52.3%
Travel and Training Expenses	349,925	255,276	523,589	66.8%
Foster Grandparent/Senior Companion Expenses	391,150	269,998	578,369	67.6%
CPP Expense	6,838	22,598	490,914	1.4%
Total Operating Expenses	41,926,619	33,870,060	56,152,949	74.7%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Insurance, Interest, Legal Fees, Fees, Licenses and

Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services