



## **Minutes for VMRC Finance Committee Meeting**

02/14/2024 | 05:30 PM - 06:30 PM

Valley Mountain Regional Center, Stockton Office, Cohen Board Room and via Microsoft Teams (Hybrid)

Committee Members Present: Alicia Schott, Lisa Utsey, Suzanne Devitt, Connie Uychutin, Linda Collins

Committee Members Not Present: Jose Lara informed absence

VMRC Staff Present: Aaron McDonald, Gabriela Lopez, Doug Bonnet, Christine Couch, Corina Ramirez, Melissa Stiles, Myra Montejano (R&D), Claire Lazaro

### **A. Call to Order, Roll Call, Review of Meeting Agenda**

Alicia Schott called the meeting to order at 5:32pm. Roll was taken and a quorum was established. The Meeting Agenda was reviewed with no changes.

### **B. Review and Approval of the Finance Committee Meeting Minutes of January 10, 2024**

Linda Collins made a motion to approve the Finance Committee Meeting Minutes of 01/10/24. Lisa Utsey seconded the motion. Suzanne Devitt abstained. The Finance Committee Meeting Minutes of 01/04/24 were approved.

### **C. Approval of Contracts over \$250,000**

Corina Ramirez reviewed the Contracts over \$250,000 that expire 03/31/2024 and an additional contract, Mylestones, is asking for an increase outside of their contract expiration date due to the growth of people they serve based upon referrals. Corina answered any questions that the Finance Committee members had.

Linda Collins made a motion to recommend the Board of Directors approve the Contracts over \$250,000 as presented. Suzanne Devitt seconded the motion. Connie Uychutin abstained. The motion to recommend the Board of Directors approve the Contracts over \$250,000 as presented was approved.

Myra Montejano, R&D, presented a contract for transportation services for March 1, 2024 thru June 30, 2027. Myra answered any questions that the Finance Committee members had. Lisa Utsey made a motion to recommend the Board of Directors approve the Contract as presented. Linda Collins seconded the motion. Connie Uychutin abstained. The motion to recommend the Board of Directors approve the Contract as presented was approved.

#### Fiscal Department Update

1. Melissa Stiles reviewed the Contract Status Report (CSR) as of December 31, 2023, and answered any questions that the committee members had. Lisa Utsey made a motion to approve the Contract Status Report as presented. Suzanne Devitt seconded the motion. The Contract Status Report was approved unanimously.
2. Melissa Stiles reviewed the Purchase of Services (POS) Expenditures. She answered any questions that the committee members had.
3. Melissa Stiles reviewed the Operations (OPS) Expenditures and answered any questions that the committee members had.

#### **D. Next Meeting - Wednesday, March 13, 2024, 5:30 PM, Hybrid (Stockton Office Cohen Board Room and Via Microsoft Teams)**

#### **E. Adjournment**