

Meeting Minutes

Monday, March 23, 2020 at 10am

Via Zoom Conference Call

1. **Welcome and Introductions-** Meeting called to order at 10:00am.
2. **Approval of Meeting Minutes**
 - February minutes were approved 1st by Liz Knapp 2nd by Karyn Gregorious
3. State Council on Developmental Disabilities/ North Valley Hills Office Report- Dena Hernandez
 - Choices conference was rescheduled to July 24, 2020. If you are unable to make that day, a refund will be issued. More information to follow on the process for that.
 - SAC 6 Meeting via Zoom Thursday 3/26/2020
 - Check out SCDD website for updated information
4. Self- Advocacy Council 6 Report
5. Items for discussion
 - Discussions on how we can assist each during this time.
 - i. Other issues-
 1. Staff not wanting to work at all, wanting to stay home with their families and collect unemployment.
 2. VMRC website and DDS website have updated information, go there to keep informed.
 3. Billing for Day Programs will be done based on ADA, more information will be coming later in the week.
 4. Send Cindy Mix the contact information for your agency if you are interested in being involved in the remote IPP meetings for your consumers.
 5. If a resident is at a family home, can still bill for the month as if in the home. Keep records to actual whereabouts.
 - ii. Types of services day programs can offer-
 1. Call care homes to see what they need such as supplies, help in the home with staff or activities, someone to do supply runs or resource packets.
 2. Cindy Mix- Verbal authorizations with note that written authorization pending is acceptable for offering remote services. Inform individual SC's of remote consent within 7 days of consent. VMRC will be sending out written confirmation of those services. VMRC and UCP SJ have sent out examples of a form to be used.
 3. Staff can go into homes to support consumers from their programs.

4. Make sure to get a verbal agreement from consumer or conservator to offer remote services. Make sure to keep records.
- iii. Needs of care homes-
 1. Supplies such as toilet paper, paper towels, hand soap, sanitizer, masks, disinfectant spray and wipes.
 2. Staff to help cover that are already cleared, possibly from day programs or schools.
 3. Patch for additional hours- who are all extra hours attached to? Tony said to keep track of all the extra hours. Erin from VMRC stated for homes to email adult program managers with how many additional staff are needed by day and a list of consumers in the home VMRC will put in an additional POS for your home and divide hours among residents. Will help start tracking and getting POS started. Cindy stated it will be at the patch rate currently but will be looking at the rate structure in the coming week.
- iv. Needs of consumers-
 1. Cindy Mix- Verbal authorizations with note that written authorization pending is acceptable for offering remote services. Inform individual SC's of remote consent within 7 days of consent. VMRC will be sending out written confirmation of those services. VMRC and UCP SJ have sent out examples of a form to be used.
 2. VMRC will be doing some sort of public forum to get feedback from consumers and families to find out what they need.
 3. Questions about how IPP meeting will work for the time during shelter at home.
- v. Creating and sharing resources (e.g. sources for learning material, food, Personal Protective Equipment (PPE), and any other support)
 1. Any ideas on getting supplies?
 - a. Taking advantage of senior shopping hours
 - b. Talk to the store individually to see if they can help with the issue of volume
 - c. Use a healthy DP staff to go shop for homes
 - d. Can DP disperse some supplies to residential providers to help? Some are already doing this.

Adjournment- Next meeting: – TBD