



Coalition of Local Area Service Providers

## Meeting Minutes

Monday, June 28, 2021 at 10am  
Via Zoom

### 1. Welcome and Introductions.

- Meeting called to order at 10:02 am by Marni Dick

### 2. Announcements/ Action Items

- Update on High-Risk Health Conditions and return to Day Programs by Claire.
  - i. Will require a doctors note if have not been vaccinated.
  - ii. If not vaccinated clinical will be involved in IDT process
  - iii. If vaccinated no note will be required
  - iv. Masking in day programs is still required in congregated settings
  - v. If changes occur in mitigation plan, make sure to resubmit
- People were reminded that VMRC has a section for vendors to place staffing needs.
- Open CLASP Committee positions that are appointed not voted upon, please contact Melanie Gonzales if you are interested. Finance, Consumer Services, Nominating, social media, and By-Laws.
- Membership renewal time don't forget to renew soon.

### 3. Approval of Meeting Minutes

- May minutes were approved 1<sup>st</sup> Daime Hoornaert by 2<sup>nd</sup> by Tamra Hernandez

### 4. Treasurer's Report

- Marisol Moreno that there is \$10956.56 in the CLASP account.

### 5. Membership Report

- CLASP is currently up to 20 paid members for the new year.

### 6. VMRC Reports & ED Report

### 7. HCBS Update: Anna Sims

- i. Additional funding for the HCBS compliance grants will be announced later this year, check out the information on proposals here: <https://www.dds.ca.gov/initiatives/cms-hcbs-regulations/hcbs-compliance-funding/>
- ii. HCBS training videos can be found at: <https://www.dds.ca.gov/initiatives/cms-hcbs-regulations/training-information/>
- iii. Statewide transition plan is being changed and is open for public comments, it is on the DDS website for review.

### 8. R&D Transportation Update: Marie Marchese

- i. Currently working with all day programs to get transportation worked out for phase 1, if you have not talked to R&D yet, make sure to contact soon.
- ii. Risk Mitigation plans will be required for all 880 & 875 vendors.
- iii. Transportation companies are struggling to recruit drivers but are working on it. Start dates have not been determined yet.
- Robert Fernandez:
  - i. First EBSH home opened up this month, 1<sup>st</sup> resident moved in.
  - ii. Closed escrow on 2<sup>nd</sup> EBSH home for TBI, tentative opening in November.
- Debbie:
  - i. No report
- Enos:
  - i. No report
- Christine:
  - i. Encouraging case managers to explore mileage reimbursement for transportation to day program.

- ii. Not all SC's are aware of target open dates for day programs, make sure to contact them for arranging IDT's.
- Tara:
  - i. No report
- Brian:
  - i. Please take the survey that has been sent out regarding Community Resource Development Plan.
  - ii. Completing swim proposal process.
  - iii. Working on quality assurance visits to homes.
  - iv. Reviewing mitigation plans for day program, if modified send in.
- Katina:
  - i. No report.
- Doug:
  - i. No report
- Claire:
  - i. Already reported above.
- Tony:
  - i. Health Advisory contains weekly updates.
  - ii. Budget updates given-  
<https://abgt.assembly.ca.gov/sites/abgt.assembly.ca.gov/files/Floor%20Report%20of%20the%202021-22%20Budget%20-%20%28June%2028%2C%202021%20Version%29.pdf#page=49>

## 9. CLASP Representative Reports

- **VMRC Board – Candice Bright**
  - i. No Report
- **Finance and Personnel - Connie Uychutin**
  - i. Purchase of Service (POS) Expenditures- POS expense percentage of the total budget was 83%.
  - ii. Operations (OPS) Expenditures- OPS expense percentage of the total budget was 78.4%. Salaries and Benefits Total % of the total budget is 84.1%.
  - iii. Summary: Finances are on track.
  - iv. Contracts over \$250,000 – 1 contract over \$250,000 were reviewed and approved.
  - v. Popplewell Fund Balance – As of June the fund balance was \$22,452.61.
  - vi. See website for full report.
- **Consumer Services - Daime Hoornaert**
  - i. Meeting first Monday of September.
  - ii. See website for full report.
- **Legislation - Candice Bright**
  - i. No report.
- **Nominating- Daime Hoornaert**
  - i. VMRC Board has 5 openings for board members, will be doing interviews in July.
- **By-Laws- Rita Redondo**
  - i. No updates
- **Social Media/Special Events - Chris Martin**
  - i. Need new Rep, contact Diana if interested.
  - ii. CLASP has a public page in FB & IG, if you want to post something there, send to Chris via email: [cmartin@ucpstan.org](mailto:cmartin@ucpstan.org)
    - 1. Instagram: @CLASP.VMRC
    - 2. Facebook: <https://www.facebook.com/CLASP.VMRC> and

3. Our private member group: "CLASP - VMRC (MEMBER GROUP)"

- <https://www.facebook.com/groups/2310077552557091> When joining our private member group, please be sure to answer the membership questions to be approved into the group.

- **Choices – Ignacio Chavez**

- i. Planning next years event will begin in August

- **Provider Conference - Candice Bright**

- i. We will not be holding a conference this year, will start planning for next year in the fall.

- **Residential Home Workgroup- Marni Dick**

- i. Haven't met in the last month, need a new leader for the group, contact Marni if interested.

- ii. Need staff! Please refer people to Marni at [marnijd@sbcglobal.net](mailto:marnijd@sbcglobal.net)

- **Day Program Workgroup- Sonya Fox-Watson**

- i. Met once, focused on what is required to open buildings.

- ii. Next meeting on 7/14/21@ 8:15 am.

**10. State Council on Developmental Disabilities/North Valley Hills Office Report- Dena Hernandez**

- No Update

**11. Items for discussion**

- People are having issues posting jobs on the VMRC website, Tony will look into it.

**12. Unmet needs-**

- None

**13. Old business-**

- None

**14. Closed Session- NO CLOSED SESSION today**

**Adjournment at 11:38 pm- Next meeting: - July 26<sup>th</sup> @ 10 am via Zoom**