

Meeting Minutes

Monday, June 22nd, 2020 at 10am
Via Zoom

1. **Welcome and Introductions**
 - Meeting called to order at 10:01 am.
2. **Approval of Meeting Minutes**
 - May minutes were approved 1st Rita Redondo by 2nd by Karyn Gregorious
3. **Announcements/ Action Items**
 - None
4. **Treasurer's Report**
 - Marisol Moreno reported there is \$8127.07 in the CLASP account.
5. **Membership Report**
 - CLASP is currently up to 86 paid members. Remember to pay for new membership for new fiscal year, it will start 7/1/2020. Link will be sent in an email.
 - Vote done to decide to keep membership at \$25 or increase them. Vote was passed 88% yes to keep at \$25.
6. **VMRC Reports & ED Report**
 - Nicole:
 - i. No report.
 - Cindy:
 - i. Everbridge message sent last week to 15000 contacts. Received 90 calls back and 305 requested to have SC's call to discuss services.
 - ii. Spanish version available this week.
 - iii. Notified by DDS to have a new position created "Family Home Agency" will be posted soon.
 - iv. Lists are being put together for the delivery of food bags to needy families.
 - v. Self Determination program has 73 people in process and 20 in the program.
 - vi. Have 1395 adults and 722 children considered vulnerable.
 - vii. Will be sending letters to determine if they want to continue in services during COVID.
 - viii. IDT meetings will have to be held for every consumer before returning to any programs.
 - ix. Cindy said this process will include DP's.
 - x. IHSS Zoom training 7/2/2020, will send info soon.
 - xi. Question posed: When will businesses be notified about consumer meetings. Answer: Sometime in July.
 - xii. Question posed: If programs get ok to start, we can't have them start until meetings have been held? Answer: Yes but might just be a phone call.
 - xiii. Question posed: How was vulnerability determined? Answer: taken from CEDER, if have updated info, send it in to VMRC.
 - xiv. Question posed: How will remote service billing work after reopening? Answer: Not sure, but most likely be an hourly billing.
 - Patricia:
 - i. QA- nothing new to report. Following up on SIR's. CSL'S are doing isolation follow up.
 - Tumboura:
 - ii. No report.
 - Wilma:
 - i. No report.
 - Brian:
 - i. No update.

- Doug:
 - i. No update.
- Tony:
 - i. Question posed: Who do we submit plans to? Answer: Not who yet, waiting on DDS direction. In a holding pattern, would suggest working on plans to include who most appropriate to return, and then wait to see what comes out.
 - ii. Question posed: Any idea when Day Programs can open? Answer: Not positive but can be close to the stop of absence billing. Again, waiting on DDS.
 - iii. Question posed: Should we send plans out to consumers to get feedback? Answer: Yes, it is a good idea but is not mandatory.
 - iv. Question posed: Any budget updates? Answer: Will be doing an action alert tomorrow to encourage advocacy. Currently stopped at the governor's desk.

7. **CLASP Representative Reports**

- **VMRC Board - Elizabeth Knapp**

- i. The board had a training at 5:00 on June 15th. Lisa Utsey from SAC6 gave a training on Facilitators, their roles, and how they interact with consumers. It was a great training and we were able to hear how we can help as board members, especially in the process of our board meetings, to identify when we can slow down our speaking and identify when a facilitator is providing clarification to consumers.
- ii. The board meeting began at 6:00 and ran just past 8:00 on June 15th.
- iii. During the meeting we had a presentation from Howard Training Center, now named Howard Prep. We were shown an informational video and told about the 8 programs, including work programs, that serve 250 individuals. Information on Howard Prep can be found on their Facebook page.
- iv. Kemper CPA Group presented on their audit, information on the detailed presentation can be found in the Board Meeting agenda on the VMRC website
- v. This was the last meeting of the "year" for the board. Our new year begins in July and will be kicked off with our annual Board Meeting and Awards Ceremony on July 20th. The board will have a meeting held on Zoom at 5:00pm and then the virtual Award Ceremony will follow at 6:00. We will be having an art show and the VMRC Board will be honoring CLASP and Service Providers for their hard work and dedication to consumers during the COVID-19 Pandemic.

- **Finance and Personnel - Connie Uychutin**

- i. See website for complete report.
- ii. YTD operating total \$253 million, Popwell Fund \$15878.

- **Consumer Services - Daime Hoornaert**

- i. See website for complete minutes, will attach notes to the minutes from CLASP also.

- **Legislation - Candice Bright**

- i. Have meeting 6/24/2020 at 10 am.

- **Nominating- Daime Hoornaert**

- i. All spots are full.

- **By-Laws- Rita Redondo**

- i. No update

- **Social Media- Elizabeth Knapp**

- i. CLASP has a public page in FB & IG, if you want to post something there, send to Elizabeth via email: lizknapp@kbcsc.co

- **Choices - Dena Hernandez**

- i. Has been canceled until 2021.

- **Provider Conference - Candice Bright**

- i. Meeting on July 6 @ 10 am. Have decided to go all online, still waiting to hear from speakers to determine willingness to do an online conference.

- ii. Still working on getting 6 CEU's approved.
 - iii. Should have more info at next meeting.
 - **Social Media/Special Events- Liz Knapp**
 - i. Continuing to post Vendor spotlights on social media, if you want to share photos, send to Liz.
 - **Residential Home Workgroup- Marni Dick**
 - i. No major concerns, just waiting on directives.
 - ii. Tony mentioned if they want a VMRC representative, Tony is willing.
 - **Day Program Workgroup- Sonya Fox-Watson**
 - i. Met twice, have discussed coming up with standard items to include in plans. Such as:
 1. Similar precautions, screenings at all programs.
 2. Using PPE
 3. Enhanced cleaning and sanitizing.
 4. Phases of re-entry
 5. Communications to community ahead of time of what is expected. Asking to have health checks done at home, prior to program to avoid having to have someone picked up from program.
 - ii. Asking RSP's to have people practice wearing face coverings now, to let people get used to them.
 - iii. Still waiting on DDS final plan.
8. **State Council on Developmental Disabilities/North Valley Hills Office Report- Dena Hernandez**
- State Council on Developmental Disabilities (**SCDD**) has shared a variety of topics via virtual trainings/workshops that Chris has sent out- all are welcome to attend/participate virtually. www.scdd.ca.gov
 - VMRC Self Determination Advisory Committee has a special events committee who is scheduling orientations, trainings and general sessions on what the Self Determination Program is. A tip of the hat to VMRC's Self Determination team as VMRC has 20 people in the program (2nd out of all 21 regional centers, and the team continues to assist more participants thru the process via person centered planning, spending plans and budget certifications with the Fiscal Management Services during the Covid 19 crisis. Vendors stay tuned for more info as the VMRC Self Determination Advisory Committee (VMRC SDAC) wants to make sure vendors are notified of upcoming events to learn about the SD program.
 - PPE Distribution Days- there have been 5 -2 in Modesto, 2 in Stockton and 1 in the Mountain Counties- great collaboration with SCDD, VMRC & SAC6
 - Self-Advocacy Council 6 (SAC6) Friday Zoom CHATS continue thru June. Info on the VMRC website and their weekly health advisory.
 - Thanks, VMRC for including info from SCDD in the Health Advisory each week! If you haven't read them- you should lots of great info!
9. **Items for discussion**
- Draft from DDS- Sent out in email, Tony gave an overview.
 - Update on process for approval of Reentry Plans- covered previously
 - Budget Update
10. **Unmet needs-**
- None
11. **Old business-**
- None
12. **Closed Session-** NO CLOSED SESSION today