



Finance Committee Meeting

Wednesday, June 2, 2021, 5:30 PM

Via Zoom Video Conference

<https://zoom.us/j/92242595657?pwd=ZmZlQTh4S2JxL2JmTlc2TFdlc09UUT09>

Meeting ID: 922 4259 5657 Passcode: 814636

One tap mobile +16699006833

For accommodations, please contact Doug Bonnet at 209-955-3656, or by email at DBonnet@vmrc.net



Meeting Book - Finance Committee Meeting

Finance Committee Meeting

A. Review and Approval of Meeting Agenda
Linda Collins, Treasurer

Action Item

B. Review and Approval of Finance Committee Meeting Minutes of
05/05/21
Linda Collins, Treasurer

Action Item

Fin Com Minutes 05 05 21.pdf

C. Public Comment
Linda Collins, Treasurer

D. Approval of Contracts over \$250,000
Corina Ramirez, Administrative Assistant - Resource Development

Action Item

E. Fiscal Department Update
Claudia Reed, CFO

Action Item

1. Contract Status Report (CSR), Purchase of Services (POS)
Expenditures, Operations (OPS) Expenditures

Contract Status Report (CSR), Purchase of Services (POS)
Expenditures and Operations (OPS) Expenditures

2. Acceptance of Restricted Donations for the Popplewell Fund

Copy of Popplewell Fund FY 20-21 for July 2021 Meeting.pdf

F. Next Meeting - Wednesday, 07/14/21, 5:30 PM, via Zoom Video
Conference
Linda Collins, Treasurer



Minutes - Finance Committee Meeting

05/05/2021 | 05:30 PM - 06:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

Committee Members in Attendance: Linda Collins, Lisa Utsey, Alicia Schott, Dena Pfeifer, Margaret Heinz, Connie Uychutin

Committee Members not in Attendance: Jose Lara

Staff in Attendance: Doug Bonnet, Christine Couch, Corina Ramirez, Claudia Reed, Tony Anderson

Public Present: Irene Hernandez, Interpreter, Lori Willis, Facilitator for Dena Pfeifer, Rachelle Munoz, Facilitator for Lisa Utsey

Meeting Called to Order at 5:30 PM by Linda Collins.

A. Review and Approval of Meeting Agenda

Linda Collins announced agenda changes and amendments. The fiscal department submitted an updated Contract Status Report (CSR) to the original one that was posted. Linda asked for a motion to accept and have fiscal report on this new Contract Status Report. Updated Contract Status Report is attached. Dena Pfeifer made a motion to approve the Meeting Agenda. Lisa Utsey seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 04/07/21

Dena Pfeifer made a motion to approve the Finance Committee Meeting Minutes of 04/07/21. Lisa Utsey seconded the motion. The Finance Committee Meeting Minutes of 04/07/21 were approved unanimously.

C. Public Comment

None.

D. Approval of Contracts over \$250,000

Corina Ramirez presented all the contracts over \$250,000 that were up for approval and answered any questions that the committee members had.

Dena Pfeifer made a motion to approve the Contracts over \$250,000. Lisa Utsey seconded the motion. The Contracts over \$250,000 were approved unanimously.

E. Fiscal Department Update

1. Claudia Reed presented the Contract Status Report (CSR) and answered any question that the committee members had. Dena Pfeifer made a motion to accept the Contract Status Report. Lisa Utsey seconded the motion. The Contract Status Report was approved unanimously.

Claudia Reed presented the Purchase of Service and Operations Expenditures and answered any questions that the committee members had.

2. Claudia Reed presented the donations for the last month to the Popplewell Fund and answered any questions that the committee members had. Dena Pfeifer made a motion to accept the Restricted Donations to the Popplewell Fund. Lisa Utsey seconded the motion. The Restricted Donations to the Popplewell Fund were approved unanimously.

F. Next Meeting - Wednesday, 06/02/21, 5:30 PM, via Zoom Video Conference

Meeting adjourned at 6:15 PM.

Valley Mountain Regional Center

Contract Status

AS OF: March 31, 2021

	OPS	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
Current Fiscal Year 2020							
Contract Year B-1							
Spent to Date	33,789,885	253,549,473	287,339,358	249,675	197,474	447,149	484,702
Unspent	25,663,212	178,200,194	203,863,406	87,306	-	87,306	331,302
	8,126,673	75,349,279	83,475,952	162,369	197,474	359,843	153,400
Last Fiscal Year 2019							
Contract Year A-6							
Spent to Date	34,180,853	233,400,535	267,581,388	597,168	1,700,050	2,297,218	458,422
Unspent	33,093,046	230,200,624	263,293,670	597,168	833,790	1,430,958	398,099
	1,087,807	3,199,911	4,287,718	-	866,260	866,260	60,323
Second Prior Fiscal Year							
2018 Contract Year E-4							
Spent to Date	30,458,851	195,698,837	226,157,688	529,488	1,352,647	1,882,135	451,782
Unspent	30,458,851	193,992,261	224,451,112	529,488	1,277,912	1,807,400	445,366
	0	1,706,576	1,706,576	0	74,735	74,735	6,416

Valley Mountain Regional Center

Contract Status

AS OF: April 30, 2021

	OPS	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
Current Fiscal Year 2020							
Contract Year B-1	33,789,885	253,549,473	287,339,358	249,675	197,474	447,149	484,702
Spent to Date	28,301,487	198,908,544	227,210,031	87,306	-	87,306	379,569
Unspent	5,488,398	54,640,929	60,129,327	162,369	197,474	359,843	105,133
Last Fiscal Year 2019							
Contract Year A-6	34,180,853	233,400,535	267,581,388	597,168	1,700,050	2,297,218	458,422
Spent to Date	33,093,046	230,200,624	263,293,670	597,168	833,790	1,430,958	398,099
Unspent	1,087,807	3,199,911	4,287,718	-	866,260	866,260	60,323
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Spent to Date	30,458,851	193,992,261	224,451,112	529,488	1,277,912	1,807,400	445,366
Unspent	0	1,706,576	1,706,576	0	74,735	74,735	6,416

POS EXPENDITURES

April 30, 2021

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Community Care Facility	76,540,297	59,560,542		90,000,000	85.0%
ICF/SNF FACILITY	88,289	93,634		500,000	17.7%
Day Care	1,159,949	1,032,373		1,500,000	77.3%
Day Training	30,856,528	31,348,014		40,000,000	77.1%
Supported Employment	1,450,651	1,464,351		2,200,000	65.9%
Work Activity Program	414,382	439,223		700,000	59.2%
Non-Medical Services-Professional	783,130	450,150		600,000	130.5%
Non-Medical Services-Programs	18,462,018	21,901,504		22,000,000	83.9%
Home Care Services-Programs	806,079	985,350		1,500,000	53.7%
Transportation	968,204	2,272,389		3,500,000	27.7%
Transportation Contracts	5,444,962	13,806,074		20,367,025	26.7%
Prevention Services	11,678,622	12,547,847		15,000,000	77.9%
Other Authorized Services	20,115,706	18,297,512		25,000,000	80.5%
P&I Expense	34,895	33,369		65,000	53.7%
Hospital Care	380,000	381,250		550,000	69.1%
Medical Equipment	263,514	205,226		480,000	54.9%
Medical Care Professional Services	3,649,682	3,409,108		4,637,448	78.7%
Medical Care-Program Services	38,089	32,062		70,000	54.4%
Respite-in-Home	25,359,131	13,193,765		24,000,000	105.7%
Respite Out-of-Home	414,416	383,407		800,000	51.8%
Camps		30,504		80,000	0.0%
	<u>198,908,544</u>	<u>181,867,655</u>	-	<u>253,549,473</u>	<u>78.4%</u>
CPP				197,474	0.0%
Total Purchase of Service	<u>198,908,544</u>	<u>181,867,655</u>	-	<u>253,746,947</u>	<u>78.4%</u>

ICF SPA RECEIVABLES \$ 3,136,177

OPERATIONS EXPENDITURES

April 30, 2021

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Salaries and Wages	18,991,704	16,971,223		22,000,000	86.3%
Temporary Help	242	34,174		20,000	1.2%
Fringe Benefits	4,564,630	4,350,166		6,000,000	76.1%
Contracted Employees	64,586	93,243		75,000	86.1%
Salaries and Benefits Total	23,621,162	21,448,806	-	28,095,000	84.1%

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Facilities Rent	1,726,349	1,579,325		2,380,461	72.5%
Facilities Maintenance	467,010	532,132		577,000	80.9%
Information Technology	1,439,873	1,551,000		1,250,000	115.2%
General Office Expense	182,454	224,695		261,250	69.8%
Operating Expenses	245,862	260,972		340,000	72.3%
Equipment	42,895	106,654		138,791	30.9%
Professional Expenses	401,190	345,537		1,000,000	40.1%
Office Expenses	45,227	95,275		131,760	34.3%
Travel and Training Expenses	129,465	402,038		350,000	37.0%
Foster Grandparent/Senior Companion Expenses	379,569	361,584		484,702	78.3%
CPP Expense	87,306	406,429		249,675	35.0%
Total Operating Expenses	28,768,362	27,314,447	-	35,258,639	81.6%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services

Date	Donor	Amount
05/13/21	Frontstream	28.22
05/13/21	Frontstream	480.00
05/13/21	Frontstream	25.00
05/20/21	United Way/Bud Mullanix	29.75
		<hr/> 562.97

Total Fund Balance 4/27/21 \$ 22,392.61