



Minutes for VMRC Finance Committee Meeting

01/10/2024 | 05:30 PM - 06:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via TEAMS Video Conference

Committee Members Present: Alicia Schott, Lisa Utsey, Linda Collins, Margaret Heinz, Jose Lara

Committee Members Not Present: Suzanne Devitt and Connie Uychutin

VMRC Staff Present: Melissa Stiles, Christine Couch, Corina Ramirez, Tara Sisemore-Hester, Evelyn Solis, Aaron McDonald, Bud Mullanix, Gabriela Lopez, Brian Bennett

Others Present: Rachelle Munoz (facilitator), Irene Hernandez (interpreter), Isela Bingham (interpreter), Lynda Mendoza

A. Call to Order, Roll Call, Review of Meeting Agenda

Alicia Schott called the meeting to order at 5:35pm. Roll was taken and a quorum was established. The Meeting Agenda was reviewed with no changes.

B. Review and Approval of the Finance Committee Meeting Minutes of November 8, 2023

Jose Lara made a motion to approve the Finance Committee Meeting Minutes of 11/08/2023. Margaret Heinz seconded the motion. The Finance Committee Meeting Minutes of 11/08/2023 were approved unanimously.

C. Approval of Contracts over \$250,000

Corina Ramirez reviewed the Contracts over \$250,000 that expire 02/28/2024 and answered any questions that the Finance Committee members had. Corina also presented on a contract that was added, Denali Home.

Lisa Utsey made a motion to approve the Contracts over \$250,000 as presented. Linda Collins seconded the motion. The Contracts over \$250,000 were approved.

D. Fiscal Department Update

1. Melissa Stiles reviewed the Contract Status Report (CSR) as of November 30, 2023, and answered any questions that the committee members had. The reports were mislabeled as December 30, 2023.

No action was taken due to the mislabeled reports in the Finance Committee Meeting packet.

2. Melissa Stiles reviewed the Purchase of Service (POS) Expenditures. She answered any questions that the committee members had.
3. Melissa Stiles reviewed the operations (OPS) Expenditures and answered any questions that the committee members had.

E. Next Meeting - Wednesday, February 14, 2024, 5:30 PM Hybrid (Stockton Office Cohen Board Room and Via Zoom Video Conference)

F. Adjournment