



# VMRC Board of Directors Meeting

Monday, 12/21/20, 6:00 PM

Via Zoom Video Conference

<https://zoom.us/j/98503616866?pwd=YVpWNGE2d2VuZTRNTHZoTWIGUEsXdz09>

Webinar ID: 985 0361 6866 Passcode: 605501

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For Spanish Translation, Dial 1-866-299-7945 and use Passcode 7793177#



## Meeting Book - VMRC Board of Directors Meeting

### Board of Directors Meeting

#### A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz, President

"The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing individualized services in collaboration with families and the community."

#### B. Review and Approval of the Meeting Agenda

Margaret Heinz, President

Action Item

#### C. Review and Approval of the Board of Directors Meeting Minutes of 10/19/20

Margaret Heinz, President

Action Item

Board of Directors Meeting Minutes 10 19 20.pdf

#### D. Board Presentation - Case load Ratio Report

Tony Anderson, ED

#### E. Public Comment

Margaret Heinz, President

3 minutes per person, 6 minutes per person with interpreter

#### F. Consent Calendar Items

Margaret Heinz, President

Action Item

##### 1. Finance Committee Meeting Minutes of 11/04/20 and 12/02/20

Fin Comm Minutes 11 04 20.pdf

Fin Com Minutes 12 02 20.pdf

##### 2. Executive Committee Meeting Minutes of 11/04/20 and 12/2/20

Exec Comm Minutes 11 04 20.pdf

Exec Com Minutes 12 02 20.pdf

##### 3. Consumer Services Committee Meeting Minutes of 11/02/20 and 12/07/20

CSB Minutes Draft 11.2.2020.pdf

CSB Minutes draft 12.7.2020.pdf

##### 4. Legislative Committee Meeting Minutes of 12/04/20

Leg Comm Minutes 12 04 20.pdf

## G. Committee Reports

1. VMRC Professional Advisory Committee, Coalition of Local Area Service Providers (CLASP)  
TBD

2. Consumer Services Committee  
Dena Pfeifer, Committee Chair

3. Self-Determination Advisory Committee (SDAC)  
Mariela Ramos, Committee Chair

4. Consumer Advisory Council, Self-Advocacy Council Area 6 (SAC6)  
Crystal Enyeart, SAC6 Appointee

5. Finance Committee  
Linda Collins, Treasurer

a. Approval of Contract Status Reports (CSR) for November and December 2020      Action Item

CSR for Nov 2020.pdf

CSR for Dec 2020.pdf

b. Purchase of Service (POS) and Operations (OPS) Expenditures for November and December 2020

POS for Nov 2020.pdf

POS for Dec 2020.pdf

OPS for Nov 2020.pdf

OPS for Dec 2020.pdf

c. Acceptance of Restricted Donations for November and December 2020      Action Item

Copy of Popplewell Fund FY 20-21 Nov 1.pdf

Copy of Popplewell Fund FY 20-21 Nov 2.pdf

Copy of Popplewell Fund FY 20-21 for December 2020.pdf

d. Approval of Contracts over \$250,000 from November and December 2020      Action Item

Contract Board Approval Report 2021-01-31.pdf

Contract Board Approval Report 2021-02-28.pdf

6. Legislative Committee

Lynda Mendoza, Secretary and Committee Co-chair

7. Nominating Committee

Linda Collins, Treasurer

8. Bylaws Committee

Lynda Mendoza, Secretary and Committee Chair

9. Special Events Committee

Tina Vera, Committee Chair

H. Executive Director's Report

Tony Anderson, ED

1. Strategic Plan Update

I. Other Matters

Margaret Heinz, President

J. Board Member Activities

Margaret Heinz, President

K. President's Report

Margaret Heinz, President

1. Approval of new Division Manager Positions in Community Services Department

Action Item

L. Next Meeting - Monday, February 22, 2021, 6:00 PM via Zoom Video Conference

Margaret Heinz, President

M. Adjournment

Margaret Heinz, President



## **Board of Directors Meeting Minutes**

10/19/2020 | 06:00 PM - 08:00 PM - Pacific Time (US & Canada)

**Board Members Present:** Dena Pfeifer, Erria Kaalund, Mohamed Rashid, Tom Toomey, Yan Li, Gabriela Castillo, Andrea Rueda, Steve Russell, Lynda Mendoza, Alicia Schott, Anthony Owens, Margaret Heinz, Kenneth Britter, Linda Collins

**Board Members Not Present:** Crystal Enyeart, Emily Grunder, Cherina Shaw, Tina Vera, Suzanne Devitt

**Staff Present:** Doug Bonnet, Christine Couch, Cindy Mix, Tara Sisemore-Hester, Brian Bennet, Nicole Weiss, Claudia Reed, Claire Lazaro

**Public Present:** Carlos Hernandez (Interpreter for Gabriella Castillo), Irene Hernandez (Meeting Interpreter), Rachelle Munoz (Facilitator for Crystal Enyeart), Lori Smith (Facilitator for Dena Pfeifer), Dena Hernandez SCDD, Ami Sullivan,

### **A. Call to Order, Roll Call, Reading of the Mission Statement**

Doug took roll call.

Everyone read the mission statement.

**B. Review and Approval of the Meeting Agenda – Action Item** – No comments. Unanimous consent, motion passed.

**C. Review and Approval of the Board of Directors Meeting Minutes of 08/17/20 – Action Item** – No comments. Unanimous consent, motion passed.

**D. Board Presentation - Performance Contract and National Core Indicators (NCI)** – Cindy Mix reviewed the Performance Contract and National Core Indicators (NCI). See attached presentation slides.

**E. Board Discussion and Public Comment on Performance Contract and National Core Indicators (NCI) – Action Item**

- Discussion:
  - 4 bed facilities are our goal. This gives opportunities to individuals to have their own rooms.
  - Shared concerns about safety issues expressed in the NCI survey. It may have something to do with some of our communities where the crime rate may be higher and you do need to be careful.
- Action:
  - Dena Pfeifer made the motion, Mohamed Rashid seconded the motion. Unanimous consent, motion carries.

**F. Public Comment**

**Dena Hernandez Regional Manager- SCDD North Valley Hills Public Comment:**

- Thank you to VMRC for collaborating with SCDD & SAC6 again for the Personal Protection Equipment (PPE) drive throughs and for willingness to schedule more in other towns.
- The State Council on Developmental Disabilities is holding Public Comment online until November 9, 2020 on the DRAFT State Plan for 2022-2026. I would appreciate it if you would please look at the State Plan and give any feedback or comments. It is available in English and all the threshold languages and Plain Language. The link is <https://scdd.ca.gov/stateplan/>
  - Concern about Sprouts in Lodi, not allowing families with children who are not able to wear masks, inside the store.

**Jose Lara Public Comment:**

- Called the Sprouts office in Arizona about the local Lodi Sprouts concerns. It is their store policy, not state law, according to the Arizona office. Sprouts believes they are not discriminating and are offering curbside pick-up.

**G. Consent Calendar Items – Action Item:** Mohamed Rashid made a motion, Lynda Mendoza seconded the motion. No comments, unanimous approval, motion passes.

1. Finance Committee Meeting Minutes of 09/02/20 and 10/07/20
2. Executive Committee Meeting Minutes of 09/02/20 and 10/07/20
3. Consumer Services Committee Meeting Minutes of 09/14/20 and 10/05/20

## H. Committee Reports

1. VMRC Professional Advisory Committee, Coalition of Local Area Service Providers (CLASP) - Liz Herrera Knapp, CLASP Appointee:
  - Last meeting was September 28<sup>th</sup> via Zoom
  - As of Sept 28<sup>th</sup> we had 70 paid members and \$10,278.27 in our CLASP account
  - During our meeting we had a presentation from Ernest Supply from owners Greg and Dan. Ernest supply is a PPE supplier that was created in light of the pandemic aiming to have fair pricing ([www.earnestsupply.com](http://www.earnestsupply.com))
  - Our provider conference registration is now live and its \$25 per person for 6 total CEUs. It will be held as a Web Series:
    - DAY ONE 11/5/20: Our California Department of Developmental Services Director Nancy Bargmann on the state of developmental services followed by Laura Brackin, PhD talking about person-centered thinking, the HCBS intersection and other issues identified by local providers.
    - DAY TWO 11/10/20: Vance Taylor, Chief of the Governor's Office of Emergency Services and Nicole Patterson from the DDS Consumer Advisory Committee will discuss emergency responses.
    - DAY THREE 11/17/20: Jason Freeman, Advocate and Author, will provide the closing key note followed by a session with the team from Valley Mountain Regional Center's Community Services Department.
    - Registration Link: <https://tinyurl.com/CLASP2020Conference>
  - The Residential Work Group presented and indicated that they need more staff, specifically people who can pass a background check. For anybody interested in working as a DSP for the one of the Residential Providers in the workgroup contact Marni [marnijd@sbcglobal.net](mailto:marnijd@sbcglobal.net)
  - Day Program Work Group met twice during the month of Sept
    - They discussed certification statement that must be completed for VMRC
    - Went over Alternative vs. Remote Services
    - They are looking to connect with their consumes at the Residential Homes
    - They received the vulnerable population list from Cindy which indicates consumers who are not able to attend in-person day program
  - The CLASP President, Corinne Seaton, who is the Director of Adult Programs and Services UCP of San Joaquin, Calaveras and Amador Counties is resigning from her position at UCP and leaving the field. She will no longer be President of CLASP Effective 10/30/20. Our current Vice-President Diana Bonnett, RSP will be acting as President and CLASP Nominating Committee will be working toward filling the VP Seat.
  - During our next meeting we will be discussing Alternative Services specific to Day Programs, Rates for Non-Residential Services, as well as, the increase in minimum wage coming in January and how this will impact RSPs Financially, especially when the 8.2% rate increase will sunset in December 31<sup>st</sup>, 2021.
  - Our next meeting is Monday October 26<sup>th</sup>, 2020 10am via Zoom .
2. Consumer Services Committee - Dena Pfeifer, Committee Chair

September 14 and October 5 meeting minutes are in the packet for review. Meetings will continue to be monthly. SAC6 will do a training on end of care planning to support Service Coordinators.

- a. Approval of Personal Assistance Service Standard – Action Item – Dena Pfeifer made the motion, Lynda Mendoza seconded the motion. Motion passes unanimously.
3. Self-Determination Advisory Committee (SDAC): Our chairperson is not present tonight. Tony updated the board to inform us that VMRC is doing really well. We have the most people on board with the program, out of the regional centers that did not have a pilot program. Cindy reported will have 32 by the first of November, 13 people are working on spending plans and 11 are working on their budgets. All of those could be in the program within the next month. We are getting a lot of positive feedback from families in the program already. Our team is very excited and doing great work. Tony discussed the survey that was completed to find out why people were dropping out of the program. About 40% of the people reported that they were happy with their current program. The other group shared that it was complicated. DDS is reviewing the results and potential barriers. VMRC's team is working very hard on helping people overcome barriers.
4. Consumer Advisory Council, Self-Advocacy Council Area 6 (SAC6) - Crystal Enyeart, SAC6 Appointee – Rachelle Munoz, facilitator shared the SAC6 report on behalf of Crystal. For the month of September, Sac6 continues to have our Friday Zoom Chats:

August 21st Zoom Chat Topic was on VMRC (POS) Purchase of Services, presented by Gabriela Lopez- VMRC Cultural Specialist and Sac6.

August 27th, we had our monthly Leadership meeting with Tony Anderson.

August 28th Zoom Chat topic was on Feeling Safe Being Safe & Disaster Preparedness by Nicole Paterson with DDS CAC and Sac6 Chair, Lisa Utsey.

September 3rd, 2020 Sac 6 partnered with SCDD and VMRC to distribute PPE Equipment to vendors and families in San Joaquin county.

On September 4th, Zoom Chat Topic was on Coping with Loss and Grief with Dr. Dave Demetral. After the Zoom Chat, Sac6 also assisted with handing out PPE Equipment at the Modesto VMRC Office.



September 11th, Zoom Chat Topic was on Person Centered Planning presented by Dena Hernandez from SCDD North Valley Hills office and Sac 6 member Dena Pfeiffer. We also had a moment of silence to honor those of 9-11.

September 12th, Sac6 held their Board meeting via zoom.

September 18th, Zoom Chat Topic was on Law Enforcement and YOU- How to be safe in our communities together with Sac6, presented by Officer Jesus Zavala.

September 19th, Sac6 held their quarterly Finance Committee meeting via zoom.

September 21st, Sac6 members attended the California Memorial Project 18th Annual California Remembrance Ceremony webinar, to honor and restore dignity to our peers with mental health and developmental disabilities who lived and died in state institutions without the recognition they deserved.

5. Finance Committee - Linda Collins, Treasurer and Committee Chair
  - a. Approval of Contract Status Report (CSR) – Action Item – Claudia Reed, CFO presented the CSR. Dena Pfeifer made a motion, Alicia Schott seconded the motion. No questions. Motion passes unanimously.
  - b. Purchase of Service (POS) and Operations (OPS) Expenditures – Claudia Reed, CFO gave a report on the current POS and OPS expenditures.
  - c. Acceptance of Restricted Donations for September and October 2020 – Action Item – Claudia Reed, CFO presented the restricted donations. Linda Collins made a motion, Dena Pfeifer seconded the motion. No questions. Motion passes unanimously.
  - d. Approval of Contracts over \$250,000 – Action Item – Brian Bennett was available to answer questions. Linda Collins made a motion, Steve Russell seconded the motion. There were no questions. Motion passes, with one abstention by Liz Herrera Knapp.
6. Legislative Committee - Lynda Mendoza, Committee Chair – no meeting since last board meeting. November 4 at 3pm is the next meeting. Tony shared the most current report on the VMRC website.
7. Nominating Committee - Linda Collins, Committee Chair – no meeting since last board meeting.

8. Bylaws Committee - Lynda Mendoza, Committee Chair – no meeting since last board meeting. The committee does need to meet once per year. They will schedule a meeting in the first part of the calendar year.
9. Special Events Committee - Tina Vera, Committee Chair – no meeting since last board meeting.

## **I. Executive Director's Report - Tony Anderson**

Strategic Planning – thank you for filling out the survey!

Ami Sullivan, Kinetic Flow shared that we have 5 strategic plan areas: Given the data, there is a natural delineation that makes for 4 Board strategic areas -

1. Training,
2. Consumer Health
3. Consumers feel empowered/supported
4. Communication

with the 5th area the internal/operational being:

5. Organizational Culture, which can include employee well being.

Alternative and transitional services are two main policy matters being worked on with DDS.

There is a new policy on half-day billing. These things will impact on day services. QA is working hard on creating liaisons with Public Health and developing relationships. The goal is to be informed on how to best open day programs and provide for safe monitoring, and quick changes when/if necessary.

We continue hiring people. There will be an exciting new onboarding opportunity to show the big picture of the organization. We have approximately 37 speakers, including our partners from the community. This will be recorded so we can show new employees that join us throughout the year.

We are seeing a small uptake in Covid 19 exposures. This isn't a surge, rather a mild uptake.

Tony is working with Jason Toeple on integrated programs within the 5 counties on ....he's talking too fast and my internet is cutting out.

Health Advisories still coming out. This week will be #34 – thanks Doug for all of your work on these.

Staff survey shows that they are thankful about our strategies put in place to keep them safe.

Case load ratio survey coming out and we will write our annual report to DDS to explain why we remain out of compliance.

Tony is excited to be a keynote speaker for the Supported Life Conference on October 22, 2020. He is going to share inspiring information about energizing information during this time.

**J. Other Matters - none**

**K. Board Member Visits/Activities**

Margaret is still participating in the Presentation Food Pantry food delivery program. She made a donation on behalf of the VMRC board and sent a thank you card. This high impact activity is worthwhile.

**L. President's Report - Margaret Heinz-** thank you to the transition team for their presentation this morning. ARCA meeting on the 16<sup>th</sup> was covered by Tony. Thank you to Gaby for the Food Pantry program. Thank you to everyone who works on the Health Advisory, especially Doug and Tony. Thank you to all of the board members for completing the strategic plan survey. If you missed the September 26 Strategic plan presentation, please watch it on the website or you tube.

1. Executive Committee Action Item - Director of Community Services – Tony shared that we are making some staffing changes. Nicole Weiss, a great leader for our organization is retiring. She had half of Community Services. We are combining the two halves and creating one position, the Director of Community Services. Brian Bennett will be the Director of Community Services. The job description is in your packet. Margaret Heinz made the motion, Steve Russell seconded the motion. No comments, no questions. Motion carries unanimously.

**M. Next Meeting - Monday, December 21, 2020, 6:00 PM, via Zoom Video Conference**

**N. Adjournment at 7:46pm**



## **Minutes for Meeting Book - Finance Committee Meeting**

11/04/2020 | 05:30 PM - 12:00 AM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

Meeting called to order at 532pm by Linda Collins, Treasurer.

**Committee Members Present:** Margaret Heinz, Linda Collins, Alicia Schott, Dena Pfeifer, Connie Uychutin, Lisa Utsey

**Committee Members Not Present:** Jose Lara

**Staff Present:** Tony Anderson, Doug Bonnet, Christine Couch, Corina Ramirez, Claudia Reed

**Public Present:** Irene Hernandez, Interpreter, Lori Smith, Facilitator for Dena Pfeifer, Rachelle Munoz

### **A. Review and Approval of Meeting Agenda**

Lisa Utsey made motion to approve the Meeting Agenda. Dena Pfeifer seconded the motion. The Meeting Agenda was approved by unanimous consent.

### **B. Review and Approval of Finance Committee Meeting Minutes of 10/07/20**

Dena Pfeifer made a motion to approve the Finance Committee Meeting Minutes of 10/07/20. Lisa Utsey seconded the motion. The Finance Committee Meeting Minutes of 10/07/20 were approved by unanimous consent.

### **C. Public Comment**

None.

### **D. Approval of Contracts over \$250,000**

Corina Ramirez presented the contracts up for renewal and answered any questions that committee members had.

Dena Pfeifer made a motion to approve the presented Contracts over \$250,000. Lisa Utsey seconded the motion. Connie Uychutin abstained. The presented Contracts over \$250,000 were approved by unanimous consent.

## **E. Fiscal Department Update**

### **1. Acceptance of Contract Status Report (CSR)**

Claudia Reed presented the CSR and answered any questions by committee members. Dena Pfeifer made a motion to approve the Contract Status Report. Lisa Utsey seconded the motion. The Contract Status Report was approved by unanimous consent.

### **2. Review of Purchase of Service (POS) and Operations (OPS) Expenditures**

Claudia Reed presented the Purchase of Service (POS) and Operations (OPS) Expenditure reports and answered any questions by committee members.

### **3. Acceptance of Restricted Donations**

Claudia Reed presented the monthly donations to the Popplewell Fund.

Alicia Schott made a motion to approve the Restricted Donations. Dena Pfeifer seconded the motion. The Restricted Donations were approved by unanimous consent.

## **F. Next Meeting - Wednesday, 12/02/20, 5:30 PM, via Zoom Video Conference**



## **Minutes for Meeting Book - Finance Committee Meeting**

12/02/2020 | 05:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

**Committee Members Present:** Linda Collins, Treasurer, Margaret Heinz, Dena Pfeifer, Alicia Schott, Connie Uychutin, Lisa Utsey

**Committee Members Not Present:** Jose Lara

**VMRC Staff Present:** Doug Bonnet, Claudia Reed, CFO, Tony Anderson, ED

**Public Present:** Irene Hernandez, Interpreter, Lori Willis, Facilitator for Dena Pfeifer, Rachelle Munoz

**Linda Collins called the meeting to order at 535 PM.**

### **A. Review and Approval of Meeting Agenda**

Dena Pfeifer made a motion to approve the Meeting Agenda. Alicia Schott seconded the motion. The Meeting Agenda was approved by unanimous consent.

### **B. Review and Approval of Finance Committee Meeting Minutes of 11/04/20**

Dena Pfeifer made a motion to approve the Finance Committee Meeting minutes of 11/04/20. Alicia Schott seconded the motion. The Finance Committee Meeting minutes of 11/04/20 were approved by unanimous consent.

### **C. Public Comment**

None.

#### **D. Approval of Contracts over \$250,000**

None this month.

#### **E. Fiscal Department Update**

Claudia Reed presented the Contract Status Report (CSR) and answered any questions that the committee members had.

Dena Pfeifer made a motion to accept the Contract Status Report. Lisa Utsey seconded the motion. The Contract Status Report was approved by unanimous consent.

Claudia Reed presented Purchase of Service (POS) and Operations (OPS) expenditures and answered any questions that the committee members had.

Claudia Reed presented the donations for the month to the Popplewell Fund.

Dena Pfeifer made a motion to accept the donations to the Popplewell Fund. Lisa Utsey seconded the motion. The donations to the Popplewell Fund were approved by unanimous consent.

#### **F. Next Meeting - Wednesday, 01/06/21, 5:30 PM via Zoom Video Conference**

**Meeting adjourned at 6:05 PM.**



## **Minutes for Meeting Book - Executive Committee Meeting**

11/04/2020 | 06:30 PM - 12:00 AM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

**Committee Members Present:** Margaret Heinz, Lynda Mendoza, Linda Collins, Dena Pfeifer

**Committee Members Not Present:** Mohamad Rashid

**Staff Present:** Tony Anderson, Doug Bonnet, Bud Mullanix, Christine Couch

**Public Present:** Lori Smith

Margaret Heinz called the meeting to order at 635 PM

### **A. Review and Approval of Meeting Agenda**

Dean Pfeifer made a motion to approve the Meeting Agenda. Lynda Mendoza seconded the motion. The Meeting Agenda was approved by unanimous consent.

### **B. Review and Approval of Executive Committee Meeting Minutes of 10/07/20**

Dena Pfeifer made a motion to approve the Executive Committee Meeting Minutes of 10/7/20. Lynda Mendoza seconded the motion. The Executive Committee Meeting Minutes of 10/07/20 were approved by unanimous consent.

### **C. Public Comment**

None.

### **D. Items for Approval**

Bud Mullanix presented the position of Intake Specialist. The job title has been changed from Senior Intake Coordinator to Intake Specialist to align with other Specialist Positions.



Linda Collins made a motion to approve the position of Intake Specialist. Dena Pfeifer seconded the motion. The position was approved by unanimous consent.

## **E. Items for Discussion – Tony Anderson**

### **Participant Directed Services**

The department of developmental services has been getting a lot of feedback lately from community advocates charging that regional centers have not fully informed our service coordinators about the Participant Directed Services.

### **Managers meeting**

We have planned for a bi-annual managers meeting to give the managers organizational updates and answer questions they are having managing our staff.

### **Restrictions for Health and Safety**

I asked the directors about the BMI over 30 as a restrictive condition. There was a lot of discussion on this and in the end they said the latest directive on health restrictions (which modifies the first one) only talks about compromised immune system and they all said BMI is not part of this. ARCA said there are no longer any references to the CDC anymore in the Directive. The group was unanimous that none of them use BMI. I told them they should check around because we got input from their staff saying they use this.

### **Services Explanations**

Regional center are collecting all the videos and other informational materials we've all created that help our communities understand the services the regional center funds. We submitted our videos which were originally intended to be short 1-2 minute videos about services across the lifespan but we only created a single long run video so far. The short versions will come from that original video.

### **Notable Consumer Incidents/Complaints**

We are currently starting to see more consistent reporting of consumers testing positive for COVID-19 with 3 new consumer additions, and sadly 1 more consumer death.

### **Vendor Issues**

Doug and I have committed many hours and resources to helping to building the professional development capacity for our providers community and their signature event is starting Thursday,

followed by next Tuesday, then the next Tuesday. In addition our Community Services department has been busy to increase development offerings

### **Union and Other Staff Issues**

We are currently in negotiations with the union as we are in the annual open period. We are scheduled to increase their salary by 1.5% per original negotiated contract.

Bud Mullanix – Finishing up negotiations with the Union on a contract reopener. We are at 362 staff head count right now. We are at 11% turnover, mostly due to retirement. We have about 13 people that will be beginning in November, most Service Coordinators. We've been very very busy, which has been good. We are interviewing for BCBA and for the Psychologist. It has been very tough with the illness of Wilma.

### **Self-Determination Updates**

Last week we received the attached directive and the Directors wanted to know why we received this and was there so kind of underlying message. DDS told ARCA that this was supposed to be an "Advisory" and not a directive. It was a reminder to regional centers to pay Independent Facilitators for their services for creating Person Centered Plans. Advocates are claiming some regional centers are not paying these bills. In addition DDS said the letter is also meant to inform regional centers that if the Independent Facilitator has completed the Person-Centered Plan under the allowable maximum bill of \$2500, the individual can use the remaining money to pay the Independent Facilitator for additional services. I asked is the money was POS and they said yes.

The Directors are arguing that there is no requirement for regional centers to put one-time costs into the annual budget for Self-Determination. They are asking if anyone has policies that require one-time costs to be built into the annual budget.

### **Other Matters**

This morning we reported with tremendous sadness to inform our staff that a dear member of our work family, Wilma Murray, fell seriously ill at the office which has life threatening consequences. This occurred on Tuesday and her loving family is by her side. This is a traumatic event for many of our staff that have known Wilma for a very long time.

## **F. President's Report – Margaret Heinz**

It is very hard to hear that Wilma from the VMRC family is ill.

CLASP Conference has spots available to any Board Members that want to participate. It starts tomorrow.

ARCA has updated their website and encourage all to check it out.

ARCA Academy Webinar on Saturday, 11/14, for Board Members.

The Legislative Committee met today. The presentation is December 7<sup>th</sup>.

Please keep Wilma Murray and her family in your thoughts and prayers.

### **G. Next Meeting - Wednesday, 12/02/20, 6:30 PM, via Zoom Video Conference**

Meeting Adjourned at 7:30 PM.



## **Minutes for Meeting Book - Executive Committee Meeting**

12/02/2020 | 06:30 PM - (GMT-08:00) Pacific Time (US & Canada)

Via Zoom Video Conference

**Committee Members Present:** Margaret Heinz, President, Dena Pfeifer, Linda Collins

**Committee Members Not Present:** Lynda Mendoza, Mohamed Rashid

**VMRC Staff Present:** Doug Bonnet, Tony Anderson, ED, Bud Mullanix, HR Director

**Public Present:** Irene Hernandez, Interpreter, Lori Smith, Facilitator for Dena Pfeifer

**Meeting called to order at 6:30 PM.**

### **A. Review and Approval of Meeting Agenda**

Dena Pfeifer made a motion to approve the Meeting Agenda. Linda Collins seconded the motion. The Meeting Agenda was approved by unanimous consent.

### **B. Review and Approval of Executive Committee Meeting Minutes of 11/04/20**

Dena Pfeifer made a motion to approve the Executive Committee Meeting Minutes of 11/04/20. Linda Collins seconded the motion. The Executive Committee Meeting Minutes of 11/04/20 were approved by unanimous consent.

### **C. Public Comment**

None.

## **D. Items for Approval**

### **1. Division Managers**

Tony and Bud discussed the new Division Manager jobs being proposed in the Community Services Department. The plan is to create 2 Divisions in the Community Services Department.

The need was due to 3 managerial changes in the department due to 2 retirements and 1 death.

Community Services Division Manager Quality Assurance – merge with Special Projects department of SIR, Medicaid Waiver, Residential Screening, Administrative Support.

Community Services Division Manager Resource Development – merged with the supervision of the Employment Specialist, HCBS Coordinator and Foster Care Specialist. Resource Development, Admin support.

Transportation will either be in house or contracted out. We haven't completely figured that piece out yet.

The salaries would sit above Program Manager, but below Assistant Director. 10% above PM and 10% under Assistant Director.

No questions from Committee Members.

Dena Pfeifer made a motion to approve the new Division Manager jobs in Community Services. Linda Collins seconded the motion. The 2 new Division Manager jobs in Community Services were approved by unanimous consent.

2. Transportation – no decision has been made regarding the position. No action needed.

3. E.D. Evaluation – Bud will work on it and get it to Margaret to get out to the board.

## **E. Items for Discussion – Tony Anderson and Bud Mullanix**

### **1. Executive Director's Report**

#### **Alternative Services**

- DDS just published a new directive that further explains Alternative Services and sets January 2021 as the new start date.

- Our transportation providers have started laying off their drivers Regarding our transportation provides I asked about their progress on transportation but they reported that the department still has more to work on for transportation providers as well as group supported employment.

### **Absence Payments for Residential**

- DDS is asking us to report on any new purchases for supports at home for people who are still holding a bed in a group home.

### **Consumers and Families Survey**

- So far the DDS survey response rate from VMRC is the lowest in the State but we have until mid-December before the surveys are due.

## **2. Notable Consumer Incidents/Complaints**

- We are now ranked the third worst in the state regarding our rate of COVID-19 infections per 10,000 consumers and all three central valley regional centers are ranked 2,3, and 4 in the state.
- We are currently in the middle of consistent increases each day with about 58 positive cases in the month of November.
- DDS says there are now over 4000 positive cases, 197 deaths, and 2079 positive case for community and regional center staff.
- Currently we are meeting our surging need for residential services during the increase in cases but DDS does have a resource if we need it called a CalMAT team that DDS can access medical direct support teams in residential services.

## **3. Vendor Issues**

The local residential providers did a survey about day program services in their home and here's a few of their initial findings:

- 62% Issues implementing the goals set
- 87% only online services
- 37% consistency
- Other Themes:
- Services are not Consumer Specific goals, Really like the day program working on the goals specific to each consumer specifically, lack of objectives, staff are not familiar with the consumers, It's not fair they only call for a minute, The care homes need a real break, day programs no longer provide a 6 hour break like they used to do. Some day programs are providing a full day. Some of the day programs are doing a great job of providing the entire day of service.

### **What do you want:**

Help relieving staff, consistency, more options of times, more than online services, can day program staff get the same covid-19 testing that the homes get, constructive and meaning activities, day programs are handling this different and sometime staff from the same program provide their services differently.

### **Additional Comments**

- Is there more than one program in a house - 100% said yes
- 55% said they are receiving in-person services
- Some people are getting awesome support from their day programs but others in the same home are getting almost no services.

### **Quality of Day Supports in the Home**

1. 11% awful
2. 33 % ok
3. 33 % so so

4. 11 pretty good
5. 11 awesome

#### 4. Self-Determination Updates

The Director of DDS says individuals don't have to include the FMS fee as part of their budget. This is a temporary change to allow participants to use these fees for different and/or additional SDP services during the COVID-19 State of Emergency. <<https://www.vmmc.net/self-determination-advisory-committee/>>

- Orientation completed: 74 74%
- Separate person-centered plan completed: 56 56%
- Individual budget certified (6 more in process): 50 50%
- Spending plan completed: 33 33%
- Spending plan in progress: 17 17%
- FMS obtained by participant: 33 33%
- FMS in progress (working to get established): 17 17%
- IPP completed and signed: 20 20%
- Reviewed for SDP Waiver eligibility: 33 33%

#### 5. Other Matters

##### Future Events/Initiatives

- Strategic Planning Next Steps
- We will need to start connecting with our local county officials to get in the pipeline for the vaccination process.
- All Staff Virtual Christmas Party
- Micro Business Group
- We also need to start planning for January All Staff.

#### 6. Union and Other Staff Issues

- Positions for review: (1) Division Manager for Quality Assurance and (2) Division Manager for Resource Development.
- Wilma Virtual Celebration of Life
- Barbara Johnson Retirement Party

#### E. President's Report – Margaret Heinz

- Thank you, Tony, Doug, Bud and Dave Demetral, for the amazing tribute and celebration of life to Wilma Murray. Thank you to anyone who had any part of that.
- Thank you Linda, Lynda and Gaby for attending the ARCA training. The next one is December 12<sup>th</sup>. Hopefully we can share about our experiences at the Board Meeting.

- I will forward the survey that DDS wants to have consumers and families fill out to my students. Hopefully SC's can follow up with their families.
- I accepted the resignation of Liz Herrera Knapp because she has been hired by VMRC to be the agency's Board Certified Behavior Analyst.
- Lots of waiver extensions are coming through.
- ARCA sent a letter to the Vaccine Advisory Committee advocating for Californians with disabilities.

**F. Next Meeting - Wednesday, 01/06/21, 6:30 PM via Zoom Video Conference**

**Meeting Adjourned at 7:30 PM.**



**VALLEY MOUNTAIN REGIONAL CENTER  
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING  
Monday, November 2, 2020**

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**PRESENT:**     **Committee Members:** Dena Pfeifer, Lori Smith her facilitator; Crystal Enyeart; Liz Herrera Knapp  
                 **VMRC:** Cindy Strawderman; Doug Bonnet; Katina Richison; Christine Couch; Robert Fernandez; Claire Lazaro; Cindy Mix; Tara Sisemore-Hester; Tony Anderson; Brian Bennett  
                 **Visitors:** Carlos Hernandez, translator; Keisha; Dena Hernandez; Lisa Culley; Christine Waterman.

**ABSENT:**     **Mohamed Rashid; Daime Hoornaert; Linda Collins; Nadia Robinson**

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Dena Pfeifer, Chairperson, called the meeting to order at 4:05 p.m.

**1.0   PUBLIC COMMENT**

Dena Hernandez Regional Manager- SCDD North Valley Hills Office, shared the following:

- Just a reminder of my request from last meeting to check out The State Council on Developmental Disabilities Public Comment period online until November 9, 2020 on the DRAFT State Plan for 2022-2026. I would appreciate it if you would please look at the State Plan and give any feedback or comments. It is available in English and all the threshold languages and Plain Language. The link is <https://scdd.ca.gov/stateplan/>
- SCDD North Valley Hills and SAC6 will be holding a Disaster Preparedness training as our office received 150 emergency backpacks from the American Red Cross. Stay tuned for details- it will be for self-advocates and families.

**2.0   REVIEW OF MINUTES**

**There was no Quorum for a vote to approve the minutes of October 5, 2020. This will be brought back to December 7, 2020 meeting for vote.**

**3.0   SAC6 UPDATE**

Crystal Enyeart shared the following information:

- On October 2<sup>nd</sup> we had our Friday Zoom Chat, this Zoom Chat was in combination with DDS Consumer Advisory Committee and the main topics were on 1. Town Hall with DDS on Alternative Delivery of Nonresidential Services and 2. Voting! Lots of great and important information was shared with self-advocates.
- Since the month of October is National Employment Month sac 6 Zoom Chats are all focused on employment.
- October 7<sup>th</sup> Sac 6 partnered with VMRC and SCDD North Valley Hills Office and distributed PPE equipment in San Joaquin County in a contactless drive thru style.

- October 9<sup>th</sup> Friday Zoom Chat topic was Employment and YOU! Presented by Enos Edmerson VMRC Employment Specialist. After our Zoom Chat was over Sac 6 also distributed PPE equipment in Stanislaus County in a contactless drive thru style.
- October 14<sup>th</sup> Sac 6 partnered with VMRC and SCDD North Valley Hills Office and distributed PPE equipment in San Andreas County in a contactless drive thru style.
- On October 16<sup>th</sup>, our Friday Zoom chat was on National Core Indicators (NCI) and SCDD State Plan with George Lewis from SCDD North Valley Hills Office.
- October 23<sup>rd</sup> Friday Zoom Chat topic was on National Disability Employment Awareness Month presented by PJ Swan, from the SCDD grant "Let's Work"! PJ shared her personal story with other self-advocate to empower other to achieve their employment dream!
- October 29<sup>th</sup> Sac6 presented a training to the new VMRC staff on what Sac6 is and what we do. Also, on October 29<sup>th</sup> Sac6 had their monthly Leadership meeting with Tony Anderson.
- October 30<sup>th</sup> Friday Zoom Chat was on Employment Wrap up presented by Tony Anderson from VMRC and we had a Halloween Bingo & Costume Contest with Prizes. It was lots of fun to wrap up the end of the month with a contest.
- Lastly a huge congratulations to Sac6 member Emily Grunder who recently got appointment to the California Office of Emergency Services Committee.
- Some other great news is Sac6 has finally got an ASL interpreter to assist with our Friday Zoom Chats.
- Upcoming events:
  - We are continuing to work with VMRC and SCDD to distribute PPE Equipment to the community as needed. We are discussing other PPE distribution days in areas such as Ceres, Turlock, Manteca, and Tracy. When these days are scheduled you can find the information on the VMRC website.
  - Sac6 is also working on Plain Language of End of Life definitions, presentation.

#### 4.0 CLASP UPDATE

Liz Herrera Knapp provided the following update:

- Current Membership: 71 paid members
  - CLASP President Corinne Seaton has stepped down as CLASP President. Vice President, Diana Bonnett is now the President. CLASP is looking for interested members who want to be appointed as Vice- President.
- CLASP Provider Conference:
  - CLASP PROVIDER CONFERENCE Nov 5, 10, & 17 ONLINE. 6 CEUs \$25 REGISTRATION "Vision 2020" This is an online series over 3 days with knowledgeable and inspiring speakers. The series will kick off on 11/5 10am to 12:30pm with Director Nancy Bargman and Dr. Laura Brackin, then 11/10 10am to

12pm with Vance Taylor (OES) and Nicole Paterson (DDS) & ending on 11/17 10am to 1pm with Jason Freeman (Advocate) & VMRC QA/RD (CEUs).

- So far 71 attendees have signed up.
- Residential Service Provider Group: Met once in October. Most RSP's need staff! They discussed if they are starting in person visits to the facilities and only those that were necessary were in person, others were done remotely.
- A survey was sent to RSP's to answer questions put forth by Brian Bennett last month.
- Having hiring difficulties? 77% said yes having difficulties with keeping staff and replacing staff. It is time consuming and costly to do both.
- Seeing increased staff costs? 88% said yes having financial hardship due to increased costs of staffing.
- Seeing increased program costs (food, internet, power)? 88% said yes.
  - \*\*\*Out of the total of those who responded, 39% own more than one home.
  - RSP's want to know what they should expect in regard to vaccines in residential facilities. Tony will get an answer to Marni. There is a Change in staff COVID testing to 25% every 7 days, costing way more to test staff now.
  - BIOCEPT will send kits for COVID testing for free but need a Doctor NPI number to oversee. If anyone knows a Doctor willing to do this, please contact Marni.
- Day Program Network: Discussed Alternative Services new rates which haven't been established by DDS yet. Discussed Health Advisory contacts for Public Health for reopening info.
  - Next meeting is on November 12, 2020 @ 8 AM.
- Day Program/Residential Workgroup: Has not met in this last month.
- Next CLASP meeting is November 23, 2020 @ 10:00.
  - <https://zoom.us/meeting/register/tJwsf-ytrzkrHdfK2up2FqVnGu2UkzGKeHWV>
- CLASP PROVIDER CONFERENCE:  
<https://events.r20.constantcontact.com/register/eventReg?oeidk=a07ehcqlijyw6a430fd5&oseq=&c=&ch=>
- Marni Dick [marniid@sbcglobal.net](mailto:marniid@sbcglobal.net)

## 5.0 **PRESENTATION:**

Katina Richison, Special Projects manager provided a presentation on "SIR Reporting Relative to the Previous Year"

## 6.0 **CLINICAL**

Claire Lazaro shared the following:

- We had a vision screening training for our providers on October 8<sup>th</sup>. It was recorded we sent them a copy. Prior to that week, we had the training for our staff.
- On October 15<sup>th</sup> I had a meeting with Turo University Medical Group (TUMG). They reached out to us as they plan to have a residency program with ST. Joseph. We will now have a new generic resource through them. One of their Physicians Dr. Suess, is a child psychiatrist and is now contracted thru Community Medical centers. They will accept medical & Medicare.
- On October 16 we had another medication basics by Dr. Kehoe. This was attended by staff and other vendors. They can claim CE.
- We had several interviews for the new clinical staff. Clinical Admin Assistant & BCBA.
- I was in communication with Collation for Compassionate Care of California (CCCC). They are going to provide training for staff who have consumers are terminally ill or dealing with end of life. This will be on December 14 & 15.
- One other project we are in still in the planning stages is the Pilot of the Remote Oral Health Support project. The goal is to continue to provide oral health, education to our consumers remotely during the pandemic. We are trying to identify a care home to work with on the pilot.

Tara Sisemore Hester shared the following:

- Tara shared the intake statistics for the year. Modesto Early Start has picked up, but Stockton is alarmingly low. All regional centers are focusing on community outreach. We are not seeing the referrals that we did prior to COVID. WE have created an outreach committee. FRN, our Cultural Specialist & Doug Bonnet are working on the outreach communication. We are hoping with this campaign, the meeting is Wednesday, it will pick up our numbers. We know that they are out there.
- For the OT Services, the home modification bids from contractors, with COVID, contractors are overwhelmed right now. Even though it is much better than last year, we made a lot of progress, but when COVID hit it affected us getting second bids from contractors. So, in many cases we are going with one bid so we can meet the consumer's needs. Any contractor is hard to find as everyone is staying at home and want their homes fixed or putting additions on.

## 7.0 **RESOURCE DEVELOPMENT**

Robert Fernandez provided the following information:

- We have we have some informational sessions
  - Surge homes information session. This is information session to all providers out there who want information as far as being a surge home. These were developed obviously because of the COVID situation, and we are going to

provide that information again. With the fall weather there's going to be a surge of some sort and so we are providing informational session sessions for providers again that's going to happen November 19th Thursday from 11:00 to 1:00 PM.

- Another informational session we're going to be doing is the Unmet Needs. We talk about services that we currently don't have as a regional center and so we're going to provide informational session. This will be held on December 10th from 11:00 to 1:00 PM
- In Addition, Tumboura who is our HCBS program evaluator he will be doing several trainings. For the month of November, November 10th & November 18<sup>th</sup>; and then for December, December 2<sup>nd</sup>, December 8th and December 17th all trainings are from 10:00 AM to 12:00 PM HCBS.
- Lastly one of our homes at resource developments developing through the CPP grants EBSH for the traumatic brain injury consumers, we are doing provider interviews on November 20<sup>th</sup>.

## 8.0 **QUALITY ASSURANCE**

5.1 **Alerts**: Brian Bennett shared the current QA report for the period of 9/16 – 10/15.

## 9.0 **CASE MANAGEMENT**

Cindy Mix went thru the following reports:

- Caseload Ratio Report – Total Lanterman Consumers—13,230 minus 173 (Deflection) =13,057. Overall Agency Caseload Ratio—13,057 consumers divided by 159.5 Service Coordinators =1:82. We have an additional team listed at 12, we have 2 Service Coordinators at this time, but we are working on moving the cases over as we transfer Service Coordinators. Next Month you will see a better representation.
- Transfer Status Report as of 10/22/2020 – There have been a total of 311 transfer in files and 234 transfer out files. The difference is 77, still equivalent to one full case load of transfer in files for this year.
- POS Exception Report for September. There were a total of 436 Purchase of Service Exceptions. With Respite still being the largest number of 310, followed by Patch and Personal Assistance.
- SIR Report – For this last month, Medication Errors & Hospital/Internal Infection errors were the top at 9 each.
- Fair Hearing Report:
  - Christine Couch shared the following report:
    - Nothing has changed on our Lanterman eligibility cases. That means people who have asked VMRC if they can be eligible for our services. We did not

find them eligible, but they disagreed so they appealed. Currently we have 2 adults & 4 children that we are working on to determine if they are eligible.

- We have 1 open service request case. They asked for a service and we said no, so we are waiting on the state level hearing. The other has mediation this week on Friday
  - We had 7 - 4731 complaints, those are all done. These are complaints done if a consumer feels they have had their clients rights violated by VMRC or a vendor.
  - The one whistleblower complaint. It is done and we are putting together our findings. This one in particular is that regional center staff acted the wrong way. We did something wrong and so we're working on that. We received a second whistleblower complaint and we are working on it.
  - And the 8<sup>th</sup> 4731 complaint that we received we found that it actually wasn't a complaint and instead it was a fair hearing issue because it wasn't about clients rights it was about service so we're working on it.
- 
- Today was Nicole Weiss's last day of work before retirement. Brian Bennett has been named Community Services Director which will now oversee Quality Assurance as well as Resource Development. Neidra Clayton has been named Deflection Manager and the Transition Program Manager position that she vacated in Modesto will be filled soon. Interviews are being held this week. Gloria Craven, one of our long time Senior Service Coordinators also retired as of last week.
  - Many DDS Directives have been extended. The latest list of extensions can be found on our website or in the 10/23 Health Advisory. Remote meetings continue due to COVID. We do have a policy allowing for in-person outdoor meetings if all agree. But, as the weather gets colder, we may need a reminder that virtual meetings will be taking place.
  - The Performance Contract was approved by the Board at their October meeting, as was the Personal Assistance Service Standard that was first approved by this committee.
  - We held two half-day New Employee Orientations last week via Zoom, helping to paint an overall picture of the agency and help staff become acquainted with some basic system information.
  - We have six (6) new SCs starting work in early November.
  - Staff attended several trainings/conferences this past month—The Help Group's Best Practice in Autism Spectrum Disorder, The Supported Life Conference, and the Person-Centered Planning Gathering for our PCP Trainers. Virtual training tips were discussed, so we are hoping to start using that information soon.
  - Most Service Coordinators and Program Managers will be attending a Participant-Directed Service training provided by DDS on November 5<sup>th</sup>. This is a more flexible use of services in several traditional service categories—respite, day care, transportation, nursing and day services, plus during COVID--personal assistance, ILS, and supported employment.

- Self-Determination Program update—we have 32 in the program now, 73 have completed orientations. We have 37 PCP/IPPs completed and 11 working on a budget and 13 working on their spending plans. Orientations will begin again in the New Year. All PCP and IPP meetings continue, and we have over 1,000 on the interested list, so we are starting to plan our structure for moving forward. As discussed before, effective 7/1/21, all who are interested can participate in SDP.
- A Person-Centered Planning Module will be available soon in LMS for staff, vendors and families. The training was developed by the ARCA Training and Information Group and will be a 6-part series.
- DDS has developed a Vaccination Task Force to assist with planning and distribution when available. Also, they are involved in making rapid testing more available at lower costs. The testing aspect is set to move forward in November.
- Re: Day Program—Alternative Services vs. Traditional Services Assessment Surveys have been completed by each program vendor and Enclosure A's completed. We had over 4,000 submissions. Case Management staff have received the information and all confirmation letters have been sent out to those consumers who will receive alternative services. The programs are completing Individual Service Plans for all of those and the purchases will be completed. We are still waiting on the rates for the alternative services; however, DDS has pushed the start date to December 1.
- A couple of our day programs have been given the approval from Public Health to re-open their buildings on a very limited basis. They would stagger their schedules, have very few in a room and be socially distanced using all precautions. A list of the consumers is being reviewed by case management staff and planning teams are being scheduled to discuss the possible vulnerable conditions of the consumers. CDC guidelines are being followed which could exclude some from attending based on diagnosis and others needing a doctor's note to attend. We just want to make sure that all are safe.
- VMRC has partnered with UOP--Medicare Part D Plan reviews for consumers who have Medicare only will be conducted between October 15 and December 7, 2020, which is Medicare's annual open enrollment period. Plans for consumers that are dual eligible and have both Medicare and Medi-Cal will begin January 1, 2021.
- We are putting together names of needy consumers and families who could benefit from a Thanksgiving meal. We will be purchasing pre-made dinners through the Popplewell Fund and delivering them on Wednesday before Thanksgiving.
- Our Stockton Transition Team is collecting donations for the homeless during Homeless Awareness month. The clothing and blanket items will be presented during a lunch event at St. Mary's Dining Hall on November 19<sup>th</sup>.

## 10.0 **TRANSPORTATION**

Wilma was not available and there were no updates.

11.0 **NEXT MEETING**

December 7, 2020, 4:00 p.m., Stockton VMRC office, Via Zoom.

The meeting was adjourned at 4:54 p.m.

Recorder: Cindy Strawderman

DRAFT



**VALLEY MOUNTAIN REGIONAL CENTER  
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING  
Monday, December 7, 2020**

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**PRESENT:**     **Committee Members:** Margaret Heinz, Board President; Dena Pfeifer, Chair; Lori Smith, Dena's Facilitator; Daime Hoornaert, CLASP; Crystal Enyeart, SAC6  
**VMRC:** Brian Bennett; Christine Couch; Cindy Mix; Cindy Strawderman; Claire Lazaro; Douglas Bonnet; Liz Herrera Knapp; Robert Fernandez; Tara Sisemore-Hester; Tony Anderson  
**Guests:** Dena Hernandez, SCDD; Irene Hernandez; Lisa Culley FRN; Rachelle Munoz; 209-XXX-X896

**ABSENT:**     **Mohammad Rashid; Linda Collins; Nadia Robinson**

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Dena Pfeifer, Chairperson, called the meeting to order at 4:03 p.m.

**1.0   PUBLIC COMMENT**

Dena Hernandez Regional Manager- SCDD North Valley Hills office shared the following:

- Happy to announce that the Junior League of San Joaquin has awarded \$5,000 or the diaper drive we wanted to hold for those in need. Thank you to Daisy Plovnik from Jr League for meeting with me and submitting the application. Thanks to Lisa Culley from Family Resource Network for being the fiscal agent and to Gabriela Lopez from VMRC for collaborating with us on this! Stay tuned for details!

**2.0   REVIEW OF MINUTES**

**There was no Quorum for a vote to approve the minutes of October 5, 2020 or November 2, 2020. This will be brought back to January 4, 2021 meeting for vote.**

**3.0   SAC6 UPDATE**

Crystal Enyeart, SAC 6 representative shared the following:

Monday November 2<sup>nd</sup>, Sac 6 chairperson Lisa U. had a zoom meeting to prepare a training for VMRC SC's. This group started working on making an End-of-Life Training in plain language.

On November 6th we had our Friday Zoom Chat, this Zoom Chat was on Cyber Bullying- Lets End This! Presented by Sac 6 members. We thought this would be a good topic with everyone staying home and more and more people are on the internet we wanted to let people know how to stay safe and not get bullied, and what steps to take if you are.

Also, on November 6th, Sac 6 helped hand out PPE equipment in San Joaquin County in a contactless drive thru style. We were at the Valley CAPS PLUS location in Manteca.

On November 10<sup>th</sup> Sac 6 held had their quarterly finance meeting.

On November 12<sup>th</sup>, Sac 6 Chairperson Lisa U. had another meeting regarding the "End of Life Training."

November 13<sup>th</sup> Sac 6 members Lisa U and I, along with Dena Hernandez from SCDD and VMRC staff drove to Sutter Creek to hand out PPE Equipment.

November 20<sup>th</sup> Sac 6 Chairperson Lisa U. had her last meeting with DDS-Consumer advisory Committee. Lisa has represented Sac 6 on this committee for 6 years.

Also, on November 20<sup>th</sup> Sac 6 hosted their 30<sup>th</sup> Friday Zoom Chat. This topic was presented by Sac 6 self-advocates and what self-advocacy means to us. After the zoom chat sac 6 members volunteered to hand out PPE equipment with VMRC and SCDD at UCP in Turlock.

#### Upcoming events:

We are continuing to work with VMRC and SCDD to distribute PPE Equipment to the community as needed. We are discussing other PPE distribution days in December. Locations are Tracy, Lodi, and Stockton area. When these days are scheduled you can find the information on the VMRC website.

You can find more information about our upcoming Friday Chats on the VMRC website under the Sac 6 tab.

#### 4.0 CLASP UPDATE

Daime Hoornaert shared the following:

- Our current membership, we have 80 paid members.
- We have a new Vice President; her name is Marnie Dick. She is a residential service provider in the mountain counties
- We are very excited for Liz Herrera Knapp with her new position as BCBA for VMRC. But unfortunately, with that she has to resign from CLASP, but we will be looking to refill her seat on this committee.
- CLASP provider conference was held in November. It was a huge success and well received.

- We have the residential service provider group. Marnie had created a survey for the provider group to share any concerns. She presented at the Day Program Network, concerns that they had. If they did have a specific concern, for them to go to the specific program and discuss how we could support them.
- The next meeting for the next Day Program meeting on January 6, 2021 @ 8:00.
- At the last CLASP meeting we had a great presentation on the 2021 Labor laws by Jamie Mousad from the las offices of Smart,
- Our next clast meeting is December 28<sup>th</sup> @ 10:00 a.m.

## 5.0 **CLINICAL**

Claire Lazaro shared the following:

- Welcome to Elizabeth Knapp as our BCBA. WE are excited to be working with her.
- Dr. Barbara Johnson is retiring this month, her last day will be officially 12/30. We have found a new staff Psychologist that will be starting on the 17<sup>th</sup> of December. Her name is Dr. Rosa Mora. She is a clinical psychologist with experience with mental health.
- The website has webinars under events/clinical. Tele dentistry, Cerebral Palsy, Medication basics, part 1 & part 2. If they want to claim CEUs contact Lorraine Rodriguez.
- We are also working on the remote oral health project. I will be presented on Friday 12/11 to the task force on Oral Health for Aging Californians with special needs.
- Claire shared information regarding the COVID cases, she wanted to emphasize how vulnerable our consumers are with regards to COVID-19. Consumers with developmental disorders & Intellectual disabilities do have a higher risk of death. And a headline rom the Annals of Internal Medicine: COVID-19 Mortality Risk in Down Syndrome: Results from a Cohort Study of 8 Million Adults. There is 10 times at risk of death, and 4 times at risk of being hospitalized.
- She also shared that VMRC is working on the logistics of doing onsite COVID testing in the Stockton Office for our consumers, providers, staff. We are working with a company called Biocept. It would be a drive thru event similar to our PPE distribution.

Tara Sisemore Hester Shared the following:

- We have seen an increase in Intake number in Modesto and San Andreas. Lanterman for all 3 offices is a bit slow because we cannot be able to do in person testing, so we are really relying on documentation from Schools.

OFFICE	# ES CASES PROCESSED ALL	# ES CASES PROCESSED	# MADE ELIGIBLE	% ELIGIBLE
Stockton	95	81	68	84%
Modesto	83	64	52	81%
San Andreas	<u>13</u>	<u>10</u>	<u>10</u>	<u>100%</u>
TOTAL	191	155	130	84%
OFFICE	# 3+ CASES PROCESSED ALL	# 3+ CASES PROCESSED	# MADE ELIGIBLE	% ELIGIBLE
Stockton	21	19	10	53%
Modesto	15	9	6	67%
San Andreas	<u>1</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL	37	28	16	57%

- We have started an outreach campaign with our partners. We have created brochures that we will send out to parent groups, community partners, LEA's, Early Start Vendors & homeless shelters. We will hold calls to discuss with our partners.
- We are continuing Early Start virtual services.
- We are interviewing for our 2<sup>nd</sup> intake specialist on the 14<sup>th</sup>.

## 6.0 RESOURCE DEVELOPMENT

Robert Fernandez shared the following:

- Update on vacancies on our residential homes as of today:
  - Children's Homes – out of 29 homes total there are 100 possible beds. 50 are vacant at this time.
  - Adult Homes –
    - Level 2 homes – possible 327 beds, vacancy 132 – 60% at capacity
    - Level 3 homes – possible 478 beds, vacancy 113 – 74% at capacity
    - Level 4 homes – 554 possible beds, 110 vacancies – 80% at capacity
    - Negotiated rate homes – 161 possible beds, 39 vacancies – 75% at capacity.

Brian Bennett shared the following:

- Plan for Investigative QA Policy 2020-2021 (document was provided in meeting booklet)

- We are in the process of developing a formal written plan regarding our investigative approach when we receive complaints.
  - Hoping to have this completed in the new year.
  - Being mindful of everyone's needs
- EBSH Service Provision Awarded to Telecare Corp (document was provided in meeting booklet)
  - EBSH home for persons with Traumatic Brain Injuries.

## 7.0 **QUALITY ASSURANCE**

- 5.1 **Alerts:** Brian Bennett shared the following. For the period of 10/16/2020-11/15/2020 there were 16 open alerts, 3 closed and 11 pending. Of the 3 closed 2 were unfounded (delivery of care & health related concerns) and 1 was substantiated (IPP implementation).
- We have been receiving multiple reports from families or consumers, in an effort to get ahead of this we will be hosting an info-session this Wednesday the 9<sup>th</sup> 11:00 a.m. for all residential providers. We will emphasize the urgency of following the State & CDC guidelines regarding COVID.

## 8.0 **CASE MANAGEMENT**

Cindy Mix went thru the following reports:

- Caseload Ratio Report –
  - Total Lanterman Consumers—13,370 minus 171 (Deflection) =13,199
  - Overall Agency Caseload Ratio—13,199 consumers divided by 162.5 Service Coordinators = 1:81
- Transfer Status Report as of 11/20/2020
  - There has been a total of 346 transfer in files and 268 transfer out files. The difference is 78, still equivalent to one full case load of transfer in files for this year.
- POS Exception Report for October.
  - There were a total of 250 Purchase of Service Exceptions. With Respite still being the largest number of 129, followed by Patch and Personal Assistance.
- SIR Report
  - For this last month, Medication Errors & Hospital/Internal Infection errors were the top at 10 each.
- Fair Hearing Report: Christine Couch shared the following report:
  - We have 6 open Lanterman eligibility cases. Two adults and four children.

- We received a hearing decision on the previous open service request case and VMRC prevailed. The other open service request case was withdrawn by the parent. There are currently no pending service request hearing cases.
- The seven 4731 complaints were completed. Two whistleblower complaints were completed as well. There are currently no pending complaints.

Case Management Update:

- Increase in positive COVID cases statewide. Since Dec 1, the most we have had thus far. As of last week, DDS reported 4,435 consumers have tested positive for COVID since March of this year. And 2,724 staff have tested positive. I don't have the number of deaths but did hear that a 39-year-old Porterville staff recently passed away. As of today, VMRC has:
  - **289 positive consumer cases and 15 deaths**
  - **19 positive VMRC staff cases**
  - **2 positive volunteer case**
  - **107 positive provider cases and 1 death**
- Apparently there has been an outbreak at College Hospital and isolation plans are being reviewed. Surge beds are scaling up within the state and testing is increasing—there is a test being introduced with a 19-hour turnaround. Re: vaccinations, we are hearing that the infrastructure for flu shots does not work for this vaccine due to the phases necessary. ARCA and DDS are advocating strongly for health workers, DSPs and consumers in residential facilities be a top priority.
- Many DDS Directives have again been extended or sent out with amended information. The latest list of extensions can be found on our website or in a recent Health Advisory.
- Due to COVID, we have extended all related PATCH, Respite, Personal Assistance, Homemaker and Day Care services thorough 6/30/2021.
- The DDS Consumer and Family Survey has gone out and available via Survey Monkey. Feedback is requested re: how COVID has affected the community and their services. Due by 12/18.
- Day Program/Work Program high risk policy was completed in November and distributed to staff and vendors. We are following the CDC guidelines for participation. VMRC clinical staff will be involved in IDT meetings and consumers will be advised of the risks. Day program participants will not be able to attend if in the highest risk category but can attend if in the 2<sup>nd</sup> category with a doctor's note. If in a work program, participants will be advised of the risks, but if they opt to work, will sign an acknowledgement of the information given to them.
- We had five SC new hires this week and will have an SOT in SA sometime this month. Six (6) new SCs started work in early November. So, a lot of training is occurring.
- Service Coordinators and Program Managers attended a Participant-Directed Service training provided by DDS on November 5, others for families held throughout the month and more trainings will be scheduled for regional center staff. Service categories include

respite, day care, transportation, nursing and day services, plus during COVID--personal assistance, ILS, and supported employment.

- Self-Determination Program update—we have 34 in the program now, 73 have completed orientations. We have 37 PCP/IPP's completed and 11 working on a budget and 13 working on their spending plans. Orientations for all interested will begin again in the New Year. DDS is working on additional guidance pertaining to waiving of the FMS fee.
- Medicare Part D Plan reviews for consumers who have Medicare only will conclude today. Plans for consumers that are dual eligible and have both Medicare and Medi-Cal will begin January 1, 2021.
- Information is now requested from DDS pertaining to the Specified Consumer Reporting Process. We will send in a monthly report of all tracking of minors or adults in ER, Psych facilities or shelters over 3 days. The report will also include information of any consumer residing out-of-state that will be kept on an ongoing basis.
- The Atticus platform which will allow SCs to complete all reports in the field (when able to) will be test piloted this month by 3 case management teams. The system should be rolled out by the time face-to-face meetings start up again.
- 65 Thanksgiving meals were delivered by staff volunteers to consumers and families on the Wednesday before Thanksgiving, purchased through donations to the Popplewell Fund. And 58 food bags were donated by Presentation Pantry and delivered to consumers on Saturday, Nov 21 by staff.
- Several case management teams are adopting consumers for holiday give away's and our staff have been approached by community members and will be working with those coordinating toy drives and meal preparation for consumers and families in need.

#### 9.0 **TRANSPORTATION**

There were no updates for transportation

#### 10.0 **NEXT MEETING**

Monday, January 4, 2021, 4:00 p.m., via zoom -

**DIAL-IN NUMBER:** 1-669-900-6833 –

Meeting ID: 912 6700 7341 – Passcode: 108771

The meeting was adjourned at 5:01 p.m.

Recorder: Cindy Strawderman

DRAFT





## **Minutes for Meeting Book - Valley Mountain Regional Center Legislative Committee Meeting**

12/04/20, 900am

Via Zoom Video Conference

**Committee Members Present:** Doug Bonnet; Tony Anderson; Margaret Heinz, Liz Herrera Knapp, Dena Hernandez, Daime Hoornaert

**Committee Members Not Present:** Emily Grunder, Robert Balderama, Lynda Mendoza, Mohamed Rashid, Candice Bright

**Meeting called to order at 900am.**

### **A. Legislative Presentation Review**

Will be short. Won't have regular 35 or 45 Bills.

We should include the new leaders in office in the presentation.

Do we want to include the propositions? Yes.

Tony is showing draft presentation. He also included who supported and who opposed it.

Monday December 7, 130pm – 300pm, via Zoom

Changing presentation from Monday December 7 to Thursday, January 7, 1030am – 1200pm

Let's meet Monday, January 4, 9am for the next meeting.

SB 1264 – Dena/Robert

SB 596 – Dena/Robert

AB 1963 – Doug

AB 2112 – Lynda Mendoza

AB 2644 – Candice Bright

SB 1123/Chang - Doug

AB 713 – Liz Herrera Knapp \*  
AB 2276 – Tony Anderson  
SB 86 – Tony Anderson  
SB 653 – Daime Hoornaert  
SB 855 – Emily/Daime  
AB 2377 – Candice Bright  
AB 685 – COVID - Daime  
AB 979 – Boards of Directors – Doug  
AB 1577, CARES ACT and Taxes – Candice Bright  
AB 1766, ARFs Data Collection – Lynda Mendoza  
AB 2017, Sick Leave – Candice Bright  
AB 2257, Worker Classification – Candice Bright  
AB 2377, Dena H./Robert B.  
AB 2992, Leave Time, Tony Anderson  
SB 275, Protective Equipment, Doug B.  
SB 973, Pay Data, Candice Bright  
SB 1159 Workers Comp related to COVID, Tony Anderson  
SB 1383, Unlawful Employment Practice, Lynda Mendoza  
SB 1447, Income Taxes related, Lynda Mendoza

Should we have one of the winners attend and give an introduction.

Should we invite everyone? Let's invite everyone. We will send out a message to them all and follow up with a phone call.

## **B. Next Meeting – Monday, January 4, 9am, via Zoom**

# Valley Mountain Regional Center

## Contract Status

AS OF: September 30, 2020

	POS including							FG/SC
	OPS	Federal C	General Total	OPS CPP	POS CPP	CPP Total		Total
Current Fiscal Year 2020								
Contract Year B-1	33,789,885	253,549,473	287,339,358	249,675	197,474	447,149		484,702
Spent to Date	6,248,230	38,858,969	45,107,199			-		
Unspent	27,541,655	214,690,504	242,232,159	249,675	197,474	447,149		484,702
Last Fiscal Year 2019								
Contract Year A-6	34,180,853	233,400,535	267,581,388	597,168	1,700,050	2,297,218		458,422
Spent to Date	30,454,386	203,554,146	234,008,532	412,097	766,571	1,178,669		398,099
Unspent	3,726,467	29,846,389	33,572,856	185,071	933,479	1,118,549		60,323
Second Prior Fiscal Year								
2018 Contract Year E-4	264,832	197,971,546	198,236,378	529,488	122,798	652,286		451,782
Spent to Date	(80,107)	193,992,261	193,912,154	529,488	(123,210)	406,278		445,366
Unspent	344,939	3,979,285	4,324,224	0	246,008	246,008		6,416

# Valley Mountain Regional Center

## Contract Status

AS OF: October 31, 2020

	OPS	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
<b>Current Fiscal Year 2020</b>							
<b>Contract Year B-1</b>	33,789,885	253,549,473	287,339,358	249,675	197,474	447,149	484,702
Spent to Date	12,261,522	76,900,383	89,161,905	35,745	-	35,745	149,769
Unspent	21,528,363	176,649,090	198,177,453	213,930	197,474	411,404	334,933
<b>Last Fiscal Year 2019</b>							
<b>Contract Year A-6</b>	34,180,853	233,400,535	267,581,388	597,168	1,700,050	2,297,218	458,422
Spent to Date	32,766,230	229,920,300	262,686,530	425,939	824,253	1,250,192	398,099
Unspent	1,414,623	3,480,235	4,894,858	185,071	933,479	1,047,026	60,323
<b>Second Prior Fiscal Year</b>							
<b>2018 Contract Year E-4</b>	30,458,851	195,698,837	226,157,688	529,488	1,352,647	1,882,135	451,782
Spent to Date	30,113,912	193,992,261	224,106,173	529,488	1,277,912	1,807,400	445,366
Unspent	344,939	1,706,576	2,051,515	0	246,008	74,735	6,416

## POS EXPENDITURES

September 30, 2020

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Community Care Facility	22,008,827	16,681,073		90,000,000	24.5%
ICF/SNF FACILITY	30,840	22,815		500,000	6.2%
Day Care	334,489	307,852		1,500,000	22.3%
Day Training	9,342,310	9,274,577		40,000,000	23.4%
Supported Employment	434,476	429,408		2,200,000	19.7%
Work Activity Program	138,973	135,438		700,000	19.9%
Non-Medical Services-Professional	108,488	114,735		600,000	18.1%
Non-Medical Services-Programs	6,206,441	5,494,337		22,000,000	28.2%
Home Care Services-Programs	224,343	307,118		1,500,000	15.0%
Transportation	379,967	692,302		3,500,000	10.9%
Transportation Contracts	3,071,243	3,555,064		20,367,025	15.1%
Prevention Services	3,486,264	3,690,856		15,000,000	23.2%
Other Authorized Services	5,771,226	4,987,694		25,000,000	23.1%
P&I Expense	9,613	10,052		65,000	14.8%
Hospital Care	115,000	115,000		550,000	20.9%
Medical Equipment	50,401	83,810		480,000	10.5%
Medical Care Professional Services	1,077,385	961,327		4,637,448	23.2%
Medical Care-Program Services	4,858	4,877		70,000	6.9%
Respite-in-Home	6,012,559	3,381,639		24,000,000	25.1%
Respite Out-of-Home	132,655	154,450		800,000	16.6%
Camps		29,654		80,000	0.0%
	58,940,358	50,434,077	-	253,549,473	23.2%
CPP				197,474	0.0%
<b>Total Purchase of Service</b>	<b>58,940,358</b>	<b>50,434,077</b>	<b>-</b>	<b>253,746,947</b>	<b>23.2%</b>

ICF SPA RECEIVABLES                      \$            3,136,177

## POS EXPENDITURES

October 31, 2020

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Community Care Facility	29,284,622	22,159,079		90,000,000	32.5%
ICF/SNF FACILITY	43,178	31,553		500,000	8.6%
Day Care	455,698	420,990		1,500,000	30.4%
Day Training	12,764,828	12,571,808		40,000,000	31.9%
Supported Employment	578,109	589,369		2,200,000	26.3%
Work Activity Program	174,625	185,699		700,000	24.9%
Non-Medical Services-Professional	177,972	150,674		600,000	29.7%
Non-Medical Services-Programs	8,238,850	8,155,541		22,000,000	37.4%
Home Care Services-Programs	304,760	403,127		1,500,000	20.3%
Transportation	430,631	937,384		3,500,000	12.3%
Transportation Contracts	3,100,165	5,757,179		20,367,025	15.2%
Prevention Services	4,610,456	5,003,097		15,000,000	30.7%
Other Authorized Services	7,697,124	6,952,301		25,000,000	30.8%
P&I Expense	12,501	13,804		65,000	19.2%
Hospital Care	153,750	153,750		550,000	28.0%
Medical Equipment	85,427	112,761		480,000	17.8%
Medical Care Professional Services	1,442,387	1,330,028		4,637,448	31.1%
Medical Care-Program Services	4,990	9,604		70,000	7.1%
Respite-in-Home	8,522,492	4,430,721		24,000,000	35.5%
Respite Out-of-Home	151,008	190,877		800,000	18.9%
Camps		29,654		80,000	0.0%
	78,233,573	69,589,002	-	253,549,473	30.9%
CPP				197,474	0.0%
<b>Total Purchase of Service</b>	<b>78,233,573</b>	<b>69,589,002</b>	<b>-</b>	<b>253,746,947</b>	<b>30.8%</b>

ICF SPA RECEIVABLES                      \$            3,136,177

## OPERATIONS EXPENDITURES

September 30, 2020

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Salaries and Wages	6,617,202	4,635,234		22,000,000	30.1%
Temporary Help		2,159		20,000	0.0%
Fringe Benefits	1,462,642	1,767,823		6,000,000	24.4%
Contracted Employees	18,281	17,188		75,000	24.4%
<b>Salaries and Benefits Total</b>	<b>8,098,125</b>	<b>6,422,404</b>	<b>-</b>	<b>28,095,000</b>	<b>28.8%</b>

	Year to Date	Year to Date	Changes to Budget	Budget	% of Total Budget
Facilities Rent	605,798	604,684		2,380,461	25.4%
Facilities Maintenance	149,981	133,073		577,000	26.0%
Information Technology	233,952	499,943		1,250,000	18.7%
General Office Expense	57,802	70,981		261,250	22.1%
Operating Expenses	86,885	126,449		340,000	25.6%
Equipment	7,638	8,212		138,791	5.5%
Professional Expenses	216,049	204,478		1,000,000	21.6%
Office Expenses	11,031	32,919		131,760	8.4%
Travel and Training Expenses	40,731	131,931		350,000	11.6%
Foster Grandparent/Senior Companion Expenses	104,333	86,196		484,702	21.5%
CPP Expense	20,033	21,500		249,675	8.0%
<b>Total Operating Expenses</b>	<b>9,632,358</b>	<b>8,342,770</b>	<b>-</b>	<b>35,258,639</b>	<b>27.3%</b>

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services

## OPERATIONS EXPENDITURES

October 31, 2020

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Salaries and Wages	8,389,882	6,135,234		22,000,000	38.1%
Temporary Help	242	2,159		20,000	1.2%
Fringe Benefits	1,866,534	2,167,823		6,000,000	31.1%
Contracted Employees	27,212	17,188		75,000	36.3%
<b>Salaries and Benefits Total</b>	<b>10,283,870</b>	<b>8,322,404</b>	<b>-</b>	<b>28,095,000</b>	<b>36.6%</b>

	Year to Date	Prior Year to Date	Changes to Budget	Budget	% of Total Budget
Facilities Rent	757,247	630,855		2,380,461	31.8%
Facilities Maintenance	195,853	169,595		577,000	33.9%
Information Technology	500,009	703,199		1,250,000	40.0%
General Office Expense	73,605	70,981		261,250	28.2%
Operating Expenses	107,853	131,680		340,000	31.7%
Equipment	22,448	10,003		138,791	16.2%
Professional Expenses	229,957	204,478		1,000,000	23.0%
Office Expenses	14,791	32,919		131,760	11.2%
Travel and Training Expenses	47,882	166,931		350,000	13.7%
Foster Grandparent/Senior Companion Expenses	149,769	137,509		484,702	30.9%
CPP Expense	35,745	21,500		249,675	14.3%
<b>Total Operating Expenses</b>	<b>12,419,029</b>	<b>10,602,054</b>	<b>-</b>	<b>35,258,639</b>	<b>35.2%</b>

**Operating Expenses:** Telephone, Utilities

**Equipment:** Equipment Purchases, Equipment Contract Leases

**Professional Expenses:** Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

**Office Expenses:** Consumer Medical Record Fees, Postage and Shipping, Printing

**Travel and Training Expenses:** Board of Director Expense, Travel Admin, Travel Consumer Services



Date	Donor	Amount
09/10/20	Charities Aid Foundation	\$ 58.65
09/24/20	Network for Good	345.00
09/02/20	PayPal Donations	<u>96.80</u>
	Total September as of 9/26	\$ 500.45
Total Fund Balance		\$ 18,846.91

Date	Donor	Amount
10/27/20	Charities Aid Foundation	39.10
	Total September as of 10/27	<hr/> \$ 39.10
	Total Fund Balance	\$ 18,886.01

<b>Date</b>	<b>Donor</b>	<b>Amount</b>
11/05/20	Charities Aid Foundation	\$ 39.10
	Charities Aid Foundation	39.10
	Charities Aid Foundation	39.10
11/24/20	Trust Management Services	<u>2,500.00</u>
		\$ 2,617.30

Total Fund Balance	\$ 21,503.31
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# Contract Board Approval Report

Contracts Expiring:  
**1/31/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0499	Kavere Services Pacific Lifeskills	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$1,050,000	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$18,935.00 per consumer, per month inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$1,050,000	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$18,935.00 per consumer, per month inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0317	Kavere Services - Bridgeton	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$988,996	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$30,821.99 per consumer per month, inclusive of SSI; respite rate \$1,012.55 per day

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$988,996	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$30,821.99 per consumer per month, inclusive of SSI; respite rate \$1,012.55 per day

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0318	Kavere Services - Monique	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$659,331	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$30,821.99 per consumer per month, inclusive of SSI; respite rate \$1,012.55 per day

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$659,331	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$30,821.99 per consumer per month, inclusive of SSI; respite rate \$1,012.55 per day

# Contract Board Approval Report

Contracts Expiring:  
**1/31/2021**

VendorNumber	VendorName	SrvCode	VendorCategory
HV0473	Kavere Services - Pinetown Crisis Step-Down	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$817,418	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$15,831.30 per month, per consumer, inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$817,418	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$15,831.30 per month, per consumer, inclusive of SSI

VendorNumber	VendorName	SrvCode	VendorCategory
HV0450	Kavere Services - Princeton	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$988,996	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$30,821.99 per month, inclusive of SSI; Respite rate \$1,012.55 per day.

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$988,996	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$30,821.99 per month, inclusive of SSI; Respite rate \$1,012.55 per day.

VendorNumber	VendorName	SrvCode	VendorCategory
HV0413	Kavere Services-Pine Brook	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$830,000	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$15,851.31/cons/mo inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$830,000	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$15,851.31/cons/mo inclusive of SSI

# Contract Board Approval Report

Contracts Expiring:  
**1/31/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0412	Keshar House	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$859,089	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$20,462.46/cons/mo inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$859,089	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$20,462.46/cons/mo inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
S29440	Service First of N. California SLS	896	Supported Living Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$2,100,000	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$30.95/hr + \$45.42/\$58.40/day for Transitional Apartment Program

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	17.14%
\$2,460,000	2/1/2021	1/31/2022	Auto Renew Amend	Increase NTE\$		

### PropRate

\$30.95/hr + \$45.42/\$58.40/day for Transitional Apartment Program

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0092	Service First of N. California Options Learning Center	55	Community Integration Training Program

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$424,876	2/1/2020	1/31/2021	Brian Bennett	RD

### Rate

\$18.60/cons/hr NTE 69 hrs/mo

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$424,876	2/1/2021	1/31/2022	Auto Renewal	Extend Contract		

### PropRate

\$18.60/cons/hr NTE 69 hrs/mo

# Contract Board Approval Report

Contracts Expiring:  
**1/31/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0441	Villa Teresa Memory Care	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$507,805	2/1/2020	1/31/2021	Brian Bennett	RD

## Rate

Negotiated rate \$8,728.34/cons/mo incl of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	8.59%
\$551,446	2/1/2021	1/31/2022	Auto Renewal	Increase NTE\$		

## PropRate

Negotiated rate \$8,728.34/cons/mo incl of SSI

# Contract Board Approval Report

Contracts Expiring:  
**2/28/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
PV1719	ABOVE THE CLOUDS      OneTwoThree, LLC.	116	Early Start Specialized Therapeutic Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$660,000	3/1/2020	2/28/2021	Claire Lazaro	Clinical

## Rate

\$123.36/hr-Home Visits; \$163.02/discipline-Intake Elig Evals & Clinical Spec Asmnts; \$190.17/Intake Elig Eval w/Family Asmnt; \$0.505/mile-Home Visits.

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	24.27%
\$820,208	3/1/2021	2/28/2022	Auto Renew Amend	Increase NTE\$		

## PropRate

\$123.36/hr-Home Visits; \$163.02/discipline-Intake Elig Evals & Clinical Spec Asmnts; \$190.17/Intake Elig Eval w/Family Asmnt; \$0.505/mile-Home Visits.

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0027	FAMILY THERAPEUTIC SERVIC SLS	896	Supported Living Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$480,000	3/1/2020	2/28/2021	Brian Bennett	RD

## Rate

\$31.52 per hour

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	25.00%
\$600,000	3/1/2021	2/28/2022	Auto Renew Amend	Increase NTE\$		

## PropRate

\$31.52 per hour

VendorNumber	VendorName	SrvcCode	VendorCategory
H29489	HOWARD TRAINING CENTER      Home At Last	904	Family Home Agency

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$318,698	3/1/2020	2/28/2021	Brian Bennett	RD

## Rate

\$3,170.07 per month-Guide Level \$2,315.96 per month-Coach Level

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	3.80%
\$330,810	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$3,170.07 per month-Guide Level \$2,315.96 per month-Coach Level



# Contract Board Approval Report

Contracts Expiring:  
**2/28/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
H29428	HOWARD TRAINING CENTER Transportation	880	Transportation-Additional Component

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$337,491	3/1/2020	2/28/2021	Wilma Murray	RD

## Rate

\$2.81/actual mile (+ fuel adj w\$1.75 fuel base price, nte \$3.88/gal)

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$337,491	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$2.81/actual mile (+ fuel adj w\$1.75 fuel base price, nte \$3.88/gal)

VendorNumber	VendorName	SrvcCode	VendorCategory
H29188	HOWARD TRAINING CENTER Community Integration	510	Adult Development Center

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$660,311	3/1/2020	2/28/2021	Brian Bennett	RD

## Rate

\$79.90/cons/day; \$1.68 per NM consumer, per hour.

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$660,311	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$79.90/cons/day; \$1.68 per NM consumer, per hour

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0306	HOWARD TRAINING CENTER BMP	515	Behavior Management Program

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$600,000	3/1/2020	2/28/2021	Brian Bennett	RD

## Rate

\$86.96/cons/day; \$1.68 per NM consumer, per hour

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$600,000	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$86.96/cons/day; \$1.68 per NM consumer, per hour

# Contract Board Approval Report

Contracts Expiring:  
**2/28/2021**

VendorNumber	VendorName	SrvCode	VendorCategory
HV0206	HOWARD TRAINING CENTER Catering & Specialty	954	Work Activity Program

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$307,562	3/1/2020	2/28/2021	Wilma Murray	RD

## Rate

\$41.33/cons/day; CIEP placement incentives: 30 days, \$1,000; 6 mos, \$1,250; 12 mos, \$1,500.

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$307,562	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$41.33/cons/day; CIEP placement incentives: 30 days, \$1,000; 6 mos, \$1,250; 12 mos, \$1,500.

VendorNumber	VendorName	SrvCode	VendorCategory
HV0205	HOWARD TRAINING CENTER Production Unlimited	954	Work Activity Program

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$412,795	3/1/2020	2/28/2021	Wilma Murray	RD

## Rate

\$28.23/cons/day; CIEP placement incentives: 30 days, \$1,000; 6 mos, \$1,250; 12 mos, \$1,500.

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$412,795	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$28.23/cons/day; CIEP placement incentives: 30 days, \$1,000; 6 mos, \$1,250; 12 mos, \$1,500.

VendorNumber	VendorName	SrvCode	VendorCategory
HV0203	HOWARD TRAINING CENTER Community Employmen	950	Supported Employment-Group

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$889,203	3/1/2020	2/28/2021	Wilma Murray	RD

## Rate

\$39.57 per hour for Group Services

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$889,203	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

## PropRate

\$39.57 per hour for Group Services

# Contract Board Approval Report

Contracts Expiring:  
**2/28/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0157	HOWARD TRAINING CENTER Golden Opportunities	855	Adult Day Care

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$393,117	3/1/2020	2/28/2021	Brian Bennett	RD

### Rate

\$58.30/cons/day

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$393,117	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

### PropRate

\$58.30/cons/day

VendorNumber	VendorName	SrvcCode	VendorCategory
HV0533	JACKTONE ROAD CARE HOME 113 Residential	113	Specialized Residential Facility (Habilitation)-DSS-Lice

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$621,151	3/1/2020	2/28/2021	Brian Bennett	RD

### Rate

\$15,146.92 per consumer per month, inclusive of SSI

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$621,151	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

### PropRate

\$15,146.92 per consumer per month, inclusive of SSI

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0025	SPREAD YOUR WINGS SLS	896	Supported Living Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$915,410	3/1/2020	2/28/2021	Brian Bennett	RD

### Rate

\$31.52 per hour

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	0.00%
\$915,410	3/1/2021	2/28/2022	Auto Renewal	Extend Contract		

### PropRate

\$31.52 per hour

# Contract Board Approval Report

Contracts Expiring:

**2/28/2021**

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0026	THE GOLDEN TOUCH LLC SLS	896	Supported Living Services

## Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$420,000	3/1/2020	2/28/2021	Brian Bennett	RD

## Rate

\$31.52 Per hour

## Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:	Increase/Decrease in NTE \$:	34.29%
\$564,000	3/1/2021	2/28/2022	Auto Renew Amend	Increase NTE\$		

## PropRate

\$31.52 Per hour

## Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below on **December 2020** and passed the following resolution:

**RESOLVED THAT** in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on December 2020 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Kavere Services - Pacific Lifeskills	\$ 1,050,000
2 Kavere Services - Bridgeton	\$ 988,996
3 Kavere Services - Monique	\$ 659,331
4 Kavere Services - Pinetown	\$ 817,418
5 Kavere Services - Princeton	\$ 988,996
6 Kavere Services - Pine Brook	\$ 830,000
7 Keshner House	\$ 859,089
8 Service First of N. California SLS	\$ 2,460,000
9 Service First of N. California CTP	\$ 424,876
10 Villa Teresa Memory Care	\$ 551,446
11 Above the Clouds	\$ 820,208
12 Family Therapeutic Services SLS	\$ 600,000
13 Howard Training Center - FHA	\$ 330,810
14 Howard Training Center - Transportation	\$ 337,491
15 Howard Training Center - CI	\$ 660,311
16 Howard Training Center - BMP	\$ 600,000
17 Howard Training Center - Catering & Specialty	\$ 307,562
18 Howard Training Center - Production Unlimited	\$ 412,795
19 Howard Training Center - SEP	\$ 889,203
20 Howard Training Center - Golden Opportunities	\$ 393,117
21 Jacktone Road Care Home	\$ 621,151
22 Spread Your Wings SLS	\$ 915,410
23 The Golden Touch SLS	\$ 564,000

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Lynda Mendoza, Board Secretary

Date