



Finance Committee Meeting

Wednesday, August 10, 2022, 5:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

702 N. Aurora Street

<https://us06web.zoom.us/j/81638435012?pwd=RIJUUFdVcmRPbWRXZGpvbFZ4SU4vZz09>, Meeting ID: 816 3843 5012, Passcode: 459503, One tap mobile +16694449171

Stockton, CA, 95202

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net. Spanish translation is included and is available without requesting.



Meeting Book - Finance Committee Meeting

Finance Committee Meeting

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| A. Review and Approval of Meeting Agenda
Alicia Schott | Action |
| B. Review and Approval of Finance Committee Meeting Minutes of 07/13/22
Alicia Schott | Action |
| C. Approval of Contracts over \$250,000
Corina Ramirez | Action |
| D. Fiscal Department Update
Melissa Stiles | |
| 1. Contract Status Report (CSR) | Action |
| 2. Purchase of Service (POS) Expenditures
Melissa Stiles | |
| 3. Operations (OPS) Expenditures
Melissa Stiles | |
| E. Discussion Regarding Finance Committee Meeting Schedule
Alicia Schott | |
| F. Next Meeting - Wednesday, September 14, 2022, 5:30 PM, Hybrid (VMRC Stockton Office Cohen Board Room and Zoom Video Conference) | |



Minutes for Finance Committee Meeting

07/13/2022 | 05:30 PM - 06:30 PM

Via Zoom Video Conference

Committee Members Present: Alicia Schott, Lisa Utsey, Apriely Sisk, Margaret Heinz

Committee Members Absent: Connie Uychutin, Linda Collins, Jose Lara

VMRC Staff Present: Doug Bonnet, Tony Anderson, Melissa Stiles, Brian Bennett, Christine Couch

Others Present: Rachelle Munoz

A. Review and Approval of Meeting Agenda

Alicia Schott reviewed the agenda. Lisa Utsey made a motion to approve the agenda. Margaret Heinz seconded the motion. The motion passes with unanimous consent.

B. Review and Approval of Finance Committee Meeting Minutes of 06/08/22

Alicia Schott reviewed the minutes. Margaret Heinz made a motion to approve the minutes of 06-08-2022. Lisa Utsey seconded the motion. The motion passes with unanimous consent.

C. Approval of Contracts over \$250,000

Doug Bonnet presented the approval of contracts expiring 9/30/2022 and 10/31/2022 over \$250,000. Brian Bennett answered any questions of the committee. Brian presented the Brilliant Corners, CPP/CRDP contract. This is a 4-bed home for children in Stanislaus County. Lisa Utsey made a motion to approve the contracts as presented. Margaret Heinz seconded the motion. The motion passes with unanimous consent.

D. Fiscal Department Update

1. Contract Status Report (CSR) Action Item

Melissa Stiles reviewed the CSR as of May 31, 2022. Margaret Heinz made a motion to approve the CSR as presented. Apriely Sisk seconded the motion. The motion passes unanimously.

2. Purchase of Service (POS) Expenditures Melissa Stiles, CFO

Melissa Stiles reviewed the POS Expenditures as of May 31, 2022. Melissa reviewed the higher cost categories: Non-Medical Services Professional has increased due to self-determination; Other Authorized Services has increased due to vehicle modifications, personal assistant and SLS.

3. Operations (OPS) Expenditures Melissa Stiles, CFO

Melissa Stiles reviewed the OPS Expenditures as of June 17, 2022.

Next Meeting - Wednesday, August 10, 2022, VMRC Stockton Office Cohen Board Room and Via Zoom Video Conference (Hybrid)

Valley Mountain Regional Center

Contract Status

AS OF: June 30, 2022

	OPS	POS including		General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
		Federal C						
Current Fiscal Year 2022								
Contract Year C-2								
Spent to Date	40,037,203	283,738,876		323,776,079	486,684	1,022,115	1,508,799	484,702
Unspent	38,215,999	255,696,495		293,912,494	319,566	167,556	487,122	344,238
	1,821,204	28,042,381		29,863,585	167,118	854,559	1,021,677	140,464
Last Fiscal Year 2021								
Contract Year B-5								
Spent to Date	34,646,607	253,549,473		288,196,080	424,595	1,994,505	2,419,100	484,702
Unspent	33,780,086	246,727,850		280,507,937	424,595	1,964,194	2,388,789	464,462
	866,521	6,821,623		7,688,143	-	30,311	30,311	20,240
Second Prior Fiscal Year								
2020 Contract Year A-9								
Spent to Date	34,180,853	233,400,535		267,581,388	597,168	1,863,763	2,460,931	458,422
Unspent	34,180,853	230,462,173		264,643,026	597,168	1,858,693	2,455,861	398,099
	-	2,938,362		2,938,362	-	5,070	5,070	60,323

POS EXPENDITURES

June 30, 2022

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Community Care Facility	95,673,137	92,368,284	100,000,000	95.7%
ICF/SNF FACILITY	158,882	151,555	500,000	31.8%
Day Care	1,325,178	1,467,192	1,700,000	78.0%
Day Training	38,330,548	37,049,681	41,766,256	91.8%
Supported Employment	1,904,593	1,740,469	2,500,000	76.2%
Work Activity Program	449,184	501,214	560,000	80.2%
Non-Medical Services-Professional	1,904,975	1,086,320	2,000,000	95.2%
Non-Medical Services-Programs	25,174,826	23,238,188	28,000,000	89.9%
Home Care Services-Programs	1,470,640	1,053,708	1,700,000	86.5%
Transportation	1,596,837	1,210,830	2,800,000	57.0%
Transportation Contracts	6,460,761	6,212,205	14,293,620	45.2%
Prevention Services	15,379,788	14,193,092	17,000,000	90.5%
Other Authorized Services	29,980,061	24,538,600	32,000,000	93.7%
P&I Expense	61,846	40,878	75,000	82.5%
Hospital Care	451,250	456,250	700,000	64.5%
Medical Equipment	333,294	326,205	384,000	86.8%
Medical Care Professional Services	4,275,764	4,382,757	5,000,000	85.5%
Medical Care-Program Services	27,926	42,690	56,000	49.9%
Respite-in-Home	30,211,634	32,054,364	32,000,000	94.4%
Respite Out-of-Home	464,753	511,890	640,000	72.6%
Camps	60,618		64,000	94.7%
	255,696,495	242,626,372	283,738,876	90.1%
CPP	167,556	729,813	1,022,115	16.4%
Total Purchase of Service	255,864,051	243,356,185	284,760,991	89.9%

ICF SPA RECEIVABLES \$ 3,136,177

OPERATIONS EXPENDITURES

June 30, 2022

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Salaries and Wages	25,356,976	22,586,617	25,700,000	98.7%
Temporary Help	31,703	781	75,000	42.3%
Fringe Benefits	5,884,674	4,966,372	5,900,000	99.7%
Contracted Employees	150,184	80,521	160,000	93.9%
Salaries and Benefits Total	31,423,537	27,634,291	31,835,000	98.7%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	1,985,820	1,910,750	2,000,000	99.3%
Facilities Maintenance	763,489	552,668	850,000	89.8%
Information Technology	2,324,578	1,873,311	2,342,203	99.2%
General Office Expense	381,587	220,108	500,000	76.3%
Operating Expenses	274,520	278,915	325,000	84.5%
Equipment	38,610	45,322	100,000	38.6%
Professional Expenses	541,405	445,433	550,000	98.4%
Office Expenses	88,849	52,984	100,000	88.8%
Travel and Training Expenses	170,933	153,789	300,000	57.0%
Foster Grandparent/Senior Companion Expenses	344,238	464,462	484,702	71.0%
CPP Expense	319,566	117,508	486,684	65.7%
START	222,672	-	1,135,000	19.6%
Total Operating Expenses	38,879,803	33,749,541	41,008,589	94.8%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services