

Finance Committee Meeting

Wednesday, June 8, 2022, 5:30 PM

VMRC Stockton Office, Cohen Board (702 N. Aurora Street, Stockton, CA 95202) Room and Via Zoom Video

https://us06web.zoom.us/j/87847364763?pwd=ckRld2dmNi9iSWVyTm5lQkNhVGk0dz09

Meeting ID: 878 4736 4763 Passcode: 269659 One tap mobile +16699006833

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net. Spanish translation is included and is available without requesting.



Meeting Book - Finance Committee Meeting

Finance Committee Meeting	
A. Review and Approval of Meeting Agenda Alicia Schott	Action
B. Review and Approval of Finance Committee Meeting Minutes of 05/11/22 Alicia Schott	Action
C. Approval of Contracts over \$250,000 Corina Ramirez	Action
D. Fiscal Department Update Melissa Stiles	
1. Contract Status Report (CSR)	Action
2. Purchase of Service (POS) Expenditures Melissa Stiles	
3. Operations (OPS) Expenditures Melissa Stiles	
4. Consumer Growth Report	
E. Next Meeting - Wednesday, July 13, 2022, VMRC Stockton Offic Cohen Board Room and Via Zoom Video Conference (Hybrid) Alicia Schott	e.



Minutes for Finance Committee Meeting

05/11/2022 | 05:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Margaret Heinz, Alicia Schott, Jose Lara, Lisa Utsey, Linda Collins, Connie Uychutin

Committee Members Not Present: None

VMRC Staff Present: Doug Bonnet, Christine Couch, Tony Anderson, Brian Bennett, Melissa Stiles

Others Present: Irene Hernandez (Interpreter), Rachelle Munoz (Facilitator)

A. Review and Approval of Meeting Agenda

Alicia Schott reviewed the agenda. Linda Utsey made a motion to approve the agenda. Margaret Heinz seconded the motion. The motion passes with unanimous consent.

B. Review and Approval of Finance Committee Meeting Minutes of 04/13/22

Alicia Schott reviewed the minutes. Margaret Heinz made a motion to approve the minutes of 03-09-2022. Jose Lara seconded the motion. The motion passes with unanimous consent.

C. Fiscal Department Update

1. Contract Status Report (CSR) Action Item Melissa Stiles reviewed the CSR as of March 31, 2022. Lisa Utsey made a motion to approve the CSR as presented. Linda Collins seconded the motion. The

motion passed unanimously.

2. Purchase of Service (POS) Expenditures Melissa Stiles, CFO

Melissa Stiles reviewed the POS Expenditures as of March 31, 2022. Melissa reviewed the higher cost categories. Non-Medical Services Professional includes FMS, Non-Medical Services Programs includes licensed nurses, nurse assistants and homemaker; prevention services increased the age from 3 to 5 years old, as well as more people in intake; other authorized services includes vehicle modifications and soc/rec services.

 Operations (OPS) Expenditures Melissa Stiles, CFO Melissa Stiles reviewed the OPS Expenditures as of April 19, 2022.
 Melissa reviewed the high cost in general office expense which includes the Self Determination Advisory Committee and disparity grants.

D. Approval of Contracts over \$250,000

Brian Bennett presented the approval of contracts expiring 7/31/2022 and 8/31/2022 over \$250,000; and two 5 year contracts. Linda Collins made a motion to approve the CSR, with the exception of All 4 U SLS. Jose Lara seconded the motion. Connie Uychutin abstained. The motion passed.

E. Next Meeting - Wednesday, June 8, 2022, VMRC Stockton Office Cohen Board Room and Via Zoom Video Conference (Hybrid)

Contract Board Approval Report

Contracts Expiring: 8/31/2022

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NTE EffecDate ExpDate ResponsibleStaff ResponsibleDept \$886,916 9/1/2021 8/31/2022 Brian Bennett RD Rate Proposed Contract: PropSed Contract: ActionReason: Increase/Decrease in NTE \$: 0.00%			ble's Care Northen	Calif 113	Spec	ialized Residential Facility (Habilitat	ion)-DSS-Lic
\$886,916 9/1/2021 8/31/2022 Brian Bennett RD Rate RD RD \$15,921.89 per consumer per month, inclusive of SSI Proposed Contract: PropNTE PropEffDate PropExpDate Action: ActionReason: Increase/Decrease in NTE \$: 0.00% \$886,916 9/1/2022 8/31/2023 New Contract Extend Contract	Current Contr	act:					
Rate S15,921.89 per consumer per month, inclusive of SSI Proposed Contract: PropNTE PropEffDate PropExpDate Action: ActionReason: Increase/Decrease in NTE \$: 0.00% \$886,916 9/1/2022 8/31/2023 New Contract Extend Contract	NTE	EffecDate ExpDate	ResponsibleStaff	ResponsibleD	ept]	
S15,921.89 per consumer per month, inclusive of SSI Proposed Contract: PropNTE PropEffDate PropExpDate Action: ActionReason: Increase/Decrease in NTE \$: 0.00% \$886,916 9/1/2022 8/31/2023 New Contract Extend Contract	\$886,916	9/1/2021 8/31/2022	2 Brian Bennett	RD	9382		
Proposed Contract: PropNTE PropEffDate PropExpDate Action: ActionReason: Increase/Decrease in NTE \$: 0.00% \$886,916 9/1/2022 8/31/2023 New Contract Extend Contract Extend Contract	Rate						
PropEffDate PropExpDate Action: ActionReason: Increase/Decrease in NTE \$: 0.00% \$886,916 9/1/2022 8/31/2023 New Contract Extend Contract Extend Contract	\$15,921.89 per c	onsumer per month, inclusive of S	SI				10000
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\$886,916 9/1/2022 8/31/2023 New Contract Extend Contract				·····			
						Increase/Decrease in NTE \$:	0.00%
PropRate		9/1/2022 8/31/2023	s New Contract	Extend Con	tract		
\$15,921.89 per consumer per month, inclusive of SSI	PropRate						

Valley Mountain Regional Center Contract Status AS OF: April 30, 2022

FG/SC CPP Total Total		1,263,223 201,222	2,419,100 484,702	2,388,790 464,462	30,310 20,240		2,460,931 458,422	2,339,265 398,099	121,666 60,323
POS CPP	1,022,115 152,660	809,450	1,994,505	1,964,194	30,311		1,863,763	1,742,097	121,666
OPS CPP	486,684 92,916	393,768	424,595	424,595	(0)		597,168	597,168	•
General Total	323,776,079 240,917,639	82,838,44U	288,196,080	280,125,703	8,070,377		267,581,388	264,643,026	2,938,362
POS including Federal C	283,738,876 208,243,650	077'064'01	253,549,473	246,661,567	6,887,906		233,400,535	230,462,173	2,938,362
OPS	40,037,203 32,673,989 7 253 214	+I7'COC'/	34,646,607	33,464,136	1,182,471		34,180,853	34,180,853	•
	Current Fiscal Year 2022 Contract Year C-2 Spent to Date	unspent. Last Fiscal Vear 2021	Contract Year B-5	Spent to Date	Unspent	Second Prior Fiscal Year	2020 Contract Year A-9	Spent to Date	Unspent

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POS EXPENDITURES

April 30, 2022

-	Year to Date	Prior Year to Date	Budget	83% % of Total Budget
Community Care Facility	78, 475,725	76,540,297	100,000,000	78.5%
ICF/SNF FACILITY	94,536	88,289	500,000	18.9%
Day Care	1,075,228	1,159,949	1,700,000	63.2%
Day Training	31,240,939	30,856,528	41,766,256	74.8%
Supported Employment	1,503,618	1,450,651	2,500,000	60.1%
Work Activity Program	371,976	414,382	560,000	66.4%
Non-Medical Services-Professional	1,564,905	783,130	2,000,000	78.2%
Non-Medical Services-Programs	20,980,568	18,462,018	28,000,000	74.9%
Home Care Services-Programs	1,206,182	806,079	1,700,000	71.0%
Transportation	1,248,521	968,2 04	2,800,000	44.6%
Transportation Contracts	5,157,685	5,444,962	14,293,620	36.1%
Prevention Services	12,659,114	11,678,622	17,000,000	74.5%
Other Authorized Services	24,146,001	20,115,706	32,000,000	75.5%
P&I Expense	46,674	34,895	75,000	62.2%
Hospital Care	380,000	380,000	700,000	54.3%
Medical Equipment	296,842	263,514	384,000	77.3%
Medical Care Professional Services	3,519,895	3,649,682	5,000,000	70.4%
Medical Care-Program Services	20,014	38,089	56,000	35.7%
Respite-in-Home	23,897,768	25,359,131	32,000,000	74.7%
Respite Out-of-Home	355,469	414,416	640,000	55.5%
Camps	1,990		64,000	3.1%
_	208,243,650	198,908,544	283,738,876	73.4%
_			·····	
СРР	152,660	729,813	1,022,115	14. 9%
Total Purchase of Service	208,396,310	199,638,357	284,760,991	73.2%

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ICF SPA RECEIVABLES

\$ 3,136,177

OPERATIONS EXPENDITURES

May 18, 2022

		Year to Date	Prior Year to Date	Budget	88% % of Total Budget
Salaries and Wages		22,185,842	18,991,704	26,200,000	84.7%
Temporary Help		31,703	242	100,000	31.7%
Fringe Benefits		4,604,776	4,564,630	5,400,000	85.3%
Contracted Employees		106,146	64,586	135,000	78.6%
	Salaries and Benefits Total	26,928,467	23,621,162	31,835,000	84.6%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	1,819,629	1,726,349	2,100,000	86.6%
Facilities Maintenance	667,808	467,010	750,000	89.0%
Information Technology	2,057,843	1,439,873	2,342,203	87.9%
General Office Expense	313,156	182,454	350,000	89.5%
Operating Expenses	237,201	245,862	325,000	73.0%
Equipment	36,099	42,895	100,000	36.1%
Professional Expenses	394,302	401,190	700,000	56.3%
Office Expenses	79,451	45,227	100,000	79.5%
Travel and Training Expenses	140,033	129,465	300,000	46.7%
Foster Grandparent/Senior Companion Expenses	283,480	379,569	484,702	58.5%
CPP Expense	92,916	87,306	486,684	19.1%
START	194,838	-	1,135,000	17.2%
Total Operating Expenses	33,245,223	28,768,362	41,008,589	81.1%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

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Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services



