



Coalition of Local Area Service Providers

Meeting Minutes

Monday, August 23, 2021 at 10am
Via Zoom

1. Welcome and Introductions.

- Meeting called to order at 10:05 am by Melanie Gonzales

2. Announcements/ Action Items

- Presentation and demonstration was given by Set Works sales team. Set Works is a data management system specializing in IDD programs. If you have questions contact Set Works Senior Sales Manager Ryan Comeau, rcomeau@setworks.com or 785-979-1203.

3. Approval of Meeting Minutes

- July minutes were approved 1st Karyn Gregorius by 2nd by Yvonne Soto

4. Treasurer's Report

- Melanie Gonzales reported that there is \$11940.10 in the CLASP account.

5. Membership Report

- CLASP is currently up to 54 paid members for the new year. Renew your membership soon!

6. VMRC Reports & ED Report

- **HCBS Update:** Anna Sims
 - i. Reminder that HCBS Implementation is March 2023. Many trainings coming up to help with the process. See website for information or on the Health Advisory.
 - ii. In July 85 providers were emailed regarding completion of Self Survey, needs to be done by September 21st.
 - iii. Site visits are moving along and are almost done. Please don't reschedule if it can be avoided.
 - iv. Reports should be back within a few months. This will help vendors know if they are in compliance.
- Robert Fernandez:
 - i. RSP Orientation had 62 participants. Development is continuing despite COVID. CLASP info was shared.
 - ii. Received approvals for 2 EBSH homes and CCH homes. Remodel is moving forward.
 - iii. Introduced new program manager for Resource Development.
 - iv. SLS/ILS orientation scheduled for 10/20/21, see website for details.
- Debbie:
 - i. No report
- Enos:
 - i. See health advisory for information.
 - ii. 2 Goodwill stores in Stanislaus County needs staff, notify Enos if interested.
- Christine:
 - i. Continuing to meet with people to help solve transportation to help get people back to in person programs.
 - ii. Please help remind people masks are required during all in person meetings.
- Tara:
 - i. Working on provisional eligibility that only requires 2 substantial areas of deficit. These will be Lanterman not early start services. Will need vendors, watch for RFP coming out.
 - ii. Self-Determination support coming out soon. Will be hiring staff to support the program.
 - iii. Recruiting early start vendors if you know of anyone send them to Tara.
- Brian:
 - i. Have been notified by DDS of approval to provide Start training services for CPP CRDP Plan, will provide more information on what that means in upcoming presentation.
 - ii. Working with providers on COVID surges and staffing. Make sure to have contingency plans for all positions.

- Katina:
 - i. No report
- Doug:
 - i. Continuing to publish Health Advisory each Friday, make sure to subscribe.
 - ii. National DSP week starts September 13th, VMRC will be doing a video about peoples appreciation of DSP's. Contact Doug if you are interested in having a message shared. Email Doug at dbonnet@vmrc.net.
- Claire:
 - i. Released guide for staff to help lower spread of infection. If exposed at all, stay home.
 - ii. FDA approved Pfizer vaccination for full authorization as of 8/23/21.
- Tony:
 - i. No Report, see Health Advisory for latest information.

7. **R&D Transportation Update:** Myra Montejano

- i. R&D is meeting with programs as they begin to open.
- ii. R&D will begin to do site visits to observe vehicles and processes.
- iii. Just a reminder that driver shortage is an issue, please be mindful of this as programs begin.
- iv. If interested in becoming vendored for transportation, contact R&D Analyst Amber Diaz vendorcontracts@rdtsi.com.

8. **CLASP Representative Reports**

- **VMRC Board – Candice Bright**

- i. Meetings have changed to every other month on the 4th Wednesday of the month, next meeting is October 26th.

- **Finance– Connie Uychutin**

- i. Purchase of Service (POS) Expenditures- POS expense percentage of the total budget was 95.7%.
- ii. Operations (OPS) Expenditures- OPS expense percentage of the total budget was 95.7%.
- iii. Summary: Finances are on track.
- iv. Contracts over \$250,000 – No contracts.
- v. Popplewell Fund Balance – As of June the fund balance was \$20890.66.
- vi. See website for full report.

- **Consumer Services - Daime Hoornaert**

- i. No update
- ii. Meeting first Monday of September.

- **Legislation - Candice Bright**

- i. No report

- **Nominating- Daime Hoornaert**

- i. No report

- **By-Laws- Rita Redondo**

- i. No updates

- **Social Media/Special Events – Kirsten Shadman**

- i. New rep is Kirsten Shadman.
- ii. CLASP has a public page in FB & IG, if you want to post something there, send to Kirsten via email: ksea9@aol.com
 - 1. Instagram: @CLASP.VMRC
 - 2. Facebook: <https://www.facebook.com/CLASP.VMRC> and
 - 3. Our private member group: "CLASP - VMRC (MEMBER GROUP)" - <https://www.facebook.com/groups/2310077552557091> When joining our private member group, please be sure to answer the membership questions to be approved into the group.

- **Choices – Ignacio Chavez**

- i. No report
- **Provider Conference - Candice Bright**
 - i. We will not be holding a conference this year, will start planning for next year in the fall.
- **Residential Home Workgroup- No representative**
 - i. Haven't met in the last month, need a new leader for the group, contact CLASP if interested.
- **Day Program Workgroup- Sonya Fox-Watson**
 - i. Next meeting on 8/22/21@ 8:15 am.

9. State Council on Developmental Disabilities/North Valley Hills Office Report- Dena Hernandez

- No Update

10. Items for discussion

- Provider Information Sessions each Friday at 9 am. If you need the link, it will be in the Health Advisory.
- DDS Electronic Visit Verification Webinar 8/24/21 3-4 pm. January is the implantation date.
- New PINS came out, PIN removes 70% requirement. requires vaccine status of all staff. Requires testing weekly for unvaccinated. FDA Surgical mask is required for unvaccinated. PIN 21-28 ASC all licensees must wear a surgical mask indoors unless n95 respirator is required.

11. Unmet needs-

- None

12. Old business-

- None

13. Closed Session- NO CLOSED SESSION today

Adjournment at 11:31 am- Next meeting: - September 27th @ 10 am via Zoom