



## **Minutes for Finance Committee Meeting**

11/09/2022 | 05:30 PM - 06:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

**Committee Members Present:** Alicia Schott, Margaret Heinz, Connie Uychutin, Lisa Utsey

**Committee Members Not Present:**

**VMRC Staff Present:** Melissa Stiles, Doug Bonnet, Tony Anderson, Christine Couch, Brian Bennett, Corina Ramirez

### **A. Review and Approval of Meeting Agenda**

Lisa Utsey made a motion to approve the Meeting Agenda. Connie Uychutin seconded the motion. The meeting agenda was approved unanimously.

### **B. Review and Approval of the Finance Committee Meeting Minutes of 10/12/22**

Margaret Heinz made a motion to approve the Finance Committee Meeting Minutes of 10-12-2022. Lisa Utsey seconded the motion. The Finance Committee Meeting Minutes of 10-12-2022 were approved unanimously.

### **C. Approval of Contracts over \$250,000**

Corina Ramirez presented the contracts over \$250,000 that are up for renewal at the end of December 31, 2022. Corina, Brian Bennett and Christine Couch answered questions from the board committee. Margaret Heinz made a motion to approve the Contracts over \$250,000. Lisa Utsey seconded the motion. Connie Uychutin abstained. The Contracts over \$250,000 were approved.

### **D. Fiscal Department Update**

1. Contract Status Report – Melissa Stiles presented the Contract Status Report (CSR) as of September 30, 2022 and answered any questions that the committee members had. Melissa explained there is a new column to show the grant monies that are designated for specific grants.

Lisa Utsey made a motion to approve the Contract Status Report (CSR). Margaret Heinz seconded the motion. The Contract Status Report (CSR) was approved unanimously.

2. Purchase of Service (POS) Expenditures-Melissa Stiles presented the Purchase of Service (POS) Expenditures and answered any questions that the committee had.
3. Operations (OPS) Expenditures-Melissa Stiles presented the Operations (OPS) Expenditures and answered any questions that the committee members had.

**E. Next Meeting - The Finance Committee Meeting for December Will Not Take Place. The Reports Will be Given at the December, 14, 2022, 6:00 PM Board Meeting.**