

Meeting Minutes

Monday, October 26th, 2020 at 10am
Via Zoom

1. **Welcome and Introductions**
 - Meeting called to order at 10:00 am.
2. **Approval of Meeting Minutes**
 - September minutes were approved 1st Daime Hoornaert by 2nd by Diana Bonnet
3. **Announcements/ Action Items**
 - None
4. **Treasurer's Report**
 - Marisol Moreno reported there is \$109150.73 in the CLASP account.
5. **Membership Report**
 - CLASP is currently up to 71 paid members.
6. **VMRC Reports & ED Report**
 - Nicole:
 - i. Nicole is retiring on November 2nd- we all wish her a happy retirement after 30 years of service.
 - ii. Brian will be taking over in a new position as head of QA and Resource Development.
 - iii. Neidra Clayton will be the new Deflection Team Manager- her current position as the Transitions Team Manager in Modesto has been posted and interviews will be held next week.
 - iv. Patricia out on leave, Brian will be covering.
 - v. QA is getting ready to present at the upcoming CLASP Conference. Coming up with a list of "Hot Topics" to discuss.
 - Cindy:
 - i. Confirmation letters will be sent out this week to all consumers, programs will be copied, confirming Alternative Service choices.
 - ii. During the Consumer Services meeting an end of life options plan was approved, it was decided this topic will be discussed at every IPP going forward.
 - iii. Also approved personal assistance service standard at last board meeting.
 - iv. Performance contract was discussed and took feedback and revised and was now approved at recent board meeting. Available on MVRC website.
 - Tumboura:
 - i. HCBS deadline for survey was extended to 8/31/2020, which has passed, but send paper surveys in if you did not respond yet. Send to thill@vmrc.net
 - ii. Trainings will be coming out in November and December, will send out through CLASP and check website for details.
 - Wilma:
 - i. Transportation- Companies having to lay off drivers. Once programs restart it might be delayed due to drivers having to be re-hired. Will need at least 3 weeks' notice.
 - ii. Holiday Schedule was sent out for review, normal 10 days.
 - iii. Discussion of Christmas 2021- 24th for sure off, poll was taken to decide between the 23rd or 27th. Poll results were 23rd 48% and 27th 52%. Wilma will finalize and send out.
 - iv. Make sure to send Wilma your agencies finalized holiday schedule.
 - Brian:
 - i. Will send out notice on info sessions later this week for RSP's on status of surge beds and update how referrals are being made.
 - ii. Second update session will be a general one for all providers on unmet needs.

- iii. Interview dates in November for 2 projects, TBIS Home and children's crisis home. Application deadline is October 30th.
- iv. Question- Is a doctor note required for vulnerable consumers to return to programs or for in person visits? Answer- Yes as long as not on the high-risk people in ICF homes. If in ICF homes, no return is allowed for now. See attached list of information on latest guideline. See Health Advisory for more information.
- Enos:
 - i. October is National Disability Employment Month- have been participating in many meetings regarding this.
 - ii. Posting weekly on Health Advisory. Check it out for upcoming information.
 - iii. Presenting to SAC 6 this Friday regarding employment.
- Doug:
 - i. Putting out Health Advisory each week, please sign up for latest information.
 - ii. PPE distribution days coming in November, will be looking at new sites.
 - iii. Have been able to keep up on requests for PPE deliveries, contact liaison if need.
- Tony:
 - i. Will put out case load surveys ratio report, since VMRC is out of compliance. Survey is to take comments or suggestions on becoming compliant from public.

7. **CLASP Representative Reports**

- **VMRC Board - Elizabeth Knapp**

- i. Last board meeting was held via zoom on 10/19/20 at 6pm.
- ii. There was a board training via zoom prior to the meeting at 5pm. During the training Attorney Matthew Bahr began training the board on the relationship between Regional Centers and DDS, the DDS Contract, Board Composition requirements, and board contract requirements. He went over the importance of the Lanterman Act and Title 17 requirements. Matthew will continue training the board on these topics during future training meetings.
- iii. During the meeting Cindy Mix presented on the performance contract and national core indicators, which included going over the updates made to the performance contract. The board approved the performance contract during the meeting.
- iv. Board President Margaret Heinz discussed her time working with Presentation Church's food distribution and what a wonderful experience and opportunity it has been. She encouraged anybody interested in volunteering to get involved.
- v. The board also approved the new position of Director of Community Services. Congratulations to Brian Bennett on this position! We all look forward to working with him in his new expanded role with VMRC.
- vi. Next VMRC Board Meeting: Dec 21st 6pm Meeting ID: 912 6700 7341; Passcode 108771
- vii. Or by internet: <https://zoom.us/j/91267007341?pwd=MFIXckFnQ1hRbFF1VUk3b3ZrdTRIUT09>

- **Finance and Personnel - Connie Uychutin**

- i. YTD at 16.7% completed of the \$228 million. Popwell fund is at \$18346, this will be sent out to let people know money is available for either a loan or granted amount, depending upon situation. See website for full report.

- **Consumer Services - Daime Hoornaert**

- i. Advanced care planning- have SC's mail out thinking ahead brochures.
- ii. Service standard for personal assistance will be voting 10/5.

- **Legislation - Candice Bright**

- i. Next meeting 11/4 3-4 pm- see VMRC website for information
- ii. New laws presentation 1:30 pm on 12/7/2020.

- **Nominating- Daime Hoornaert**

- i. All spots are full.

- **By-Laws- Rita Redondo**

- i. No update

- **Social Media- Elizabeth Knapp**
 - i. CLASP has a public page in FB & IG, if you want to post something there, send to Elizabeth via email: lizknapp@kbcsc.co
 - **Choices – Ignacio Chavez**
 - i. Going forward- looking into ways to make it virtual and work on getting people connected with devices and service. If anyone has a technology industry contact, please let the committee know.
 - **Provider Conference - Candice Bright**
 - i. CLASP PROVIDER CONFERENCE Nov 5, 10, & 17 ONLINE. 6 CEUs \$25 REGISTRATION [https://events.r20.constantcontact.com/register/eventReg?oeidk=a07ehcqljyw6a430fd5&oseq=&c=&ch=Vision 2020](https://events.r20.constantcontact.com/register/eventReg?oeidk=a07ehcqljyw6a430fd5&oseq=&c=&ch=Vision%2020) This is an online series over 3 days with knowledgeable and inspiring speakers. We'll kick off the event on 11/5 10am to 12:30pm with Director Nancy Bargmann and Dr. Laura Brackin, then 11/10 10am to 12pm with Vance Taylor (OES) and Nicole Paterson (DDS) & ending on 11/17 10am to 1pm with Jason Freeman (Advocate) & VMRC QA/RD (CEUs).
 - ii. So far 71 attendees have signed up.
 - **Social Media/Special Events- Liz Knapp**
 - i. Follow CLASP on Facebook and Instagram.
 - ii. Continuing to post Vendor spotlights on social media, if you want to share photos, send to Liz.
 - **Residential Home Workgroup- Marni Dick**
 - i. Need staff! Please refer people to Marni at marnijd@sbcglobal.net
 - ii. Met once over the last month.
 - iii. They discussed a question about QA and if they are starting in person visits to the facilities? Answer: Only those that were necessary were in person, others were done remotely.
 - iv. Sent out a survey to RSP's to answer questions put forth by Brian last month. The following were asked:
 1. Having hiring difficulties? 77% said yes having difficulties with keeping staff and replacing staff. It is time consuming and costly to do both.
 2. Seeing increased staff costs? 88% said yes having financial hardship due to increased costs of staffing.
 3. Seeing increased program costs (food, internet, power)? 88% said yes.
 4. Out of the total of those who responded, 39% own more than one home.
 - v. RSP's want to know what they should expect in regard to vaccines in residential facilities? Tony will get an answer to Marni this week.
 - vi. Changed testing to 25% every 7 days, costing way more to test staff now.
 - vii. BIOCEPT will send kits for COVID testing for free but need a Doctor NPI number to oversee. If anyone knows a Doctor willing to do this, please contact Marni.
 - **Day Program Workgroup- Sonya Fox-Watson**
 - i. Met once, if you want to join the group, let Chris know to add you to the email list.
 - ii. Discussed new rates, still don't have.
 - iii. Discussed Health Advisory contacts for Public Health for reopening info.
 - iv. Next meeting 10/28 at 8 am.
8. **State Council on Developmental Disabilities/North Valley Hills Office Report- Dena Hernandez**
- i. State plan input needed, please do by 11/9.
 - ii. PPE dates coming soon.
 - iii. Waiting for disaster backpacks from Red Cross, will set up pickup days.
 - iv. Received a grant for people to work with Joey Travolta on video called "Lets work", viewing coming up, register ahead of time.

9. **Items for discussion**

- Rates for Non-Residential Services- Not in yet
- Vice President Position interest- Corinne Seaton will no longer be with UCP and is therefore stepping down as CLASP President. Diana Bonnett will now be President. Looking for anyone interested in being appointed as Vice- President. Contact Diana if interested.
- Community Services Structure Changes- Already covered

10. **Unmet needs-**

- None

11. **Old business-**

- None

12. **Closed Session-** NO CLOSED SESSION today

Adjournment at 11:20 pm- Next meeting: – November 23rd @ 10 am via Zoom