



## **Finance Committee Meeting**

06/03/2020 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

### **Total Attendees (15)**

**Committee Members Present:** Linda Collins, Treasurer and Committee Chair, Dena Pfeifer, Lisa Utsey, Alicia Schott, Connie Uychutin, Margaret Heinz

**Not Present:** Jose Lara

**Staff Members Present:** Doug Bonnet, Claudia Reed, Tony Anderson, Corina Ramirez, Christine Couch

**Public Present:** Rachelle Munoz (Facilitator for Lisa Utsey), Lori Smith (Facilitator for Dena Pfeifer), Dora Contreras, Gricelda Estrada

**Linda Collins, Treasurer and Committee Chair called meeting to order at 5:30 PM.**

### **A. Review and Approval of Meeting Agenda**

Linda Collins asked to amend the agenda to that Section C will be moved and presented with section F. Dena Pfeifer made a motions to amend the agenda as requested by Linda Collins and approve the Meeting Agenda. Alicia Schott seconded the motion. The Meeting Agenda is approved unanimously.

### **B. Review and Approval of Finance Committee Meeting Minutes of 05/06/20**

Dena Pfeifer made a motion to approve the Finance Committee Meeting Minutes of 05/06/20. Alicia Schott seconded the motion. The Finance Committee Meeting Minutes of 05/06/20 were approved unanimously.

### **C. Fiscal Department Update from 05/06/20 Meeting**

Moved to Section F. Fiscal Department Update.

#### **D. Public Comment**

None.

#### **E. Approval of Contracts over \$250,000**

**Corina Ramirez presented the contracts.**

1. CBEM – Page 11.
2. Family Therapeutic Services – Page 13.

Dena Pfeifer made a motion to approve the proposed Contracts over \$250,000. Alicia Schott seconded the motion. The proposed contracts were approved unanimously.

#### **F. Fiscal Department Update**

Claudia Reed presented the Fiscal Department Reports.

1. Acceptance of Contract Status Report (CSR) – Page 15  
Dena Pfeifer made a motions to accept the presented Contract Status Report (CSR). Alicia Schott seconded the motion. The Contract Status Report (CSR) was approved unanimously.
2. Review of Purchase of Service (POS) and Operations (OPS) Expenditures – Page 16-17
3. Cash Flow Projection Report – Page 18
4. VMRC Monthly POS Expenditure (PEP) Summary – Page 19
5. Acceptance of Restricted Donations – Page 20  
Dena Pfeifer made a motion to accept the Restricted Donations. Alicia Schott seconded the motion. The Restricted Donations were accepted unanimously.

#### **G. Next Meeting – Wednesday, July 1, 2020, 5:30 PM, via Zoom Video Conference**

**Meeting adjourned at 6:20 PM.**