



Minutes - Finance Committee Meeting

04/07/2021 | 05:30 PM - 06:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

Committee Members in Attendance: Linda Collins, Treasurer, Dena Pfeifer, Jose Lara, Connie Uychutin, Margaret Heinz, Lisa Utsey

Committee Members not in Attendance: Alicia Schott (informed absence)

Staff in Attendance: Doug Bonnet, Christine Couch, Tony Anderson, Melissa Stiles

Public Present: Irene Hernandez, Interpreter, Rachelle Munoz (Facilitator for Dena Pfeifer)

Meeting called to order at 6:30 PM by Linda Collins.

A. Review and Approval of Meeting Agenda

Linda Collins announced that CFO Claudia Reed will not be in attendance. Linda will present Claudia's reports with the help of Melissa Stiles, General Ledger Manager.

Dena Pfeifer made a motion to approve the Meeting Agenda. Jose Lara seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 03/03/21

Dena Pfeifer made a motion to approve the Finance Committee Meeting Minutes of 03/03/21. Lisa Utsey seconded the motion. The Finance Committee Meeting Minutes of 03/03/21 were approved unanimously.

C. Public Comment

Linda Collins – please keep Alicia Schott and her daughter Cassie and the doctors in your prayers.

D. Approval of Contracts over \$250,000

None this month to approve.

E. Fiscal Department Update

1. Contract Status Report – Linda Collins and Melissa Stiles presented and answered any questions that the committee had.

Dena Pfeifer made a motion to approve the Contract Status Report (CSR). Lisa Utsey seconded the motion. The Contract Status Report (CSR) was approved unanimously.

2. Purchase of Services (POS) and Operations (OPS) Reports – Linda Collins and Melissa Stiles presented and answered any questions that the committee had. Melissa Stiles did too.
3. Restricted Donations – Linda Collins presented and answered any questions that the committee had.

Jose Lara made a motion to accept the restricted donations. Dena Pfeifer seconded the motion. The Restricted Donations were approved unanimously.

F. Next Meeting - Wednesday, 05/05/21, 5:30 PM, via Zoom Video Conference

Meeting adjourned at 6:00 PM.