



# Finance Committee Meeting

Wednesday, 01/06/21, 5:30 PM

Via Zoom Video Conference

<https://zoom.us/j/95484308060?pwd=Sys0UjNQdWEvRVU5UG52c2FvRG5MZz09>

Meeting ID: 954 8430 8060 Passcode: 640367

One tap mobile +16699006833

For Spanish Translation, Dial 1-866-299-7945 and use Passcode 7793177#



## Meeting Book - Finance Committee Meeting

### Finance Committee Meeting

A. Review and Approval of Meeting Agenda  
Linda Collins, Treasurer

Action Item

B. Review and Approval of Finance Committee Meeting Minutes of  
12/02/20  
Linda Collins, Treasurer

Action Item

Fin Com Minutes 12 02 20.pdf

C. Public Comment  
Linda Collins, Treasurer

D. Approval of Contracts over \$250,000  
Corina Ramirez

Action Item

Contract Summary Board Resolution 2021-02.pdf

Contract Board Approval Report 2021-03.pdf

Contract Board Approval Report 2021-04.pdf

E. Fiscal Department Update  
Claudia Reed, CFO

Action Item

1. Contract Status Report (CSR), Purchase of Service (POS)  
Expenditures, Operations (OPS) Expenditures

2020 - 2021 Financial Statements November.pdf

2. Acceptance of Restricted Donations for the Popplewell Fund

Popplewell Fund FY 20-21.pdf

F. Next Meeting - Wednesday, 02/03/21, 5:30 PM via Zoom Video  
Conference  
Linda Collins, Treasurer



## **Minutes for Meeting Book - Finance Committee Meeting**

12/02/2020 | 05:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

**Committee Members Present:** Linda Collins, Treasurer, Margaret Heinz, Dena Pfeifer, Alicia Schott, Connie Uychutin, Lisa Utsey

**Committee Members Not Present:** Jose Lara

**VMRC Staff Present:** Doug Bonnet, Claudia Reed, CFO, Tony Anderson, ED

**Public Present:** Irene Hernandez, Interpreter, Lori Willis, Facilitator for Dena Pfeifer, Rachelle Munoz

**Linda Collins called the meeting to order at 535 PM.**

### **A. Review and Approval of Meeting Agenda**

Dena Pfeifer made a motion to approve the Meeting Agenda. Alicia Schott seconded the motion. The Meeting Agenda was approved by unanimous consent.

### **B. Review and Approval of Finance Committee Meeting Minutes of 11/04/20**

Dena Pfeifer made a motion to approve the Finance Committee Meeting minutes of 11/04/20. Alicia Schott seconded the motion. The Finance Committee Meeting minutes of 11/04/20 were approved by unanimous consent.

### **C. Public Comment**

None.

#### **D. Approval of Contracts over \$250,000**

None this month.

#### **E. Fiscal Department Update**

Claudia Reed presented the Contract Status Report (CSR) and answered any questions that the committee members had.

Dena Pfeifer made a motion to accept the Contract Status Report. Lisa Utsey seconded the motion. The Contract Status Report was approved by unanimous consent.

Claudia Reed presented Purchase of Service (POS) and Operations (OPS) expenditures and answered any questions that the committee members had.

Claudia Reed presented the donations for the month to the Popplewell Fund.

Dena Pfeifer made a motion to accept the donations to the Popplewell Fund. Lisa Utsey seconded the motion. The donations to the Popplewell Fund were approved by unanimous consent.

#### **F. Next Meeting - Wednesday, 01/06/21, 5:30 PM via Zoom Video Conference**

**Meeting adjourned at 6:05 PM.**

## Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below on February 2021 and passed the following resolution:

**RESOLVED THAT** in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on February 2021 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Baby Moves	\$ 864,000
2 Choice Harney Home KG Harney Creek, Inc.	\$ 863,420
3 Synergy Behavior Consultants, Inc. ESAIP	\$ 1,080,000
4 Victor Learning Center Alvarado	\$ 2,760,000
5 Victor Learning Center Transportation	\$ 627,169
6 Casa de Stella LLC	\$ 815,498
7 Community Builders SLS	\$ 748,938
8 Community Catalysts of Calif SLS	\$ 1,800,929
9 MV Transportation	\$ 5,749,938
10 Phoenix House PATCH	\$ 300,000
11 Phoenix House	\$ 886,916
12 Qureshi Care Home PATCH	\$ 250,000
13 Qureshi Care Home	\$ 886,916
14 UCP Stanislaus Central Connections Expanding Horizon	\$ 420,000
15 UCP Stanislaus Central Connections	\$ 345,967
16 UCP Stanislaus SEP-GP	\$ 275,000
17 UCP Stanislaus Expanding Horizons	\$ 400,000
18 UCP Stanislaus Focal Point	\$ 576,485

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Lynda Mendoza, Board Secretary

Date

# Contract Board Approval Report

Contracts Expiring:  
**3/31/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
PV1747	BABY MOVES, INC.	116	Early Start Specialized Therapeutic Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$840,000	4/1/2020	3/31/2021	Claire Lazaro	Clinical

### Rate

\$123.36/hr-Home Visits; \$163.02/discipline-Intake Elig Evals & Clinical Spec Asmnts; \$190.17/Intake Elig Eval w/Family Asmnt; \$0.505/mile-Home Visits.

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	2.86%
\$864,000	4/1/2021	3/31/2022	Auto Renew Amend	Increase NTE\$		

### PropRate

\$123.36/hr-Home Visits; \$163.02/discipline-Intake Elig Evals & Clinical Spec Asmnts; \$190.17/Intake Elig Eval w/Family Asmnt; \$0.505/mile-Home Visits.

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0361	CHOICE HARNEY HOME K.G. Harney Creek, Inc.	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$803,400	4/1/2020	3/31/2021	Brian Bennett	RD

### Rate

\$13,061.31/cons/month

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	7.47%
\$863,420	4/1/2021	3/31/2022	Auto Renewal	Increase NTE\$		

### PropRate

\$13,061.31/cons/month

VendorNumber	VendorName	SrvcCode	VendorCategory
PV1740	SYNERGY BEHAVIOR CONSULTA ESAIP	048	Client/Parent Support Behavior Intervention Training

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$720,000	4/1/2020	3/31/2021	Claire Lazaro	Clinical

### Rate

\$84.63 per hour

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	50.00%
\$1,080,000	4/1/2021	3/31/2022	Auto Renew Amend	Increase NTE\$		

### PropRate

\$84.63 per hour

# Contract Board Approval Report

Contracts Expiring:  
**3/31/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
S29365	<b>VICTOR LEARNING CENTER Alvarado</b>	515	Behavior Management Program

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$2,713,546	4/1/2020	3/31/2021	Brian Bennett	RD

Rate

\$82.88/cons/day (DDS-set rate)

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	1.71%
\$2,760,000	4/1/2021	3/31/2022	Auto Renewal	Increase NTE\$		

PropRate

\$82.88/cons/day (DDS-set rate)

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0129	<b>VICTOR LEARNING CENTER</b>	880	Transportation-Additional Component

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$584,878	4/1/2020	3/31/2021	Brian Bennett	RD

Rate

\$2.11 per actual mile; \$19.55/hr/bus aide + 50/50 split of fuel cost NTE \$4.50/gal gas/\$5.22/gal diesel

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	7.23%
\$627,169	4/1/2021	3/31/2022	Auto Renew Amend	Increase NTE\$		

PropRate

\$2.11 per actual mile; \$19.55/hr/bus aide + 50/50 split of fuel cost NTE \$4.50/gal gas/\$5.22/gal diesel

# Contract Board Approval Report

Contracts Expiring:  
**4/30/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0474	<b>CASA DE STELLA, LLC</b> <b>Crisis Step-Dowm</b>	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$815,498	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$15,851.30 per month, per consumer, inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$815,498	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

PropRate

\$15,851.30 per month, per consumer, inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0004	<b>COMMUNITY BUILDERS</b> <b>SLS</b>	896	Supported Living Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$748,938	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$38.81/hr; evening rate of \$23.36/hr and awake-night rate of \$19.47/hr

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$748,938	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

PropRate

\$38.81/hr; evening rate of \$23.36/hr and awake-night rate of \$19.47/hr

VendorNumber	VendorName	SrvcCode	VendorCategory
S29325	<b>COMMUNITY CATALYSTS</b> <b>SLS</b>	896	Supported Living Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$1,800,929	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$33.71/hr; add night-time rate of \$24.80 per hour for consumers receiving 250+ hours of SLS from CCC at regular rate

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$1,800,929	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

PropRate

\$33.71/hr; add night-time rate of \$24.80 per hour for consumers receiving 250+ hours of SLS from CCC at regular rate



# Contract Board Approval Report

Contracts Expiring:  
**4/30/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
H29297	<b>MV TRANSPORTATION, INC.</b>	875	Transportation Companies

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$5,749,938	5/1/2020	4/30/2021	Brian Bennett	RD

### Rate

\$5.02/live mile; \$120.96/bus aide/day w/fuel adj clause; NTE \$4.73/gal

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$5,749,938	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

### PropRate

\$5.02/live mile; \$120.96/bus aide/day w/fuel adj clause; NTE \$4.73/gal

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0561	<b>PHOENIX HOUSE      Adult Step-Down</b>	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$880,000	5/1/2020	4/30/2021	Brian Bennett	RD

### Rate

\$15,851.31 per month, per consumer, inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.79%
\$886,916	5/1/2021	4/30/2022	Auto Renew Amend	Increase NTE\$		

### PropRate

\$15,851.31 per month, per consumer, inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
PV1866	<b>PHOENIX HOUSE ARF, INC.    PATCH</b>	109	Supplemental Residential Program Support

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$40,000	5/1/2020	4/30/2021	Brian Bennett	RD

### Rate

\$12.22/hr; \$17.19 temporary COVID-19 rate

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	650.00%
\$300,000	5/1/2021	4/30/2022	Auto Renew Amend	Increase NTE\$		

### PropRate

\$12.22/hr; \$17.19 temporary COVID-19 rate

# Contract Board Approval Report

Contracts Expiring:  
**4/30/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
PV1887	<b>QURESHI CARE HOME</b> <b>Qureshi CareHome, LLC</b>	109	Supplemental Residential Program Support

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$54,734	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$12.22 per hour; \$17.19/hr (temporary C-19 rate)

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	
\$250,000	5/1/2021	4/30/2022	Auto Renew Amend	Increase NTE\$		356.75%

PropRate

\$12.22 per hour; \$17.19/hr (temporary C-19 rate)

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0560	<b>QURESHI CARE HOME</b> <b>Adult Step-Down</b>	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$880,000	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$15,851.31 per consumer, per month, inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	
\$886,916	5/1/2021	4/30/2022	Auto Renew Amend	Increase NTE\$		0.79%

PropRate

\$15,851.31 per consumer, per month, inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
H44541	<b>UCP STANISLAUS</b> <b>Expanding Horizons</b>	510	Adult Development Center

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$400,000	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$78.65/cons/day & \$1.68/hr/10 non-mobile cons

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	
\$400,000	5/1/2020	4/30/2021	Auto Renewal	Increase NTE\$		0.00%

PropRate

\$78.65/cons/day & \$1.68/hr/10 non-mobile cons

# Contract Board Approval Report

Contracts Expiring:  
**4/30/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
H06972	UCP STANISLAUS <b>Focal Point</b>	505	Activity Center

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$576,485	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$59.06/cons/day & \$1.56/hr/10 non-mobile cons

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$576,485	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

PropRate

\$59.06/cons/day & \$1.56/hr/10 non-mobile cons

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0391	UCP STANISLAUS <b>Central Connections</b>	505	Activity Center

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$345,967	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$48.54/cons/day & \$1.56/hr/10 non-mobile cons

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$345,967	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

PropRate

\$48.54/cons/day & \$1.56/hr/10 non-mobile cons

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0197	UCP STANISLAUS <b>SEP-GP</b>	950	Supported Employment-Group

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$275,000	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$39.57 per hour for Group Services (DDS-set rate)

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$275,000	5/1/2021	4/30/2022	Auto Renewal	Extend Contract		

PropRate

\$39.57 per hour for Group Services (DDS-set rate)

# Contract Board Approval Report

Contracts Expiring:  
**4/30/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0493	UCP STANISLAUS CCEH      Central Connections Expansi	055	Community Integration Training Program

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$410,000	5/1/2020	4/30/2021	Brian Bennett	RD

Rate

\$83.94 per consumer per day

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	2.44%
\$420,000	5/1/2021	4/30/2022	Auto Renew Amend	Increase NTE\$		

PropRate

\$83.94 per consumer per day

# Valley Mountain Regional Center

## Contract Status

AS OF: November 30, 2020

	OPS	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
<b>Current Fiscal Year 2020</b>							
<b>Contract Year B-1</b>							
Spent to Date	33,789,885	253,549,473	287,339,358	249,675	197,474	447,149	484,702
Unspent	13,678,517	94,922,645	108,601,162	47,202	-	47,202	184,672
	20,111,368	158,626,828	178,738,196	202,473	197,474	399,947	300,030
<b>Last Fiscal Year 2019</b>							
<b>Contract Year A-6</b>							
Spent to Date	34,180,853	233,400,535	267,581,388	597,168	1,700,050	2,297,218	458,422
Unspent	32,766,230	229,920,300	262,686,530	425,939	824,253	1,250,192	398,099
	1,414,623	3,480,235	4,894,858	185,071	933,479	1,047,026	60,323
<b>Second Prior Fiscal Year</b>							
<b>2018 Contract Year E-4</b>							
Spent to Date	30,458,851	195,698,837	226,157,688	529,488	1,352,647	1,882,135	451,782
Unspent	30,113,912	193,992,261	224,106,173	529,488	1,277,912	1,807,400	445,366
	344,939	1,706,576	2,051,515	0	246,008	74,735	6,416

## POS EXPENDITURES

November 30, 2020

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Community Care Facility	36,402,911	27,791,999		90,000,000	40.4%
ICF/SNF FACILITY	50,842	41,242		500,000	10.2%
Day Care	568,115	519,560		1,500,000	37.9%
Day Training	15,383,216	15,458,088		40,000,000	38.5%
Supported Employment	722,212	722,886		2,200,000	32.8%
Work Activity Program	206,034	226,123		700,000	29.4%
Non-Medical Services-Professional	247,453	190,506		600,000	41.2%
Non-Medical Services-Programs	9,898,031	9,939,758		22,000,000	45.0%
Home Care Services-Programs	381,992	513,435		1,500,000	25.5%
Transportation	527,578	1,154,648		3,500,000	15.1%
Transportation Contracts	3,244,609	6,741,171		20,367,025	15.9%
Prevention Services	5,626,891	6,188,551		15,000,000	37.5%
Other Authorized Services	9,606,250	8,831,088		25,000,000	38.4%
P&I Expense	16,515	17,986		65,000	25.4%
Hospital Care	191,250	191,250		550,000	34.8%
Medical Equipment	131,499	118,220		480,000	27.4%
Medical Care Professional Services	1,800,452	1,681,071		4,637,448	38.8%
Medical Care-Program Services	10,480	15,050		70,000	15.0%
Respite-in-Home	11,247,666	5,724,191		24,000,000	46.9%
Respite Out-of-Home	229,837	210,748		800,000	28.7%
Camps		29,654		80,000	0.0%
	96,493,834	86,307,226	-	253,549,473	38.1%
CPP				197,474	0.0%
<b>Total Purchase of Service</b>	<b>96,493,834</b>	<b>86,307,226</b>	<b>-</b>	<b>253,746,947</b>	<b>38.0%</b>

ICF SPA RECEIVABLES                      \$            3,136,177

## OPERATIONS EXPENDITURES

November 30, 2020

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Salaries and Wages	9,267,134	8,476,396		22,000,000	42.1%
Temporary Help	242	18,950		20,000	1.2%
Fringe Benefits	1,900,512	2,306,036		6,000,000	31.7%
Contracted Employees	31,647	44,288		75,000	42.2%
<b>Salaries and Benefits Total</b>	<b>11,199,535</b>	<b>10,845,671</b>	<b>-</b>	<b>28,095,000</b>	<b>39.9%</b>

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget	
Facilities Rent	949,729	782,026		2,380,461	39.9%	1,817,393.52
Facilities Maintenance	242,314	199,755		577,000	42.0%	457,142.56
Information Technology	674,304	759,735		1,250,000	53.9%	1,649,238.99
General Office Expense	87,992	77,516		261,250	33.7%	221,147.62
Operating Expenses	135,026	161,344		340,000	39.7%	307,638.06
Equipment	24,345	69,538		138,791	17.5%	69,179.73
Professional Expenses	244,174	213,144		1,000,000	24.4%	420,795.09
Office Expenses	21,092	23,742		131,760	16.0%	112,813.86
Travel and Training Expenses	58,841	220,069		350,000	16.8%	128,251.40
Foster Grandparent/Senior Companion Expenses	184,672	181,697		484,702	38.1%	
CPP Expense	47,202	258,653		249,675	18.9%	
<b>Total Operating Expenses</b>	<b>13,869,226</b>	<b>13,792,889</b>	<b>-</b>	<b>35,258,639</b>	<b>39.3%</b>	

**Operating Expenses:** Telephone, Utilities

**Equipment:** Equipment Purchases, Equipment Contract Leases

**Professional Expenses:** Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

**Office Expenses:** Consumer Medical Record Fees, Postage and Shipping, Printing

**Travel and Training Expenses:** Board of Director Expense, Travel Admin, Travel Consumer Services

<b>Date</b>	<b>Donor</b>	<b>Amount</b>
12/02/20	The Blackbaud Giving Fund/PG&E	\$ 60.00
12/14/20	Accredited Nursing Care	1,000.00
12/16/20	Rhonda Ford/for Oliver Ford	(300.80)
12/21/20	Save Mart	(9,300.00)
12/21/20	Patricia Lee/in memory of James Andrews	5,000.00
12/21/20	Accredited Nursing Care	1,000.00
12/21/20	Frontstream/Costo donations	450.00
12/22/20	transfer to Deposit Account for Popplewell expense paid t	(3,699.35)
12/30/20	Charities Aid Foundation	40.00
		<u>\$ (5,750.15)</u>

Total Fund Balance 12/30/2020	\$ 16,045.06
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