



Life with the Power of Choice and Possibilities

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Request for Proposal To *Qualified Providers*

Project Type: **Early Start Program: Occupational Therapist**

Deadline for Submission: **Until filled**

Description of Project:

Valley Mountain Regional Center has the immediate need for a licensed Occupational Therapist to serve our Early Start consumers (birth-three-year-old). VMRC's Early Start program serves infants and toddlers who have an eligible condition, that if left untreated, may result in a developmental delay. The Early Start Occupational Therapist is needed to provide a fine motor assessment, recommendation for ongoing service need, and to provide ongoing direct therapy service with the consumer and family. In addition, the service would be provided in the infant/toddler's home and/or other natural environment setting.

The Occupational Therapist is needed in **Amador, Calaveras, and/or Tuolumne County**.

The Occupational Therapist (OT) would be expected to provide in-home training and support to families of infants/toddlers with a motor developmental delay. The OT would work collaboratively with VMRC's Intake Coordinator to complete an initial assessment when an infant/toddler is referred for services due to a suspected motor developmental concern. The OT should be familiar with the DAYC-2 assessment tool and other assessment tools that may assist to better understand the infant/toddler's motor needs. The OT will collaborate with the interdisciplinary team and participate in the Individual Family Service Plan (IFSP) with the family. The OT must be willing to provide timely, accurate reports, with recommendations for ongoing services to address the infant/toddler's motor concerns.

Rates for this service are established using Standard Medi-Cal Allowance/ Service Code 773.

Agency Overview:

Valley Mountain Regional Center (VMRC) is a private, non-profit organization working under contract with the State of California, Department of Developmental Services. VMRC provides services to persons age birth to three, who are at-risk of developing a developmental disability, and three years and older, who have a developmental disability.

Valley Mountain Regional Center creates partnerships to support all eligible individuals with intellectual and/or developmental disabilities, children at risk, and their families in choosing services and supports through individual lifelong planning to achieve healthy and productive lives in their own communities. VMRC envisions a community where individuals with intellectual and/or developmental disabilities are valued members who are treated with dignity and respect. Please visit our website, <https://www.vmrc.net/> for more information about our organization.

Eligibility of Applicants (either sole proprietors or agencies):

Applicants must be able to provide relevant licenses, certifications and/ or credentials as required by the State of California to practice in the field being offered. The applicant is also trained to use DAYC-2 assessment tool, and other tools to assess infant/toddler’s motor skills. A *minimum, one year of experience working with persons with developmental disabilities is required.*

Criteria for Selection:

All applications submitted that meet the minimum eligibility requirements shall be considered for vendorization. More Information about vendorization may be found on DDS’ website at <https://www.dds.ca.gov/rc/vendor-provider/vendorization-process/> under “Vendorization Process” or under California Code of Regulations, Title 17, and Sections 54310 through 54390, vendor application requirements; Sections 58500 to 58570, Transportation Services; and Sections 54342(a)(81) and (84).

Reservation of Rights:

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Costs for Proposal Submission:

Applicants responding to this Request for Proposal shall bear all costs associated with the development and submission of their RFP Application Packet. No costs shall be charged to VMRC, the Department of Developmental Services, or the State of California.

Equity and Diversity in Request for Proposals

RFP prepared by Valley Mountain Regional Center to develop or provide consumer services and supports shall include a section on issues of equity and diversity. The section on equity and diversity shall not be limited to all the following information.

- A statement outlining the applicant’s plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations.

- Examples of the applicant’s commitment to addressing the needs of those diverse populations; and
- Any additional information that the applicant deems relevant to issues of equity and diversity.

Interested Parties:

Interested parties should contact Libby Contreras, Community Services Manager – Clinical Services. lcontreras@vmrc.net - or- (209) 955-3348.

Deadline:

This is a continuous proposal to fulfill agency’s unmet needs.