



Valley Mountain Regional Center Board of Directors Meeting

Monday, 06/15/20, 6:00 PM

Via Zoom Video Conference

<https://zoom.us/j/92038914020?pwd=cDJsQ0FtMnh3MGt2NnQvM2hhODhmUT09>

Meeting ID: 920 3891 4020, Password: 570998

Dial in Number: 1-669-900-6833

For Spanish Translation, Dial 1-866-299-7945, Participant Code 7793177#



Meeting Book - Board of Directors Meeting

Board of Directors Meeting Agenda

A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz

"The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community."

B. Review and Approval of Meeting Agenda

Margaret Heinz

Action Item

C. Review and Approval of the Board of Directors Meeting Minutes of 04/20/20

Margaret Heinz

Action Item

Board Meeting Minutes 04 20 20.pdf

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D. Presentation - Howard Training Center

E. Public Comment

Three minute time limit, Six minute time limit with Interpreter

F. Consent Items

Margaret Heinz

Action Item

1. Finance Committee Meeting Minutes of 05/06/20 and 06/03/20

Fin Com Minutes 05 06 20.pdf

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Fin Com Minutes 06 03 20.pdf

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2. Executive Committee Meeting Minutes of 05/06/20 and 06/03/20

Exec Com Minutes 05 06 20.pdf

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Exec Com Minutes 06 03 20.pdf

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3. Consumer Services Committee Meeting Minutes of 05/04/20 and 06/01/20

Minutes 05 13 19.pdf

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CSB Minutes Draft 6.1.2020.pdf

Page 31

4. Nominating Committee Meeting Minutes of 06/01/20

G. Committee Reports

1. VMRC Professional Advisory Committee, CLASP (Coalition of Local Area Service Providers)
Liz Herrera Knapp, CLASP Appointee

2. Consumer Services Committee
Dena Pfeifer, Committee Chair

3. Self-Determination Advisory Committee (SDAC)
Mariela Ramos, Committee Chair

4. Consumer Advisory Council, SAC6 (Self-Advocacy Council Area 6)
Crystal Enyeart, SAC6 Appointee

5. Finance Committee
Linda Collins, Treasurer and Committee Chair and Claudia Reed, CFO

1. Audit Presentation
Kemper CPA Group

Action Item

Letter to Those Charged with Governance.pdf Page 41

Management Comment Letter 18 19.pdf Page 45

Issued Financial Statements VMRC 18 19.pdf Page 47

2. Approval of Contracts over \$250,000

Action Item

Contract Summary Board Resolution - 2020-06.pdf Page 79

CBEM Contract.pdf Page 80

Family Contract.pdf Page 81

3. Approval of Contract Status Reports (CSRs)

Action Item

CSR for May 2020.pdf Page 82

CSR for June 2020.pdf Page 83

4. Approval of Restricted Donations

Action Item

Copy of Poppelwell Fund 19-20.pdf Page 84

Popplewell June 2020.pdf Page 85

6. Legislative Committee
Lynda Mendoza, Secretary and Committee Chair

7. Nominating Committee
Linda Collins, Committee Chair

1. Approval of Slate of Officers for 2020/2021

Action Item

Proposed Slate of Officers for the Valley Mountain Regional
Center Board of Directors.pdf

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8. Bylaws Committee

Lynda Mendoza, Treasurer and Committee Chair

9. Special Events Committee

Tina Vera, Committee Chair

H. Executive Director's Report

Tony Anderson, Executive Director

I. Other Matters

J. Board Member Visits and Activities

Margaret Heinz

K. President's Report

Margaret Heinz

1. Approval of 2020/2021 Board Schedule

Action Item

2020_2021_BOD_Schedule_proposed.pdf

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L. Next Meeting - Monday, July 20, 5:00 PM via Zoom Video
Conference

M. Adjournment



Board of Directors Meeting

04/20/2020 | 06:00 PM – 08:15 PM - Pacific Time (US & Canada)

Via Zoom Video Conference

A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz, Board President, called the meeting to order at 06:00pm.

Board Members Present via Zoom Video Conference:

Margaret Heinz, Mohamed Rashid, Lynda Mendoza, Liz Herrera-Knapp, Linda Collins, Crystal Enyeart, Dr. Yan Li, Dena Pfeifer, Tina Vera, Dr. Steve Russell, Andrea Rueda, Dr. Suzanne Devitt, Anthony Owens, Erria Kaalund, Alicia Schott, Gabriella Costello, Kenneth Britter

Informed Absence:

Emily Grunder

Board Members Not Present:

Robert Balderama, Cherina Shaw, Tom Toomey

Staff Present via Zoom Video Conference:

Tony Anderson, Doug Bonnet, Cindy Mix, Brian Bennett, Christine Couch, Claudia Reed, Bud Mullanix, Danielle Wells, Angie Shear, Nicole Weiss, Erin Goudreau, Claire Lazaro, Tara Sisemore-Hester, and Jan Maloney (meeting Recorder)

Public Present:

Lisa Culley, Kimberly Camello, Gricelda Estrada, Jose Lara, Dena Hernandez, Carlos Hernandez (Interpreter), Dora Contreras, Mariela Ramos, Phil Perez, Rubi Saldana, Stella Hernandez, ***-***-8449, ***-***-5904, ***-***-0068, ***-***-9158, ***-***-7853

Doug Bonnet took Roll Call.

B. Review and Approval of Meeting Agenda

Margaret Heinz asked for a motion to approve the Meeting Agenda.

Erria Kaalund made a motion to approve the Meeting Agenda, and Dena Pfeifer seconded the Motion. The Meeting Agenda was approved with one abstention by Suzanne Devitt.

C. Review and Approval of the Board of Directors Meeting Minutes of February, 24, 2020.

Margaret Heinz asked for a motion to approve the Minutes of the February 24, 2020, Board of Directors Meeting. Dena Pfeifer made a motion to approve the Board Meeting Minutes of February 24, 2020, and Crystal Enyeart seconded the Motion. The Board Meeting Minutes of February 24, 2020 were approved by unanimous consent.

D. Presentation by Tony Anderson, Executive Director, VMRC

Tony Anderson gave a presentation on how VMRC is responding to the COVID-19 virus, and the supports that are provided to the community. Cindy Mix, Director of Case Management, and Brian Bennet, Assistant Director, Resource Development, also presented information.

E. Public Comment

As a member of VMRC's Nominating Committee, Dena Hernandez, North Valley Hills Office (SCDD), welcomed the new VMRC board members. Dena's report is as follows:

- The SCDD appreciates all the efforts of VMRC's staff for working hard to get information out to people served in our region. Staying connected during this time benefits all. Thank you VMRC for collaborating with SCDD.
- The SCDD received over 400 needed surveys for their State Plan. Thank you to all who completed a survey and to VMRC for sending this information out via Constant Contact.
- Next SCDD North Valley Hills Regional Advisory Committee (RAC) meeting will be held on Tuesday, May 26, 2020 in Calaveras County. It has not yet been decided if it will be a face to face meeting or a Zoom call. Everyone is welcome to participate.
- The State Council on Developmental Disabilities Cycle 43 Program Development Grant requests for proposals is due May 20, 2020. The proposals must relate to SCDD State Plan Goals, Employment or Housing. More information is available at: www.scdd.ca.gov/NorthValleyHills page.
- Thank you to Cindy Mix for reaching out about the Census. It is very important that Care home/Residential Care administrators complete the Census for those they support, as those individuals will not receive Census information. Everyone needs to be counted so that California

CA can get funds for everyone. Cindy Mix said staff have been calling care homes on a regular basis to check-in, and will ask about completing the Census on those calls.

- The Self Advocacy Council 6 will be hosting SAC6 Zoom Chats, and information is posted on the SAC6 and SCDD websites as well as VMRC's Facebook page. The SAC6 leadership has worked hard to connect with their peers during this pandemic.
- The SCDD has many COVID-19 resources in plain language and Spanish on their website. Dena thanked Robert Balderama for his work on the self-advocacy videos that were sent out last week.

Handouts:

- SCDD Grant Cycle 43 info sheet
- SAC6 Zoom Chats flyer

Dora Contreras (ICC) announced that the ICC group has contacted over 125 VMRC families, and some of the families are reporting that they have not received phone calls from their Service Coordinators. There is a list of those who did not receive calls. VMRC uses translators who ask families how they are and if they need anything, and the general answer from families is that they are "fine". The assessment needs call should be more in-depth and specific. Also there is difficulty in getting service people to go into individuals' homes, especially of consumers who previously lived in care homes, and the consumers' needs are not necessarily being fully met.

Public Comments that came in through the Zoom Chat Box:

- Rubi Saldana (ICC) stated that families are not being contacted to offer services. How will VMRC monitor that all the clients are being contacted?
- Gricelda Estrada (ICC) wants the policy on how to qualify for EIBT.
- Rubi Saldana asked how is VMRC guaranteeing every family will be contacted.
- Gabriela Castillo requested the policy on personal assistance to understand the eligibility criteria.
- Mariela Ramos asked where is the personal assistant policy.
- Maria Elena Diaz asked how EIBT works.
- Rubi Saldana asked how flexible is VMRC with respite, personal assistance, specialized supervision or child care. Families need to control who enters their houses. Families need flexibility.
- Rubi Saldana stated the community wants the policy opened to be reviewed and readjusted. She referred to the Personal Assistance, specialized supervision, child care or any other service that could be used to assist clients in or out of the home. She then stated materials should be in Spanish and sent out to families prior to meetings. Cindy Mix responded that the respite tool materials were sent out in Spanish a couple of months ago, but they were not available for the meeting tonight. Rubi commented that they were asked for a long time ago, and we have to have access to be available to accommodate family's needs. Christine

Couch responded stating service standards are reviewed in Consumer Services and approved by DDS. Rubi responded that they need to have it first.

- Carlos conveyed parents are wondering about the maximum limit on the tool because DDS took the limit away. The limit is illegal because DDS and DRC took the limit away. The tool is a guide. This guide helps SC's in the IPP meetings to make decisions and have conversations.

Tony Anderson stated VMRC will get back to those who have asked questions.

F. Consent Items

1. Approval of Finance Committee Meeting Minutes of 03/05/20 and 04/01/20
2. Approval of Executive Committee Meeting Minutes of 03/05/20 and 04/01/20
3. Consumer Services Committee Meeting Minutes of 03/02/20 and 04/06/20
4. Legislative Committee Meeting Minutes of 04/06/20

Board President, Margaret Heinz, called for a Motion to Approve the Consent Calendar.

Dena Pfeifer made a Motion to Approve the Consent Calendar, and Lynda Mendoza seconded the Motion.

There were no comments, and the Consent Calendar was approved by unanimous consent.

G. Committee Reports

1. **VMRC Professional Advisory Committee (CLASP - Coalition of Local Area Service Providers) - Liz Herrera Knapp:**

Since March, CLASP has been active in getting information to providers about COVID-19 via text, the list serve and other means. On 3/16/2020 the CLASP Leadership met through a Zoom meeting and set up three meetings with providers which took place on 3/18/2020, 3/20/2020, and 3/23/2020. Four meetings took place on 3/20/2020 with VMRC to allow providers to call in to get up-to-date information. Additional update meetings took place on 3/24/2020 and 3/30/2020. There were two additional Leadership meetings on 4/1/2020 and 4/20/2020.

CLASP teamed-up with VMRC and the SCDD/NVHO to do a PPE (Personal Protective Equipment) drive for care homes for equipment. Information was received indicating that care homes were not able to access a lot of items needed to protect their staff and residents. This brought forth a lot of masks and gloves, but there is still a need for hand sanitizers and disinfecting wipes and soap. A list of providers who are in need of these items has been established.

CLASP met today (4/20/2020) and is working on a budget to donate some CLASP funds to purchase some of the much needed protective items.

CLASP is contacting members who have been nominated to sit on the CLASP Leadership. They are currently working on a Slate for a new CLASP board. Elections take place in June.

The CLASP Conference Committee is planning for the November 17 Provider Conference, and the Committee will meet again on 4/27/2020 at 12:00pm.

Day programs have shut down and staff have been sent home. Staff is working remotely doing Zoom and telephone calls with the consumers, and they are putting together packets, etc. from their homes. The largest impact has been with care providers who are not used to having consumers at home 24/7, and the consumers are understanding why they cannot leave the homes or meet with their friends. Some homes with behavioral consumers are seeing some worsening of the behaviors. Residential Service Providers are experiencing difficulties in obtaining basic food items and increased prices, and most times are not allowed to buy in bulk. Some have seen staff turnover and staff not wanting to go into the care homes for fear of catching the virus.

There will be a CLASP Membership meeting on 4/27/2020 at 10:00am via zoom.

There was a question from Dr. Steve Russell, who asked how CLASP is funded, and Liz responded that CLASP is fully funded by its \$25 membership fees and events such as the Staff Provider Conference which generates fees that go back into the CLASP fund.

2. Consumer Services Committee - Dena Pfeifer:

Dena reported the committee met on 3/2/2020 and 4/6/2020. The minutes of both meetings are included in the Board Meeting Packet, as well as information on the Respite Tool that is presented today for approval. The next Consumer Services Committee meeting will be on 5/4/2020 at 4:00pm via Zoom.

a. Approval of Respite Assessment Tool

Cindy Mix reviewed the highlighted revisions on VMRC's Respite Tool and answered questions.

On behalf of the Consumer Services Committee, Dena Pfeifer made a Motion to Approve VMRC's Respite Assessment Tool. The Motion was seconded by Alicia Schott. There were no questions or comments, and the Motion passed via unanimous consent.

3. Self-Determination Advisory Committee – Mariela Ramos

Mariela reported the committee met last Thursday and discussed the pandemic, its impact, and information. Carlos Hernandez, as a provider, will be doing some person centered plans. The committee will meet on 5/21/2020 at 3:30pm.

Cindy Mix confirmed there are 13 participants on the Self-Determined Program and work is progressing on 17 spending plans.

4. **Consumer Advisory Council (SAC6 - Self Advocacy Council Area 6) - Crystal Enyeart:**

The first scheduled meeting was canceled due to the virus. The next meeting is set for 6/13/2020. A zoom call with self-advocates took place on 4/2/2020, and there were about 70 people on the call. Information was shared on staying safe during the stay at home order. The committee feels that Zoom calls should take place on a regular basis, and Rochelle has agreed to be the consultant coordinator and they will meet on 4/18/2020 via Zoom to look at the current, and identify new goals.

5. **Finance Committee - Linda Collins, Treasurer and Committee Chair:**

Linda praised Claudia Reed and her staff for the work that they have done. Linda said there was a Finance Committee meeting on 4/1/2020.

Claudia Reed, CFO, drew attention to the contracts over \$250,000 for approval. The Finance Committee meets every month to review and approve the contracts.

a) **Approval of Contracts over \$250,000**

A Motion was made on behalf of the Finance Committee to approve the Contracts over \$250,000 and Crystal Enyeart seconded the Motion, which passed via unanimous consent.

Claudia explained the Contract Status Report, which shows the current and the last two fiscal years comparison of the amount granted to VMRC by DDS, and the amount that has been spent by VMRC. The report is broken down by POS, Operations and CPP, and the Foster Grandparents budget is also shown. Claudia reviewed details of the Contract Status Reports.

b) **Approval of Contract Status Reports for March and April 2020**

A Motion was made on behalf of the Finance Committee to approve the Contract Status Reports for March and April 2020. Alicia Schott seconded the Motion, which passed via unanimous consent.

Claudia stated there have been many additional POS authorizations for needs due to the virus, the financial impact of which need to be reported to DDS this week. The impact for April will be significantly more than in March.

6. Legislative Committee - Lynda Mendoza, Chair

Lynda reported the committee met on 3/2/2020, and went over the presentation the committee put together. The committee met again on 4/6/2020 and is waiting to see what the Legislature does. The committee will possibly meet again in June.

Tony said the Legislature had a hearing last week, on the global impact, the changes in government and impact on the budget. There has been nothing specific yet on what will impact regional centers. There was a meeting in Assembly yesterday and today in the Senate.

7. Nominating Committee - Linda Collins, Chair

Linda thanked the Nominating Committee for their work in appointing six new members to the VMRC Board of Directors. She welcomed Kenneth Britter, Dr. Yan Li, Dr. Steve Russell, Anthony Owens, Gabriel Castillo, and Dr. Suzanne Devitt to the Board.

8. Bylaws Committee - Lynda Mendoza, Chair

Lynda reported the committee met on 4/8/2020, and highlighted the amendment/additions that are proposed, and came about due to the COVID-19 virus. This allows for meetings to be conducted via the Zoom app, Article VII section 7.02, the Definition of attendance for Board Meetings, Section 7.16, and Virtual Board Meeting, Section 7.17. Mohamed Rashid asked if the Bylaws will need further amendment regarding Zoom meetings, once meetings are held in person again. It was stated that this will be an addition to the Bylaws, and Lynda asked the Board to approve.

A Motion for Approval of the amendment/additions was presented via the Committee and was seconded by Dena Pfeifer. There were no questions or comments, and the Motion passed via unanimous consent.

9. Special Events Committee - Tina Vera, Chair

Tina reported that early in March she was working with Doug to identify dates for regular committee meetings. Since the pandemic, Tina will connect with Doug to see what opportunities are available to do something and to stay connected to the community. Many outreach events are being postponed until the fall, and some even to 2021. Tina will share updates as time progresses with regard to holding gatherings again. She will also investigate opportunities that can be performed via Zoom or other digital platforms.

H. Executive Director's Highlights and Comments - Tony Anderson:

Tony did not give a Director's Report this month, due to his elongated presentation on waivers and rule changes earlier at the start of the meeting.

I. Other Matters

None.

J. Board Member Visits and Activities

Margaret reported that she and Dena Hernandez SCDD/NVHO, dropped off supplies, and there were many appreciative parents.

Mohamed Rashid, Community Organizing Advocate for DRAIL (Disability Resource Agency for Independent Living), will be starting a weekly support group via Zoom, and a face-to-face advocacy group. Moe will provide information to Doug within the next two weeks.

K. President's Report - Margaret Heinz

Margaret said the Executive Committee met via Zoom and went over everything that has been shared during this meeting.

Bud Mullanix, HR Director, said there have been no reports of employees having had exposure to, or contracting the virus. Back in January there was an approved budget to recruit for an additional 38 positions. Since then the number has grown to 70 due to promotions, transfers and voluntary resignations. Of the 70 open positions, 32 of the new and backfill positions have been filled, and there are currently 14 people currently going through background checks. Once they are through the background process, an offer will be presented, but it is unknown as to when they will come on-board.

This is because managers are concerned that a lot of training has to be completed one-on-one, and in the field etc. HR maintains communication so as to not lose the prospective new employees. Once those positions are filled, there will be a total of 24 open positions.

VMRC is working closely with the Department of Labor, DDS and other agencies with regard to new laws, many of which will only be in effect through December, but they are ever-changing especially with the Emergency Sick Leave and Emergency Family Leave. So far VMRC has been fortunate to have not had any employees needing to use them. HR is also working closely with the VMRC and SEIU unions, keeping them informed of developments.

Margaret thanked everybody for using Zoom, and again welcomed the six new board members to the VMRC Board of Directors, whom she stated will “bring new life and new blood to the board”. Margaret also praised VMRC staff who have really stepped up to the plate during this crisis. Every few weeks Margaret sends out a Board President’s letter. A couple of the highlights, “In the article, challenges faced by parents and special educators as they try to support children with special needs at home”. VMRC’s Claire Lazaro, Tony Anderson, and some of our families were included in that article.

Margaret received notification that there will probably be a recession that will impact future budgets, and VMRC will monitor the situation.

SCDD is still doing trainings, and VMRC sent out the latest Health Advisory (#7). Margaret emphasized that the Advisories, the Facebook page, the website, etc. are really important and keep everyone up-to-date. She thanked everyone for taking the time to read the board meeting packet ahead of the meeting, and said that she, Tony, and Doug are available to call or email with any questions. Thanks were given to all VMRC staff involved in making the board meeting happen, Tony Anderson, Doug Bonnet, Cindy Mix, Brian Bennett, Christine Couch, Claudia Reed, Bud Mullanix, and Jan Maloney. Doug said if anyone has any feedback, comments, or ways of improving the meeting, etc., please send them to him. Margaret said she liked the idea of being able to vote via Zoom.

L. Next Meeting - Monday, June 15, 6:00 PM, Via Zoom Video Conference

M. Adjournment

The meeting was adjourned at 8:15pm.



Finance Committee Meeting Minutes

05/06/2020 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

Attendees (14)

Committee Members Present: Linda Collins, Treasurer and Chair, Connie Uychutin, Dena Pfeifer and Facilitator, Lisa Utsey and Facilitator, Margaret Heinz, Connie Uychutin

Committee Members Not Present: Jose Lara

Informed Absences: Alicia Schott

Staff Present: Tony Anderson, Doug Bonnet, Corina Ramirez, Claudia Reed, Christine Couch

Public Present: Cesar Enriquez, Interpreter

Meeting called to order at 5:30 PM by Linda Collins, Treasurer and Committee Chair.

A. Review and Approval of Meeting Agenda

Dena Pfeifer made a motion to approve the Meeting Agenda. Lisa Utsey seconded the motion. The Meeting Agenda was approved by unanimous decision.

B. Review and Approval of Finance Committee Meeting Minutes of 04/01/20

Lisa Utsey made a motion to approve the Finance Committee Meeting Minutes of 04/01/20. Dena Pfeifer seconded the motion. The Finance Committee Meeting Minutes of 04/01/20 were approved by unanimous decision.

C. Public Comment

Linda Collins thanked CFO Claudia Reed and her staff for everything they are doing during the COVID-19 pandemic.

D. Presentation - Kemper CPA Group – Pages 6 – 43

Kemper CPA Group presented to the committee their “Letter to Those Charged with Governance, the “Management Contact Letter”, and the “Issued Financial Statements”.

Dena Pfeifer made a motion to accept the Kemper CPA Group report. Lisa Utsey seconded the motion. The Kemper CPA Group report was approved by unanimous decision.

E. Approval of Contracts over \$250,000 – Pages 44 – 106

Corina Ramirez presented the contracts to the committee.

Lisa Utsey made a motion to approve the Contracts over \$250,000. Dena Pfeifer seconded the motion. The Contracts over \$250,000 were approved by unanimous decision.

Prior to “F. Fiscal Department Update”, the Finance Committee Meeting was disrupted by hackers. The committee voted unanimously to end the meeting and continue the rest of the meeting at next month’s meeting. Dena Pfeifer made a motion to end this meeting and complete the rest of it in July. Lisa Utsey seconded the motion. The decision to end this meeting and finish in July due to a disruption by hackers as approved by unanimous decision.

F. Fiscal Department Update

- 1. Acceptance of Contract Status Report (CSR)**
- 2. Review of Purchase of Service (POS) and Operations (OPS) Expenditures**
- 3. Cash Projection Report**
- 4. Acceptance of Restricted Donations**

G. Next Meeting - Wednesday, June 3, 2020, 5:30 PM, via Zoom Video Conference



Finance Committee Meeting

06/03/2020 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

Total Attendees (15)

Committee Members Present: Linda Collins, Treasurer and Committee Chair, Dena Pfeifer, Lisa Utsey, Alicia Schott, Connie Uychutin, Margaret Heinz

Not Present: Jose Lara

Staff Members Present: Doug Bonnet, Claudia Reed, Tony Anderson, Corina Ramirez, Christine Couch

Public Present: Rachelle Munoz (Facilitator for Lisa Utsey), Lori Smith (Facilitator for Dena Pfeifer), Dora Contreras, Gricelda Estrada

Linda Collins, Treasurer and Committee Chair called meeting to order at 5:30 PM.

A. Review and Approval of Meeting Agenda

Linda Collins asked to amend the agenda to that Section C will be moved and presented with section F. Dena Pfeifer made a motions to amend the agenda as requested by Linda Collins and approve the Meeting Agenda. Alicia Schott seconded the motion. The Meeting Agenda is approved unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 05/06/20

Dena Pfeifer made a motion to approve the Finance Committee Meeting Minutes of 05/06/20. Alicia Schott seconded the motion. The Finance Committee Meeting Minutes of 05/06/20 were approved unanimously.

C. Fiscal Department Update from 05/06/20 Meeting

Moved to Section F. Fiscal Department Update.

D. Public Comment

None.

E. Approval of Contracts over \$250,000

Corina Ramirez presented the contracts.

1. CBEM – Page 11.
2. Family Therapeutic Services – Page 13.

Dena Pfeifer made a motion to approve the proposed Contracts over \$250,000. Alicia Schott seconded the motion. The proposed contracts were approved unanimously.

F. Fiscal Department Update

Claudia Reed presented the Fiscal Department Reports.

1. Acceptance of Contract Status Report (CSR) – Page 15
Dena Pfeifer made a motions to accept the presented Contract Status Report (CSR). Alicia Schott seconded the motion. The Contract Status Report (CSR) was approved unanimously.
2. Review of Purchase of Service (POS) and Operations (OPS) Expenditures – Page 16-17
3. Cash Flow Projection Report – Page 18
4. VMRC Monthly POS Expenditure (PEP) Summary – Page 19
5. Acceptance of Restricted Donations – Page 20
Dena Pfeifer made a motion to accept the Restricted Donations. Alicia Schott seconded the motion. The Restricted Donations were accepted unanimously.

G. Next Meeting – Wednesday, July 1, 2020, 5:30 PM, via Zoom Video Conference

Meeting adjourned at 6:20 PM.



Executive Committee Meeting Minutes

05/06/2020 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Attendees (10)

Committee Members Present: Margaret Heinz, President and Chair, Mohamid Rashid, Vice President, Dena Pfeifer and Facilitator, Consumer Services, Linda Collins, Treasurer and Finance Committee, Lynda Mendoza, Secretary, Bylaws and Legislative Committees

Committee Members Not Present: None.

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Special Assistant to the Executive Director, Christine Couch, Compliance Manager, Gaby Lopez, Cultural Specialist

Public Present: None.

Meeting called to order at 6:30 PM by Mohamid Rashid, Vice-President and Chair of tonight's Meeting.

A. Review and Approval of Meeting Agenda

Linda Collins made a motion to approve the Meeting Agenda. Dena Pfeifer seconded the motion. The Meeting Agenda was approved by unanimous decision.

B. Review and Approval of Executive Committee Meeting Minutes of 04/01/20

Dena Pfeifer made a motion to approve the Executive Committee Meeting Minutes of 04/01/20. Lynda Mendoza seconded the motion. The Executive Committee Meeting Minutes of 04/01/20 were approved by unanimous decision.

C. Public Comment

None.

D. Items for Approval

None.

E. Items for Discussion

1. Executive Director's Report – Tony Anderson

The biggest issues we're working on now is the development of a plan for re-entry into our buildings and to the community. The plan is focused on mirroring Governor Gavin Newsom's Four Stages of Reopening with each stage encompassing various phases based on achieving certain milestones and being able to ensure a certain level of healthy and safe working conditions. We anticipate the governor will provide new definitions for stage 2 first phase but we do not anticipate that this phase will include the return to day programs or reopening our building to staff. However, we do anticipate some staff returning to the building in a later phase of stage two within weeks.

The next big issues I'm dealing with is the state budget. Initially the governor said if we had a moderate recession our revenues would drop by \$25 billion. Now the recession is expected to be significant and officials are anticipating a deficit as high as \$35 billion (almost twice the size of our \$17.9 billion surplus), eventually reaching \$85 billion. "A \$35 billion drop would be 23% of the revenue". As of the beginning of this week 4.2 million people have now applied for Public Unemployment Assistance and \$10.6 billion in aid has already been distributed.

Probably the best overnight results we have had in a while in all 5 counties. Interesting that Tuolumne County is now reporting only 2 cases when they had been reporting 4 cases.

VMRC

VMRC Consumer – 3

VMRC Staff – 1

VMRC Volunteer – 1

Provider – 3

Counties

San Joaquin – 578/26

Stanislaus – 433/15

Calaveras – 13/0

Amador – 8/0

Tuolumne – 2/0

Statewide Regional Center Stats:

Consumers: 201 positive, 20 positive deceased, 22 unconfirmed positive deceased

Employees: 169 positive, 7 RC, 160 provider, 1 state op, 1 other

California – 58,685/2388

USA – 1,206,886/71,220

World – 3,691,683/258,256

2. Notable Consumer Incidents/Complaints – Tony Anderson

We currently are advocating for an investigation into the death of one of our consumers. Our team found inconsistencies and significant time unaccounted for in the reports.

3. Vendor Issues – Tony Anderson

Recently we have had conversations with day program providers who are still operating part of their site services. The only time a non-residential provider could be operating and not be in violation of state and local Stay at Home orders would be in support of a consumer who was working an essential job.

4. Self-Determination Updates – Tony Anderson

Work on SDP continues even though we are working at home. Below is a quick summary of the data as of April 14, 2020:

- Selected = 110
- Attended Orientation = 73
- PCD/IPP Meeting Held = 31
- IPP Signed = 6
- Working on Budgets = 11
- Working on Spending Plans = 13
- On the SDP Program = 13

5. Other Matters – Tony Anderson

Presentation Food Pantry has agreed to prepare food bags for up to 30 families and individuals with IDD on May 16th. We have a small team of employees doing the deliveries to these individuals but we are needing help from board members who are willing to volunteer to make a few deliveries.

6. Personnel and Union Update – Tony Anderson for Bud Mullanix

Recruiting:

- 8 new starts May 11
- 6 others in background
- Still interviewing

Other Items

- One staff member with Covid is doing well, her husband who was positive is over it and now testing negative. Her kids did not get sick. No new occurrences.
- Re-opening plan Tony and Bud working on
- Leave of Absence, we are now at the lowest point in a few years. We currently only have a few out on leave.
- Currently have 350 employees with the new hires. Turnover rate in the single digit number less than 3%
- Staff are doing well and appreciative of all the efforts we have done to keep them safe. Pizza/Starbucks gift cards for Admin/Professional day.

F. President's Report

Margaret thanked Mohamid for hosting tonight.

Presentation Church – amazing that they are doing that. Thank you Gaby.

Thank you for the help with the deliveries. We need to take care of our families in need.

Day of Giving – Dr. Popplewell fund – very cool and very heartfelt.

Virtual Transition Fairs are upcoming – thank you to everyone for putting this together.

Status quo in hiring. What an amazing job by Bud and his staff in the HR department. Everyone is very professional and very kind.

Thank you to Tony for the Health Advisory #9.

Department of Public Health – compassionate guidelines have changed and that is great.

Sat through the Assembly meeting – the budget will impact all of us. Nancy Bargman did a great job presenting.

Tony's zoom meetings have been very good. He lets vendors know what he does know.

Lisa's meetings are also very well done.

These are unique circumstances that we have right now. VMRC has stepped up to the plate and I'm honored to be a part of it.

G. Next Meeting - Wednesday, June 3, 2020, 6:30 PM, via Zoom Video Conference



Executive Committee Meeting Minutes

06/03/2020 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Committee Members Present: Dena Pfeifer, Lynda Mendoza, Margaret Heinz, Mo Rashid, Linda Collins

Staff Members Present: Doug Bonnet, Tony Anderson, Bud Mullanix

Public Present: Lori Smith (Facilitator for Dena Pfeifer), Gricelda Estrada

Margaret Heinz called the meeting to order at 6:30 pm.

A. Review and Approval of Meeting Agenda

Dena Pfeifer made a motion to approve the Meeting Agenda. Lynda Mendoza seconded the motion. The Meeting Agenda was approved by unanimous consent.

B. Review and Approval of Executive Committee Meeting Minutes of 05/06/20

Lynda Mendoza made a motion to approve the Executive Committee Meeting Minutes of 05/06/20. Dena Pfeifer seconded the motion. The Executive Committee Meeting Minutes of 05/06/20 were approved by unanimous consent.

C. Public Comment

None.

D. Items for Approval

The Executive Committee reviewed the proposed schedule for 2021. It will be brought before the Board as an action item at the June 15 Board Meeting. See attached.

E. Items for Discussion

1. Executive Director's Report – Tony Anderson

Return to the Building

We finally have all the materials and signs and supplies for our 1st step back into the buildings. Still not open to the public and still telling staff our priority is for them to work from home. The first group back are those struggling to work from home. If someone can't follow the rules we are not letting them work in the building but they can still work from home. A few of the mandatory policies that might be difficult are:

1. All employees must wear a face covering at all times unless you are at your desk or in your office.
2. You must adhere to the physical distancing policies (6 feet apart and one-way directional flow in stairways, entrances, and exits).
3. You must check your temperature upon each entry into the buildings.

Budget Issues

The Senate and the Assembly Budget Committees just announced today that they have an agreement on a joint budget. The next step is to come to a compromise with the Governor.

Developmental Services	Legislature's Version
1. Withdraws the Enhanced Performance Incentive Program that was proposed in the Governor's January Budget, which was proposed to cost \$60 million General Fund in 2020-21, 2021-22 and 2022-23.	
2. Withdraws the Enhanced Caseload Ratios for Young Children that was proposed in the Governor's January Budget, which was proposed to cost \$11.8 million General Fund in 2020-21.	
3. Withdraws the Systemic, Therapeutic, Assessment, Resources and Treatment Training for services to individuals with co-occurring developmental disabilities and mental health needs that was proposed in the Governor's January Budget, which was proposed to cost \$2.6 million General Fund in 2020-21.	Delay, not cancel, the START training proposal. New start date would be July 2021.
4. Withdraws the supplemental rate increases for Early Start Specialized Therapeutic Services, Infant Development Programs and Independent Living services that were proposed in the Governor's January Budget, which would have cost \$10.8 million General Fund in 2020-21 and \$21.6 million in 2021-22.	Rejects proposed cuts to supplemental provider rate adjustments for providers that serve individuals with developmental disabilities. These include infant development programs, independent living programs, and early start specialized therapeutic services.

5. Includes an increase in anticipated federal funds to include additional individuals with developmental disabilities eligible for and enrolled in Medi-Cal and new waiver eligible services, resulting in General Fund savings of \$27 million General Fund in 2020-21 and \$40 million ongoing.	Change the proposal that all families must enroll in Medi-Cal and develop, with stakeholders, a different way to maximize federal funding.
<u>If the Heroes Act does not pass by the California July 1, 2020 new budget year, the administration is proposing the following massive cuts to developmental services and throughout the health and human system:</u>	
The Governor's May Revision proposes \$14 billion in budget cuts that would take effect, but then be triggered off if Federal Funds materialize to replace the proposed cuts.	The Senate Version flips the presumption, and instead budgets as though the Federal Funds will come in, but then triggers on the solutions should the Federal Funds not materialize.
Department of Developmental Services	
1. Absent additional and sufficient federal funds that would trigger this reduction off, establishes a cost-sharing program that would result in additional \$2 million General Fund in 2020-21 and \$4 million ongoing.	Reject the family fees - these would be converted to trigger cuts, happening only if federal funding is denied.
2. Absent additional and sufficient federal funds that would trigger this reduction off, proposes to adjust provider rates and review expenditure trends with a total cut target of \$300 million General Fund in 2020-21.	Reject the nearly \$500M reduction in provider rates. These would be converted to trigger cuts, happening midyear only if federal funding is denied.
3. Absent additional and sufficient federal funds that would trigger this reduction off, implements the uniform holiday schedule outlined in Welfare and Institutions Code section 4692, resulting in a cut of approximately \$31.3 million General Fund in 2020-21.	Delay the start of the Uniform Holiday Schedule until July 1, 2023. However, this would be made into a trigger cut, happening as proposed by the Administration if budgeted federal funding is denied.
4. Absent additional and sufficient federal funds that would trigger this reduction off, reduces operations budget for Regional Centers, resulting in a cut of \$30 million General Fund in 2020-21 and \$55 million ongoing.	Reject the \$40M in regional center operations cuts. These would be converted to trigger cuts, happening midyear only if federal funding is denied.
New	
No equivalent	Give DDS the authority to use minimum wage funds that can't currently be given to service

providers. This money would be used to help fund local minimum wage costs.

COVID-19 Numbers:

VMRC

VMRC Consumer – 5
VMRC Staff – 1
VMRC Volunteer – 1
Provider – 3

Counties

- San Joaquin – 982/35
- Stanislaus – 767/30
- Calaveras – 15/0
- Amador – 10/0
- Tuolumne – 4/0

Statewide Regional Center Stats:

375 positive
37 died 33 died
298 hospitalized
10 ventilator
262 staff a few of these have died

State, National, and Global

- California – 117,493/4320
- USA – 1,835,681/106,312
- World – 6,418,078/381,528

2. Notable Consumer Information – Tony Anderson

We had a consumer pass away while under the care of a facility out of our region. The special incident report from the facility was missing important information about their activities between the time of the consumer's disruptive behaviors and the first responders declaring the consumer had passed away. We have ordered an independent autopsy to discover the actual cause of death. Results are still pending.

We have a consumer who is in the hospital and she is requiring a tracheotomy procedure to sustain her life. In this instance she has already expressed to her service coordinator and her care provider that she wishes not to endure medical surgical procedures to sustain her life and she prefers to to receive comfort care. This is an extremely personal decision, yet because of her disability we have been reviewing her background, charts, and eye witnesses to make sure her wishes that were expressed in the past still are who has expressed her desire to not continue to receive

3. Vendor Information – Tony Anderson

Our compliance manager has been in contact with a provider who is grieving our decision to uphold what we have determined to be legal direction for payment of licensed providers. The provider changed their license but did not simultaneously change their vendor status. By rule VMRC can only pay a licensee for licensed services. We will likely receive a formal compliant to review.

All non-residential providers are anticipating state directives from DDS giving direction on the reopening procedures for their services and a determination on the timeline for continuing to pay the absence billings in the future. Residential providers are also receiving absence funding for holding the "bed" for consumers who have moved back in with their families during this pandemic.

4. Self-Determination Update – Tony Anderson

We have an orientation scheduled for June 10th 9 - 12 noon.

Attended	72
PCP/IPP (Not Complete)=	30
Budget	12
Need to Attend	24
PCP/IPP Completed	34
Spending Plan	16
Not Interested	13
Signed IPP	8
FMS	14

5. Other Matters – Tony Anderson

None.

6. Personnel and Union Update – Tony Anderson and Bud Mullanix

We currently have a division of interests among staff where some want us to put in place more restrictive assurances that they will be safe coming into the building and others who want to do whatever they did before. We have told staff we will err on the side of safety. Next Monday is the first day back for some people so we'll see if people comply or if we need to take disciplinary actions.

348 employees total as of today.

Hired 33 employees since July 2019.

27 employees have resigned/retired/left through other means.

Turnover rate below 8%, which is good.

June – 2 new hires starting June 8, another 6 starting June 22, excited about that.

Probably will add additional 2 or 3 new staff before July 1, 2020.

Lots of work being done on Return to Workplace plan.

F. President's Report – Margaret Heinz

Margaret thanked Bud for doing a good job in the hiring process.

Another Food Pantry from Presentation delivery will be on this Saturday, 06/06.

Special Events Committee met today to talk about our Annual Meeting, Monday, July 20, 2020.

VMRC is really on the ball compared to what ARCA and DDS are reporting. I have been sharing the Health Advisories because they are really good.

G. Next Meeting - Wednesday, July 1, 2020, 6:30 PM via Zoom Video Conference

Meeting adjourned at 7:30 PM.

**VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Monday, May 13, 2019**

=====

PRESENT: Dena Pfeifer, Lori Smith her facilitator, Linda Collins, Mohammad Rashid, Daime Hoornaert, Dena Hernandez, Christine Hagar, Lisa Culley, Mark Collins a consumer, Mary Sheehan, Claire Lazaro, Lisa Esteves, Patty Perreira, Parent, Robert Fernandez

ABSENT:

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Dena Pfeiffer, Interim Chairperson, called the meeting to order at 4:08 p.m.

1.0 PUBLIC COMMENT

Dena Hernandez announced the upcoming "Get Safe Training". Flyers are pending.

- San Joaquin County Office of Education location:
 - Monday, August 19- 10am-12 noon (first Self-Advocate session)
6pm-8pm (first Family Advocate session)
 - Tuesday, August 20- 10am-12 noon (second Self-Advocate session)
 - Wednesday, August 21- 6pm-8pm (second Family Advocate session)
- Valley Mountain Regional Center Community Training Room : 702 N Aurora Stockton, CA 95202
 - Wednesday, August 21- 10am-12 noon (third Self-Advocate session)

Christine Hagar – Office of Clients Rights thanking Carlos Hernandez for his assistance

Lisa Culley –Thank you to VMRC for being co-sponsor of Choices

2.0 REVIEW OF MINUTES

M/S/C (Linda Collins/Mo Rashid): Approve the minutes of March 11, 2019 as written.

3.0 CLINICAL

Mary Sheehan Shared there we had two new employees starting today. Claire Lazaro started today as Clinical Director. Karissa McGuffin started as a contract Dental Coordinator.

4.0 **RESOURCE DEVELOPMENT**

Robert Fernandez, handed out a new listing of current projects that are currently in development.

Brian Bennett Provided information regarding Chesney Professional Care Home. They currently have an exception capacity of 11 beds.

M/S/C (Linda Collins/Mo Rashid): To keep the exception of 11 bed capacity.

Nicole Weiss – discussed that QA is being very close to closing out all Alerts from previous calendar years. Nicole will also be presenting VMRC's proposed CPP/CDRP plan 2019-20 in a public meeting.

5.0 **QUALITY ASSURANCE**

5.1 **Alerts**: No alert report, for today.

6.0 **CASE MANAGEMENT**

- Staff changes— Kathy Ward in RD/Contracts retired on May 4th. Heaven Richardson hired. Graciela Catalan now on Deflections. Several SC resignations and backfills.
- Medicaid Waiver Audit occurred 3/18-3/27. VMRC did well. No follow up needed.
- Self-Determination Program. SD Orientations scheduled. One occurred on 5/9. VMRC trainers Liz Diaz, David Narbona, Tania Candelaria, Angie Shear and Tara Sisemore-Hester. Emails with a checklist or hard copies sent out to all participants. Developing a process for budget certification after orientations.
- Person-Centered Thinking Training—trainings began for vendors and families effective March, 2019. Modesto scheduled odd months, Stockton in even months. Flyer handout. Angie Shear is taking registrations.
- POS Disparity annual meetings were held in March. 3/5 in Sonora; 3/16 in Modesto; 3/27 in Lodi.
- VMRC received a \$75,000 grant for POS Disparity-community outreach. The annual Cultural Fair is being planned for 10/5ⁱⁿ Stockton. Two CBOs received grant monies to assist VMRC—ICC for parent training and advocacy, and SCDD for trainings.
- *The Summer Series* IEP Training schedule:
 - June 5— 9am-12noon —**Stockton—Education**—SC training w/ Karen Honkala (Lodi Unified), Tara Sisemore-Hester and Julie de Diego
 - 1pm-3pm—Breakout sessions to review the IEP document
 - June 12— 9am-12noon—**Stockton—Parent**—SC training regarding the parent perspective with Ann Cirimele and other parents (Spanish-Speaking as well)

July 24— 9am -12noon—**Modesto—Education**—Manifestation Issues, Interaction between SELPAs and School Districts, and Transition into Adult Programming

August 7— 9am-12noon—**Stockton—Legal** —Disability Rights Education and Defense Fund (DREDF) in Spanish/English

- Coffee with the Boss scheduled in Sonora for 5/16. Coffee with the Cops being scheduled via Safety Committee.
- CalFresh—county staff are providing information to VMRC staff this month.
- Transition Fairs—One more scheduled on 5/23—Sonoma HS.
- Recent events included: Choices on 4/5, Autism Forum 4/10, Child Abuse Prevention Symp-4/10. Autism Awareness Night on 4/19.
- SSP/Restoration will be direct deposited or available via EBT card soon.
- Communications Committee working with staff to develop a Lifetime/Timeline training video to be unveiled at the Cultural Fair.
- Mary Sheehan Retirement: June 28th, 2019.

7.0 **TRANSPORTATION**

Wilma was not in today for an update.

8.0 **NEXT MEETING**

July 8th, 4:00 p.m., Stockton VMRC office, Cohen Board Room.

The meeting was adjourned at 5:00 p.m.

Recorder: Cindy Strawderman

VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Monday, June 1, 2020

=====

PRESENT: **Committee Members:** Linda Collins; Daime Hoornaert; Emily Grunder; Liz Herrera Knapp; Dena Pfeifer, Lori Smith her facilitator; Margaret Heinz; Mohamed Rashid; Crystal Enyeart
 VMRC: Brian Bennett; Christine Couch; Cindy Mix; Cindy Strawderman; Claire Lazaro; Doug Bonnet; Erin Goudreau; Nicole Weiss; Robert Fernandez; Tara Sisemore-Hester; Tony Anderson
 GUESTS: Carlos Hernandez, Translator; Dena Hernandez; Lisa Culley; Rachelle Munoz; Ryan; Valerie Segura; 209-XXX-1128; 209-XXX-5904

ABSENT: Robert Baslderama; Nadia Robinson;

=====

Dena Pfeifer, Chairperson, called the meeting to order at 4:03 p.m..

1.0 PUBLIC COMMENT

Dena Hernandez, SCDD North Valley Hills Office shared the following:

- Thank you to VMRC for collaborating with SCDD & SAC6 on the two Personal Protection Equipment (PPE) drive throughs this week.
- I wanted to say great job on the 3 VMRC Transition Fairs that occurred last week. I was proud to be on the planning team and appreciated all the VMRC staff who pulled those together quickly!
- Next SCDD North Valley Hills Regional Advisory Committee (RAC) meeting will be held on Tuesday, July 28, 2020 and will be a zoom meeting. Details to follow. All are welcome to participate.
- Self Advocacy Council 6 will be hosting SAC6 Zoom Chats during the month of June- info is posted on the SAC6 and SCDD, and VMRC Facebook page. The SAC6 leadership has worked hard to connect with their peers during this pandemic.

2.0 REVIEW OF MINUTES

M/S/C (Rashid/Herrera Knapp): Approve the minutes of May 4, 2020 as written.

3.0 SAC6 UPDATE

Crystal Enyeart shared the following:

- We are continuing to encouraging self-advocates to be safe and stay healthy.
- On May 1st we had our 2nd Zoom CHAT call with the topic being Health and Wellness. Advocates shared helpful activities that they are doing to stay healthy at home and

answered any questions others had. There were about 37 individuals on the Zoom call. Tony Anderson gave a brief update about what VMRC is doing during this time.

- On May 8th we had our 3rd Zoom CHAT with the topic being Coronavirus update: There were about 39 individuals on the Zoom call. Clair gave a corona virus update Tony gave an update on DDS and what Day Program openings may look like.
- On May 15th we hosted our 3rd Zoom Chat there were about 48 individuals on the Zoom call. This Zoom call topic was all about the US Census. Sac 6er's and Dena Hernandez from SCDD office gave lots of great information on Census, such as, why is it important to complete a census, how to fill out a census and what if I live in a care home.
- Our next Friday Zoom Chat is on May 22nd and that topic is on Scams & fraud and how we can prevent not being a victim.
- We published our Spring Chatter Letter 2020, which is posted on the VMRC website under Self Advocacy Council 6.
- Our next board meeting is scheduled for June, which will be via zoom.

4.0 **CLASP UPDATE**

Daime Hoornaert, North Valley Hills – SCDD shared the following:

- CLASP members approved the Provider Conference Budget of \$12,000. Conference is currently scheduled for November 2020. On going discussions of possible virtual conference, if mass gatherings continue to be postponed.
- Membership: CLASP currently has 86 members. 3 new members from last month.
- PPE-Vendors are thankful to SCDD and VMRC collaboration with distribution of PPE.
- CLASP members concerns:
 - The May 7, 2020 DDS directive where there is an expectation to use PPP funds 1st. Some interpreted the directive as required.
 - “Absence funds are provided based on the expectation that other sources of funding are not currently available to providers due to the impact of COVID-19. Accordingly, absence funds are provided as a funding source of last resort. Providers are expected to first seek and apply for all available COVID-19 relief funding before receiving absence funds through regional centers. An application for available “payroll” loan forgiveness or reimbursement program, including but not limited to, the Paycheck Protection Program, Economic Injury Disaster Loan Emergency Advance Program or any other similar federal or state programs for which the provider qualifies should be sought first. Claims submitted to the regional center for absence funds must be reduced by the amount the provider receives from other available sources, including the programs listed. Providers may not receive funding from absence payments and other

relief sources in excess of what the provider otherwise would have received by providing services to consumers absent the State of Emergency.”

- Members are concerned if the loan isn’t forgiven, the debt they will incur. Not what the monthly payment could be, on top of possibly having a %1 interest rate. Repayments could be substantial, all depending on the size of the loan, which varies with vendors.
- Also, other funding sources stated in directive had closed to vendors when Directive was given out.
- Billing guidance for April was given after most vendors billed. Billing for May is unclear for many vendors. CLASP has requested that Debbie Beyette be invited to the next CLASP meeting for clarification.
- The state budget and the impact to provider rates if the Heroes act doesn’t pass. Could trigger the 14-day mandatory closure dates and decrease service code rates across most service codes from 7% up to 14%. CLASP encouraging everyone to talk with their state and federal elected officials.
- Workers Comp: Employer Liability during COVID 19 Pandemic.
 - “On May 6, 2020, California Gov. Gavin Newsom signed Executive Order N-62-20 (EO N-62-20), which creates a rebuttable presumption, for purposes of receiving workers’ compensation benefits, that employees who test positive for or are diagnosed with COVID-19 contracted the virus while at work. With this executive order, California becomes the latest state to expand workers’ compensation benefits to employees during the pandemic.”
- Residential Service Provider Group: Ongoing issues:
 - RSP’s are still looking for additional staff to cover shifts. Having difficulty with staff leaving and hiring new staff. Many people are content with receiving the additional \$600 unemployment or don’t want to work the shifts offered.
 - Several providers may look into Creative Day services for their residents.
- Day Program Network:
 - Programs are collaborating with each other about re opening procedures. UCP San Joaquin invited CLASP Leadership, SCDD Regional Office 6, VMRC staff and others CLASP members to view their proposals for reopening. It was a great presentation and good questions were asked and answered.
 - Transportation-this will impact programs and dates for opening. Providers are unclear of Contracted Transportation plans for starting services again. Many individuals use contracted transportation to get to and from Programs and we haven’t received info on their re-starting procedures. May inquire at an upcoming CLASP Meeting.

5.0 **CONSUMER SERVICES PROJECTS/PRESENTATIONS**

There were no projects or presentations at this time.

6.0 **CLINICAL**

Claire Lazaro advised that we have been working on “End of Life” training for our Service Coordinators. This was supposed to be sometime in March or April, but because of COVID will have to be pushed out to this fall. In the meantime we are presenting to you the “Thinking Ahead” booklet in English & Spanish that was attached with the meeting packet. Also there an “End of Life” subcommittee that has been meeting to come up with a document to include in the IPP as part of the IPP objective about end of life planning and advance care directive. We are actually presenting it to Consumer Services for review and hoping to get an approval to get this included with our IPP’s so that discussion for advance care planning and supported decision making can begin. If you need further information it is on page 55 & 56 of the meeting packet.

On pages 57 & 58 of the packet, Claire wanted to make the committee aware of the letter received from California Department of Health regarding facility visitation. During COVID-19 there are many hospitals that are not allowing visitors. However, individuals with developmental disabilities who need their support person with them are being denied access. On May 2nd, the California Department of Health issued a letter indicating that individuals with developmental should be allowed their support person with them so that the support person can participate in the health care of these individuals. This can be printed and shared. Claire has e-mailed this letter out to most of the hospitals in our catchment area.

Tara Sisemore Hester went over the intake numbers. For Modesto, the numbers dropped in March & April, but are coming back up for May. For Stockton, March & April went down dramatically, in May we are looking at about 2/3 of what we are normally receive. We are anticipating an increase in intake numbers, once pediatrician offices re-open. San Andreas had a dramatic drop for May. Tara had a phone call with DDS on Friday; this is a trend that is being seen at all Regional Centers within the State. They are looking at several avenues on focusing on child fine. Tara will have more information at our next meeting.

7.0 **RESOURCE DEVELOPMENT**

Brian Bennett shared that Resource Development was able to identify a service provider for our Children's Enhanced Behavior Support Home. We held 5 separate interview cycles. But we identified this provider on Friday. Their name is Merakey. They are currently working with ALTA California & San Diego Regional Centers. Their home office is based in Philadelphia, PA, but are starting to open EBSH homes for Adults & Children in California. We are happy to be working with them. We have updated our RFP section of our website to indicate that Merakey is our new Children's EBSH Service Provider.

This home was found and acquired over a year and a half ago, and is close to being completed and licensed. This is in North Stockton which is in Lodi Unified's area, so we have been in contact with Lodi Unified.

8.0 **QUALITY ASSURANCE**

8.1 **Alerts:** **Nicole Weiss** advised that there were 16 alerts for this last month. Most revolved around delivery of care. Which we look at right away and provide assistance as quickly as possible.

We have been following up on all of the COVID SIR's that we have received. We are also following up with care homes that had consumer's returning from a potentially exposure setting such as emergency rooms, psychiatric facility, or parental homes. Anytime they leave the care home and come back, Claire or Angela speak with them to make sure they understand the isolation protocols. QA follows up about a week later to see how they are doing. If there is an issue, it is usually because some of the consumers not wanting to follow or understand the protocol. We do a lot of brainstorming and problem solving with the providers to make it work better for everyone involved.

9.0 **CASE MANAGEMENT**

9.1 **Reports:** **Cindy Mix** went over the reports for the month. The caseload ration report was not included in the packet as it was just completed today. Our numbers look a bit better than last month. We are down to 1:88 again. Last month we were at 1:92. We have hired some new staff. We have increased our consumer population by about 100 as far as transfer in's, reactivations & new cases. That is one service coordinator/caseload. We have done a change in distribution of two caseloads from children's teams in Stockton. One went to Angie Share and one to Liz Diaz.

Christine Couch gave an update regarding Fair Hearings.

- Today we started preparing for hearings to be held over Microsoft Teams. OAH does not use Zoom. We put in a ticket with our IT department to download that app.
- The OAH, Office of Administrative Hearings, has informed us that all mediation and state level hearings scheduled for June will be in person meetings. We are coordinating all mediations and hearings in either the Modesto or Stockton offices, in large conference rooms, to accommodate social distancing.
- We have 3 open Lanterman eligibility cases. Two adults and one child. Two are scheduled for state level hearings in June and the third is scheduled in September.
- We have 4 open service request cases. One is for ABA compensatory funding and is pending a state level hearing in June. Another is for ABA co-pay funding, with an informal meeting this month and a state level hearing in June. The third is for SPED attorney fees and has a state level hearing scheduled in June. The fourth is for mileage reimbursement and speech therapy funding – OAH granted our motion to consolidate both of these requests into one hearing scheduled for August.
- We were able to resolve the HCBS waiver eligibility request after our informal meeting based upon guidance provided by DDS. We are thankful for VMRC team members who worked diligently on this matter and contributed to the resolution.
- At this time we have no 4731 complaints.

9.2 Case Management Update:

- Due to COVID-19, our annual **Transition Fairs** were held remotely. Three Zoom fairs occurred this year to recognize graduates and provide helpful, well-rounded information for futures planning. The agendas consisted of presentations from Supported Living and Independent Living Service providers, as well as resources pertaining to college programs throughout the state such as Taft College, Fresno State, UCLA, and Delta College. Employment and community resources were presented to the graduates by the Family Resource Network, State Council, and Department of Rehabilitation. And, VMRC-vendored day services and supported employment programs provided various options for those choosing that avenue. In addition, there were raffle prizes donated by the presenters and virtual dance parties held to continue the celebration. Stanislaus County met by Zoom on 5/27, the foothill counties of Amador, Calaveras, and Tuolumne met on 5/28, and San Joaquin County on 5/29.
- Presentation Food Pantry donated **food bags** to 71 families in May who are part of our regional center. Another 55 food bags have been donated and distribution is scheduled for June 6. Thanks to our Cultural Specialist Gabriela Lopez for coordinating the effort and staff who helped with delivery.

- **PPE Distribution**--Large orders of masks, sanitizer, and other items came in from DDS and SCDD. There will be a drive-thru distribution center at our Stockton office on Thursday morning of this week and Friday morning at our Modesto office.
- Directives recently received from DDS--
 - **SEP-** Because many are seeing a reduction or loss of jobs in the Supported Employment Program (SEP) area, the SEP providers can submit a form requesting to change existing groups, change work hours or work days, stagger the work schedule, and or terminate the group and transfer of consumers to another Supported Employment Program. If a SEP group has decreased work hours or days, or has been furloughed due to COVID-19, the provider should show this on the DS 1963 form. This communication has very important directions for the SEP providers for filling out this form.
 - **SIRs** Special Incidents Related to COVID-19 in SANDIS From now on providers and regional centers must complete a special incident report, clearly show in the incident description it applied to any of the following events:
 - An individual tests positive for COVID-19;
 - An individual receives medical attention at a hospital, emergency room, or urgent care clinic due to COVID-19 symptoms; or
 - An individual's death is related to COVID-19, either by confirmed COVID-19 positive testing or by medical diagnosis unconfirmed by testing.
- **Finger Print Clearance and Exemption Transfer**-- Department of Social Services advises of a faster way to transfer their background clearance from one licensed facility to another (homes, day programs, etc.). They did this to help provider get staff during the current COVID-19 outbreak. The CDSS notice says, "If an individual has an active clearance or exemption, they should not be re-fingerprinted as this may delay the processing of the transfer. Licensees may contact their local Community Care Licensing (CCL) office to verify the individual's status." ... "Individuals seeking to transfer from one licensed facility to another licensed facility will be allowed to work at the new facility while the transfer request is pending."
- **Self-Determination Program** continues. Currently 14 people are on the program, 72 of 110 have attended the orientation, 14 people chose to not participate, 30 people need a PCP/IPP, PCP/IPP has been held for 42 people, 13

people are working on budgets and 15 have signed budgets and are developing their spending plans. PCP/IPP meetings continue to be held 4 meetings in March since Stay at home was implemented, 6 in April, 6 in May as of the writing of this report and 5 already scheduled for June. SDAC meets the third Thursday of every month via Zoom. SDP Orientation's next scheduled training is June 10th via Zoom, 9am to 12 noon. Registration is available on FB or VMRC's website. Advised during an ARCA meeting that SD is undergoing a state financial analysis as the program is reported to be about 28% higher in costs than traditional services although it was initially thought to be cost neutral.

- **Budget Concerns** --Still concerns, but it appears to be a moving target due to how things will be handled on a state and federal level. Locally, we are looking to increase our Medicaid Waiver through Institutional Deeming and reviewing our highest cost consumers for necessary expenditures and/or alternatives.
- **Return to Workplace Plan**--unveiled to managers and staff last week. Our buildings will remain closed to the public, but we are surveying managers to see how we can stagger having staff in the office (based on need)and gradually return to the workplace
- **PG&E Power Shut-offs** are expected in the near future--We will be meeting with PG&E staff this week to discuss power shut-offs they plan due to potential fires in the state. We will be working on sending out notifications and helping consumers and families prepare for any power outages, making a Resource Guide and Hotline Assistance available.
- **Asian American Survey** being completed. We have contacted about 40% of our clientele to discuss their experiences during COVID-19 and hope to have information to report within a few weeks.

10.0 **TRANSPORTATION**

Wilma was not able to attend this evening. An update was provided to Cindy Strawderman on June 2nd that Wilma wanted to be shared.

- Modesto MAX : Free rides for essential services has been extended thru June 30th.
- Turlock Transit: Resumed full normal service schedules, effective June 1st. Rides are still free
- AND, I was horrified to see that I forgot to include the Stanislaus Transit System (START) when I did that Advisory update so here you go: Stanislaus Regional Transit Ph # 800-262-1516. Resumed full normal schedules, effective June 1st. Rides are still free on regular fixed route. Shuttle service and ADA services are regular fare. Visit the website for more info: www.srt.org
- **For our contracted transit providers:** All have developed tentative plans to address COVID-19 directives for health and safe as well as inclusion of any local County

health directives and adjust those requirements as updates are given. This will allow for quicker start-up once specifics are available for re-opening of day programs.

11.0 **NEXT MEETING**

Consumer Services will not meet again until September 2020

The meeting was adjourned at 4:48 p.m.

Recorder: Cindy Strawderman

DRAFT



Nominating Committee Meeting Minutes

06/01/2020 | 05:00 PM - 06:00 PM - Pacific Time (US & Canada)

Committee Members Present: Dena Hernandez, Dena Pfeifer, Daime Hoornaert, Catrina Castro, Margaret Heinz,

Staff Members Present: Doug Bonnet, Tony Anderson

Public Present: Lori Smith (Facilitator for Dena Pfeifer)

Dena Pfeifer called the meeting to order at 5:00 pm.

A. Slate of Officers Proposal for the 2020/2021 Fiscal Year

See Attached.

Dena Pfeifer made a motion to approve the Slate of Officers Proposal for the 2020/2021 Fiscal Year. Daime Hoornaert seconded the motion. The Slate of Officers Proposal for the 2020/2021 Fiscal Year was approved unanimously.

G. Next Meeting - TBD

Meeting adjourned at 5:15 PM.



March 31, 2020

To the Board of Directors
Valley Mountain Regional Center, Inc.

We have audited the financial statements of Valley Mountain Regional Center, Inc. for the year ended June 30, 2019, and have issued our report thereon dated March 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards* and Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 21, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Valley Mountain Regional Center, Inc. are described in Note 1 to the financial statements. As described in Note 9, the Organization changed accounting policies related to the presentation of its financial statements by adopting FASB Accounting Standards 2016-14, Presentation of Financial Statements of Not-for-Profit Entities in 2018-2019.

We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 31, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of Board of Directors and Management of Valley Mountain Regional Center, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Kemper CPA Group LLP

Kemper CPA Group LLP

Certified Public Accountants and Consultants

Client: **194759.01 - Valley Mountain Regional Center, Inc.**
Engagement: **Valley Mountain Regional Center, Inc.**
Period Ending: **6/30/2019**
Trial Balance: **2001 - Trial Balance**
Workpaper: **3-05.1 - Passed AJE Report**

Account	Description	W/P Ref	Debit	Credit
Proposed JE # 200				
	To pass adjustment to reclassify an expense to lease improvements	F-01		
01-01-00-30010-02	BUILDING-LEASE IMPROVEMENTS		94,565.00	
01-01-00-30040-01	FACILITY MAINTENANCE-MOD			94,565.00
Total			94,565.00	94,565.00
Proposed JE # 201				
	To pass recording of journal entry to reduce Receivable from the State-amounts not shown on DDS worksheet as a claim submitted. Amount immaterial.	X-1.2		
01-00-00-20010-02	STATE INCOME - PRIOR YEAR		216,708.00	
01-00-00-20010-06	FOSTER GRANDPARENT/SCP INCOME		145,455.00	
01-00-00-02010-00	STATE CLAIM RECEIVABLE			362,163.00
Total			362,163.00	362,163.00
Proposed JE # 202				
	To pass recording of the difference in SL rent vs actual rent, amount is immaterial.	3-02f		
01-00-00-99020-00	FUND BALANCE		38,581.00	
01-15-00-30050-01	RENT BUILDINGS & SPACE STATE		55,105.00	
1000100VV	DEFERRED RENT			93,686.00
Total			93,686.00	93,686.00
Proposed JE # 203				
	16-17 Supplemental claims recorded in 19-20 fiscal year	X-1.1		
01-00-00-02050-00	ST CLAIM REC-SUPPL CLAIMS		393,970.00	
01-00-00-65070-00	OTHER AUTHORIZED SERVICES		393,970.00	
01-00-00-10040-00	ACCOUNTS PAYABLE			393,970.00
01-00-00-20010-XX	State Income (AJEs)			393,970.00
Total			787,940.00	787,940.00



To the Board of Directors
and Management of
Valley Mountain Regional Center, Inc.

In planning and performing our audit of the financial statements of Valley Mountain Regional Center, Inc. as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered Valley Mountain Regional Center, Inc.'s internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we do not express an opinion on the effectiveness of the Company's internal control.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. Exhibit A summarizes our comments and suggestions concerning those matters. This letter does not affect our report dated March 31, 2020, on the financial statements of Valley Mountain Regional Center, Inc..

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Organization personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

Sincerely,

Kemper CPA Group LLP

Kemper CPA Group LLP
Certified Public Accountants and Consultants

Modesto, California
March 31, 2020

Exhibit A
Observations and Recommendations

CURRENT YEAR COMMENTS AND SUGGESTIONS:

Vendor Fiscal Monitoring

Under Federal regulations, the Organization is required to determine if the vendors paid using federal funds are suspended, debarred or otherwise excluded from providing services. During our testing of federal awards, we noted several vendors in our sample did not have a current clearance report in the vendor's file indicating the vendor was not suspended, debarred or otherwise excluded from provided services. The Center was able to request a report to verify that the vendor was not suspended, debarred or otherwise excluded.

We recommend the Organization implement procedures to verify that all vendors that are paid or can be paid from Federal awards, have a current clearance report on file to verify the vendor is not suspended, debarred or otherwise excluded from providing services.

Attendance Reporting

The Organization has policies in place for managers to approve the Time & Attendance of employees in their department. This policy is an important internal control procedure. It was noted during our testing of payroll, that not all managers are following this process and that a manager in accounting is required to approve the Time & Attendance in order to process payroll. However, by bypassing the department manager approval process, the potential for errors is increased. The accounting department may not know the details of actual hours worked, vacation or sick time taken, and "approved" overtime of individuals in other departments that are supervised by other managers.

We recommend the Organization require without exception that all managers approve the Time & Attendance of employees in their department.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT**

FOR THE YEAR ENDED JUNE 30, 2019

VALLEY MOUNTAIN REGIONAL CENTER, INC.

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Valley Mountain Regional Center, Inc.
Modesto, California

Report on the Financial Statements

We have audited the accompanying financial statements of Valley Mountain Regional Center, Inc. (the Center) (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

As discussed in Note 6, the Center is using an actuarial valuation provided by the California Public Employees' Retirement System (CalPERS), calculated in accordance with Governmental Accounting Standards Board 68, Accounting and Financial Reporting for Pensions, to estimate the Center's unfunded projected pension obligation and the related pension expense in the accompanying statement of financial position and statement of activities, respectively, that, in our opinion, does not conform to accounting principles generally accepted in the United States of America (GAAP) under the Financial Accounting Standards Board (FASB) standards. The amounts by which this departure affects the liabilities, net deficit, beginning net deficit, expenses, change in net deficit and footnote disclosures of the pension obligation of the Center have not been determined as it is not practicable to quantify.

Opinion

In our opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of Valley Mountain Regional Center, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2020, on our consideration of Valley Mountain Regional Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Valley Mountain Regional Center, Inc.'s internal control over financial reporting and compliance.

Kemper CPA Group LLP

Kemper CPA Group LLP
Certified Public Accountants and Consultants

Modesto, California
March 31, 2020

VALLEY MOUNTAIN REGIONAL CENTER, INC.

STATEMENT OF FINANCIAL POSITION
JUNE 30, 2019

ASSETS

Cash and cash equivalents	\$ 11,705,651
Contracts receivable - State of California	5,805,803
Receivables from Intermediate Care Facility vendors	2,413,266
Due from state - accrued vacations and other employee benefits	1,987,372
Restricted cash	53,772
Deposits and other assets	80,966
Post retirement health care plan benefit	957,594

TOTAL ASSETS	<u>\$ 23,004,424</u>
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LIABILITIES AND NET ASSETS

LIABILITIES

Accounts payable	\$ 19,190,456
Accrued vacation and other employee benefits	2,582,216
Unfunded pension liability	14,885,700

TOTAL LIABILITIES	36,658,372
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NET DEFICIT

Without donor restrictions	(13,707,720)
With donor restrictions	53,772
	<u>(13,653,948)</u>

TOTAL LIABILITIES AND NET ASSETS	<u>\$ 23,004,424</u>
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The accompanying notes are an integral part of these financial statements.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

NET ASSETS WITHOUT DONOR RESTRICTIONS

SUPPORT AND REVENUE WITHOUT DONOR RESTRICTIONS

Contracts - State of California	\$ 227,270,370
Intermediate Care Facility supplemental services income	4,482,636
Interest income	49,963
Other income	213,932
	<hr/>
Total support and revenue	232,016,901

EXPENSES

Program services:	
Direct consumer services	223,126,745
Supporting services:	
General and administrative	8,959,037
	<hr/>
Total expenses	232,085,782

**CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS BEFORE
CHANGES OTHER THAN NET PERIODIC
POST-RETIREMENT BENEFIT COST**

(68,881)

**CHANGES OTHER THAN NET PERIODIC
POST-RETIREMENT BENEFIT COST**

(1,349,250)

CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS

(1,418,131)

NET ASSETS WITH DONOR RESTRICTIONS

SUPPORT AND REVENUE WITH DONOR RESTRICTIONS

Contributions	40,686
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CHANGE IN NET ASSETS WITH DONOR RESTRICTIONS

40,686

CHANGE IN NET ASSETS

(1,377,445)

NET DEFICIT AT BEGINNING OF YEAR

(12,276,503)

NET DEFICIT AT END OF YEAR

\$ (13,653,948)

The accompanying notes are an integral part of these financial statements.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019**

	Program services	Supporting services	
	Program	General and administrative	Total expenses
EXPENSES			
Salaries and wages	\$ 17,315,836	\$ 2,073,576	\$ 19,389,412
Employee health and retirement benefits	4,353,002	521,035	4,874,037
Payroll taxes	246,597	29,516	276,113
Staff travel	424,172	50,772	474,944
Total salaries and related expenses	22,339,607	2,674,899	25,014,506
Purchase of services:			
Residential services	63,504,216	-	63,504,216
Day program	39,818,382	-	39,818,382
Other purchased services	97,348,060	-	97,348,060
Communication	-	196,437	196,437
General office expenses	-	677,834	677,834
Data processing expenses	-	2,030,309	2,030,309
Printing	-	20,924	20,924
Insurance	-	69,825	69,825
General expenses	-	199,896	199,896
Facility and equipment rent	-	1,881,425	1,881,425
Equipment and facility maintenance	-	564,714	564,714
Consultant fees	116,480	184,879	301,359
ARCA dues	-	80,458	80,458
Equipment purchases	-	261,384	261,384
Board expenses	-	18,120	18,120
Legal fees	-	856	856
Professional fees	-	25,000	25,000
Interest expense	-	3,889	3,889
Travel and meals	-	68,188	68,188
TOTAL EXPENSES	\$ 223,126,745	\$ 8,959,037	\$ 232,085,782

The accompanying notes are an integral part of these financial statements.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019**

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ (1,377,445)
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
(Increase) decrease in:	
Contracts receivable	822,103
Receivable from Intermediate Care Facility vendors	(138,141)
Due from state - accrued vacation and other employee benefits	(143,484)
Deposits and other assets	26,924
Retirement health care plan benefit	255,469
Increase (decrease) in:	
Accounts payable	2,925,071
Accrued vacation and other employee benefits	370,368
Unfunded pension liability	740,726
Net cash provided by operating activities	<u>3,481,591</u>

NET CHANGE IN CASH 3,481,591

CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR 8,277,832

CASH AND CASH EQUIVALENTS AT END OF YEAR \$ 11,759,423

Reconciliation of cash accounts

Cash and cash equivalents	\$ 11,705,651
Restricted cash	<u>53,772</u>
	<u><u>\$ 11,759,423</u></u>

SUPPLEMENTAL DISCLOSURES

Cash payments for interest	<u><u>\$ 3,889</u></u>
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The accompanying notes are an integral part of these financial statements.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 1 - Summary of Significant Accounting Policies

Nature of Organization

Valley Mountain Regional Center, Inc. (the Center) was incorporated on December 13, 1973 as a California nonprofit corporation. The Center was organized in accordance with the provisions of the Lanterman Developmental Disabilities Services Act (the Act) of the Welfare and Institutions Code of the State of California. In accordance with the Act, the Center provides diagnostic evaluations, client program management, and lifelong planning services for persons with developmental disabilities and their families. The areas served include San Joaquin, Stanislaus, Amador, Calaveras and Tuolumne Counties.

The Act includes governance provisions regarding the composition of the Center's board of directors. The Act states that the board shall be comprised of individuals with demonstrated interest in, or knowledge of, developmental disabilities, and other relevant characteristics, and requires that a minimum of 50% of the governing board be persons with developmental disabilities or their parents or legal guardians; and that no less than 25 % of the members of the governing board shall be persons with developmental disabilities. In addition, a member of a required advisory committee, composed of persons representing the various categories of providers from which the Center purchases client services, shall serve as a member of the regional center board. To comply with the Act, the Center's board of directors includes persons with developmental disabilities or their parents or legal guardians, who receive services from the Center and a client service provider of the Center.

The Center contracts with the State of California Department of Developmental Services (DDS) to operate a regional center for the developmentally disabled and their families. Under the terms of these contracts, funded expenditures are not to exceed \$232,652,091 for the 2018-2019 contract year. As of June 30, 2019, actual net expenditures under the 2018-2019 contract were \$205,646,301.

As discussed above, the Center operates under contracts with the DDS. Contract revenue is funded on a cost reimbursement basis as expenses are paid. However, the accounting standards require the Center to recognize and accrue expenses when incurred. The net deficit reported as of June 30, 2019 on the statement of financial position is primarily the result of the accruals of the Center's post-retirement benefit plans. For retirement pension benefits and other post retirement health-care benefits, accounting standards require the Center to recognize a liability that equals the unfunded benefit obligations related to the plans or an asset when the fair market value of the plans assets are greater than the projected benefit obligation. Plan expenses under the post-retirement benefit plans are reimbursed under the DDS contract as the Center funds the plan. Although the Center expects that the plan costs will ultimately be funded over future years, plan funding will depend on continued funding by the DDS.

Basis of Presentation

The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Under provisions of the Guide, net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Net Assets without donor restrictions - Net assets that are not subject to donor-imposed stipulations and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time.

Net Assets with donor restrictions - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Revenue Recognition

Revenue is recognized when earned. Program service fees, and payments under cost-reimbursable contracts are recorded in the applicable period in which the related services are performed or expenditures are incurred. Contributions are recognized when cash, securities or other assets, and unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met. Contributions that are promised but not received and are not expected to be collected within one year are discounted at an appropriate discount rate commensurate with the risks involved and the present value is booked as contribution income. Amortization of any such discounts is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are reported as net asset with donor restrictions. When a donor's stipulated time restriction ends or purpose restriction is accomplished, net asset with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Net assets which have restrictions stipulated by the donor that the corpus be invested in perpetuity and only the income be made available for operations are recorded as net assets with donor restrictions.

Use of Estimates and Assumptions

Management uses estimates and assumptions in preparing financial statements in accordance with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were assumed in preparing the financial statements.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Cash and Cash Equivalents and Concentration of Credit Risk

For purposes of the statements of cash flows, the Center considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

Contracts Receivable - State of California

Support and contracts receivable – state of California is recorded on the accrual method as related expenses are incurred.

Receivables from Intermediate Care Facility Vendors

The Centers for Medicare and Medicaid Services (CMS) has approved federal financial participation in the funding of the day and related transportation services purchased by the Center for consumers who reside in Intermediate Care Facilities (ICFs). CMS agreed that the day and related transportation services are part of the ICF service; however, the federal rules allow for only one provider of the ICF service. Accordingly, all the Medicaid funding for the ICF residents must go through the applicable ICF provider. The Center receives a 1.5% administrative fee based on the funds received to cover the additional workload.

The DDS has directed the Center to prepare billings for these services on behalf of the ICFs and submit a separate state claim report for these services. The Center was directed to reduce the amount of their regular state claim to DDS by the dollar amount of these services. Reimbursement for these services will be received from the ICFs. DDS advances the amount according to the state claim to the ICFs. The ICFs are then required to pass on the payments received, as well as the Center's administrative fee to the Center within 30 days of receipt of funds from the State Controller's Office.

Equipment

The State requires all sensitive and nonexpendable equipment to be tagged and reported annually. Sensitive equipment is defined as having a normal useful life of greater than one year, costing less than \$5,000 and being highly desirable or susceptible to theft. Sensitive equipment is charged to expenses when incurred. For the year ended June 30, 2019, sensitive equipment purchases totaled \$126,334. Nonexpendable equipment is defined as having a useful life of greater than one year and costing more than \$5,000. Pursuant to the terms of the DDS contract, nonexpendable equipment purchases become the property of the State and, accordingly, are charged as expenses when incurred. For the year ended June 30, 2019, nonexpendable equipment purchases totaled \$125,059.

Accrued Vacation and Sick Leave Benefits

The Center has accrued a liability and a receivable from the State for leave benefits earned. Such liability and related benefit expenses required to be recognized by the accounting standards are accrued expenses incurred in the performance of the DDS contracts. Such expenses are compensable costs incurred under the terms of the DDS contracts. A receivable has been recorded related to these benefits as the benefits have been earned currently and do not require additional service requirements to be paid.

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Post-Retirement Health Care Plan

The Center is required to recognize the funded status of the post-retirement health-care benefit plan, measured as the difference between plan assets at fair value and the benefit obligation, in the statements of financial position, with an offsetting charge or credit to net assets. Gains or losses and prior service costs or credits that arise during the period but are not recognized as components of net period benefit cost will be recognized each year as a separate charge or credit to net assets. Such liability and related benefit expenses required to be recognized by the accounting standards are accrued expenses incurred in the performance of the DDS contracts. Such expenses are compensable costs incurred under the terms of the DDS contracts. Such expenses will become billable and reimbursable under the terms of the DDS contracts when they are actually paid.

Obligation for Retirement Pension Benefits

The Center is required to recognize in the statements of financial position, the funded status of the California Public Employees Retirement System (CalPERS) pension plans, measured as the difference between plan assets at fair value and the pension benefit obligation with an offsetting charge or credit to net assets. Gains or losses and prior service costs or credits that arise during the period but are not recognized as components of net period benefit cost will be recognized each year as a separate charge or credit to net assets. Such liability and related benefit expenses required to be recognized by the accounting standards are accrued expenses incurred in the performance of the DDS contracts. Such expenses will become billable and reimbursable under the terms of the DDS contracts when they are actually paid. As discussed further in Note 6, the Center used an actuarial valuation provided by the CalPERS that does not conform to GAAP under the Financial Accounting Standards Board (FASB) standards.

Allocation of Functional Expenses

The statement of functional expenses allocate expenses to the program and supporting service categories based on a direct-cost basis for purchase of services and salaries and related expenses. Operating expenses are allocated to supporting services, except for consultant fees, which are allocated on a direct-cost basis.

Tax Status

The Center has received tax-exempt status from the Internal Revenue Service and California Franchise Tax Board under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the Revenue and Taxation Code, respectively.

The Center is subject to potential income tax audits on open tax years by any taxing authority in the jurisdiction in which it operates. The statute of limitations for federal and California purposes is generally three and four years, respectively.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 1 - Summary of Significant Accounting Policies (Continued)

Subsequent Events

Management has evaluated subsequent events and transactions that occurred after the balance sheet date up to March 31, 2020, the date that the financial statements were available to be issued. Management is currently evaluating the impact of the COVID-19 pandemic and has concluded that while it is reasonably possible that the virus could have a negative effect on the Company's financial position, results of its operations and cash flows, the specific impact is not readily determinable as of the date of these financial statements. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

NOTE 2 - Contracts Receivable - State of California

The Center's major source of revenue is from the state of California. Each fiscal year, the Center enters into a new contract with the state for a specified funding amount subject to budget amendments. Revenue from the state is recognized monthly when a claim for reimbursement of actual expenses is filed with the state. These reimbursement claims are paid at the state's discretion either through direct payments to the Center or by applying the claims reimbursements against advances already made to the Center.

As of June 30, 2019, DDS had advanced the Center \$57,496,952 under the regional center contracts. For financial statement presentation, to the extent there are claims receivable, these advances have been offset against the claims receivable from DDS contracts.

Contracts receivable	63,302,755
Contract advances	<u>(57,496,952)</u>
Net Contracts Receivable	<u>\$ 5,805,803</u>

The Center renewed its contract with the DDS during the fiscal year ending June 30, 2020. The contract provides for a maximum funding of \$228,491,605.

NOTE 3 - Short-Term Borrowings

The Center had a revolving line of credit agreement with a bank which is available from November 31, 2018 and expires October 31, 2019, whereby it could borrow up to a maximum \$15,000,000. Borrowings are secured by substantially all assets of the Center with interest payable monthly at the bank's Prime Rate (rate 5.5% at June 30, 2019). There was no balance outstanding as of June 30, 2019.

NOTE 4 – Net Assets With Donor Restrictions

Net assets with donor restrictions were generated by donations designated to be used for the Awesome Spot Playground at Beyer Park, an inclusive playground to be built in Modesto, California, appropriately designed to allow children with disabilities the opportunity to be included in play spaces.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 5 - Post-Retirement Health Care Plan

The Center sponsors a post-retirement health care plan through the California Public Employees' Retirement System (PERS) for its employees. The actuarial cost method used for determining the benefit obligations is the Projected Unit Benefit Cost Method. Under this method, the actuarial present value of projected benefits is the value of benefits expected to be paid for current active employees and retirees. The Accumulated Post-Retirement Benefit Obligation (APBO) is the actuarial present value of benefits attributed to employee service rendered prior to the valuation date. The APBO equals the present value of projected benefits multiplied by a fraction equal to service to date over service at full eligibility age.

The Periodic Benefit Cost is the actuarial present value of benefits attributed to one year of service. This equals the present value of benefits divided by service at expected retirement.

The actuarial assumptions are summarized below:

<i>Valuation Date</i>	June 30, 2019
<i>Discount Rate</i>	
Used to determine Net Periodic Benefit Cost	3.6%
Used to determine Benefit Obligations	4.2%
<i>Long-term Rate of Return on Plan Assets</i>	
Used to determine Net Periodic Benefit Cost	6.25%
Used to determine Benefit Obligations	6.25%
General inflation	2.75%
<i>Annual Benefit Increases</i>	Contributions toward medical premiums are assumed to increase 3.25% per year.
<i>Health Cost Trend</i>	
Health care cost trend rate assumed for next year	4.75%
Rate to which the cost trend is assumed to decline (the ultimate trend rate)	4.25%
Year that the rate reaches the ultimate trend rate	2072

The Center is required to recognize an expense each year equal to the Net Periodic Post-Retirement Benefit Cost. The unfunded accumulated benefit obligation for the plan upon its initial valuation was \$2,548,000, an amount which the Center elected to amortize over the average expected future service of its current employees (approximately 17 years).

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 5 - Post-Retirement Health Care Plan (Continued)

The Center recognizes the post-retirement health care plan liability as the unfunded APBO in its financial statements. All previously unrecognized actuarial gains or losses are reflected in the statements of financial position. The plan items not yet recognized as a component of periodic plan expenses, but included as a separate charge to net assets, are:

Unrecognized net initial obligation	\$ 552,582
Unrecognized actuarial gain	<u>(820,657)</u>
	<u>\$ (268,075)</u>

The pension-related changes other than net periodic pension cost decreased net assets without donor restrictions by \$172,739 for the year ended June 30, 2019.

Net periodic post-retirement cost consists of the following components:

Service cost	\$ 239,407
Interest cost	242,842
Expected return on plan assets	(439,692)
Transition cost	153,494
Recognized net actuarial gain	<u>(30,310)</u>
Net periodic post-retirement benefit cost	<u>\$ 165,741</u>

The net periodic benefit cost expected to be charged to expense for the year ended June 30, 2020 is \$162,705.

The following table provides a reconciliation of the changes in the plan's benefit obligations and funded status:

Reconciliation of Benefit Obligation/Asset

Change in benefit obligation	
Obligation at beginning of year	\$ 5,837,293
Service cost	239,407
Interest cost	242,842
Assumption change gain	167,254
Experience (gain) loss	1,451
Benefits paid	<u>(113,569)</u>
Benefit obligation at end of year	<u>6,374,678</u>

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 5 - Post-Retirement Health Care Plan (Continued)

Change in plan assets	
Fair value of plan assets at beginning of year	7,050,356
Actual return on plan assets	312,474
Benefits paid	(30,558)
Fair value of plan assets at end of year	7,332,272
Funded status-net benefit	957,594
Net amount recognized in the statements of financial position	\$ 957,594

Plan Assets

The plan's assets are reported at fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Accounting standards have established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value.

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to measurements involving significant unobservable inputs (Level 3).

The three levels of the fair value hierarchy are as follows:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Center has the ability to access at the measurement date.
- Level 2 inputs are inputs other than quoted market prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for the asset or liability.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety. There have been no changes in the methodologies used for the year ended June 30, 2019.

The following table sets forth by level, within the fair value hierarchy, the plan's assets at fair value as of June 30, 2019:

Asset category	Total	Level 1	Level 2	Level 3
Cash and cash equivalents	\$ 73,323	\$ 73,323	\$ -	\$ -
Mutual funds				
Equity	4,985,945	4,985,945	-	-
Fixed income	2,273,004	2,273,004	-	-
Total	\$ 7,332,272	\$ 7,332,272	\$ -	\$ -

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 5 - Post-Retirement Health Care Plan (Continued)

The investment objective of the plan is to provide a rate of return commensurate with a moderate degree of risk of loss of principal and return volatility. A trustee administers the plan assets and investment responsibility for the assets is assigned to outside investment managers. The assets of the plan are periodically rebalanced to remain within the desired target allocations.

Variability of Estimated APBO

Actual future costs may vary significantly from the estimates used in calculating the APBO for a variety of reasons. Retiree medical costs are especially difficult to estimate due to the uncertainty of future medical costs.

Cash Flow Estimates for Future Benefit Payments

The following estimated benefit payments are expected to be paid on a fiscal year basis:

<u>For the Year Ending June 30,</u>	
2020	\$ 162,705
2021	186,410
2022	203,085
2023	211,978
2024	232,648
2025-2029	1,320,754

NOTE 6 - Retirement Plan

The Center contributes to the California Public Employees' Retirement System (CalPERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within the state of California. Substantially all of the Center's employees participate in CalPERS.

The Public Employee's Retirement Law (Part 3 of the California *Government Code* sec. 20000, et seq.) establishes benefit provisions for CalPERS. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 Q Street, Sacramento, California 95811 and at www.calpers.ca.gov.

The provisions of FASB ASC 715-30, *Retirement Benefits, Defined Benefit Plans*-Pension require the Center to recognize in its statement of financial position a liability that equals the unfunded projected pension obligation related to its participation in the CalPERS pension plan measured as of the current fiscal year end. For the year ended June 30, 2019 the Center estimated and recorded an unfunded projected pension obligation of \$14,885,700 using an actuarial valuation provided by CalPERS with a valuation date of June 30, 2018. In addition, the valuation was prepared in accordance with Governmental Accounting Standards Board (GASB) 68, *Accounting and Financial Reporting for Pensions*, and does not conform to GAAP under the FASB standards.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 6 - Retirement Plan (Continued)

The impact on liabilities, net assets, beginning net assets, expenses, change in net assets, and footnote disclosures of the pension obligation for the year ended June 30, 2019 has not been determined. The following footnote disclosures present amounts from the GASB 68 report as of a valuation date of June 30, 2018 and do not conform to requirements of FASB ASC 715.

CalPERS uses the Entry Age Normal Cost Method to fund benefits. Under this method, projected benefits are determined for all members and the associated liabilities are spread in a manner that produces level annual cost as a percent of pay in each year from the age of hire to the assumed retirement age. The cost allocated to the current fiscal year is called the normal cost. The actuarial accrued liability for active members is then calculated as the portion of the total cost of the plan allocated to prior years.

The actuarial accrued liability for members currently receiving benefits, for active members beyond the assumed retirement age, and for members entitled to deferred benefits, is equal to the present value of the benefits expected to be paid. No normal costs are applicable for these participants. The excess of the total actuarial accrued liability over the market value of plan assets is called the unfunded actuarial accrued liability. Funding requirements are determined by adding the normal cost and an amortization of the unfunded liability as a level percentage of assumed future payrolls.

Assumptions

The CalPERS Board of Administration adopted changes to the demographic assumptions based on the most recent experience study. The most significant of these is the improvement in post-retirement mortality acknowledging the greater life expectancies in membership and expected continued improvements. The actuarial assumptions and methods used in CalPERS public agency valuations are approved by the Board of Administration upon the recommendation of the Chief Actuary.

A summary of principal actuarial assumptions used, provided in the Annual Valuation Report prepared by the CalPERS Actuarial Office, is as follows:

Valuation Date	June 30, 2018
Actuarial cost method	Entry Age Normal Cost Method
Amortization method	Level percent of payroll
Asset valuation method	Market value of assets
Actuarial assumptions	
Discount rate	7.00% (net of expenses)
Salary increases	Varies by category, entry age and duration of service
Payroll growth	2.750%
Inflation	2.500%

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 6 - Retirement Plan (Continued)

Funding Progress

The Schedule of Funding Progress below, provided by the CalPERS Actuarial Office, shows the recent history of the actuarial accrued liability, the market value of assets, the funded ratio and the annual covered payroll.

Valuation Date	Accrued Liability	Market Value of Assets	Unfunded Liability	Funded Ratio	Annual Covered Payroll
6/30/2014	\$ 57,742,574	\$ 53,308,443	\$ 4,434,131	92.3%	\$ 11,559,134
6/30/2015	\$ 61,576,364	\$ 55,675,521	\$ 5,900,843	90.4%	\$ 12,158,358
6/30/2016	\$ 68,123,000	\$ 56,860,517	\$ 11,262,483	83.5%	\$ 13,401,286
6/30/2017	\$ 79,651,954	\$ 65,506,980	\$ 14,144,974	82.2%	\$ 16,848,845
6/30/2018	\$ 87,264,022	\$ 72,378,322	\$ 14,885,700	82.9%	\$ 17,441,207

Asset Category

The asset allocation shown below, provided by the CalPERS Actuarial Office, reflects the CalPERS fund in total as of June 30, 2018. CalPERS adheres to an Asset Allocation Strategy which establishes asset class allocation policy targets and ranges, and manages those asset class allocations within their policy ranges. CalPERS recognizes that strategic asset allocation is the dominant determinant of portfolio risk and return. The assets of the Center's plan are part of the PERF and are invested accordingly.

The asset allocation shown below reflects the values of the Public Employee's Retirement Fund (PERF) in its entirety as of June 30, 2018.

Asset Class	Current Allocation	Target Allocation
Public Equity	48.8%	49.0%
Private Equity	7.7%	8.0%
Global Fixed Income	22.5%	22.0%
Liquidity	3.4%	3.0%
Real Assets	10.8%	12.0%
Inflation Sensitive Assets	5.9%	6.0%
Other	0.9%	0.0%
	<u>100%</u>	<u>100%</u>

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 6 - Retirement Plan (Continued)

The following table provides a reconciliation of the changes in the plan's funded status:

Reconciliation of Benefit Obligation

Benefit obligation at June 30, 2018	\$ 87,264,022
Change in plan assets	
Fair value of plan assets at June 30, 2017	65,506,980
Change in receivables for service buybacks	(8,299)
Employer contributions	2,724,802
Employee contributions	1,167,785
Benefits paid	(2,443,269)
Refunds	(52,715)
Transfers and miscellaneous adjustments	(165)
Service Credit Purchase (SCP) Payments and Interest	9,376
Net investment return	5,473,826
Fair value of plan assets at June 30, 2018	72,378,321
Plan net pension liability, June 30, 2018	<u>\$ 14,885,701</u>

Contributions

Employee contributions are approximately 7% of salaries and wages. The Center is required to contribute the remaining amount necessary to fund benefits for its employees, using the actuarial basis adopted by the CalPERS Board of Administration.

The net periodic benefit cost charged to expense for the year ended June 30, 2019 \$1,275,436.

The net periodic benefit cost expected to be charged to expense for the year ended June 30, 2020 is \$1,306,294.

NOTE 7 - Credit Risk, Commitments and Contingencies

Credit Risks

At June 30, 2019 and at various times during the year, the Center maintained cash balances in its financial institutions in excess of federally insured limits. As of June 30, 2019, the uninsured portion of the cash balance was \$11,881,234.

Commitments

The Center is obligated under certain operating leases for office equipment, field and main office facilities. The lease terms expire in various years through February 2021. The terms of the leases provide for payment of minimum annual rentals, insurance, and property taxes. In the event the DDS does not renew its annual support contract, the leases described above become cancelable by the Center.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 7 - Credit Risk, Commitments and Contingencies (continued)

Future minimum rental commitments for facilities are as follows:

For the Year Ending June 30,	
2020	\$ 1,841,287
2021	1,476,558
2022	1,089,095
2023	482,989
2024	181,753
Thereafter	<u>1,753,275</u>
	<u>\$ 6,824,957</u>

Total office equipment and facilities rental expense for the year ended June 30, 2019 was \$1,842,674.

Contingencies

In accordance with the terms of the contract with DDS, an audit may be performed by an authorized DDS representative. Should such audit disclose any unallowable costs, the Center may be liable to DDS for reimbursement of such costs. In the opinion of the Center's management, the effect of any disallowed costs would be immaterial to the financial statements at June 30, 2019, and for the year then ended.

The Center is dependent on continued funding provided by DDS to operate and provide services for its clients. The Center's contract with DDS provides funding for services under the Lanterman Act. In the event that the operations of the Center result in a deficit position at the end of any contract year, DDS may reallocate surplus funds within the State of California system to supplement the Center's funding. In the event that the state determines that the Center has insufficient funds to meet its contractual obligations, the state shall make its best efforts to secure additional funding and/or provide the Center with regulatory relief.

The Center retains approximately 80.17% of its labor force through Social Services Union Local 1021, Service Employees International Union. This labor force is subject to a collective bargaining agreement and, as such, renegotiation of such agreement could expose the Center to an increase in hourly costs and work stoppages. The agreement was renewed on November 1, 2018 and covers the period through November 1, 2021.

The Center is involved in various claims and lawsuits arising in the normal conduct of its operations. The Center's management believes it has adequate defenses and insurance coverage for these actions and, thus, has made no provision in the financial statements for any costs relating to the settlement of such claims.

VALLEY MOUNTAIN REGIONAL CENTER, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

NOTE 8 – Liquidity and Availability of Financial Assets

The Organization's goal is generally to maintain financial assets to meet 30 days of operating expenses (approximately \$19,300,000). As part of its liquidity plan, excess cash is invested in short term investments, including money market and savings accounts.

Financial assets available for general expenditure within one year of the statement of financial position date, comprise the following:

Cash and cash equivalents	\$ 11,705,651
Contracts receivable - State of California	5,805,803
Receivables from Intermediate Care Facility vendors	<u>2,413,266</u>
	<u>\$ 19,924,720</u>

NOTE 9 – Related Party

The Organization purchases services from a company that is owned by a member of the Organization's board of directors. These services were obtained through a competitive award process and, in the opinion of management the services obtained are favorable to the Organization. During the fiscal year ended June 30, 2019, the Organization paid the vendor \$1,739,642 for these services.

NOTE 10 – Change in Accounting Principle

In August 2016, FASB issued ASU 2016-14, Not-for-Profit Entities (Topic 958)-Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net assets classification, deficiencies in information about liquidity and availability of resources and the lack of consistency in the type of information provided about expenses and investment return. The Organization has adjusted the presentation of these statements accordingly.

SUPPLEMENTARY INFORMATION

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019**

Federal Grantor/Pass Through Grantor Program or Cluster Title	Federal CFDA Number	Grant Identification Number	Federal Expenditures
U.S. Department of Education			
Passed through State of California			
Department of Developmental Services			
Special Education - Grants for Infants and Families	84.181	H181A180037	\$ 2,672,694
U.S. Corporation for National and Community Service			
Passed through State of California			
Department of Developmental Services			
Foster Grandparents/Senior Companion Cluster			
Foster Grandparent Program	94.011	16SFPCA002	<u>170,805</u>
Total Federal Awards			<u>\$ 2,843,499</u>

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2019**

NOTE A – Basis of Presentation

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of Valley Mountain Regional Center, Inc. under programs of the federal government for the year ended June 30, 2019. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Valley Mountain Regional Center, Inc., it is not intended to, and does not, present the financial position, changes in net assets, or cash flows of Valley Mountain Regional Center, Inc.

NOTE B – Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting and based on state contract budget allocations. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE C – Indirect Cost Rate

Valley Mountain Regional Center, Inc. has elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Valley Mountain Regional Center, Inc.
Modesto, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Valley Mountain Regional Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 31, 2020, in which we expressed a qualified opinion.

Basis for Qualified Opinion

The Center is using an actuarial valuation provided by the California Public Employees' Retirement System (CalPERS) to estimate the Center's unfunded projected pension obligation and the related pension expense in the accompanying statement of financial position and statement of activities, respectively, that, in our opinion, does not conform to accounting principles generally accepted in the United States of America (GAAP) under the Financial Accounting Standards Board (FASB) standards. The amounts by which this departure affects the liabilities, net deficit, beginning net deficit, expenses, change in net deficit and footnote disclosures of the pension obligation of the Center have not been determined as it is not practicable to quantify.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Valley Mountain Regional Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Valley Mountain Regional Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Valley Mountain Regional Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Kemper CPA Group LLP

Kemper CPA Group LLP
Certified Public Accountants and Consultants

Modesto, California
March 31, 2020



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY UNIFORM GUIDANCE

To the Board of Directors
Valley Mountain Regional Center, Inc.
Modesto, California

Report on Compliance for Each Major Federal Program

We have audited Valley Mountain Regional Center, Inc.'s compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Valley Mountain Regional Center, Inc.'s major federal programs for the year ended June 30, 2019. Valley Mountain Regional Center, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Valley Mountain Regional Center, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Valley Mountain Regional Center, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Valley Mountain Regional Center, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Valley Mountain Regional Center, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of Valley Mountain Regional Center, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Valley Mountain Regional Center, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Valley Mountain Regional Center, Inc.'s internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Kemper CPA Group LLP

Kemper CPA Group LLP
Certified Public Accountants and Consultants

Modesto, California
March 31, 2020

VALLEY MOUNTAIN REGIONAL CENTER, INC.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

Summary of Audit Results

Financial Statements

Type of auditor's report:	Qualified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency identified that are not considered to be material weakness(es)?	No
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiency identified that are not considered to be material weakness(es)?	No
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?	No
Identification of major programs:	
CFDA #84.181 Special Education - Grants for Infants and Families	
Dollar threshold used to distinguish between Type A and Type B programs was	\$750,000
Auditee qualified as low-risk auditee?	Yes

FINDINGS - FINANCIAL STATEMENTS AUDIT	None
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FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT	None
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VALLEY MOUNTAIN REGIONAL CENTER, INC.

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019**

CURRENT YEAR:

I. Financial Statement Audit

None

II. Major Federal Awards Program Audit

None

STATUS OF PRIOR YEAR:

I. Financial Statement Audit

None

II. Major Federal Awards Program Audit

None

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below on June 15, 2020 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on June 15, 2020 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Beyond Words Speech	\$ 2,104,915
2 Central Valley Training Center - Another Way	\$ 1,111,030
3 Central Valley Training Center - Stockton Tam O'Shanter	\$ 2,343,833
4 Central Valley Training Center - Stockton Program	\$ 3,100,000
5 Central Valley Training Center - Modesto Program	\$ 3,120,000
6 Central Valley Training Center - RAPID	\$ 1,500,000
7 Chance 4 Change	\$ 876,000
8 Choice Creekview Home	\$ 448,814
9 Learning Institute for Functional Education	\$ 1,380,000
10 Person Centered Services SLS	\$ 1,440,000
11 Person Centered Services BMP	\$ 4,560,000
12 Person Centered Services CITP	\$ 672,000
13 Person Centered Services Lodi BMP	\$ 611,104
14 Table Mountain Ranches	\$ 522,387
15 Turlock Area SLS	\$ 375,000
16 All-4-U	\$ 1,066,462
17 Behavior Matters, LLC ESAIP	\$ 681,922
18 First Steps LLC	\$ 525,000
19 McCray Psychological Services	\$ 300,000
20 Options Forward	\$ 1,680,262
21 People's Care Willora	\$ 886,916
22 Valley CAPS "PATCH"	\$ 289,112
23 Valley CAPS ABLE Program	\$ 2,614,146
24 Valley CAPS Modesto CAPS	\$ 1,976,798
25 Valley CAPS PLUS Program	\$ 613,116
26 Watch Resources SLS	\$ 480,000
27 Watch Resources Transportation	\$ 377,232
28 Watch Resources, Inc. Visions	\$ 1,631,727

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lynda Mendoza, Board Secretary

Date

Contract Board Approval Report

Contracts Expiring:
11/30/2020

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0029	Creating Behavioral & Ed. Momentum CBEM	17	Crisis Team-Evaluation/Behavioral Intervention

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$907,959.00	12/1/2019	11/30/2020	Brian Bennett	RD

Rate

\$3,274.71 per consumer, per month

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:
\$1,230,000.00	1/1/2020	11/30/2020	Amendment	Increase NTE\$

PropRate

\$3,274.71 per consumer, per month

BOD Approval Date:

Contract Board Approval Report

Contracts Expiring:
2/29/2020

VendorNumber	VendorName	SrvcCode	VendorCategory
SV0027	Family Therapeutic Services SLS	896	Supported Living Services

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$200,000.00	3/1/2019	2/29/2020	Brian Bennett	RD

Rate
\$31.52 per hour

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:
\$480,000.00	3/1/2020	2/28/2021	Auto Renew Am	Increase NTE\$

PropRate
\$31.52 per hour

BOD Approval Date: _____

Valley Mountain Regional Center

Contract Status

AS OF: March 31, 2020

	OPS	POS including Federal C	General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
Current Fiscal Year 2020							
Contract Year A-4	33,535,803	220,242,001	253,777,804	597,168	1,700,050	2,297,218	458,422
Spent to Date	22,156,330	138,652,553	160,808,882	388,322	213,698	602,020	316,759
Unspent	11,379,473	81,589,449	92,968,922	208,846	1,486,352	1,695,198	141,664
Last Fiscal Year 2019							
Contract Year E-3	30,458,851	195,698,837	226,157,688	529,488	1,352,647	1,882,135	451,782
Spent to Date	30,036,966	193,992,261	224,029,227	529,488	997,048	1,526,535	445,366
Unspent	421,885	1,706,576	2,128,461	0	355,599	355,600	6,416
Second Prior Fiscal Year							
2018 Contract Year D-4	29,493,605	182,331,242	211,824,847	529,663	665,293	1,194,956	493,607
Spent to Date	29,493,605	180,175,994	209,669,599	520,453	580,784	1,101,237	458,980
Unspent	-	2,155,248	2,155,248	9,210	84,509	93,719	34,627

Valley Mountain Regional Center

Contract Status

AS OF: April 30, 2020

	POS including		General Total	OPS CPP	POS CPP	CPP Total	FG/SC Total
	OPS	Federal / C					
Current Fiscal Year 2020							
Contract Year A-4	33,535,803	220,242,001	253,777,804	597,168	1,700,050	2,297,218	458,422
Spent to Date	25,472,200	159,280,891	184,753,091	390,527	308,989	699,516	324,877
Unspent	8,063,603	60,961,110	69,024,713	206,641	1,391,061	1,597,702	133,545
Last Fiscal Year 2019							
Contract Year E-3	30,458,851	195,698,837	226,157,688	529,488	1,352,647	1,882,135	451,782
Spent to Date	30,103,912	193,992,261	224,096,173	529,488	1,106,639	1,636,127	445,366
Unspent	354,939	1,706,576	2,061,515	0	246,008	246,008	6,416
Second Prior Fiscal Year							
2018 Contract Year D-4	29,493,605	182,331,242	211,824,847	529,663	665,293	1,194,956	493,607
Spent to Date	29,493,605	180,175,994	209,669,599	520,453	580,784	1,101,237	458,980
Unspent	-	2,155,248	2,155,248	9,210	84,509	93,719	34,627

October Popplewell Fund Donations

Date	Donor	Amount	Check No.	Address	City	State
04/09/20	Charities Aid Foundation of America	\$ 78.20	371726	PO Box 7174	Princeton	NJ
04/01/20	Speaker Fee	\$ 500.00		Direct Deposit		
04/23/20	YourCause/AT&T	\$ 10.00	5602004063	6111 W. Plano Parkway	Plano	TX
Current Balance		\$ 15,275.30				

October Popplewell Fund Donations

Date	Donor	Amount
05/07/20	YourCause/AT&T	\$ 10.00
05/07/20	Costco/United Way	450.00
05/28/20	YourCause/PG&E	60.00
05/28/20	Network for Good	10.00
5/28/2020	Charities Aid Foundation	39.10
		\$ 569.10
Current Fund Balance		\$ 15,878.16

**Proposed Slate of Officers for the Valley Mountain Regional Center
Board of Directors
Year 2020/2021**

President – Margaret Heinz

Vice-President – Mohamad Rashid

Secretary – Lynda Mendoza

Treasurer – Linda Collins

PROPOSED

Meeting Schedule for 2020-2021 Board Term 3rd Monday of the Month Every Other Month (Dates and Locations Subject to Change)

Date	Location ¹
July 20, 2020 Monday 4 pm to 5:00 pm	Annual Board of Directors Meeting, Remote Meeting Via Zoom (Zoom link to be posted on the Board of Director's Webpage at least 7 days before the meeting).
	Committee Chairs are appointed by the president and therefore cannot schedule until appointments are final.
August 17, 2020 Monday 6 pm to 8:00 pm	Annual Board of Directors Meeting, Remote Meeting Via Zoom (Zoom link to be posted on the Board of Director's Webpage at least 7 days before the meeting).
September 2020	(No Board of Directors Meeting).
October 19, 2020 Monday 6 pm to 8:00 pm	Annual Board of Directors Meeting, Remote Meeting Via Zoom (Zoom link to be posted on the Board of Director's Webpage at least 7 days before the meeting).
November 2020	(No Board of Directors Meeting).
December 21, 2020 Monday 6 pm to 8:00 pm	Annual Board of Directors Meeting, Remote Meeting Via Zoom (Zoom link to be posted on the Board of Director's Webpage at least 7 days before the meeting).
January 2021	(No Board of Directors Meeting).
February 15, 2021 Monday 6 pm to 8:00 pm <i>(this is the 4th Monday due to holiday schedule)</i>	Board of Directors Meeting, Valley Mountain Regional Center, 702 N. Aurora Street, Howard Cohen Board Room, Stockton, San Joaquin County
March 2021	(No Board of Directors Meeting).
April 19, 2021 Monday 6 pm to 8:00 pm	Board of Directors Meeting, Valley Mountain Regional Center, 1820 Blue Gum Avenue, Modesto, Stanislaus County.
May 2021	(No Board of Directors Meeting).
June 21, 2021 Monday 6 pm to 8:00 pm	Board of Directors Meeting, Valley Mountain Regional Center, 702 N. Aurora Street, Howard Cohen Board Room, Stockton, San Joaquin County.

¹ Remote meetings are currently allowed as part of a waiver of rules provided by the California Department of Developmental Services. If the waiver expires and permission for remote meetings cease the meeting will be held at 702 N. Aurora Street, Howard Cohen Board Room, Stockton, San Joaquin County. Board members unable to travel to the board meeting location a zoom link or conference line will be available. The public will also have access to the published zoom link and/or conference line phone number and pass code which will be included after the address as part of the Agenda heading.