



Finance Committee Meeting

Wednesday, June 8, 2022, 5:30 PM

VMRC Stockton Office, Cohen Board (702 N. Aurora Street, Stockton, CA 95202) Room and Via
Zoom Video

<https://us06web.zoom.us/j/87847364763?pwd=ckRld2dmNi9iSWVvYm5lQkNhVGk0dz09>

Meeting ID: 878 4736 4763 Passcode: 269659 One tap mobile +16699006833

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net. Spanish translation is included and is available without requesting.



Meeting Book - Finance Committee Meeting

Finance Committee Meeting

- | | |
|--|--------|
| A. Review and Approval of Meeting Agenda
Alicia Schott | Action |
| B. Review and Approval of Finance Committee Meeting Minutes of 05/11/22
Alicia Schott | Action |
| C. Approval of Contracts over \$250,000
Corina Ramirez | Action |
| D. Fiscal Department Update
Melissa Stiles | |
| 1. Contract Status Report (CSR) | Action |
| 2. Purchase of Service (POS) Expenditures
Melissa Stiles | |
| 3. Operations (OPS) Expenditures
Melissa Stiles | |
| 4. Consumer Growth Report | |
| E. Next Meeting - Wednesday, July 13, 2022, VMRC Stockton Office
Cohen Board Room and Via Zoom Video Conference (Hybrid)
Alicia Schott | |



Minutes for Finance Committee Meeting

05/11/2022 | 05:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Margaret Heinz, Alicia Schott, Jose Lara, Lisa Utsey, Linda Collins, Connie Uychutin

Committee Members Not Present: None

VMRC Staff Present: Doug Bonnet, Christine Couch, Tony Anderson, Brian Bennett, Melissa Stiles

Others Present: Irene Hernandez (Interpreter), Rachelle Munoz (Facilitator)

A. Review and Approval of Meeting Agenda

Alicia Schott reviewed the agenda. Linda Utsey made a motion to approve the agenda. Margaret Heinz seconded the motion. The motion passes with unanimous consent.

B. Review and Approval of Finance Committee Meeting Minutes of 04/13/22

Alicia Schott reviewed the minutes. Margaret Heinz made a motion to approve the minutes of 03-09-2022. Jose Lara seconded the motion. The motion passes with unanimous consent.

C. Fiscal Department Update

1. Contract Status Report (CSR) Action Item
Melissa Stiles reviewed the CSR as of March 31, 2022. Lisa Utsey made a motion to approve the CSR as presented. Linda Collins seconded the motion. The motion passed unanimously.
2. Purchase of Service (POS) Expenditures Melissa Stiles, CFO
Melissa Stiles reviewed the POS Expenditures as of March 31, 2022. Melissa reviewed the higher cost categories. Non-Medical Services Professional

includes FMS, Non-Medical Services Programs includes licensed nurses, nurse assistants and homemaker; prevention services increased the age from 3 to 5 years old, as well as more people in intake; other authorized services includes vehicle modifications and soc/rec services.

3. Operations (OPS) Expenditures Melissa Stiles, CFO

 Melissa Stiles reviewed the OPS Expenditures as of April 19, 2022.

 Melissa reviewed the high cost in general office expense which includes the Self Determination Advisory Committee and disparity grants.

D. Approval of Contracts over \$250,000

Brian Bennett presented the approval of contracts expiring 7/31/2022 and 8/31/2022 over \$250,000; and two 5 year contracts. Linda Collins made a motion to approve the CSR, with the exception of All 4 U SLS. Jose Lara seconded the motion. Connie Uychutin abstained. The motion passed.

E. Next Meeting - Wednesday, June 8, 2022, VMRC Stockton Office Cohen Board Room and Via Zoom Video Conference (Hybrid)

Contract Board Approval Report

Contracts Expiring:
8/31/2022

VendorNumber	VendorName	SrvCode	VendorCategory
PV1893	MCCRAY PSYCHOLOGICAL Autism Psych Evals	785	Clinical Psychologist

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$600,000	9/1/2021	8/31/2022	Claire Lazaro	Clinical

Rate
\$1,250.00 per evaluation for "Autism Psychological Evaluations"

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$600,000	9/1/2022	8/31/2023	Auto Renewal			

PropRate
\$1,250.00 per evaluation for "Autism Psychological Evaluations"

VendorNumber	VendorName	SrvCode	VendorCategory
SV0018	OPTIONS FORWARD	896	Supported Living Services

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$1,800,000	9/1/2021	8/31/2022	Brian Bennett	RD

Rate
Tier 1-\$34.60/dir svc hr; Tier 2-\$24.25/hr

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	33.33%
\$2,400,000	9/1/2022	8/31/2023	Auto Renew Amend	Increase NTE\$		

PropRate
Tier 1-\$36.48/dir svc hr; Tier 2-\$26.13/hr

VendorNumber	VendorName	SrvCode	VendorCategory
HV0447	PEOPLE'S CARE WILLORA People's Care Northern Calif	113	Specialized Residential Facility (Habilitation)-DSS-Lice

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$886,916	9/1/2021	8/31/2022	Brian Bennett	RD

Rate
\$15,921.89 per consumer per month, inclusive of SSI

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$886,916	9/1/2022	8/31/2023	New Contract	Extend Contract		

PropRate
\$15,921.89 per consumer per month, inclusive of SSI

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Valley Mountain Regional Center

Contract Status

AS OF: April 30, 2022

	OPS	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
Current Fiscal Year 2022							
Contract Year C-2							
Spent to Date	40,037,203	283,738,876	323,776,079	486,684	1,022,115	1,508,799	484,702
Unspent	32,673,989	208,243,650	240,917,639	92,916	152,660	245,576	283,480
	7,363,214	75,495,226	82,858,440	393,768	869,455	1,263,223	201,222
Last Fiscal Year 2021							
Contract Year B-5							
Spent to Date	34,646,607	253,549,473	288,196,080	424,595	1,994,505	2,419,100	484,702
Unspent	33,464,136	246,661,567	280,125,703	424,595	1,964,194	2,388,790	464,462
	1,182,471	6,887,906	8,070,377	(0)	30,311	30,310	20,240
Second Prior Fiscal Year							
2020 Contract Year A-9							
Spent to Date	34,180,853	233,400,535	267,581,388	597,168	1,863,763	2,460,931	458,422
Unspent	34,180,853	230,462,173	264,643,026	597,168	1,742,097	2,339,265	398,099
	-	2,938,362	2,938,362	-	121,666	121,666	60,323

POS EXPENDITURES

April 30, 2022

	Year to Date	Prior Year to Date	Budget	83% % of Total Budget
Community Care Facility	78,475,725	76,540,297	100,000,000	78.5%
ICF/SNF FACILITY	94,536	88,289	500,000	18.9%
Day Care	1,075,228	1,159,949	1,700,000	63.2%
Day Training	31,240,939	30,856,528	41,766,256	74.8%
Supported Employment	1,503,618	1,450,651	2,500,000	60.1%
Work Activity Program	371,976	414,382	560,000	66.4%
Non-Medical Services-Professional	1,564,905	783,130	2,000,000	78.2%
Non-Medical Services-Programs	20,980,568	18,462,018	28,000,000	74.9%
Home Care Services-Programs	1,206,182	806,079	1,700,000	71.0%
Transportation	1,248,521	968,204	2,800,000	44.6%
Transportation Contracts	5,157,685	5,444,962	14,293,620	36.1%
Prevention Services	12,659,114	11,678,622	17,000,000	74.5%
Other Authorized Services	24,146,001	20,115,706	32,000,000	75.5%
P&I Expense	46,674	34,895	75,000	62.2%
Hospital Care	380,000	380,000	700,000	54.3%
Medical Equipment	296,842	263,514	384,000	77.3%
Medical Care Professional Services	3,519,895	3,649,682	5,000,000	70.4%
Medical Care-Program Services	20,014	38,089	56,000	35.7%
Respite-in-Home	23,897,768	25,359,131	32,000,000	74.7%
Respite Out-of-Home	355,469	414,416	640,000	55.5%
Camps	1,990		64,000	3.1%
	208,243,650	198,908,544	283,738,876	73.4%
CPP	152,660	729,813	1,022,115	14.9%
Total Purchase of Service	208,396,310	199,638,357	284,760,991	73.2%

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ICF SPA RECEIVABLES \$ 3,136,177

OPERATIONS EXPENDITURES

May 18, 2022

	Year to Date	Prior Year to Date	Budget	88% % of Total Budget
Salaries and Wages	22,185,842	18,991,704	26,200,000	84.7%
Temporary Help	31,703	242	100,000	31.7%
Fringe Benefits	4,604,776	4,564,630	5,400,000	85.3%
Contracted Employees	106,146	64,586	135,000	78.6%
Salaries and Benefits Total	26,928,467	23,621,162	31,835,000	84.6%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	1,819,629	1,726,349	2,100,000	86.6%
Facilities Maintenance	667,808	467,010	750,000	89.0%
Information Technology	2,057,843	1,439,873	2,342,203	87.9%
General Office Expense	313,156	182,454	350,000	89.5%
Operating Expenses	237,201	245,862	325,000	73.0%
Equipment	36,099	42,895	100,000	36.1%
Professional Expenses	394,302	401,190	700,000	56.3%
Office Expenses	79,451	45,227	100,000	79.5%
Travel and Training Expenses	140,033	129,465	300,000	46.7%
Foster Grandparent/Senior Companion Expenses	283,480	379,569	484,702	58.5%
CPP Expense	92,916	87,306	486,684	19.1%
START	194,838	-	1,135,000	17.2%
Total Operating Expenses	33,245,223	28,768,362	41,008,589	81.1%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

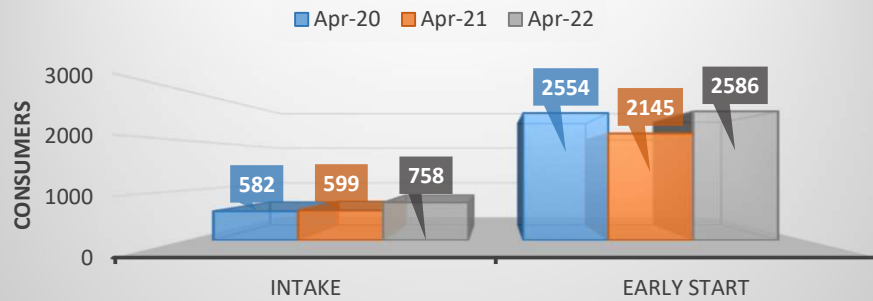
Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services

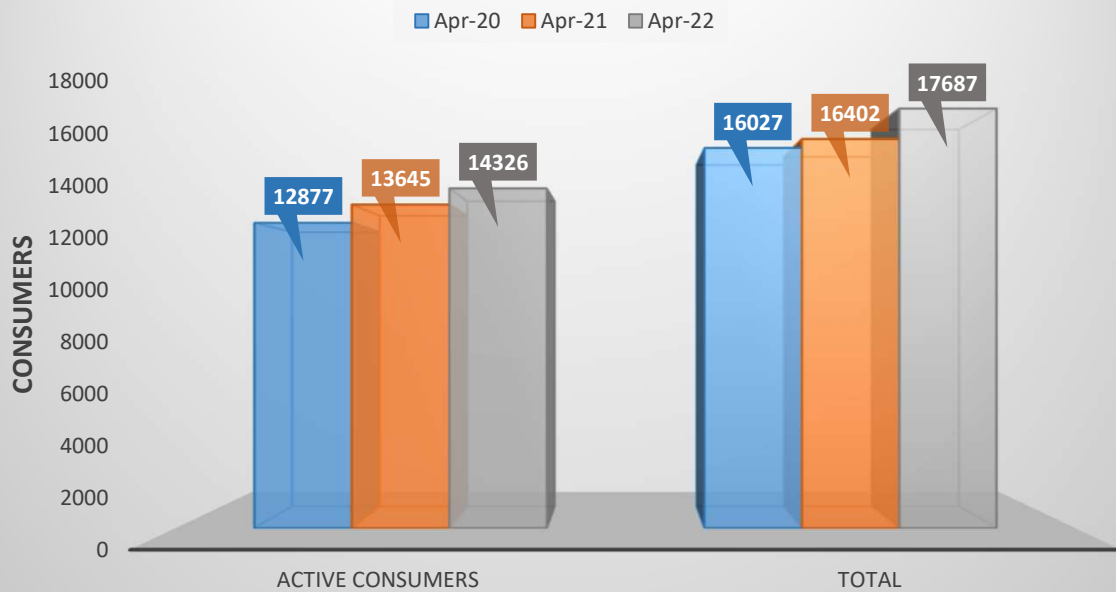
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INTAKE & EARLY START CONSUMER GROWTH



	INTAKE	EARLY START
Apr-20	582	2554
Apr-21	599	2145
Apr-22	758	2586

CONSUMER GROWTH



	ACTIVE CONSUMERS	TOTAL
Apr-20	12877	16027
Apr-21	13645	16402
Apr-22	14326	17687