



Minutes for Finance Committee Meeting

05/11/2022 | 05:30 PM

Hybrid - VMRC Stockton Office Cohen Board Room and via Zoom Video Conference

Committee Members Present: Margaret Heinz, Alicia Schott, Jose Lara, Lisa Utsey, Linda Collins, Connie Uychutin

Committee Members Not Present: None

VMRC Staff Present: Doug Bonnet, Christine Couch, Tony Anderson, Brian Bennett, Melissa Stiles

Others Present: Irene Hernandez (Interpreter), Rachelle Munoz (Facilitator)

A. Review and Approval of Meeting Agenda

Alicia Schott reviewed the agenda. Linda Utsey made a motion to approve the agenda. Margaret Heinz seconded the motion. The motion passes with unanimous consent.

B. Review and Approval of Finance Committee Meeting Minutes of 04/13/22

Alicia Schott reviewed the minutes. Margaret Heinz made a motion to approve the minutes of 03-09-2022. Jose Lara seconded the motion. The motion passes with unanimous consent.

C. Fiscal Department Update

1. Contract Status Report (CSR) Action Item
Melissa Stiles reviewed the CSR as of March 31, 2022. Lisa Utsey made a motion to approve the CSR as presented. Linda Collins seconded the motion. The motion passed unanimously.
2. Purchase of Service (POS) Expenditures Melissa Stiles, CFO
Melissa Stiles reviewed the POS Expenditures as of March 31, 2022. Melissa reviewed the higher cost categories. Non-Medical Services Professional

includes FMS, Non-Medical Services Programs includes licensed nurses, nurse assistants and homemaker; prevention services increased the age from 3 to 5 years old, as well as more people in intake; other authorized services includes vehicle modifications and soc/rec services.

3. Operations (OPS) Expenditures Melissa Stiles, CFO

 Melissa Stiles reviewed the OPS Expenditures as of April 19, 2022.

 Melissa reviewed the high cost in general office expense which includes the Self Determination Advisory Committee and disparity grants.

D. Approval of Contracts over \$250,000

Brian Bennett presented the approval of contracts expiring 7/31/2022 and 8/31/2022 over \$250,000; and two 5 year contracts. Linda Collins made a motion to approve the CSR, with the exception of All 4 U SLS. Jose Lara seconded the motion. Connie Uychutin abstained. The motion passed.

E. Next Meeting - Wednesday, June 8, 2022, VMRC Stockton Office Cohen Board Room and Via Zoom Video Conference (Hybrid)