

APPENDIX B -- HDO CAPACITY STATEMENT

HOUSING DEVELOPMENT ORGANIZATION CAPACITY STATEMENT (20 points)

The items, as follows, must be included in the “HDO Capacity Statement” section of the proposal.

1. Provide an organizational chart and identify who within the organization will be responsible for the implementation and oversight of the project.
2. Provide references and/or letters of reference relevant to the qualifications and experience required to complete this or projects similar to the project outlined in the RFP.
3. Provide a list of all projects with other regional centers and the current status of each project. The list must include the following information.
 - Project Name/Title
 - Address
 - Acquisition Date
 - Renovation Completion Date
 - Certificate of Occupancy Date
 - Original budget amount for acquisition
 - Original Budget Amount for Renovation
 - Source and Amount of Funds Secured to Complete the Project
4. Describe any history related to the projects listed which resulted in a serious and/or negative impact on development of the project, including, financial losses, investigations or citations under the California Administrative Code, Penal Code or Regulations of the State of California, or laws of other states, or the Federal Government. Any information withheld or omitted may result in disqualification of the proposal or termination of the contract. Include a statement of what actions were taken to ensure mitigation of negative impacts to future property acquisition and renovation as well as business relationships.