



Minutes for Finance Committee Meeting

08/10/2022 | 05:30 PM - 06:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Alicia Schott, Apriely Sisk, Jose Lara, Margaret Heinz, Connie Uychutin, Lisa Utsey

Committee Members Absent: Linda Collins

VMRC Staff Present: Tony Anderson, Doug Bonnet

Others Present: None

Alicia Schott, Treasurer, called the meeting to order at 5:30 PM.

A. Review and Approval of Meeting Agenda

Lisa Utsey made a motion to approve the Meeting Agenda. Jose Lare seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 07/13/22

Lisa Utsey made a motion to approve the Finance Committee Meeting Minutes of 07/13/22. Jose Lara seconded the motion. The Finance Committee Meeting Minutes of 07/13/22 were approved unanimously.

C. Approval of Contracts over \$250,000

There are no Contracts over \$250,000 to review this month.

D. Fiscal Department Update

1. Contract Status Report (CSR)

Melissa Stiles, CFO, presented the Contract Status Report (CSR) and answered any questions that the committee had. Lisa Utsey made a motion to approve the Contract Status Report (CSR). Connie Uychutin seconded the motion. The Contract Status Report (CSR) was approved unanimously.

2. Purchase of Service (POS) Expenditures

Melissa Stiles, CFO, presented the Purchase of Service (POS) Expenditures and answered any questions that the committee had.

3. Operations (OPS) Expenditures

Melissa Stiles, CFO, presented the Operations (OPS) Expenditures and answered any questions that the committee had.

E. Discussion Regarding Finance Committee Meeting Schedule

The committee has decided to ask Brian Bennett and Corina Ramirez from the Resource Development department to only present 1 month of Contracts over \$250,000 per month. And they are requesting that it be for the contracts that expire at the end of the following month. Doug will notify Brian and Corina of this request.

F. Next Meeting - Wednesday, September 14, 2022, 5:30 PM, Hybrid (VMRC Stockton Office Cohen Board Room and Zoom Video Conference)

Meeting adjourned at 5:43 PM.