



Finance Committee Meeting

Wednesday, August 11, 2021, 5:30 PM

Via Zoom Video

<https://zoom.us/j/93660463564?pwd=ak1CUjlrQ0owVy9JK0pxQjdWc2MzUT09>

Meeting ID: 936 6046 3564 Passcode: 420941

One tap mobile +16699006833

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net. Spanish translation is included and is available without requesting.



Meeting Book - Finance Committee Meeting

Finance Committee Meeting

A. Review and Approval of Meeting Agenda Action Item
Alicia Schott, Treasurer

B. Review and Approval of Finance Committee Meeting Minutes of 07/14/21 Action Item
Alicia Schott, Treasurer

Fin Com Minutes 07 14 21.pdf

C. Public Comment
Alicia Schott, Treasurer
Each member of the public may have 3 minutes for public comment. If a translator is needed, 6 minutes will be allowed.

D. Approval of Contracts over \$250,000
Corina Ramirez
There are no contracts over \$250,000 to approve at this time.

E. Fiscal Department Update
Claudia Reed, CFO

1. Contract Status Report (CSR) Action Item

CSR for August 2021.pdf

2. Purchase of Service (POS) Expenditures

POS Expenditures for August 2021.pdf

3. Operations (OPS) Expenditures

Operations Expenditures for August 2021.pdf

4. Acceptance of Restricted Donations for the Popplewell Fund Action Item

Copy of Popplewell Fund for August 2021.pdf

F. Next Meeting - Wednesday, September 8, 2021, 5:30 PM, Location TBD
Alicia Schott, Treasurer



Minutes for Finance Committee Meeting

07/14/2021 | 05:30 PM - 06:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video

Committee Members in Attendance: Margaret Heinz, Linda Collins, Lisa Utsey, Jose Lara, Connie Uychutin

Committee Members Not in Attendance: Alicia Schott (Treasurer), Informed Absence

Staff in Attendance: Doug Bonnet, Tony Anderson, Christine Couch, Claudia Reed, Brian Bennett, Tara Sisemore-Hester

Public in Attendance: Irene Hernandez, Interpreter, Rachelle Munoz, Facilitator for Lisa Utsey

Meeting Called to Order at 5:30 PM by Margaret Heinz (filling in for Treasurer Alicia Schott).

A. Review and Approval of Meeting Agenda

Approved Unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 06/02/21

Approved Unanimously.

C. Public Comment

None.

D. Approval of Contracts over \$250,000

Brian Bennett presented the contracts over \$250,000 that are up for renewal in September and October 2021 and answered any questions that the committee members had.

Lisa Utsey made a motion to approve the contracts over \$250,000 as presented. Jose Lara seconded the motion. The contracts over \$250,000 were approved unanimously. Connie Uychutin abstained.

E. Fiscal Department Update

1. Claudia Reed presented the Contract Status Report (CSR) and answered any questions that the committee members had. Linda Collins made a motion to approve the Contract Status Report as presented. Lisa Utsey seconded the motion. The Contract Status Report was approved unanimously.

Claudia Reed presented the Purchase of Services (POS) Expenditures Report and answered any questions that the committee members had.

Claudia Reed presented the Operations (OPS) Expenditures Report and answered any questions that the committee members had. The correct report is attached to these minutes, not the one attached to the meeting agenda.

2. Claudia Reed reported on the Restricted Donations to the Popplewell Fund. There were no donations made in May. The committee approved the Report unanimously.

F. Next Meeting - Wednesday, August 11, 2021, 5:30 PM, VMRC Stockton Cohen Board Room and via Zoom.

Meeting adjourned at 6:20 PM.

Valley Mountain Regional Center

Contract Status

AS OF: June 30, 2021

	POS including			OPS CPP	POS CPP	CPP Total	FG/SC Total
	OPS	Federal C	General Total				
Current Fiscal Year 2020							
Contract Year B-1	33,789,885	253,549,473	287,339,358	249,675	197,474	447,149	484,702
Spent to Date	33,167,571	242,626,372	275,793,943	117,508	152,660	270,168	464,462
Unspent	622,314	10,923,101	11,545,415	132,167	44,814	176,981	20,240
Last Fiscal Year 2019							
Contract Year A-6	34,180,853	233,400,535	267,581,388	597,168	1,700,050	2,297,218	458,422
Spent to Date	33,093,046	230,200,624	263,293,670	597,168	833,790	1,430,958	398,099
Unspent	867,074	3,199,911	4,287,718	-	866,260	866,260	60,323
Second Prior Fiscal Year							
2018 Contract Year E-4	30,458,851	195,698,837	226,157,688	529,488	1,352,647	1,882,135	451,782
Spent to Date	30,458,851	193,992,261	224,451,112	529,488	1,277,912	1,807,400	445,366
Unspent	0	1,706,576	1,706,576	0	74,735	74,735	6,416

POS EXPENDITURES

June 30, 2021

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Community Care Facility	92,368,284	75,804,379		90,000,000	102.6%
ICF/SNF FACILITY	151,555	114,687		500,000	30.3%
Day Care	1,467,192	1,267,410		1,500,000	97.8%
Day Training	37,049,681	38,056,790		40,000,000	92.6%
Supported Employment	1,740,469	1,693,477		2,200,000	79.1%
Work Activity Program	501,214	538,828		700,000	71.6%
Non-Medical Services-Professional	1,086,320	598,157		600,000	181.1%
Non-Medical Services-Programs	23,238,188	27,115,565		22,000,000	105.6%
Home Care Services-Programs	1,053,708	1,159,836		1,500,000	70.2%
Transportation	1,210,830	2,732,864		3,500,000	34.6%
Transportation Contracts	6,212,205	17,054,763		20,367,025	30.5%
Prevention Services	14,193,092	15,236,139		15,000,000	94.6%
Other Authorized Services	24,538,600	22,727,528		25,000,000	98.2%
P&I Expense	40,878	40,488		65,000	62.9%
Hospital Care	456,250	457,500		550,000	83.0%
Medical Equipment	326,205	334,709		480,000	68.0%
Medical Care Professional Services	4,382,757	4,252,198		4,637,448	94.5%
Medical Care-Program Services	42,690	37,642		70,000	61.0%
Respite-in-Home	32,054,364	19,861,356		24,000,000	133.6%
Respite Out-of-Home	511,890	435,696		800,000	64.0%
Camps		30,504		80,000	0.0%
	<u>242,626,372</u>	<u>203,213,301</u>	-	<u>253,549,473</u>	<u>95.7%</u>
CPP	152,660	729,813		197,474	77.3%
Total Purchase of Service	<u>242,779,032</u>	<u>203,943,115</u>	-	<u>253,746,947</u>	<u>95.7%</u>

ICF SPA RECEIVABLES \$ 3,136,177

OPERATIONS EXPENDITURES

June 30, 2021

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Salaries and Wages	22,586,617	19,383,630		22,000,000	102.7%
Temporary Help	781	35,095		20,000	3.9%
Fringe Benefits	4,966,372	5,189,416		6,000,000	82.8%
Contracted Employees	80,521	106,924		75,000	107.4%
Salaries and Benefits Total	27,634,291	24,715,065	-	28,095,000	98.4%

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Facilities Rent	1,910,750	1,855,774		2,380,461	80.3%
Facilities Maintenance	552,668	576,883		577,000	95.8%
Information Technology	1,873,311	1,939,523		1,250,000	149.9%
General Office Expense	220,108	361,952		261,250	84.3%
Operating Expenses	278,915	502,605		340,000	82.0%
Equipment	45,322	114,497		138,791	32.7%
Professional Expenses	445,433	386,895		1,000,000	44.5%
Office Expenses	52,984	121,837		131,760	40.2%
Travel and Training Expenses	153,789	415,813		350,000	43.9%
Foster Grandparent/Senior Companion Expenses	464,462	431,727		484,702	95.8%
CPP Expense	117,508	432,274		249,675	47.1%
Total Operating Expenses	33,749,541	31,854,846	-	35,258,639	95.7%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services

Date	Donor	Amount
07/08/21	Frontstream	31.25
07/29/21	Michael Orsenelli	96.80
07/29/21	TMS on behalf of Robbie Keck	800.00
		<hr/> 928.05
	Total Fund Balance 5/27	\$ 20,890.66