



Minutes for Finance Committee Meeting

10/13/2021 | 05:30 PM - 06:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video

Committee Members Present: Alicia Schott, Margaret Heinz, Linda Collins, Lisa Utsey, Connie Uychutin, Jose Lara

Committee Members not Present: None

Staff Present: Tony Anderson, Brian Bennett, Corina Ramirez, Claudia Reed

Public Present: Irene Hernandez (Interpreter), Rachelle Munoz (Facilitator)

Alicia Schott, Treasurer, called the meeting to order at 5:30 PM.

A. Review and Approval of Meeting Agenda – Action Item

Lisa Utsey made a motion to approve the Meeting Agenda. Linda Collins seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 09/08/21 – Action Item

Linda Collins made a motion to approve the Finance Committee Meeting Minutes of 09/08/21. Lisa Utsey seconded the motion. The Finance Committee Meeting Minutes of 09/08/21 were approved unanimously.

C. Public Comment

None.

D. Approval of Contracts over \$250,000 – Action Item

Corina Ramirez presented the lone contract for START operations and answered any questions that the committee members had. Brian Bennett also helped explain the contract and answer questions.

Lisa Utsey made a motion to accept the contract as presented. Linda Collins seconded the motion. Connie Uychutin abstained. The START contract was approved unanimously.

E. Fiscal Department Update – Claudia Reed, CFO

1. Contract Status Report (CSR) – Action Item

Claudia Reed presented the Contract Status Report (CSR) and answered any questions that the committee members had.

Jose Lara made a motion to approve the Contract Status Report (CSR). Lisa Utsey seconded the motion. The Contract Status Report (CSR) was approved unanimously.

2. Purchase of Services (POS) Expenditures

Claudia Reed presented the Purchase of Services (POS) Expenditures report and answered any questions that the committee members had.

3. Operations (OPS) Expenditures

Claudia Reed presented the Operations (OPS) Expenditures report and answered any questions that the committee members had.

F. Next Meeting - Wednesday, November 10, 2021, 5:30 PM, Location TBD