



Minutes for Board of Directors Meeting

08/24/2022 | 06:00 PM - 08:00 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Board Members Present: Robert Balderama, Liz Herrera Knapp, Lynda Mendoza, Alicia Schott, Margaret Heinz, Jose Lara, Linda Collins, Lisa Utsey, Ken Britter, Crystal Enyeart, Emily Grunder, Dr Li, Brandy DeAlva, Tom Tooney, Anthony Owens, Erria Kaalund

Board Members Not Present: Dr. Suzanne Devitt (Informed), Dr. Steve Russell (Informed), Tina Vera, Jessica Quesada, Gabriella Castillo

VMRC Staff Present: Tony Anderson, Doug Bonnet, Christine Couch, Aaron McDonald, Melissa Stiles, Tara Sisemore Hester

Public Present: Angela Lewis, Isela Bingham, Irene Hernandez, James Ford

Margaret Heinz, President, called the meeting to order at 6:02pm.

A. Call to Order, Roll Call, Reading of the Mission Statement

Doug Bonnet took the role. A quorum was established. Margaret thanked everyone for showing up both in-person and on-line.

B. Review and Approval of the Meeting Agenda - Action

Alicia Schott motioned to approve the meeting agenda. Lisa Utsey seconded the motion. The meeting agenda was approved unanimously.

C. Review and Approval of the Board of Directors Meeting Minutes of 07/20/22 - Action

Emily Grunder made a motion to approve the Board of Directors Meeting Minutes of 7/20/22. Xx seconded the motion. The Board of Directors Meeting Minutes of 7/20/22 were approved unanimously.

D. Presentation - Status on Performance Measures with the Department of Developmental Services (DDS)

Tony presented on the Performance Measures with the Department of Developmental Services. See attached presentation.

E. Public Comment

There was no public comment.

F. Consent Calendar Items - Action

1. Finance Committee Meeting Minutes of August 2022
2. Executive Committee Meeting Minutes of August 2022

Lisa Utsey made a motion to approve the Consent Calendar Items. Tom Toomey seconded the motion. The Consent Calendar Items were approved unanimously.

G. Committee Reports

1. VMRC Professional Advisory Committee, Coalition of Local Area Service Providers (CLASP)
Liz Herrera-Knapp

CLASP Rep Board Report

8/24/22

- Last meeting was held Monday 8/22/22 via zoom from 10am-12pm
- VMRC's Emergency Response, Aaron McDonald, presented to the CLASP Membership on his position and current projects
- Currently have 28 paid members. Our new membership started in July (ended June with 80+ members)
- Working on provider conference slated for Spring 2023 – looking for committee members to help with the planning!
- There is a residential workgroup meeting tomorrow 8/25/22 via zoom. To join meetings contact KC Shadman kcshadman@gmail.com
- Day Program work group continues to meet contact Sonya Fox-Watson SFox@CVTCinc.com
- Please continue to add and follow us on social media @CLASP.VMRC on Instagram and <https://www.facebook.com/CLASP.VMRC> on facebook
- Next meeting is Sept 26th 10am via Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/81482581677?pwd=Y3h1WSthd3lseW9vbWpHR0RLdjc4Zz09>

Meeting ID: 814 8258 1677

Passcode: 892300

One tap mobile

+16699006833

2. Self-Determination Advisory Committee (SDAC) Mariela Ramos – Mariela is not able to be present tonight. Tony Anderson shared that the team met with FMS, Financial Management Services, that reported they would not serve any new people for Self Determination. They will continue to serve the people they are currently serving.
We continue to have meetings every day to help people start their Self Determination program.

3. Consumer Advisory Council, Self-Advocacy Council 6 (SAC6) Crystal Enyeart

July 15, 2022, Sac 6 Friday zoom CHAT was presented by SAC6 Chairperson Dena#1 Pfeifer and SAC6 Treasurer Tim Cabral on Health Relationships. Lisa and Crystal also attended the VMRC Board Dinner.

July 21, 2022, Lisa U. attended the Coalition for Care for all of California-End of Life Planning Committee via zoom.

July 28th, the SAC6 leadership had their monthly Leadership meeting with VMRC Director.

August 3, 2022, Dena P. attended the Resource Planning Committee via zoom. SAC6 also had their practice zoom chat.

August 5, 2022, SAC6 had their area meeting that was held via zoom. SAC6 members shared their journey on Advocating and how they have evolved.

August 10, 2022, Lisa gave a presentation to UOP in Modesto regarding starting a Self-Advocacy group, in person. Also, later this same day Lisa and myself gave a presentation to UOP in Turlock about starting a Self-Advocacy group.

August 16, 2022, SAC6 members Catrina and Robert assisted with the Legislative Committee presentation.

4. Finance Committee Alicia Schott

a. Approval of Contract Status Report (CSR) for August 2022 Melissa Stiles **Action**

Melissa Stiles, CFO, presented the Contract Status Report (CSR) for August 2022 that was approved at the August Finance Committee meeting. Lynda Mendoza seconded the motion brought forth by the Finance Committee. The Contract Status Report (CSR) for August 2022 was approved unanimously.

b. Approval of Contracts over \$250,000 for August 2022 None to Approve.

c. Purchase of Service (POS) Expenditures and Operations (OPS) Expenditures for August 2022

Melissa Stiles, CFO, presented the Purchase of Service (POS) Expenditures and Operations (OPS) Expenditures from the August 2022 Finance Committee Meeting.

5. Consumer Services Committee Suzanne Devitt was not present. Doug Bonnet reported that the committee did not meet in July and August. The next meeting has been rescheduled for September 6, 2022 at 515pm. It will be a hybrid meeting.

6. Legislative Committee Lynda Mendoza reported that the report is on the website, under the Legislative Committee page. Reference August 16, 2022 for the video and slideshow of the presentation.

7. Bylaws Committee Linda Collins shared that they committee meets as needed, and they have not met yet.

8. Nominating Committee Linda Collins shared that the board is full and working very well together. She is very thankful for the work of the board!

9. Special Events Committee Tina Vera was not present. Doug Bonnet shared an inaugural event on October 29, from 10-2pm. The Disability Resource Fair will be held at the Stockton VMRC office. The flyer is on the website and included in the weekly Health Advisory. A health fair with University of the Pacific and our Clinical Director, Claire Lazaro will occur in the building on the same date. We will also have a durable medical equipment and mobility fair in the front of the building. It will be a great day!!

10. Popplewell Committee Margaret Heinz shared that the next meeting will be September 21 at 5pm via zoom.

H. Executive Director's Report – no report tonight.

I. Other Matters

Tony reported that case management is doing a lot of work. SCs are looking for relief. We have completed an analysis of our staffing needs and will be splitting teams, adding managers, and increasing our service coordinators. We will make the goal of new people into place. This is an exciting time to get our ratios lowered. Our HR staff has been incredible, bringing all of the new people on board.

J. Board Member Activities and Reports

Linda Collins shared she has engaged with the program Without Walls in the community and has had very positive experiences. Everyone has had high spirits and appears happy!

Approval of Family Wellness Coordinator Job Description Action

Bud Mullanix, HR Director, presented the position and job description to the board. Claire explained the project to the board. It was previously presented and approved at this month's Executive Committee Meeting. Linda Collins seconded the motion brought by the Executive Committee to approve the Family Wellness Coordinator Job Description. The Family Wellness Coordinator Job Description was approved unanimously.

Approval of Diversity, Equity, and Inclusion (DEI) Job Description Action

Bud Mullanix, HR Director, presented the position and job description to the board. Tony explained the grant process and the unique characteristics of this opportunity to build a diverse organization. It was previously presented and approved at this month's Executive Committee Meeting. Crystal Enyeart seconded the motion brought by the Executive Committee to approve the Diversity, Equity, and Inclusion (DEI) Job Description. The Diversity, Equity, and Inclusion (DEI) Job Description was approved unanimously.

K. President's Report

Margaret shared she watched a video from the Partners in Policymaking weekend featuring Anthony Owens. Anthony is a board member who shared a heartfelt, emotional story that focused on his achievements and perseverance. It's all about never giving up!

Margaret encouraged us to volunteer and/or attend the Disability Resource Fair on October 29.

The board retreat at Wine and Roses on December 3, from 8-4pm. This is a good day of learning and networking.

She reported on the Health For All, Debt Forgiveness for Students and the cut to Medicare for home health.

A big thank you to Tony for representing us in Irvine at the ARCA meeting.

123 Health Advisory's – thank you to Doug for all of the work!!

She requested a presentation from Aaron McDonald, Emergency Coordinator.

And a final thank you to James Ford, DDS, for attending our meeting.

L. Next Meeting - Wednesday, October 26, 2022, 6:00 PM, Hybrid (In-Person and via Zoom)

M. Adjournment at 7:31pm