

## Meeting Minutes

Monday, April 27<sup>th</sup>, 2020 at 10am

Via Zoom

1. **Welcome and Introductions**

- Meeting called to order at 10:00am. Those in attendance introduced themselves.

2. **Approval of Meeting Minutes**

- March minutes were approved 1<sup>st</sup> by Daime Hoornaert 2<sup>nd</sup> by Connie Uychutin

3. **Announcements**

- Nominations for 2020-2021 CLASP Leadership to remain the same was voted on and passed 25 yes, 1 no, 1 abstain
- Approval of \$2000 of CLASP funds to purchase PPE for CLASP members was voted on and passed 100%.

4. **Treasurer's Report**

- Marisol Moreno reported there is \$10,115.08 in the CLASP account.

5. **Membership Report**

- CLASP is currently up to 83 paid members.

6. **VMRC Reports & ED Report**

- Nicole:
  - i. QA has been busy answering questions from vendors. Working with all departments to get them answered.
  - ii. Have had praise for Case Management that some Day Programs doing great things, and some are not.
  - iii. How to bill for a home when consumer in a surge home? Should be same as a person going home. Will get more information out soon and will have to be worked out with DDS regarding double payments.
  - iv. Are there guidelines for Day Program Remote Services?
    - a. Not yet, but will be soon, needs to be person centered to each consumer.
    - b. The RSP's have been coming up with their own programs since some are lacking day program support. Some are wondering why they can't be reimbursed for DP services instead of DP's? That is an IPP question per individual, not overall. Day programs are still offering services, so still getting funding.
- Cindy:
  - i. SC's contacting all consumers, continuing with IPP's and updating Purchases.
  - ii. Looking to hold virtual transition fairs, so watch for announcements.
  - iii. Self-Determination- 13 families in program now. 19 Spending plans being worked on.

- iv. DDS decisions coming out soon regarding placement options.
- v. CAL Fresh can now be sued at Walmart and Amazon to have groceries delivered with no fees.
- Tumboura:
  - i. HCBS self-assessment deadline was extended to June 30, 2020, make sure to complete them, if need help contact Tumboura (thill@vmrc.net).
  - ii. Tumboura met with leaders 4/9/20, everything is on track for March 2022.
  - iii. DDS saying there will be approvals for grants submitted will be sent out by end of fiscal year.
  - iv. Trainings will continue via Zoom, emails will be sent out soon. Will be working with vendors to do HCBS updates for Program Designs.
- Wilma:
  - i. No update
- Brian:
  - i. Resource Development #1 activity is Surge Home placements.
  - ii. In touch with SLS vendors regarding referrals and capacity and PPE equipment needs.
  - iii. Working to determine how SLS providers are going to receive Health and Safety Waivers.
  - iv. Development of Surge Residential homes- 47 beds available/ only 10-15 needed so far. VMRC has 0 positive cases in any RSP's. Placement in surge homes is only for people who are 1-Positive COVID case 2- someone who has been exposed or at risk and 3- someone who needs placement during these times.
  - v. No placements going on at all unless through DDS review process in need of 14-day isolation.
  - vi. If anyone leaves an RSP to go to hospital, make sure to involve SC and DDS to ensure protocol is followed before admitting back into the home.
- Doug:
  - i. No report.
- Tony:
  - i. Make sure to sign up for weekly advisory emails to stay informed.
  - ii. All dates of DDS directive are on website and have been extended.
  - iii. Directive expected soon on DP guidelines and how long funding will continue.
  - iv. There are a lot of fiscal issues with the state budget. Should expect cuts.
  - v. Looking at June and later for gradual reopening but nothing guaranteed.
  - vi. VMRC will be working on what stages would look like for return. Some smaller counties may be able to open before larger ones.
  - vii. Is it a conflict of interest for RSP's to provide DP services? No, it is in the interest of the individual to continue services.
  - viii. Can DP's come into RSP homes to do services? Yes, DP's can come into home, if allowed to by the home. Will need to work with individuals' program.

## 7. **CLASP Representative Reports**

- **VMRC Board - Elizabeth Knapp**
  - i. Notes are on VMRC website.
  - ii. Did a training w/ VMRC IT Department about using Zoom.
  - iii. Tony went over all changes through March.
  - iv. Fully Staffed on Board.

- v. Next meeting on 6/15/20 6-8 pm.
- **Finance and Personnel - Connie Uychutin**
  - i. Met 4/1/20- \$253 million in Purchases and operations.
  - ii. For full details see finance report on VMRC website.
- **Consumer Services - Daime Hoornaert**
  - i. Clinical- Tara talked about intakes going down. All staff are working from home.
  - ii. Transportation has stopped, all services running on holiday or modified schedule.
  - iii. City of Turlock and Modesto offering free rides on Dial a Ride.
  - iv. Full minutes are on VMRC website.
- **Legislation - Candice Bright**
  - i. Reviewed new directives.
  - ii. Next meeting date TBD. For full minutes, visit VMRC website.
- **Nominating- Daime Hoornaert**
  - i. All spots are full.
- **By-Laws- Rita Redondo**
  - i. No update
- **Social Media- Elizabeth Knapp**
  - i. CLASP has a public page in FB & IG, if you want to post something there, send to Elizabeth via email: [lizknapp@kbcsc.co](mailto:lizknapp@kbcsc.co)
- **Choices - Dena Hernandez**
  - i. Has been canceled until 2021.
- **Provider Conference - Candice Bright**
  - i. Still working on getting 6 CEU's approved.
  - ii. Have the agenda set for the day.
  - iii. Need \$12,000 budget, need to vote on next month.
  - iv. Fee for conference same as last year.
  - v. Next meeting held after this CLASP meeting.
- 8. **State Council on Developmental Disabilities/ North Valley Hills Office Report- George Lewis**
  - Program Development Grant Proposals due 5/20/2020, see website for information.
  - Census deadline extended, make sure to fill out.
  - SAC 6- Friday chats via Zoom each week.
  - SAC 6 representative to join end of life committee.
- 9. **Items for discussion**
  - Residential Home concerns/updates- Have answered some in the meeting but will be setting up a meeting to follow up on 4/30/2020.

- Concerns include:
  - i. Residential providers are not medical providers
  - ii. Can't obtain staff- unemployment is paying more than they can.
  - iii. What does temporary look like?
  - iv. Behaviors expected to continue even after resume to normal routine.
  - v. Want to know how to recoup extra costs such as property destructions, utilities, staff retention, cost of supplies.
  - vi. Letter from Brian regarding ability to buy more items is appreciated but not helpful. Stores are not cooperating.
  - vii. DDS has promised supplies, haven't gotten them and if so have had to drive to Sacramento to pick up.
  - viii. Providers aren't speaking up out of fear of retaliation from Regional Center such as no placements, extra audits, liaison asking questions that haven't been asked in a long time, not feeling VMRC sees that they are doing the best they can.
- 10. **Unmet needs-**
  - None
- 11. **Old business-**
  - None
- 12. **Closed Session-** NO CLOSED SESSION today

**Adjournment at 11:30 am- Next meeting: – May 18th @10am via Zoom**

#### **Notes from follow up meeting on 4/30/2020**

- No news from DDS yet.
- Did receive stats 166 positive cases in the Regional Center System, 19 have died suspected another 16. 154 staff throughout system have tested positive. More on website.
- Should see extension on Day Program directives but possibly on until June.
- Should start seeing budget information coming out in the next couple of weeks. Should expect deep cuts across the board. Will have a need for advocacy once it is announced.
- VMRC is working on the processes for Health and Safety Waivers. The information will be in the weekly Health Advisory and the VMRC website under COVID page.
- Do we have a transitional plan? Can we do a soft opening to avoid a rise in illness?
  - VMRC is working on the reopening plan currently, will come up with list of conditions that would need to occur in order to open. Will greatly be determined on state and local authorities processes that are required.
- What are the ILS and SLS funding guidelines? Had planned to put out new rates but were informed by DDS that VMRC can not do that. Will have to go through regular process. See Health Advisory.
- Any update on transportation providers and if they are providing transportation to programs? Not at this point, will start once stages of reopening start.

- VMRC will be clear on the return guidelines before programs are allowed to reopen.
- Is there a target date for DP's to start? Not at this time.
- Who do we contact if we haven't heard from a DP to support a consumer? Let Cindy Mix know.
- How does VMRC envision community process for DP's? Will be determined over the next month, will be in stages and will be determined by location of the program. Will be working with providers to determine all of this.
- How will transportation work once we return with social distancing? Will have to stagger and social distance for a long time. Not sure how it will work yet, VMRC will be working through that with transportation providers.
- DP will need to ramp up their policies to keep people safe. If your organization is connected to others who are coming up with plans, please share.
- Can Regional Center give a stipend per consumer in RSP's to cover extra expense during this time? Not at this time, will have to wait to see what billing and expenses look like.
- Will there be any concerns about reconciling Health and Safety waivers before end of fiscal year? Will check with fiscal and get back.
- SAC 6 Friday Zoom Chats- check them out.
- SC's have state they are not doing IPP meetings, waiting until closures are over, is that correct? NO, reach out to Cindy with the name, so she can clarify with them.
- As far as placements, will they resume as soon as day programs open? VMRC has heard that DDS will soon be releasing information saying VRC can make those decisions themselves.