



Board of Directors Meeting

Monday, 02/24/20, 6:00 PM

VMRC Stockton Office, Cohen Board Room

702 N. Aurora Street

Stockton, CA 95202

Dial In Number: 209-955-3678, Meeting Number: 3656#, Access Code: 702#

For meeting accommodations, please contact Doug Bonnet at 209-955-3656, or
dbonnet@vmrc.net.



Meeting Book - Board of Directors Meeting

Board of Directors Meeting Agenda

A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz

"The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community."

B. Review and Approval of Meeting Agenda

Margaret Heinz

Committee Action

C. Review and Approval of the Board of Directors Meeting Minutes of 12/16/19

Margaret Heinz

Committee Action

Board Meeting Minutes 12 16 19.pdf

Page 5

D. Presentation

Amy Westling - ARCA

E. Public Comment

F. Consent Items

1. Finance Committee Meeting Minutes of 01/08/20 and 02/05/20

Margaret Heinz

Committee Action

Fin Com Minutes 01 08 20.docx

Page 14

Fin Com Minutes 02 05 20.docx

Page 16

2. Executive Committee Meeting Minutes of 01/08/20 and 02/05/20

Margaret Heinz

Committee Action

Exec Comm Minutes 01 08 20.docx

Page 19

Exec Comm Minutes 02 05 20.docx

Page 22

3. Consumer Services Committee Meeting Minutes of 01/06/20 and 02/03/20

Margaret Heinz

Committee Action

Con Serv Comm Minutes 01 2020.pdf

Page 27

CS Minutes Draft 2.3.2020.pdf

Page 31

4. Executive Director's Report

Margaret Heinz

Committee Action

G. Committee Reports

1. VMRC Professional Advisory Committee (CLASP - Coalition of Local Area Service Providers)
Liz Herrera Knapp, CLASP Appointee

2. Consumer Services Committee
Dena Pfeifer, Committee Chair

3. Self-Determination Advisory Committee
Mariela Ramos, Committee Chair

4. Consumer Advisory Council (SAC6 - Self-Advocacy Council Area 6)
Crystal Enyeart, SAC6 Appointee

5. Finance Committee
Linda Collins, Treasurer and Committee Chair and Claudia Reed, CFO

a. Approval of Contracts over \$250,000 Committee Action

Contract Summary Board Resolution - Feb 2020.pdf Page 35

b. Approval of Contract Status Reports for January and February 2020 Committee Action

CSR for Jan 2020.pdf Page 36

CSR for Feb 2020.pdf Page 37

c. Approval of Liquidity Policy Committee Action

6. Legislative Committee
Lynda Mendoza, Committee Chair

7. Nominating Committee
Linda Collins, Committee Chair

a. Approval of Recommendations of Nominating Committee to appointment to the Board of Directors Committee Action

Kenneth Britter, Parent, Stanislaus County
Anthony Owens, Consumer, San Joaquin County
Dr Yan Li, Parent, Stanislaus County
Gabriela Castillo, Parent, Tuolumne County
Dr. Steve Russell, Parent, Amador County
Dr. Suzanne Devitt, Calaveras County

8. Bylaws Committee
Lynda Mendoza, Committee Chair

9. Special Events Committee
Tina Vera, Committee Chair

Tony
Anderson

H. Executive Director's Highlights and Comments

I. Other Matters

J. Board Member Visits and Activities

K. President's Report
Margaret Heinz

L. Next Meeting - Monday, April 20, 6:00 PM, VMRC Modesto Office,
1820 Blue Gum Avenue, Modesto, CA 95358
Margaret Heinz

M. Adjournment
Margaret Heinz



Board of Directors Meeting Minutes

12/16/2019 | 06:00 PM - 07:30 PM - Pacific Time (US & Canada)

Board Members Present: Margaret Heinz, President, Mohamed Rashid, Vice-President, Lynda Mendoza, Secretary, Andrea Rueda, Liz Herrera Knapp, CLASP Representative (via phone), Dena Pfeifer, Emily Grunder, Linda Collins, Robert Balderama, Tom Toomey, Tina Vera, Alicia Schott, Erria Kaalund

Board Members Not Present: Noemi Santiago, Lisa Esteves, Cherina Shaw

Margaret Heinz, Board President, called the meeting to order at 6:04 PM.

A. Call to Order, Roll Call, Reading of the Mission Statement

Doug Bonnet took roll.

Mission Statement was read together led by Margaret Heinz.

B. Review and Approval of Meeting Agenda – Pages 2 - 4

Margaret Heinz asked for a motion to approve the Meeting Agenda. Tina Vera made a motion to approve the Meeting Agenda. Emily Grunder seconded the motion. The Meeting Agenda was approved unanimously.

C. Review and Approval of Board Meeting Minutes of October 21, 2019 – Pages 5 - 11

Margaret Heinz asked for a motion to approve the Board Meeting Minutes of October 21, 2019. Emily Grunder made a motion to approve the Board Meeting Minutes of October 21, 2019. Andrea Rueda seconded the motion. The Board Meeting Minutes of October 21, 2019 were approved unanimously.

D. Presentation - Mohamed Rashid, Disability Resource Agency for Independent Living (DRAIL) – Pages 12 - 18

Mohamed Rashid presented on DRAIL and answered questions from the Board regarding their services.

E. Public Comment

Maria Elena Diaz (through interpreter) – Maria asked if she could be gifted minutes from others in the public so that she can present her letter to the Board. Margaret Heinz replied that she can't use other's minutes. Others are welcome to use their time to read the parts of her letter that she does not get to and that each speaker will have 3 minutes. Speakers using the use of an interpreter will have 6 minutes. Maria says that she is speaking for her daughter, Samantha Diaz, who is diagnosed with Autism and is a client of VMRC. Their first contact with VMRC was July 16, 2018, but it was not until November of 2018 that she was evaluated and diagnosed with Autism. VMRC took more than 4 months to diagnose my daughter before she was 3years old. From August 15, 2018 to February 22, 2019 a private agency came to my house to give ABA treatment for 6 months for Samantha. After diagnosis in November, I did not hear from VMRC until January 2019 when my daughter turned 3 year old. One week before her birthday, Service Coordinator Iris Verduzco called to say that we would see each other at Samantha's IEP to support Samantha. This did not happen. At the IEP meeting in February of 2019, VMRC and SUSD chose to place my daughter in a program. Our rights as parents were not respected by the team. She was sent to an inappropriate placement where she regressed because she began to bang her head, bite, throw herself back and not be able to be in public places. The non-public agency did the evaluation in 90 days to be eligible for the EIBT program, which is the policy of VMRC. Samantha complied and she showed a 62% progress in the first month of the program. The recommendations was to follow up on the program. The regional center did not fulfill their role and follow up on the program. They did not taken into account the recommendations of the professionals. The Service Coordinator Iris Verduzco did not follow the recommendations of the non-public agency. The regional center showed a lack of ethics. The regional center psychologist recommended the EIBT program. The only thing I can think of as to why the regional center did not make my daughter eligible is because she is of Latino origin. She is part of the disparity that is very noticeable in the regional center system. She needs to participate in the regional center EIBT program at home, funded by the regional center.

Griselda Estrada (through interpreter) – Griselda is continuing to read the letter from Maria Elena Diaz. I am formally requesting an appointment at the end of this meeting with Tony Anderson, Executive Director. I want to present my full case to him personally. I would like for him to give me a solution since he said I am the one who has the last word on any decision made by the POS committee of VMRC.

Remember the mission of the regional center, and I ask as a favor to base yourself on the principal of this meeting, the solution of my daughter's case based on the mission of the regional center.

George Lewis, State Council on Developmental Disabilities, North Valley Hills Office – I just wanted to give a brief update on the quality assessment project. We began mailing surveys out to family members of adults who receive VMRC services. We are mailing out about 6000 of the surveys. Also, Choices Conference 2020 is upcoming. The theme is everyday choices and every day heroes. Art work and videos are due on January 13, 2020. Contact Dena Hernandez at 209-473-6930. State Council will be giving out mini grants for 2020 so stay tuned for that. Regional Advisory Committee Meeting will be held on January 21, 2020 at VMRC Modesto. Christine Couch will be the guest speaker talking about her new role. Mohamed Rashid will also be a guest speaker talking about his role at DRAIL. It is a public meeting that is open to all. Additionally, we are working on our 5 year state plan for our council. We would love public input and feedback. The survey is found at www.scdd.ca.gov. We are looking to get about 400 surveys filled out.

Maria Solano (through interpreter) – Please help me with my son, Nathan Solano. As you can see he is tall. Since December 2 we signed the IPP to receive ABA services. It has been 3 weeks now with no services. His behaviors are becoming very aggressive. All that I am asking is please help. Please. Don't just send me the agency information, hurry up. He needs the services. I am my son's voice. He needs services please. He could only get 24 hours of respite. He has a disability. Please help me.

F. Consent Items

Doug Bonnet mentioned that the meeting minutes for the Consumer Services Committee Meeting, as well as the Executive Director Report from Tony Anderson, were not in the packet. They were hard copy handouts today. Margaret Heinz asked if the Board reviewed all of the minutes and reports on the below Consent Calendar. Margaret Heinz asked for a motion to approve all of the items on the Consent Calendar. Andrea Rueda made a motion for the Board to approve all of the items on the Consent Calendar. Dena Pfeifer seconded the motion. All of the items on the Consent Calendar were approved unanimously.

1. Finance Committee Meeting Minutes of 11/06/19 – pages 19 – 20.
2. Finance Committee Meeting Minutes of 12/04/19 – pages 21 – 24.
3. Executive Committee Meeting Minutes of 11/06/19 – pages 25 – 28.
4. Executive Committee Meeting Minutes of 12/04/19 – pages 29 – 32.
5. Consumer Services Committee Meeting Minutes of 11/04/19 – pages 33 – 36.

6. Consumer Services Committee Meeting Minutes of 12/02/19 – pages 37 – 41.
7. Executive Director Tony Anderson's Report – pages 42 – 56.

G. Committee Reports

1. CLASP - Liz Herrera Knapp - CLASP currently has 66 paid members.

Our last meeting was held on November 25th.

During that meeting the membership approved the Holiday schedules and providers will inform Wilma of their optional closure days.

On October 29th the provider conference committee met to go over a recap of the event. During that meeting we reviewed some of the feedback forms. Overall feedback indicated that the event was a success and met the needs of the providers who attended.

We have secured the San Joaquin County Office of Education as the location for the 2020 Provider Conference.

The conference will be held on Tuesday November 17th, 2020.

On Thursday January 16th the Provider Conference Committee will be meeting to begin the initial planning for the 2020 conference.

CLASP will be hosting a Member Appreciation event on Tuesday January 7th from 3-5pm at M2 Winery in Acampo.

Wine tasting is \$10 and the CLASP Leadership will be providing light appetizers.

Members must RSVP and pre pay for wine tasting by January 5th. Information for the event was e-mailed to paid members and can also be found on the CLASP social media pages.

Our next CLASP Membership meeting is Monday December 23rd from 10am-12pm in the Cohen Board Room.

- 2. Consumer Services Committee - Dena Pfeifer** – The minutes for both meetings are in your packet to read. The committee has been reviewing the Respite Assessment Tool. VMRC had a public meeting on the Respite Tool on November 21 and they received a lot of great input from the public. The committee plans to bring it to the Board at the next meeting. At our November 4 meeting I presented a list of presentation ideas that I thought would benefit the committee. The committee decided at the last meeting that Christine Couch would give our first presentation. Our next meeting is Monday, January 6, 2020, here at VMRC at 4:00 PM.

- 3. Self-Determination Advisory Committee Meeting - Tony Anderson, introduced Mariela Ramos, Self Determination Advisory Committee Chair.**

- 4. Consumer Advisory Council (SAC 6) – Doug Bonnet for Lisa Esteves**

SAC6 held our November 1 area meeting in Turlock. Our topic was Voting Rights. The speaker was Paul Spencer, an attorney from the San Diego office of Disability Rights California. He held a mock election with us and explained that we have a right to vote. We learned that our vote is independent and private. We can make our own decisions about our vote and we don't have to tell people how we voted.

We want to thank VMRC staff Angie Shear, Carlos Hernandez, Tony Anderson and Christine Couch for attending our meeting and supporting us with Voting Rights.

Thank you to Moe Rashid from DRAIL for telling us about the services he offers at DRAIL. Thank you to Ignacio Chavez of UCPA Stanislaus for helping us connect with the Cornerstone Church in Turlock. Thank you to Sandy Graham from OCRA for having a table with Voting Rights publications. Thank you to George Lewis from the State Council on Developmental Disabilities, North Valley Hills Office for helping us set up the meeting and making it a great day. Thanks to George for helping me emcee the meeting. Thank you to Cheryl and Kerstin from PCS for talking about the CHOICES t-shirt and video contest.

Lisa Utsey, the SAC6 Chairperson and Treasurer, is a member of the Department of Developmental Services Consumer Advisory Committee. Lisa and Christine Couch have finished the self-advocacy training on Prepare for Your Care, end of life planning and decisions. They can present it to any group interested in learning more about self-advocates rights to prepare for their preferred care at the end of their life. We are excited to have this training available to us to share with others.

Our final board meeting was December 14 at the ARC in Sutter Creek for the 2019 year. We held elections and are proud to announce our new officers and leadership team:

Lisa Utsey, Chairperson and Treasurer

Catrina Castro, Vice Chairlady

Jessica Quesada, Secretary

Crystal Enyeart, Sargent at Arms and our new VMRC Board and Consumer Services Committee representative. Crystal will begin attending the meetings in January!

5. **Finance Committee - Linda Collins** - Minutes from both meetings are in your packet. The committee meets on the first Wednesday of every month. In January, due to the January 1 holiday, the committee will meet on Wednesday, January 8, 2020, at 5:30 PM at the Stockton Office, Cohen Board Room.

6. **Legislative Committee - Lynda Mendoza** - Tony Anderson spoke for Lynda Mendoza, Chair. The Legislative Committee met on Thursday, 12/12. The committee will present to the public the new updates to legislation on Monday, January 27, 2020, at 12:00 PM at the VMRC Stockton Office, Cohen Board Room.
7. **Nominating Committee - Linda Collins** – Linda let the Board know that there are currently 5 openings on the Board due to a few resignations. Three of the open spots are for representatives of Calaveras, Amador and Tuolumne County. These have been challenging for the Board to fill. The committee currently is accepting applications. They have 6 current applications. Interviews are scheduled for Thursday, January 30, 2020, from 2pm – 5pm. For questions please contact Doug Bonnet at DBonnet@vmrc.net or 209-955-3656.
8. **Bylaws Committee - Lynda Mendoza** – The committee has not yet met this year, but the Bylaws state that they will need to meet at least once yearly. The committee will set a date for a meeting at a later date.
9. **Special Events Committee - Tina Vera** – We had an exploratory meeting last week. I'm looking for volunteers from the Board, the community and providers to be on the committee. To volunteer they can contact Doug Bonnet.

H. Executive Director's Highlights and Comments – Tony Anderson

Organizational Activities

I will now be attending the internal Risk Management Committee on a regular schedule to get better informed about the circumstances leading to injury and harm to our consumers and our mitigation approaches.

This week I will be announcing a "Listening Tour" which will be a follow-up to our recent meeting with the Person-Centered Coaches and trainers where we discuss a variety of employee morale problems.

Kinetic Flow will be heading up the third year of our satisfaction and engagement surveys. The surveys will target the community providers, families, consumers, and employees and will begin soon after the final approval of the contract this evening.

This year's all staff meeting will take place in January instead of December to accommodate the needs of our fiscal department and the unusually busy schedule that occurs in the first three weeks of the month.

Activities with Community Partners

We have been working closely with Fuerzas Unidas to organize and design a conference to help families understand the rules for IHSS.

SAC6 self-advocacy group has been working closely with me to increase their capacity to participate in the committees of the VMRC board in exchange for an increase in their contract.

Board Development

We had a successful all day retreat on Saturday November 2, 2019 to include governance issues, board responsibility issues, and legal counsel access by Matthew Bahr. The retreat will also include national and state history of our developmental services system.

Communications

We are working with a group of local partners, headed by the SCDD local office, to improve the general community's exposure and experience of people with developmental disabilities in our region. Doug Bonnet will be representing VMRC on this task force on media publications.

2227 Facebook Followers

Monthly Newsletter

DDS Correspondence Included in the Packet

- 2016 Funding to Increase Case Managers
- RC Medi-Cal Provider Enrollment
- RC Senior Level Supervisor/Foster Care
- Central Valley Star – Time limited crisis stabilization services
- Office of Innovation - Intake process analysis Lynda Macabales and Kazu Enoki coordinated with Doug Bonnet
- HHS Welfare Safety - Fire & Other Emergencies Safety
- Self-Determination
- PIP CIE

I. Other Matters – None.

J. Board Member Visits and Activities

Emily Grunder – I will be speaking at Choices this year (she forgot to mention).

Linda Collins – My son and I went to the FRN Holiday Open House. Lisa Culley and Carlos Hernandez were there. It was very exciting to see all of the families that participated. There were games for the children, VMRC information booth, Santa Claus and many more. Thank you to Family Resource Network.

Margaret – Alicia and Tony went to see Carol of the Bells.

Alicia Schott – I saw it with an Early Start service provider. It was a wonderful movie and it was fabulous to see the actors who have special needs perform.

Linda Collins – It's an excellent story that will touch your heart.

Tony Anderson – The premier was a great experience. There was a nice session afterwards to talk about making the movie and how people with disabilities can get in the industry. Extremely touching and I'm glad I went.

Dena Pfeifer – We had the Senior Companion Luncheon and Robert Balderrama did a great job presenting.

K. President's Report - Margaret Heinz

1. Executive Committee Report

Unfortunately I had to accept the resignation of Elizabeth Victor-Martinez.

Margaret requested a motion to nominate Linda Collins as the new Treasurer. Lynda Mendoza motioned to appoint Linda Collins as Treasurer. Mohammed Rashid seconded the motion. The motion was approved unanimously. Linda Collins is the new Treasurer.

ARCA Academy in Sacramento on Saturday, February 22, 9am - 2pm. This is a training for Board Members.

Thank you Tony for keeping us well informed with his Director's Travels every week.

Thank you to those of you who met with me in the training to help me out tonight.

L. Next Meeting - Monday, February 24, 2020, 6:00 PM, VMRC Stockton Office, Cohen Board Room

M. Adjournment

Margaret Heinz adjourned the meeting at 7:21 PM.



Finance Committee Meeting Minutes

01/08/2020 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

Attendees (12)

Committee Members Present: Margaret Heinz, Board President, Linda Collins, Committee Chair, Jose Lara, Lisa Utsey and Facilitator, Connie Uychutin

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director, Corina Ramirez, Administrative Assistant – Resource Development, Carlos Hernandez, Christine Couch

Public Present: Mariela Ramos

Meeting called to order at 5:30 PM by Linda Collins, Committee Chair.

A. Review and Approval of Meeting Agenda

Linda Collins asked for a motion to approve the agenda. Agenda approved by unanimous consent.

B. Review and Approval of Finance Committee Meeting Minutes of 12/04/19

Linda Collins asked for a motion to approve the Finance Committee Meeting Minutes of 12/04/19. Approved by unanimous consent.

C. Public Comment

None.

D. Approval of Contracts over \$250,000 – Corina Ramirez – Pages 6 - 12

Corina Ramirez presented all of the contracts on pages 6 – 12.

Jose Lara would like an explanation on the formula for the transportation contracts. Tony commented that he would look into it.

Linda Collins asked for a motion to approve all of the contracts over \$250,000 as it was presented tonight. Margaret Heinz made a motion to accept the contracts. Lisa Utsey seconded the motion. Connie Uychutin abstained. All of the contracts over \$250,000 presented were approved unanimously.

E. Fiscal Department Update - Linda Collins and Tony Anderson

1. Acceptance of Contract Status Report (CSR) – Page 13
 - a. Linda Collins asked for a motion to accept the Contract Status Report. Lisa Utsey made a motion. Jose Lara seconded the motion. The Contract Status Reports was approved unanimously.
2. Purchase of Service (POS) and Operations (OPS) Expenditures – Pages 14 and 15
3. VMRC Monthly POS Expenditure (PEP) Summary – Page 16
4. Acceptance of Restricted Donations – Page 17
 - a. Linda Collins asked for a motion to accept the donations to the Popplewell Fund. Lisa Utsey made a motions. Margaret Heinz seconded the motion. The donations to the Popplewell Fund were approved unanimously.

G. Next Meeting - Wednesday, February 5, 2020, 5:30 PM, VMRC Stockton Office, Cohen Board Room



Finance Committee Meeting Minutes

02/05/2020 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

Attendees (18)

Committee Members Present: Margaret Heinz, Board President, Linda Collins, Treasurer and Committee Chair, Jose Lara, Lisa Utsey and Facilitator, Connie Uychutin

Informed Absence: Alicia Schott

Other Board Members Present: Lynda Mendoza, Dena Pfeifer and Facilitator

Staff Present: Christine Couch, Compliance Manager, Claudia Reed, CFO, Corina Ramirez, Administrative Assistant – Resource Development, Tony Anderson, Executive Director, Doug Bonnet, Special Assistant to the Executive Director, Carlos Hernandez, Cultural Specialist

Public Present: Mariela Ramos, Maria Solano, Gricelda Estrada

Linda Collins called the meeting to order at 5:30 PM

A. Review and Approval of Meeting Agenda

Linda asked for a motion to approve the Meeting Agenda. Lisa Utsey made a motion. Margaret Heinz seconded the motion. The Meeting Agenda was approved unanimously.

B. Review and Approval of Finance Committee Meeting Minutes of 01/08/20

Linda asked for a motion to approve the Finance Committee Meeting Minutes of 01/08/20. Lisa made a motion to approve the minutes. Margaret seconded the motion. The Finance Committee Meeting Minutes of 01/08/20 were approved unanimously.

C. Public Comment

Linda mentioned public comments are 3 minutes. When using an interpreter public comments are 6 minutes.

Linda stated this is the only time in the meeting for public comment and questions.

Maria Solano - My son is Nathan Solano and I'm representing him. My son was approved for ABA services on December 2, 2019 with Genesis. Up until today he does not have any services. Tony and Cindy told me it would take 4 weeks and the agency said the same thing. It's been over 2 months, my son has needs, he's 21 years old, very tall, bad behaviors, no services in the home, does not sleep at night. Please start providing ABA services. Now 2.5 months have gone by and he still has no services. I don't have any answers of how long it will take.

D. Approval of Contracts over \$250,000

Corina Ramirez reported that there were no new contracts to approve this month.

Corina will answer questions that the committee had last month.

Prior to the 2008 rate freeze, rates set for Transportation services were determined by negotiations via Cost Statement. When the gas crisis occurred in the early 2000's, it was difficult for our transportation vendors to project their costs and we were at risk of losing service providers for our consumers. So then a 50/50 split cost was negotiated into contracts. Again, vendors were required to submit a Cost Statement, however, this would be done on a monthly basis. We then took the average cost of gas the vendor paid for the previous month and this became the new "base" cost. Any amount above the "base" cost was split amongst the vendor and VMRC. So if their base cost was \$4 per gallon but the new fuel cost average was \$5 per gallon, VMRC would contribute \$0.50 & the vendor would be responsible for the other \$0.50.

When the rate freeze happened in 2008, we needed to lock in a base cost, which is what you see in contracts now. Since the base costs are at a higher price than current fuel costs, VMRC is not contributing to the 50/50 split at this time.

E. Fiscal Department Update

1. **Acceptance of Contract Status Report (CSR)** – Page 9 - Claudia Reed presented the CSR. Linda asked for a motion to approve the CSR. Lisa Utsey made a motion to approve the CSR. Connie Uychutin seconded the motion. The CSR was approved unanimously.
2. **Purchase of Services (POS) and Operations (OPS) Expenditures** – Pages 6 – 7. Claudia Reed presented.
3. **VMRC Monthly Purchase of Service (POS) Expenditure (PEP) Summary** - Claudia Reed. No Report this month.
4. **Acceptance of Restricted Donations** – Pages 8 – 9. Claudia Reed presented. Linda Collins asked for a motion to accept the Restricted Donations. Jose Lara made a motion to accept the Restricted Donations. Margaret seconded the motion. The Restricted Donations were accepted by unanimous approval.

Linda Collins asked if we need to meet every month as a Finance Committee. She will not be able to make the March meeting. The committee agreed to move next month's meeting to Thursday, March 5, 2020, at 5:30 PM.

F. Next Meeting - Thursday, March 5, 2020, 5:30 PM, VMRC Stockton Office, Cohen Board Room



Executive Committee Meeting Minutes

01/08/2020 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Attendees (9)

Committee Members Present: Margaret Heinz, Board President, Mohammad Rashid, Vice- President, Lynda Mendoza, Secretary, Dena Pfeifer and Facilitator, Chair Consumer Services Committee, Linda Collins, Chair Finance Committee

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director

Public Present: Mariela Ramos

Margaret Heinz, Board President, called the meeting to order at 6:32pm

A. Review and Approval of Meeting Agenda

Margaret Heinz proposed moving the President's Report to the beginning of the agenda.

The proposal to move the President's Report to the beginning of the agenda, as well as the rest of the agenda are approved by unanimous consent.

B. President's Report – Margaret Heinz

Please make sure that public reports accommodations that they need for a meeting within 3 days in advance. Tony and I will be attending ARCA meeting on Jan 23rd and Jan 24th in Sacramento. In February we have the Board Training, the ARCA academy. Three board members are interested in attending.

C. Review and Approval of Executive Committee Meeting Minutes of 12/04/19 – Page 3

Margaret Heinz asked for a motion to approve the Executive Committee Meeting minutes of 12/04/19. Linda Collins made a motion to approve the minutes. Lynda Mendoza seconded the motion. The minutes were approved unanimously.

D. Public Comment

None.

E. Items for Approval

None.

F. Items for Discussion – Tony Anderson

1. Executive Director's Report

A few of the highlights since the Dec 4th exec committee meeting:

I met with Vernell Hill, local provider and affordable housing developer to discuss an upcoming project in Stockton. Following this meeting I connected with consultants who have information for how Valley Mountain Regional Center might be able to secure affordable rental units for our consumers for the life of the project.

We are planning for our All-Staff meeting scheduled for January 17th. Board member Linda Collins and other parents have agreed to join us and speak on a panel and we have secured a presentation from Denny Amundsen, one of the founding leaders in our developmental services system in California. We hope for this to be an inspiring day culminating in recognitions for staff who have met longevity milestones.

We're conducting several "listening sessions" throughout the organization. These will be informal open feedback sessions that will occur prior to the Kinetic Flow surveys.

Last month the board approved the Kinetic Flow contract to implement the third of three surveys targeting the staff, management, Community Providers, and families and consumers. A final report is anticipated by mid-year (June 2020).

2. Notable Consumer Information

We have a consumer who is in the hospital with a similar condition that she was in last year when the hospital threatened to get a court order if we wouldn't agree to palliative care. We opted for more treatment (no family was identified to assist with the decision) and she ended up getting better and we were able to place her into an ICF-DDN. We were unable to develop an informed end of life plan as her cognitive abilities wouldn't allow her to make an informed decision. Her quality of life has been very poor for the past year and last month we gave consent for the Trach and G-tube. We now have agreement to continue treatment with her medical team but we share an ethical concern that she now requires continuous sedation for extended periods to control behaviors so that she can receive treatment.

We have a consumer who will be traveling with his parent on an airplane but we have expressed our concerns and recommendations not to take this risk. We assess that this is too dangerous for the consumer and others due to behavioral challenges. However, in the end the consumer and his parent has decided to move forward with this trip.

3. Vendor Information

We have two vendors who have disputes with one another and have lodged a series on complaint against each other. Complaints have been submitted to DDS and to us VMRC and by law we both must investigate each complaint. While we'll continue to try to mediate between the two parties some of our responses are prescriptive and we'll maintain a focus on the impact this is having on our consumers and we will ensure and protect their rights.

4. Self-Determination Update

We just received the A3 amendment to our contract the regional center system statewide received \$3.1M. The full year amount is prorated based on the timing of transitions for participants from the pilot project and therefore reflects 10 months, not the \$3.7M annualized amount.

Language from the Amendment:

The Department of Development Services (Department,) consistent with statute [Welfare & Institutions Code §4685.8(g)] and in conjunction with stakeholders, has determined that this allocation is for the following two purposes:

- RC Operations/Salary: \$1,575,840 in 2019-20 to offset the costs to the RC in implementing the SDP. Allocation amount was divided equally between all 21 RCs.
- Participant Supports: \$1,492,593 in 2019-20, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition into the SDP. This funding allocation was proportionate to participants at each RC. Additional details on this portion of funding will be communicated in a letter forthcoming from the Department.

5. Other Matters

The governor's budget proposals are due to come out this Friday, rumor has it the governor might release tomorrow. I'll be spending the weekend analyzing the budget and starting to put together the report for the committee.

6. Personnel and Union Update

See pages 7 and 8.

G. Next Meeting - Wednesday, February 5, 2020, 6:30 PM, VMRC Stockton Office, Cohen Board Room



Executive Committee Meeting Minutes

02/05/2020 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Attendees (14)

Committee Members Present: Margaret Heinz, Board President and Committee Chair, Mohammad Rashid (via phone), Vice President, Lynda Mendoza, Secretary, Dena Pfeifer and Facilitator, Chair Consumer Services Committee, Linda Collins, Treasurer and Chair Finance Committee

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Special Assistant to the Executive Director, Carlos Hernandez, Cultural Specialist, Bud Mullanix, Director of Human Resources

Public Present: Maria Solano, Jose Lara, Mariela Ramos, Griselda Estrada

Meeting called to order at 6:30 PM by Margaret Heinz.

A. Review and Approval of Meeting Agenda

Margaret asked for a motion to approve the Meeting Agenda. Dena Pfeifer made a motion to approve the Meeting Agenda. Lynda Mendoza seconded the motion. The Meeting Agenda was approved by unanimous consent.

B. Review and Approval of Executive Committee Meeting Minutes of 01/08/20

Margaret asked for a motion to approve the Executive Committee Meeting Minutes of 01/08/20. Linda Collins made a motion to approve the Executive Committee Meeting Minutes of 01/08/20. Dena seconded the motion. The Executive Committee Meeting Minutes of 01/08/20 were approved via unanimous consent.

C. Public Comment

Margaret reminded the room that public comment is restricted to 3 minutes. If you need a translator you will be allotted 6 minutes.

Christine Couch - Friday is SAC6 area meeting here in Stockton. Thankful that Doug, Carlos and Tony will be there. 10am - 1pm.

D. Items for Approval

None this month.

E. Items for Discussion

1. Executive Director's Report - Tony Anderson

First5 Commission: I just attended the 3 day statewide conference, 2020 Child Health, Education, and Care Summit by First5 California. The following keynote speakers were very thought provoking:

- Erin Gruwell, Educator and Author, Freedom Writers Foundation. First5 California conference: As children grow older and sometimes hard to connect with it's important to remember that that even if they didn't receive the support as babies all people still strive to belong and connect.
- Rosemarie Allen, President and Ceo, Center for Equity and Excellence: We all have racial and other biases and we are all capable of having our thoughts and feelings influenced by these biases. It's important to address them as you recognize them occurring and not sweep them under the rug>
- Patricia Kuhl, Co-Director, UW Institute for Learning & Brain Sciences: Research shows that the babies learning more than one language show increased ability to solve problems and learn. Actual human interaction in talking and story telling versus video story telling.
- Panel on Workplace Policies:

I've starting the Listening Sessions at VMRC to solicit feedback from staff about their working experience at VMRC. I am hosting these sessions with the senior leaders from the various departments in the organization and implementing these sessions in groups of similar job functions. Next week we will be sending out the surveys developed with Kinetic Flow that will be measuring how we're doing on our employee engagement and work satisfaction etc. It also marks the end of the current strategic plan and the beginning of the next strategic plan.

FY 20-21 Budget Priorities:

- Elimination of Annual Family Program Fee and Family Cost Participation Program for Early Start;
- Rate increases for Independent Living Services and Infant Development Programs;
- Fully funding needed service coordination positions (including supervision and support), as this is a direct service; and,
- Establishment of a multiyear implementation plan for the rate study recommendations.

Major Policy Issues in Governor's January Budget:

- \$71.0 million reduction in POS in FY 19-20, primarily due to lower than expected utilization of funds budgeted for increases in the state minimum wage
- \$16.5 million for Enhanced Caseload Ratios for Consumers Age Three and Four
- \$7.5 million for Enhanced Behavioral Supports Homes with Delayed Egress and Secured Perimeter o
- \$78.0 million for Performance Incentive Program
- \$4.5 million for Systemic, Therapeutic, Assessment, Resources and Treatment (START) Training

- \$8.9 million for Temporary Expansion in the Secure Treatment Area.
- So far we are hearing resistance from the provider community to the \$78 million for Performance Incentives and one group is charging that regional centers are “Bloated and Bureaucratic” and reductions should be made to our budget because of this.

2. Notable Consumer Information - Tony Anderson

We are currently experiencing a new trend for our dispute resolution process. We have several parents who have declined the use of the informal or formal mediation process electing instead to go to the fair hearing step in front of an administrative law judge. Our regional center has a long history of being able to solve issues in the informal mediation step avoid the formal hearing process altogether. While we have not lost a single case in fair hearing the process is expensive and does not result in the same positive feelings as a negotiated mediation. Current issues in appeal are requests for VMRC to pay swimming lessons, bicycling riding lessons, and conference attendance not part of the IPP.

3. Vendor Information - Tony Anderson

We received notice this week from Sequoia Companion Care that they would no long be able to provide services in the Sonora area due to financial constraints. While the provider is required to give a 90 day notice they are requesting us to expedite the process. Our staff is working with the consumers impacted for a smooth transition.

A day program provider licensee recently lost his ability to be a licensee and our staff are working with the other partners in the agency and local licensing officials to resolve the problem before our consumers are impacted by not being able to receive their services authorized. This was resolved in the end but the new review determined that our Senior Companions could no longer volunteer at that site because of building capacity.

4. Self-Determination Update - Tony Anderson

The following individuals are required to obtain a criminal background check:

- Providers who provide direct personal care services (assistance with dressing, grooming, bathing or personal hygiene services); and,
- Any other provider of services for whom a criminal background check is requested by a participant or the participant’s financial management service.

“Self-Determination Program shall be administered just like the family home agencies (FHA) with a full criminal history must be obtained from the DOJ and, if applicable, the FBI which must be obtained for individuals who have not resided continuously in California for the last two years. The participant’s FMS will assist in this process by directing them to appropriate locations where fingerprints can be taken. As a reminder, the cost for fingerprinting is the responsibility of the service provider.

We are awaiting directive from DDS on the rules for spending the latest allocation for activities of the SDP advisory committee. We are planning on holding trainings in our area to increase awareness and promote the independent facilitator role in the program.

5. Other Matters - Tony Anderson

None.

6. Personnel and Union Update – Pages 6 - 8 Bud Mullanix

We filled 23 back fill positions. Really pleased. We are making a lot of progress quick. The managers are happy.

July of 2019 to January head count is 339 with 16 hires, turnover 5.9%, and average tenure is 9 years.

January 2019 to January 2020 headcount 339, 4 terms, turnover rate low, tenure at 9 years.

F. President's Report - Margaret Heinz

Tony and I attended ARCA meeting in Sacramento. Lots of knowledgeable people there. Very inspiring.

One thing talked about is the Census. Need to make sure we participate and our families participate and heard and our consumers are involved in that count.

ARCA academy is coming up. We will be in contact regarding that. Training all day Saturday February 22nd in Sacramento.

Self-Determination funds are available, waiting on how they will be used.

State operated mobile crisis team is under development.

Lots of confusion over SSN requests from Board Members.

One person thought that all Board Members should get a stipend.

Dynamics between Board Presidents and Executive Directors back and forth was interesting.

A lot of interesting comments - lots of Board Trainings. We do a ton of training. We have Board Trainings, we do on boarding, and we have off site board training. We are one of the best in trainings. We are taking the steps to do what we are supposed to be doing.

The window in the front office - Tony has informed me there is plans to alter it. Needs to be more inviting.

The committee agreed to move next month's meeting to Thursday, March 5, 2020, at 6:30 PM to accommodate the move of the Finance Committee meeting to that day.

G. Next Meeting - Thursday, March 5, 2020, 6:30 PM, VMRC Stockton Office, Cohen Board Room

Meeting adjourned at 713pm.

**VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Monday, January 6, 2020**

=====

PRESENT: Dena Pfeifer; Lori Smith her facilitator; Margaret Heinz; Robert Fernandez; Liz Herrera Knapp; Patricia Green; Lisa Culley; Claire Lazaro; Christine Couch; Crystal Enyeart; Linda Collins; Chanel Murray Tony Anderson; Cindy Mix; Cindy Strawderman; Daime Hoornaert (by phone)

ABSENT: Dora Contreras; Maria Elena Diaz; Gricelda Estrada

=====

Dena Pfeifer, Chairperson, called the meeting to order at 4:07 p.m. and introductions were made.

1.0 PUBLIC COMMENT

Chanel Murray – SCD North Valley Hills Office shared the following:

- The choices conference will be held on April 3 this year. The entries for the T-shirt and Video contest are due on January 13th. Choices committee will be voting on those entries at their meeting on January 15th. The winners will be announced the SAC6 meeting on February 7th at the Stribley Community Center.
- State Council Office will hold their next Regional Advisory Committee meeting on Tuesday, January 21st at the VMRC Modesto office. The guest speaker will be Christine Couch to discuss her new role. This meeting is open to all.
- We are still looking for input on the state plan survey. We need your help. If you have not taken the survey, go to their website www.SCDD.ca.gov and click on the survey link. And if you have already taken the survey "Thank You"!
- Our office will be working with Disability Rights Education & Defense Fund and The California Foundation on Independent Living Centers to help educate people about the 2020 Census. Stay tuned for more information and we are hoping the get VMRC to assist with outreach services.

2.0 REVIEW OF MINUTES

M/S/C (Heinz/Herrera Knapp): Approve the minutes of December 2, 2019 as written.

3.0 SAC6 UPDATE

Crystal Enyeart shared the following:

- Our final board meeting was December 14 at the ARC in Sutter Creek for the 2019 year. Thank you to Doug, Carlos and Christine for attending.
- We held elections and are proud to announce our new officers and leadership team:
 - Lisa Utsey, Chairperson and Treasurer
 - Catrina Castro, Vice Chairlady
 - Jessica Quesada, Secretary

- Crystal Enyeart, Sargent at Arms and our new VMRC Board and Consumer Services Committee representative. Crystal will begin attending the meetings in January!

4.0 CLASP UPDATE

Daime Hoornaert provided the following information:

- Tomorrow (1/7/2020) CLASP is holding a mixer/wine tasting, to meet people as an appreciation to the vendors. We are working on Professional Development so that we can get an idea of what training the vendors are looking for in the future.

5.0 CONSUMER SERVICES PROJECTS

Christine Couch gave a presentation on her new role at VMRC.

6.0 CLINICAL

Claire shared the following:

- We have continued the monthly meetings with Health Plan of San Joaquin and quarterly meetings with the other Managed Care Insurance companies (like Anthem Blue Cross & Kaiser) to discuss other consumer issues.
- We have meetings with our PT/OT vendors to take about preparing for transition as some of our staff and vendor staff are retiring, so we have to plan for that.
- Our Dental Coordinator attended a meeting with the Oral Health Task Force from ARCA. So when they plan a statewide meeting with all Regional Center Dental Coordinators sometime in May.
- We have had other consumers that needed end of life care advance directives, so we are now coordinating with the Collation for Compassionate Care CA to have a training on advance directives. This will happen sometime in February or March. We will also have a subcommittee with Program Managers to discuss this topic.

Tara Sisemore Hester was not available; Claire shared the Intake statistics for November.

7.0 RESOURCE DEVELOPMENT

Robert Fernandez provided the following update:

- ODS (Open Door Services) is moving to a site within a block from VMRC. They are keeping their old site, but will be working in the new site. We have toured the site and believe it is a more efficient space.
- EBSH (Enhanced Behavior Support Homes) VMRC RD is in development of a Children's home and an adult home.
- Residential Services Orientation will be held on February 19 & 20 for all new providers with approved letter of intent to provide residential services.

- Administrator orientation is happening the same day Wednesday, February 19th. This is a new training for individuals who are administrators and have already received the initial training.
- Day program orientation April 15th.
- SLS/ILS Orientation on April 16th.
- We do have a Level 4i ARF in the Manteca area that will soon be vendored. Excellent Residential Care. Hopefully they will be vendored this week.

8.0 QUALITY ASSURANCE

- 5.1 **Alerts:** There were 29 alerts for this last month. 8 of these have been closed. Presenting issues were Delivery of Care; Violation of Rights; Environment; Staffing/supervision; Untimely SIR; Recordkeeping; IPP Implementation.

9.0 CASE MANAGEMENT

- 9.1 Cindy Mix Provided a copy of the Caseload Ratio report and went over the Transfer Status Report, POS Exceptions, SIR & Fair Hearings form the last month.
- 9.2 Cindy Mix also provided the following update:
- Self Determination Program—
 - Person-Centered Planning and IPP meetings continue daily. 17 completed.
 - 3 Spending Plans completed (of those, 2 started SD services on 12/1 and 1 on 1/1/20; and 11 spending plans are in process.
 - We are adding a 3rd SD Service Coordinator.
 - We are developing a training for vendors to better understand the program.
 - Starting in February, we will be offering monthly SD orientations to prepare for June, 2021 when all can access the program.
 - 4 vendors for FMS/ 1 vendor for PCP
 - Of the initial 100 slots, 79 are continuing in the program. A re-draw happened on 11/22, which added 32 names.
 - Latest numbers after 2nd draw--Total current participants=110 (- Stockton-62 Modesto-41 SA-7) Attended orientations—71; Need to attend—34; Still want orientations from Initial draw—2; not interested in program--3
 - Hiring of Case Management staff to reduce caseload ratios—
 - Effective in mid-January, Liz Diaz and Angie Shear will split a Children's team. Liz will continue to work on SD and Angie on Project Mgt.
 - Creating a new adolescent team in Stockton, ages 12 to 17.
 - Current transition team will take on more young adults.
 - Also--Senior Case Management/High Risk Consumer Specialist; 3 CSLs; Trainer, Educational Specialist;
 - SSI/SSA rate changes occurred on 1/1/20. Attachment A's completed for all living in B&C.

- VMRC, with assistance from Kinetic Flow will be sending out surveys to Consumers, Families, Vendors, and Employees during early Spring, as a follow up to our recent Strategic Plan.
- Several teams adopted families and donated holiday items.
- Trainings being attended this month—Contentious IEPs, Nuts & Bolts of IEP Facilitation, Role in Assisting Students Impacted by Environmental Adversity, Trauma or Foster Placement, and Looking at Behavior through a New Lens.
- Case Management is looking to revise our IPP Cover Sheet. It will be brought as an informational item to the next Consumer Services meeting.
- Glossary Handout

9.3 Updated Respite Assessment Tool **M/S/C (Heinz/Collins) (with the correction of the revision date on page 1)** this will go on to the board at the next meeting for approval then it will be forwarded to DDS for final approval.

10.0 TRANSPORTATION

Wilma Murray provided the following information:

- There are a few new routes in the foothills and Stanislaus County areas. We are looking at a vendor for San Joaquin County; they should be starting Feb 1 in the North County. We are looking at another vendor for in San Joaquin County.
- RTD:
 - VanGo! Hours have expanded. Will run until 10:00 pm daily. They have added more vehicles. Dial-a-ride tickets can be used for VanGo! You can have an additional 3 riders with you for the same fare.
 - A public hearing is being held on January 17th to discontinue one of the Hopper routes to Mountain House.
 - Bridges program expanding to San Joaquin County. They are slowly making their way up here. They have 6 volunteer drivers currently. They are still looking for drivers.

11.0 NEXT MEETING

February 3, 2020, 4:00 p.m., Stockton VMRC office, Cohen Board Room

The meeting was adjourned at 5:00 p.m.

Recorder: Cindy Strawderman

VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Monday, February 3, 2020

=====

PRESENT: Dena Pfeifer; Lori Smith Dena's facilitator; Dena Hernandez; Crystal Enyeart; Ronda Sexton Crystal's facilitator; Linda Collins; Mark Collins; Daime Hoornaert; Dora Contreras; Gricelda Estrada; Mariela Ramos; Maria Lara; Jose Lara; Lisa Culley; Tara Sisemore Hester; Robert Fernandez; Patricia Green; Doug Bonnet; Christine Couch; Claire Lazaro; Cindy Mix; Cindy Strawderman

ABSENT: Robert Balderama; Mohamad Rashid; Liz Herrera Knapp; Wilma Murray; Brian Bennett; Nicole Weiss; Tony Anderson

=====

Dena Pfeifer, Chairperson, called the meeting to order at 4:05 p.m.

1.0 PUBLIC COMMENT

- Christine Couch: March is Developmental Disabilities Awareness month, and wanted to know if Consumer Services would like VMRC to do anything specific. Media posts on FB page, anything you want done we can make it happen throughout the month of March.
- Dena Hernandez:
 - State Council would like to thank Doug Bonnet & all of VMRC. Doug was able to send out our State Plan survey to everyone on VMRC website. We are to collect 400 surveys before the end of February, and we are just about at 400. It can be found at the State Councils website. Thank you VMRC
 - The 2020 Census coming up. It's important to get the word out folks with disabilities to make sure they are completing the census. The State Council is collaborating with CFILC (California Foundation on Independent Living Centers) and DREDF (Disability Rights Education and Defense Fund). March 3rd there are going to be two events. One in Modesto and the other in Stockton. She is hoping to have the flyer soon. There will be refreshments & speakers to talk about the importance of completing the census. It's connected to dollars and cents and services.
- Dora Contreras (ICC) she has experienced families that are asking for services that go into POS Exceptions. My question is: Is the POS Exceptions Committee interdisciplinary? And if so, who sits on this committee that makes the decisions to negate the services for some of our families.
- Mariana Ramos (Chair of the Self Determination Committee) it has come to her attention that some vendors are not open to provide services to families in the self-determination. What is VMRC doing about this?

2.0 REVIEW OF MINUTES:

There was not enough members of Consumer Service Committee Members to approve the minutes of January 6, 2020. We will hold them over for next meeting.

3.0 SAC6 UPDATE: Crystal Enyeart provided the following update:

- We are ready for our first self-advocacy area meeting for the 2020 year. It is on Friday, February 7 at the Stribley Center. We are excited to announce the CHOICES t-shirt and video winners. Tony has agreed to attend the area meeting and say a few words! Doug, Carlos and Christine will be there as well. Christine worked with Angie to make sure we have information on voting, the voter's choice act for our Calaveras and Tuolumne County advocates, and information on the census.
- The CHOICES conference is an exciting event for self-advocates – the t-shirt artwork will be displayed on at least 500 t-shirts. We hope you are planning on attending the CHOICES conference on April 3.
- We continue to meet monthly with Tony, Doug and Christine to work on important issues for self-advocates. Christine is our new VMRC liaison and we want to thank Tony for letting us continue to work with her.
- Our first board meeting is March 14 and we are proud to collaborate with Howard Training Center's Community Integration Program for this meeting. The self-advocate representatives from the CIP program are hosting us at their Modesto day program location.

4.0 CLASP UPDATE: Daime Hoornaert provided the following:

- Last week we had a Lawyer come in to speak with the vendors regarding Labor laws and the 2020 employment law updates that will affect the vendors. That was a very interesting presentation.
- We continue to be sending out professional development information. Getting a survey back from the vendors so that we can provide ongoing trainings at our meetings.
- We are continuing to work on the 2nd annual provider conference that will be held in November 2020. I am trying to get speakers and everything organized.

5.0 CONSUMER SERVICE PROJECT/PRESENTATIONS: Brian Bennett was not in attendance to provide a presentation on "How Services are Developed". We will ask him back next month to provide this presentation.

6.0 CLINICAL UPDATE:

Claire Lazaro:

- We will have a screening clinic for our early start intake. This will be our 2nd, the last one we had in January, the 2nd will happen on 2/24 in room 103.
- We are going to have a dental screening clinic. One in Modesto and one in Stockton. Modesto 2/27 in room 153. All of the referral service coordinators will provide information to our Dental Coordinator who will look at it and schedule which ones who are supposed to come. The Stockton clinic will be held on 2/28 in room 154.

Tara Sisemore Hester:

- Went over the reports that she provided in the packet.
- We are hiring 7 new Early Start service coordinators to get our caseloads down to a good level. 7 total in all 3 offices.

7.0 RESOURCE DEVELOPMENT:

Robert Fernandez provided the following update:

- RSO (Residential Services) orientation Feb 19 & 20. This will be for new residential providers or existing providers that are opening new homes are required to attend RSO.
- Administrator Orientation Feb 19. These are for individuals who are administrators that are required to attend on emergency basis and/or through Quality Assurance like CAP requirements. This is something new that we are providing to individuals that have been in the business for a while to not require them to attend the comprehensive 2 day sessions. We have 30 signed up for RSO and 15 for the Administrative orientation.
- HCBS (Home and Community Based Services) Vendor & Staff Training. Tumboura Hill is in charge of this. We held on Jan 29; and other trainings are scheduled for Feb 25; March 10 & April 21. VMRC is doing as much as we can to provide HCBS services in preparation for March 2022.
- CPP (Community Placement Program) Grant Recipient – Horizon Day Program. They will be serving individuals who are non-ambulatory and high medical needs, restricted health conditions. They have been doing staff trainings while they wait for the City & Licensing permits to clear.
- We are in the process of determining the Resource Development/Clinical Manager Position. This is a new position that will help with Resource Development in the clinical aspect, but also helping with Clinical resource development. This position will also be over the Foster Youth Trauma Informed Care (AB2083) to be a participant in the collaboration with all the agencies involved. This will be a new service at VMRC.

8.0 QUALITY ASSURANCE:

5.1 Alerts: Patricia went over the information on the Alert report. For the period of December 16, 2019 through January 15, 2020 there were 25 Alerts opened. 9 were closed.

9.0 CASE MANAGEMENT:

- Cindy Mix went over the Reports that were attached to the packet. The caseload ratio report was not available, however currently we are at 1:80 cases.
- Hiring of Case Management staff to reduce caseload ratios—
 - Effective in mid-January, Liz Diaz and Angie Shear split a Children's team. Liz will continue to work on SD and Angie on Project Management
 - Creating a new adolescent team in Stockton, ages 12 to 17

Minutes of Consumer Services Meeting

Date: Monday, February 3, 2020

Page 4

- Current transition team will take on more young adults
- Hiring of 22 new Service Coordinators split between CM and ES
- 2 new 1:25 Specialized caseloads for Deflection team
- Resignation of Cultural Specialist Carlos Hernandez. We are hoping to backfill soon. Carlos's last day Feb 14th.
- Self Determination Program—
 - Person-Centered Planning and IPP meetings continue daily
 - We have 4 in SDP; 8 working on budgets; 8 working on spending plans; 1 unsure of continuing
 - A 3rd SD Service Coordinator will be added as of next week—Michelle Poaster
 - Offering monthly SD trainings—next training is Monday and Tuesday, 2/10 and 2/11—9-12noon in Stockton—6 CEUs offered
 - PCP trainings—12 CEUs offered
- SSI/SSA rate changes occurred on 1/1/2020—currently completing Attachment A's for those residing in board and care homes
- As a follow up to our recent strategic plan-- VMRC, with assistance from Kinetic Flow will be sending out surveys to consumers, families, vendors and staff during early Spring
- An IHSS training is being planned by Fuezes Unites, a parent group to be held on 3/27 in the board room—a flyer will be coming out soon
- VMRC has applied for 2 separate grants—one for a FTE position to develop Family Home Agencies (FHA) and another for POS Disparity monies—community outreach efforts and education. Should hear outcome by March.
- Atticus-Mobility Project is moving forward. 10 mobile devices being tested. Eventually all SCs will have a Surface to better generate IPPs in the field.
- We are working on adding goals to IPPs re: End of Life care as well as Emergency Preparedness. We recently had 2 vendors ask to join the work group and wanted to ask a member of Consumer Services Committee to join for added input.
- Implemented internal Listening Sessions to hear of staff concerns. We will be looking at further streamlines to assist in time management.
- Electronic Visit Verification (for IHSS/SLS) implementation has been extended to 2021

10.0 TRANSPORTATION:

Wilma was not in attendance, no transportation update provided.

11.0 NEXT MEETING:

March 2, 2020, 4:30 p.m., Stockton VMRC office, Cohen Board Room.

The meeting was adjourned at 4:56 p.m.

Recorder: Cindy Strawderman

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below on **February 24, 2020** and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on **February 24, 2020** and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Baby Moves, Inc	\$ 840,000
2 Choice Harney Home	\$ 803,400
3 Synergy Behavior Consultants, Inc	\$ 720,000
4 Victor Learning Center	\$ 2,713,546
5 Victor Learning Center	\$ 584,878
6 Casa de Stella, LLC	\$ 815,498
7 Community Builders	\$ 748,938
8 Community Catalysts of California	\$ 1,800,929
9 MV Transportation	\$ 5,749,938
10 Phoenix House	\$ 880,000
11 Qureshi Care Home	\$ 880,000
12 UCP Stanislaus	\$ 410,000
13 UCP Stanislaus	\$ 345,967
14 UCP Stanislaus	\$ 275,000
15 UCP Stanislaus	\$ 400,000
16 UCP Stanislaus	\$ 576,485

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Board Secretary

Date

Valley Mountain Regional Center

Contract Status

AS OF: November 30, 2019

	OPS	POS including			OPS CPP	POS CPP	CPP Total	FG/SC Total
		Federal C	General Total					
Current Fiscal Year 2020								
Contract Year A	33,071,486	213,025,946	246,097,432	511,248	1,700,050	2,211,298	458,422	
Spent to Date	7,013,956	49,326,224	56,340,180	21,700	-	21,700	-	
Unspent	26,057,530	163,699,722	189,757,252	489,548	1,700,050	2,189,598	458,422	
Last Fiscal Year 2019								
Contract Year E-3	30,458,851	195,220,728	225,679,579	529,488	1,439,438	1,968,926	451,782	
Spent to Date	29,677,302	193,401,778	223,079,080	481,394	352,940	834,334	445,366	
Unspent	781,549	1,818,950	2,600,499	48,094	1,086,498	1,134,592	6,416	
Second Prior Fiscal Year								
2018 Contract Year D-4	29,493,605	182,331,242	211,824,847	529,663	665,293	1,194,956	493,607	
Spent to Date	29,298,524	180,186,192	209,484,716	520,453	574,334	1,094,787	458,980	
Unspent	195,081	2,145,050	2,340,131	9,210	90,959	100,169	34,627	

Valley Mountain Regional Center

Contract Status

AS OF: December 31, 2019

	POS including			OPS CPP	POS CPP	CPP Total	FG/SC Total
	OPS	Federal C	General Total				
Current Fiscal Year 2020							
Contract Year A	33,071,486	213,025,946	246,097,432	511,248	1,700,050	2,211,298	458,422
Spent to Date	14,910,602	82,280,014	97,190,616	261,328	-	261,328	215,371
Unspent	18,160,884	130,745,932	148,906,816	249,920	1,700,050	1,949,970	243,051
Last Fiscal Year 2019							
Contract Year E-3	30,458,851	195,220,728	225,679,579	529,488	1,439,438	1,968,926	451,782
Spent to Date	29,880,680	193,313,833	223,194,514	529,488	766,334	1,295,822	445,366
Unspent	578,171	1,906,895	2,485,065	0	673,104	673,104	6,416
Second Prior Fiscal Year							
2018 Contract Year D-4	29,493,605	182,331,242	211,824,847	529,663	665,293	1,194,956	493,607
Spent to Date	29,427,342	180,185,919	209,613,261	520,453	574,334	1,094,787	458,980
Unspent	66,263	2,145,323	2,211,586	9,210	90,959	100,169	34,627