



Board of Directors Meeting Minutes

12/16/2019 | 06:00 PM - 07:30 PM - Pacific Time (US & Canada)

Board Members Present: Margaret Heinz, President, Mohamed Rashid, Vice-President, Lynda Mendoza, Secretary, Andrea Rueda, Liz Herrera Knapp, CLASP Representative (via phone), Dena Pfeifer, Emily Grunder, Linda Collins, Robert Balderama, Tom Toomey, Tina Vera, Alicia Schott, Erria Kaalund

Board Members Not Present: Noemi Santiago, Lisa Esteves, Cherina Shaw

Margaret Heinz, Board President, called the meeting to order at 6:04 PM.

A. Call to Order, Roll Call, Reading of the Mission Statement

Doug Bonnet took roll.

Mission Statement was read together led by Margaret Heinz.

B. Review and Approval of Meeting Agenda – Pages 2 - 4

Margaret Heinz asked for a motion to approve the Meeting Agenda. Tina Vera made a motion to approve the Meeting Agenda. Emily Grunder seconded the motion. The Meeting Agenda was approved unanimously.

C. Review and Approval of Board Meeting Minutes of October 21, 2019 – Pages 5 - 11

Margaret Heinz asked for a motion to approve the Board Meeting Minutes of October 21, 2019. Emily Grunder made a motion to approve the Board Meeting Minutes of October 21, 2019. Andrea Rueda seconded the motion. The Board Meeting Minutes of October 21, 2019 were approved unanimously.

D. Presentation - Mohamed Rashid, Disability Resource Agency for Independent Living (DRAIL) – Pages 12 - 18

Mohamed Rashid presented on DRAIL and answered questions from the Board regarding their services.

E. Public Comment

Maria Elena Diaz (through interpreter) – Maria asked if she could be gifted minutes from others in the public so that she can present her letter to the Board. Margaret Heinz replied that she can't use other's minutes. Others are welcome to use their time to read the parts of her letter that she does not get to and that each speaker will have 3 minutes. Speakers using the use of an interpreter will have 6 minutes. Maria says that she is speaking for her daughter, Samantha Diaz, who is diagnosed with Autism and is a client of VMRC. Their first contact with VMRC was July 16, 2018, but it was not until November of 2018 that she was evaluated and diagnosed with Autism. VMRC took more than 4 months to diagnose my daughter before she was 3years old. From August 15, 2018 to February 22, 2019 a private agency came to my house to give ABA treatment for 6 months for Samantha. After diagnosis in November, I did not hear from VMRC until January 2019 when my daughter turned 3 year old. One week before her birthday, Service Coordinator Iris Verduzco called to say that we would see each other at Samantha's IEP to support Samantha. This did not happen. At the IEP meeting in February of 2019, VMRC and SUSD chose to place my daughter in a program. Our rights as parents were not respected by the team. She was sent to an inappropriate placement where she regressed because she began to bang her head, bite, throw herself back and not be able to be in public places. The non-public agency did the evaluation in 90 days to be eligible for the EIBT program, which is the policy of VMRC. Samantha complied and she showed a 62% progress in the first month of the program. The recommendations was to follow up on the program. The regional center did not fulfill their role and follow up on the program. They did not taken into account the recommendations of the professionals. The Service Coordinator Iris Verduzco did not follow the recommendations of the non-public agency. The regional center showed a lack of ethics. The regional center psychologist recommended the EIBT program. The only thing I can think of as to why the regional center did not make my daughter eligible is because she is of Latino origin. She is part of the disparity that is very noticeable in the regional center system. She needs to participate in the regional center EIBT program at home, funded by the regional center.

Griselda Estrada (through interpreter) – Griselda is continuing to read the letter from Maria Elena Diaz. I am formally requesting an appointment at the end of this meeting with Tony Anderson, Executive Director. I want to present my full case to him personally. I would like for him to give me a solution since he said I am the one who has the last word on any decision made by the POS committee of VMRC.

Remember the mission of the regional center, and I ask as a favor to base yourself on the principal of this meeting, the solution of my daughter's case based on the mission of the regional center.

George Lewis, State Council on Developmental Disabilities, North Valley Hills Office – I just wanted to give a brief update on the quality assessment project. We began mailing surveys out to family members of adults who receive VMRC services. We are mailing out about 6000 of the surveys. Also, Choices Conference 2020 is upcoming. The theme is everyday choices and every day heroes. Art work and videos are due on January 13, 2020. Contact Dena Hernandez at 209-473-6930. State Council will be giving out mini grants for 2020 so stay tuned for that. Regional Advisory Committee Meeting will be held on January 21, 2020 at VMRC Modesto. Christine Couch will be the guest speaker talking about her new role. Mohamed Rashid will also be a guest speaker talking about his role at DRAIL. It is a public meeting that is open to all. Additionally, we are working on our 5 year state plan for our council. We would love public input and feedback. The survey is found at www.scdh.ca.gov. We are looking to get about 400 surveys filled out.

Maria Solano (through interpreter) – Please help me with my son, Nathan Solano. As you can see he is tall. Since December 2 we signed the IPP to receive ABA services. It has been 3 weeks now with no services. His behaviors are becoming very aggressive. All that I am asking is please help. Please. Don't just send me the agency information, hurry up. He needs the services. I am my son's voice. He needs services please. He could only get 24 hours of respite. He has a disability. Please help me.

F. Consent Items

Doug Bonnet mentioned that the meeting minutes for the Consumer Services Committee Meeting, as well as the Executive Director Report from Tony Anderson, were not in the packet. They were hard copy handouts today. Margaret Heinz asked if the Board reviewed all of the minutes and reports on the below Consent Calendar. Margaret Heinz asked for a motion to approve all of the items on the Consent Calendar. Andrea Rueda made a motion for the Board to approve all of the items on the Consent Calendar. Dena Pfeifer seconded the motion. All of the items on the Consent Calendar were approved unanimously.

1. Finance Committee Meeting Minutes of 11/06/19 – pages 19 – 20.
2. Finance Committee Meeting Minutes of 12/04/19 – pages 21 – 24.
3. Executive Committee Meeting Minutes of 11/06/19 – pages 25 – 28.
4. Executive Committee Meeting Minutes of 12/04/19 – pages 29 – 32.
5. Consumer Services Committee Meeting Minutes of 11/04/19 – pages 33 – 36.

6. Consumer Services Committee Meeting Minutes of 12/02/19 – pages 37 – 41.
7. Executive Director Tony Anderson's Report – pages 42 – 56.

G. Committee Reports

1. CLASP - Liz Herrera Knapp - CLASP currently has 66 paid members.

Our last meeting was held on November 25th.

During that meeting the membership approved the Holiday schedules and providers will inform Wilma of their optional closure days.

On October 29th the provider conference committee met to go over a recap of the event. During that meeting we reviewed some of the feedback forms. Overall feedback indicated that the event was a success and met the needs of the providers who attended.

We have secured the San Joaquin County Office of Education as the location for the 2020 Provider Conference.

The conference will be held on Tuesday November 17th, 2020.

On Thursday January 16th the Provider Conference Committee will be meeting to begin the initial planning for the 2020 conference.

CLASP will be hosting a Member Appreciation event on Tuesday January 7th from 3-5pm at M2 Winery in Acampo.

Wine tasting is \$10 and the CLASP Leadership will be providing light appetizers.

Members must RSVP and pre pay for wine tasting by January 5th. Information for the event was e-mailed to paid members and can also be found on the CLASP social media pages.

Our next CLASP Membership meeting is Monday December 23rd from 10am-12pm in the Cohen Board Room.

- 2. Consumer Services Committee - Dena Pfeifer** – The minutes for both meetings are in your packet to read. The committee has been reviewing the Respite Assessment Tool. VMRC had a public meeting on the Respite Tool on November 21 and they received a lot of great input from the public. The committee plans to bring it to the Board at the next meeting. At our November 4 meeting I presented a list of presentation ideas that I thought would benefit the committee. The committee decided at the last meeting that Christine Couch would give our first presentation. Our next meeting is Monday, January 6, 2020, here at VMRC at 4:00 PM.

- 3. Self-Determination Advisory Committee Meeting - Tony Anderson, introduced Mariela Ramos, Self Determination Advisory Committee Chair.**

- 4. Consumer Advisory Council (SAC 6) – Doug Bonnet for Lisa Esteves**

SAC6 held our November 1 area meeting in Turlock. Our topic was Voting Rights. The speaker was Paul Spencer, an attorney from the San Diego office of Disability Rights California. He held a mock election with us and explained that we have a right to vote. We learned that our vote is independent and private. We can make our own decisions about our vote and we don't have to tell people how we voted.

We want to thank VMRC staff Angie Shear, Carlos Hernandez, Tony Anderson and Christine Couch for attending our meeting and supporting us with Voting Rights.

Thank you to Moe Rashid from DRAIL for telling us about the services he offers at DRAIL. Thank you to Ignacio Chavez of UCPA Stanislaus for helping us connect with the Cornerstone Church in Turlock. Thank you to Sandy Graham from OCRA for having a table with Voting Rights publications. Thank you to George Lewis from the State Council on Developmental Disabilities, North Valley Hills Office for helping us set up the meeting and making it a great day. Thanks to George for helping me emcee the meeting. Thank you to Cheryl and Kerstin from PCS for talking about the CHOICES t-shirt and video contest.

Lisa Utsey, the SAC6 Chairperson and Treasurer, is a member of the Department of Developmental Services Consumer Advisory Committee. Lisa and Christine Couch have finished the self-advocacy training on Prepare for Your Care, end of life planning and decisions. They can present it to any group interested in learning more about self-advocates rights to prepare for their preferred care at the end of their life. We are excited to have this training available to us to share with others.

Our final board meeting was December 14 at the ARC in Sutter Creek for the 2019 year. We held elections and are proud to announce our new officers and leadership team:

Lisa Utsey, Chairperson and Treasurer

Catrina Castro, Vice Chairlady

Jessica Quesada, Secretary

Crystal Enyeart, Sargent at Arms and our new VMRC Board and Consumer Services Committee representative. Crystal will begin attending the meetings in January!

5. **Finance Committee - Linda Collins** - Minutes from both meetings are in your packet. The committee meets on the first Wednesday of every month. In January, due to the January 1 holiday, the committee will meet on Wednesday, January 8, 2020, at 5:30 PM at the Stockton Office, Cohen Board Room.

6. **Legislative Committee - Lynda Mendoza** - Tony Anderson spoke for Lynda Mendoza, Chair. The Legislative Committee met on Thursday, 12/12. The committee will present to the public the new updates to legislation on Monday, January 27, 2020, at 12:00 PM at the VMRC Stockton Office, Cohen Board Room.
7. **Nominating Committee - Linda Collins** – Linda let the Board know that there are currently 5 openings on the Board due to a few resignations. Three of the open spots are for representatives of Calaveras, Amador and Tuolumne County. These have been challenging for the Board to fill. The committee currently is accepting applications. They have 6 current applications. Interviews are scheduled for Thursday, January 30, 2020, from 2pm – 5pm. For questions please contact Doug Bonnet at DBonnet@vmrc.net or 209-955-3656.
8. **Bylaws Committee - Lynda Mendoza** – The committee has not yet met this year, but the Bylaws state that they will need to meet at least once yearly. The committee will set a date for a meeting at a later date.
9. **Special Events Committee - Tina Vera** – We had an exploratory meeting last week. I'm looking for volunteers from the Board, the community and providers to be on the committee. To volunteer they can contact Doug Bonnet.

H. Executive Director's Highlights and Comments – Tony Anderson

Organizational Activities

I will now be attending the internal Risk Management Committee on a regular schedule to get better informed about the circumstances leading to injury and harm to our consumers and our mitigation approaches.

This week I will be announcing a "Listening Tour" which will be a follow-up to our recent meeting with the Person-Centered Coaches and trainers where we discuss a variety of employee morale problems.

Kinetic Flow will be heading up the third year of our satisfaction and engagement surveys. The surveys will target the community providers, families, consumers, and employees and will begin soon after the final approval of the contract this evening.

This year's all staff meeting will take place in January instead of December to accommodate the needs of our fiscal department and the unusually busy schedule that occurs in the first three weeks of the month.

Activities with Community Partners

We have been working closely with Fuerzas Unidas to organize and design a conference to help families understand the rules for IHSS.

SAC6 self-advocacy group has been working closely with me to increase their capacity to participate in the committees of the VMRC board in exchange for an increase in their contract.

Board Development

We had a successful all day retreat on Saturday November 2, 2019 to include governance issues, board responsibility issues, and legal counsel access by Matthew Bahr. The retreat will also include national and state history of our developmental services system.

Communications

We are working with a group of local partners, headed by the SCDD local office, to improve the general community's exposure and experience of people with developmental disabilities in our region. Doug Bonnet will be representing VMRC on this task force on media publications.

2227 Facebook Followers

Monthly Newsletter

DDS Correspondence Included in the Packet

- 2016 Funding to Increase Case Managers
- RC Medi-Cal Provider Enrollment
- RC Senior Level Supervisor/Foster Care
- Central Valley Star – Time limited crisis stabilization services
- Office of Innovation - Intake process analysis Lynda Macabales and Kazu Enoki coordinated with Doug Bonnet
- HHS Welfare Safety - Fire & Other Emergencies Safety
- Self-Determination
- PIP CIE

I. Other Matters – None.

J. Board Member Visits and Activities

Emily Grunder – I will be speaking at Choices this year (she forgot to mention).

Linda Collins – My son and I went to the FRN Holiday Open House. Lisa Culley and Carlos Hernandez were there. It was very exciting to see all of the families that participated. There were games for the children, VMRC information booth, Santa Claus and many more. Thank you to Family Resource Network.

Margaret – Alicia and Tony went to see Carol of the Bells.

Alicia Schott – I saw it with an Early Start service provider. It was a wonderful movie and it was fabulous to see the actors who have special needs perform.

Linda Collins – It's an excellent story that will touch your heart.

Tony Anderson – The premier was a great experience. There was a nice session afterwards to talk about making the movie and how people with disabilities can get in the industry. Extremely touching and I'm glad I went.

Dena Pfeifer – We had the Senior Companion Luncheon and Robert Balderrama did a great job presenting.

K. President's Report - Margaret Heinz

1. Executive Committee Report

Unfortunately I had to accept the resignation of Elizabeth Victor-Martinez.

Margaret requested a motion to nominate Linda Collins as the new Treasurer. Lynda Mendoza motioned to appoint Linda Collins as Treasurer. Mohammed Rashid seconded the motion. The motion was approved unanimously. Linda Collins is the new Treasurer.

ARCA Academy in Sacramento on Saturday, February 22, 9am - 2pm. This is a training for Board Members.

Thank you Tony for keeping us well informed with his Director's Travels every week.

Thank you to those of you who met with me in the training to help me out tonight.

L. Next Meeting - Monday, February 24, 2020, 6:00 PM, VMRC Stockton Office, Cohen Board Room

M. Adjournment

Margaret Heinz adjourned the meeting at 7:21 PM.



Valley Mountain Regional Center Board of Directors Meeting

12/16/19, 6:00 PM

VMRC Stockton Office, Cohen Board Room

702 N. Aurora Street

Stockton, CA, 95202

Dial-in Number: 1-866-299-7945, Conference Passcode: 7793177#

Please contact Doug Bonnet, DBonnet@vmrc.net, 209-955-3656 to request disability accommodations.



Meeting Book - Board of Directors Meeting

Valley Mountain Regional Center - Board of Directors Meeting, 12/16/19

6:00 PM

A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz

"The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community."

B. Review and Approval of Meeting Agenda

Margaret Heinz

Committee Action

C. Review and Approval of Board Meeting Minutes of October 21, 2019

Margaret Heinz

Committee Action

Board Meeting Minutes 10 21 19.pdf

Page 5

D. Presentation

Mohamed Rashid - Disability Resource Agency for Independent Living (DRAIL)

E. Public Comment

Margaret Heinz

F. Consent Items

Margaret Heinz

Committee Action

1. Finance Committee Meeting Minutes of 11/06/19

Fin Com Minutes 11 06 19.pdf

Page 12

2. Finance Committee Meeting Minutes of 12/04/19

Fin Com Minutes 12 04 19.pdf

Page 14

a. Contract Summary and Board Resolution Pages

Contract Summary and Board Resolution for 12 16 19 Meeting.pdf

Page 16

3. Executive Committee Meeting Minutes of 11/06/19

Exec Comm Minutes 11 06 19.pdf

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4. Executive Committee Meeting Minutes of 12/04/19

Exec Comm Minutes 12 04 19.pdf

Page 22

5. Consumer Services Committee Meeting Minutes of 11/04/19

6. Consumer Services Committee Meeting Minutes of 12/02/19

7. Executive Director Tony Anderson's Report

G. Committee Reports

1. VMRC Professional Advisory Committee (CLASP - Coalition of Local Area Service Providers)

Liz Herrera Knapp, CLASP Appointee

Next Meeting - Monday, 12/23/19, 10:00 AM, VMRC Stockton Office, Cohen Board Room

2. Consumer Services Committee

Dena Pfeifer

Next Meeting - Monday, 01/06/20, 4:00 PM, VMRC Stockton Office, Cohen Board Room

3. Self-Determination Advisory Committee

Next Meeting - Thursday, 12/19/19, 3:30 PM, VMRC Stockton Office, Cohen Board Room

4. Consumer Advisory Council (SAC6 - Self-Advocacy Council Area 6)

Lisa Esteves

5. Finance Committee

Linda Collins

Next Meeting - Wednesday, 01/08/20, 5:30 PM, VMRC Stockton Office, Cohen Board Room

6. Legislative Committee

Lynda Mendoza

Legislative Committee Presentation - Monday, 01/06/20, 10:00 AM, VMRC Stockton Office, Cohen Board Room

7. Nominating Committee

Linda Collins

Next Meeting - January 2020

8. Bylaws Committee

Lynda Mendoza

Next Meeting - TBD

9. Special Events Committee

Tina Vera

Next Meeting - TBD

H. Executive Director's Highlights and Comments

Tony Anderson

I. Other Matters

J. Board Member Visits and Activities

K. President's Report

Margaret Heinz

1. Executive Committee Report

Next Meeting - Wednesday, 01/08/20, 6:30 PM, VMRC Stockton

Office, Cohen Board Room

L. Next Meeting

Margaret Heinz

Monday, February 24, 2020, 6:00 PM, VMRC Stockton Office, Cohen Board Room

M. Adjournment

Margaret Heinz



Board of Directors Meeting Minutes

10/21/2019 | 06:00 PM - 08:00 PM - Pacific Time (US & Canada)

Valley Mountain Regional Center, Stockton Office, Cohen Board Room

702 N. Aurora Street, Stockton, CA 95202

Board Members Present: Margaret Heinz, President, Mohamed Rashid, Vice-President, Lynda Mendoza, Secretary (via phone), Linda Collins (via phone), Andrea Rueda, Liz-Herrera Knapp (CLASP Rep.), Dena Pfeifer, Emily Grunder, Robert Balderama, Tom Toomey, Lisa Esteves, Tina Vera (via phone), Alicia Schott, Erria Kaalund

Board Members Not Present: Elizabeth Victor-Martinez, Treasurer (Informed Absence), Noemi Santiago, Tracie Leong, Cherina Shaw

Margaret Heinz, President, called the meeting to order at 604pm.

A. Call to Order, Roll Call, Reading of the Mission Statement

Margaret Heinz lead and Doug Bonnet took roll.

B. Review and Approval of the Agenda – Page 2

Agenda approved by unanimous consent.

C. Review and Approval of Board Meeting Minutes of 08/19/19 – Page 5

Minutes approved by unanimous consent.

D. Presentations

1. **Baby Moves** – Patty Freitas, owner presented on her program. The comprehensive program provides Early Start services in Stanislaus County. They are currently providing physical therapy, occupational therapy, speech therapy and infant development services. They are

currently serving around 140 families, mostly in the natural home environment for 1 hour sessions.

2. **Performance Contract** - Cindy Mix, reviewed all of the revisions to the Performance Contract from the public meeting on 09/20/19. The changes went to the Executive Committee earlier this month and is now being presented to the Board for approval. See attached – Page 13.

- a. **Public Comment on Performance Contract**

- a. Griselda Lopez – Ms. Lopez asked which of the policies are not going to change? Cindy responded that it is all in the handout. Ms. Lopez asked if it was anything to do with services? Cindy responded no.
- b. Dora Contreras – Ms. Contreras asked if all of these activities are going to result in policy changes in the agency? Cindy responded that it is possible that policy changes may be a result.
- c. Ms. Lopez asked about disparities in services? Cindy responded that this will only enhance services.
- d. Tom Toomey – Mr. Toomey asked how many homes are we currently serving and what is the criteria for serving the homeless? Cindy responded that this is unknown.

Margaret asked for a motion to approve the Performance Contract. Andrea Rueda made a motion, Dena Pfeifer seconded the motion, Liz Herrera-Knapp abstained. The Performance Contract was approved by unanimous decision.

E. Consent Items

1. Finance Committee Meeting Minutes of 09/04/19 – page 31
2. Finance Committee Meeting Minutes of 10/02/19 – page 33
3. Executive Committee Meeting Minutes of 09/04/19 – page 35
4. Executive Committee Meeting Minutes of 10/02/19 – page 38
5. Consumer Services Committee Meeting Minutes of 09/09/19 – page 46
6. Consumer Services Committee Meeting Minutes of 10/07/19 – page 52
7. Tony Anderson's Report

Margaret asked for a motion to approve the above Consent Items. Emily Grunder made a motion. Alicia Schott seconded the motion. Liz Herrera-Knapp abstained. The consent items were approved unanimously.

F. Committee Reports

1. VMRC Professional Advisory Committee (CLASP) – Liz Herrera-Knapp, The last CLASP meeting was on 09/23. At that time there were 54 paid members. The next meeting, 10/28 at 10am, we will be working on gathering input for the 2020 Holiday schedule. We now have a public social media platform via Instagram and Facebook. Please follow us. Our provider conference on 10/08 was a great time. We had about 100 attendees total. Awaiting on final numbers and how much we generated. Providers were able to earn CEU's. We are meeting next week to recap the conference and plan for next year. We are also working on having guest speakers come to our monthly meetings. Mohamed Rashid asked Liz for clarification on what CEU's are. Liz explained to the Board about CEU's.
2. Consumer Services Committee – Dena Pfeifer, See Attached – Page 57
Dena asked for a motion to approve Haynes Board and Care to continue to operate with more than 6 beds. Alicia Schott seconded the motion, approved unanimously.
3. Self-Determination Advisory Committee – Tony Anderson, Tony announced Mariela Ramos as the new chair of the committee. Tony attended a statewide stakeholder meeting in October. Tony has been on the committee since 2013. The group has been really good and developed procedures and policies. There were 2500 people on the list statewide to begin the Self-Determination Program. After 3 years, it will be available to everyone. Only 10 people from the initial pilot program who have decided that they did not want to do Self-Determination. There are also others from the 2500 who do not want to participate, and we are trying to analyze and find out why. Lots of discussion is taking place about the orientations. The current belief is that they are too long. Other Regional Centers have shortened their orientations. In our region, there is a group of people who were initially chosen for Self-Determination that are no longer interested in it anymore. There are also some who have been chosen that have not attended an orientation yet. In our area it has been very positive. There will be a new draw for the open slots. It will begin on November 22. For the draw, they will look at drawing people over age 42, siblings of selected participants, and members and family members of those on local advisory committees. Self-Determination Program Manager Elizabeth Diaz has been reporting that the experiences have been very positive. About 6 consumers have had their budgets put together. We still have 80 people on our list and we are looking to add 20 more.
4. Consumer Advisory Council (SAC6) – Lisa Esteves, See Attached – Page 59
5. Finance Committee – Claudia Reed, in place of the absence of chair Elizabeth Victor-Martinez. We meet the first Wednesday of every month. The committee has met twice since the last Board Meeting. Both Operations (OPS) and Purchase of Service (POS) are currently running very close to what our budget says. We are right where we should be. The Contract Status Report goes back 3 years. There is no more OPS money on the 2 year old contract. There is still OPS

and POS money from last year's contract. The committee is really happy to have the new members.

6. Legislative Committee – Lynda Mendoza, We will have our second committee meeting of the fiscal year on 11/04, from 12pm – 2pm here at the Stockton Office. By the end of the week, the latest bills that we have been monitoring will be updated and posted to the website.
7. Nominating Committee – Linda Collins, there was not a meeting last month, and we do not have a future meeting scheduled. We are hoping to fill the mountain county openings in the near future.
8. Bylaws Committee – Lynda Mendoza, this committee has not yet met this year and there is no future meeting scheduled yet.
9. Special Events Committee – Tina Vera, at this time we do not have any upcoming meetings. She is hoping to get more information on the next steps moving forward.

G. Public Comment

Dena Hernandez – Regional Manager, State Council on Developmental Disabilities (SCDD). SCDD is beginning the planning of its 2022-2026 State Plan. I have electronic cards as the survey can be done on line (several languages to choose from and I have paper copies in English/Spanish for those that would prefer that way to complete. Thank you for taking the time and for spreading the word.

SCDD doesn't want you to be confused but our Quality Assurance Program has sent out a letter to announce its Adult Family/Guardian Survey. This survey can be done on line as well and it will be mailed out in paper form. The timings of these requests might be confusing, so if anyone has any questions about the Quality Assurance Project, please contact George Lewis at our office at 209-473-6930.

CHOICES 2020 will be Friday, August 3, 2020 and the theme was just decided last week. Its "Everyday CHOICES Everyday Heroes". I brought Save the Date information sheets. At the November SAC6 Meeting all of the information will be passed out about the t-shirt and video contest.

SCDD, VMRC, Disability Rights CA/Office of Client's Rights and Family Resource Network is providing a Spanish training on "Alternatives to Conservatorship" on October 24, 2019. Details are on the flyer.

Independent Facilitator Trainings have been confirmed. The Spanish training is on November 6 and the English one is on November 7, both at the SJ County Office of Education. I am grateful to Chris Arroyo from our SCDD LA Office for coming with her staff person Sophie to provide these free trainings.

Register Now!

Thank you to VMRC for hosting the grant project today and tomorrow with Georgetown University on The Role of Cultural & Linguistic Competence in Addressing Disparities in Developmental Disabilities Services and Supports.

Aaron Carruthers – Executive Director of State Council on Developmental Disabilities (SCDD) just wanted to introduce himself. Thank you to VMRC for the collaboration with our Regional Manager Dena Hernandez. Also, thank you to VMRC for your deep commitment into looking at disparities in your region. Tony has really stepped forward when national resources are available to VMRC.

Marylyn Patacsil – I am a care provider for 33 years serving consumers with medical issues and behavior issues. In September I sent a copy of my letter to DDS to the Board. It was to be opened by the addressee only. I am concerned because I found out the letter was opened. It was sent to VMRC and the return receipt was scribbled. I am submitting a copy of the letter to all Board Members tonight. I also am creating a schedule for a level 4I home for 4 and 6 consumers. I agree with Cindy Mix about only having 4 consumers in a facility. If a care home is receiving 9k – 18k per month for a consumer, where is the funding going? I am concerned, in my letter to Nancy Bargmann, director of DDS, I'm troubled by a consumer being put in a cage and the investigation was pushed under the rug. I'd like to encourage VMRC to start overseeing mandatory training to the day programs and for the care homes. There are a lot of violations being ignored. There was a consumer suspended by a day program to one of my son's home. This report speaks for itself. A consumer was seat belted by CVTC with tape. Licensing found this true. A program manager with a conflict of interest approved 1 on 1 services. This is highly suspicious. I found out after researching on Facebook there is a conflict of interest. I'm hoping that the person that investigated the cage situation that the person is reprimanded. That was Anthony Hill who is now a director. He hid the evidence.

Maria Elena Diaz – I have 1 question. I didn't receive information about EIBT services. My daughter went to preschool and was regressing and was injuring herself. I know that there are services and she can still obtain the services. Can the answer be given today? Margaret responded that we will look into her case.

Griselda Lopez – I support what Maria Elena says. It's an injustice that her daughter doesn't receive services. The SC didn't give her the information that the family needed. It's an injustice. The intensive program and the rules of the VMRC that they do not give access to children at early intervention like Samantha needs. It's very important to revise this policy. Even though you guys say before age 3 it is your responsibility, because Samantha, due to her disability, she's under the umbrella of VMRC services. It's very important that VMRC supports Samantha because she is your client. You need to be helping with her services because she is your client. In her home, in her school and in her community you are her to advocate for her.

Jose Lara – I'm a parent of 2 consumers at VMRC. I've been attending these meetings and seeing changes. Thank you Tony for actually listening to what people are saying. I'm grateful that he is listening and I see changes. Thank you. I know that you are working on the respite tool. I would like to see it in the language of the people that are actually using it translated into the person's native language. Things can get lost in translation.

Dora Contreras – I reiterate what Jose just said. Thank you for the opportunity. Today was difficult as we spoke in our disparity group today through the Georgetown Project. We want to see when the respite tool is given, to be given to the parent in their native language. Sometimes the respite score is a secret. If the agency wants to be transparent, then they need to do that. Thank you to Cindy Mix for letting us look at the tool to give feedback. We have had many input from Latino families that we are in contact with. Again, thank you for the opportunity. We hope we can get included in other trainings.

Mariela Ramos – I support what Dora Contreras and Griselda Lopez just said.

Lisa Culley, Family Resource Network – Big shout out to Carlos and the rest of the team that worked on the Cultural Fair. It was a great day. We did dental screening and screened 30 people. We have followed up with them to get them to the dentist.

H. Executive Director's Highlights and Comments – Tony Anderson, See Attached – Page 60

I. Other Matters – None.

J. Board Member Visits

Margaret – I visited Person Centered Services (PCS) on March Lane in Stockton and also visited UCP's Open House and Futures Explored. Today I saw the video that they produced.

Dena – I went to the TBODS Buddy Walk on Saturday. My mom won the VMRC raffle prize.

K. President's Report

1. Executive Committee Report, Margaret Heinz, We have reviewed everything tonight. Thank you to Carlos for the Cultural Fair. It was fun, informative and interactive. Thank you to everyone who was here all day today, tonight, and those that will be here tomorrow. I also attended the ARCA meeting in San Diego. It was eye opening. To the parents here...we are really trying to hear what you are saying. I also want to remind all of the Board Members about the Board Retreat on November 2.

2. Transparency and Disclosure Policy, See attached. Margaret made a motion to approve the policy. Alicia Schott seconded the motion. The policy has been approved unanimously.

L. Next Meeting – Monday, December 16, 6:00 PM, VMRC Stockton Office, Cohen Board Room

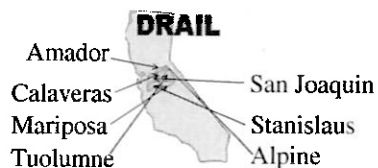
M. Adjournment

Margaret adjourned the meeting at 7:45 PM.



DRAIL

*Disability Resource Agency
for Independent Living*



Independent Living Philosophy

DRAIL is dedicated to working toward the objectives of the Disability Rights and Independent Living Movement through the provisions of core services designed to improve and empower the quality of life for persons with disabilities.



Six Core Services

- Information and Referral
- Housing
- Advocacy (Individual and Systems)
- Independent Living Skills
- Personal Care Attendant
- Peer Advising



Services

- Information and Referral
- Housing Referrals
- Individual Advocacy
- Systems Advocacy
- Independent Living Skills
- Assistive Technology
- Care Provider Referrals
- Peer Advising/Support
- Benefits Advising
- Homeless Outreach & Engagement
- Transition Services
- Braille Classes
- Disability Awareness Sensitivity training
- ADA Technical assistance and evaluation
- Voter Registration
- Dial-a Ride Certification
- Utility Assistance Programs
- Employment Services

Information and Referral

- Provides information or referrals on current services and resources for people with disabilities within the local community.
- DRAIL has a resource library available for consumers and the general public.



Housing

- Provide information on low income housing
- Housing lists
- Application assistance
- Landlord Tenant Rights
- ADA access rights



Individual Advocacy

- Empowers and provides assistance to individuals with disabilities.
- Teaches consumers how to gain access to services and to understand their civil rights, which may have been denied or endangered.
- Helps persons develop knowledge and skills for effective future advocacy activities.

Systems Advocacy

- DRAIL advocates at the Local, State and National level.
- Annual Capitol Action visits.
- Annual Legislative visits.
- On-going contact with legislatures.



Independent Living Skills

- Provides consultation and training on an individual basis for persons with disabilities to acquire practical daily living skills for home and community accessibility which may include

- transportation training
- shopping guidance
- budgeting skills
- SSI/SSDI application assistance
- SSA Advocacy
- healthcare advocacy
- housing applications
- resume writing and interview skills



Assistive Technology

- Provide resources for obtaining Assistive Technology Devices to Consumers whom can justify that it can increase their independence and improve their daily living.
- An Assistive Technology Device is any item, piece of equipment or product, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve the functional capabilities of an individual with a disability.

Types of Assistive Technology

- Listening Devices & Environmental Aids
- Augmentative Communication Devices
- Mobility Aids
- Visual Aids



Personal Care Attendant

- Provides a referral list of potential personal care providers.
- Independent Living Specialist may assist persons to find the appropriate care provider.
- Assist with interviewing care providers with the consumer.



Peer Advising

- Provides consumers with peer advising resources that facilitate honest discussions about dealing with ones disability and related issues, such as:

- Socialization
- Emotional adjustment
- Accessing resources
- Family relations
- Consumer match



Ticket to Work

- Assist individuals with advice on how to go back to work while obtaining SSA benefits.
- Assist with SSA forms, reconsideration and Administrative Law Judge hearings.
- SSI/SSDI, Medi-Cal, and Medicare issues.
- Ticket to Work/Disability Work Incentives.
- Transportation costs and specialized work-related equipment.



Transition Services

- Funding transition is available for individuals in licensed skilled nursing facility, intermediate care facility for the developmentally disabled, state hospital for the mentally ill, developmental center or a California veterans home
- Up to \$4,500 in funding for transition.
- Allowable expenses include, initial stock of household necessities; 1st month's rent (no last month or deposit); initial stock of personal items, clothing, or food; personal assistance issues not covered by IHSS; moving expenses; retrieval of items in storage; 1st month's utilities, assistive technology items; occupational or physical therapists' assessment.
- The transition funding is NOT intended to meet all basic needs of the consumer but, rather, is to provide a "link" of assistance in the transition process where none is available from another source.

Consumer Bill of Rights

- You have a right to service without discrimination because of race, religion, citizenship, color, creed, national origin, gender, sexual orientation, or any other basis prohibited by law.
- You have the right to be heard, totally and completely.
- You have the right to be treated with courtesy, dignity, and respect.
- You have the right not to be subjected to intellectual, emotional, physical, or verbal abuse.
- You have the right to decide what course of action is appropriate in your life.
- You have the right to safe, healthful, and comfortable accommodations while at the center.
- You have the right to get as timely service as possible, given DRAIL's workload.
- You have the right to have all possible options fully explained to you.
- You have the right to appeal any decision made on your behalf at DRAIL.
- You have the right to terminate services with DRAIL at any time.
- As a consumer you have a right to request all of the information in your Case Service Record that pertains to Independent Living Services. Any other type of information, such as medical or information that was obtained through another agency can only be obtained through a qualified medical practitioner or by their conditions that have been established. All requests must be submitted in writing. Case files will be locked in the Executive Director's office per your request.

Consumer Responsibilities

- You have the responsibility to provide precise and accurate information regarding your Independent Living Plan.
- You have the responsibility to follow through with all the tasks agreed upon between you and your Service Provider.
- You have the responsibility to make all designated appointments or call to reschedule your appointment within 24 hours of the original scheduled time.
- You have the responsibility to treat the DRAIL staff with courtesy, dignity, and respect.
- You have the responsibility to schedule appointments when you need to see a Service Provider. Drop-in consumers will not be seen, except in cases of very special circumstances.
- You have the responsibility to not subject DRAIL staff and volunteers to intellectual, emotional, physical, or verbal abuse.
- You have the responsibility to demonstrate appropriate behavior at all times.
- You have the responsibility to keep your specialist informed of changes in your life, such as a different address, phone number, or other vital personal or financial information.

Consumer Appeal Process

- Consumers who disagree with a decision made by DRAIL, or feel that they have been treated unfairly, may appeal or protest using DRAIL's internal appeal process, or contacting a Client Assistance Program (CAP) representative.
- Consumers wishing to use DRAIL's internal appeal process should appeal to the IL Specialist who has been serving them first.
- If the consumer is not satisfied with the result of an appeal to their IL Specialist, they may then appeal to the Executive Director.
- The consumer should, orally or in written form, notify the Executive Director of the need for an appeal. The Executive Director must set a time and day for the appeal meeting within five working days. The time and place must be convenient to both parties. The Executive Director is required to notify the consumer of the appeal decision in writing within five working days.
- If the consumer is not satisfied with the decision of the Executive Director then he/she may appeal directly to the Board of Directors.
- The consumer should orally, or in writing, contact the Board President and request an appeal meeting. The Board President then has five working days to set a time and date for the meeting and shall assign two or more Board members to attend this meeting. The decision of the appeal committee must be ratified by the full Board at the next regularly scheduled Board meeting.
- If the consumer is not satisfied with the decision of the Board they may contact the Disability Rights Advocate at 1800-776-5746, TTY 1-800-719-5798 to appeal the decision.
- Appealing a decision will in no way influence future services or the right to fair treatment by DRAIL.

Intake & Assessment Process

- Intake and assessments by appointment only.
- Office or in-home appointments.
- An Independent Living Plan is developed with the consumer establishing goals and objectives.
- Mutual participation between consumer and service provider.
- DRAIL consumer services are free of charge.

Your Next Steps

1. Review homework assignments based on the services you are requesting.
2. Call DRAIL Modesto office once all items are prepared and schedule your Intake and Assessment Appointment.
3. Attend and bring with you all items to the Intake and Assessment Appointment.
4. Start services with you Service Provider



Thank you from the
DRAIL Modesto Team





Finance Committee Meeting

11/06/2019 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

Attendees (14)

Committee Members Present: Margaret Heinz, President, Connie Uychutin, Jose Lara, Alicia Schott (via phone), Lisa Utsey and Facilitator

Committee Members Not Present: Elizabeth Victor Martinez, Chair and Treasurer (resigned today)

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director, Claudia Reed, CFO, Corina Ramirez, Administrative Assistant – Resource Development

Other Board Members Present: Lynda Mendoza, Mohamed Rashid, Dena Pfeifer and Facilitator

Public Present: None

Meeting called to order at 5:30 PM by Board President Margaret Heinz. Margaret announced that effective today, Elizabeth Victor-Martinez has resigned as a Board Member, as the Board Treasurer, and as the Finance Committee Chair. The Board will vote to fill the spot of Treasurer. Margaret will chair the Finance Committee meetings until the Treasurer is elected.

A. Review and Approval of Meeting Agenda

Approved by unanimous consent.

B. Review and Approval of Finance Committee Meeting Minutes of 10/02/19

Approved by unanimous consent.

C. Public Comment

None.

D. Approval of Contracts over \$250,000 - Corina Ramirez

See pages 5 – 94.

Jose Lara made motion to approve all contracts over \$250,000. Lisa Utsey seconded the motion. All contracts approved by unanimous consent. Connie Uychutin abstained.

E. Fiscal Department Update - Claudia Reed

1. Acceptance of Contract Status Report (CSR) - See page 97.
Connie Uychutin made a motion to accept the Contract Status Report. Alicia Schott seconded the motion. The Contract Status Report was approved by unanimous vote.
2. Purchase of Service (POS) and Operations (OPS) Expenditures – See page 98.
3. VMRC Monthly POS Expenditures (PEP) Summary – No report this month.
4. Acceptance of Restricted Donations – See page 95.
Jose Lara made a motion to approve the Restricted Donations. Connie seconded the motion. Restricted Donations were approved unanimously.
5. A-1 Amendment for Fiscal Year 2019-2020 – See page 96.

F. Next Meeting - Wednesday, December 4, 2019, 5:30 PM, VMRC Stockton Office, Cohen Board Room

Meeting adjourned at 606pm.



Finance Committee Meeting Minutes

12/04/2019 | 05:30 PM - 06:30 PM - Pacific Time (US & Canada)

Attendees (16)

Committee Members Present: Margaret Heinz, Board President, Linda Collins, Committee Chair, Connie Uychutin, Jose Lara, Alicia Schott, Lisa Utsey and Facilitator

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director, Claudia Reed, CFO, Corina Ramirez, Administrative Assistant – Resource Development

Other Board Members Present: Mohamed Rashid, Lynda Mendoza, Dena Pfeifer and Facilitator

Public Present: Mariela Ramos

Meeting called to order at 5:30 PM by Margaret Heinz, Board President

A. Appointment of New Committee Chair

Margaret Heinz announces the appointment of Linda Collins as new Finance Committee Chair.

B. Review and Approval of Meeting Agenda

Linda Collins, Chair, requested a motion to approve the meeting agenda. Lisa Utsey made a motion to approve the meeting agenda. Margaret Heinz seconded. Approved by unanimous consent.

C. Review and Approval of Finance Committee Meeting Minutes of 11/06/19 – Page 3.

Linda Collins requested a motion to approve the Finance Committee Meeting Minutes of 11/06/19. Alicia Schott made a motion to approve. Jose Lara seconded. Approved by unanimous consent.

D. Public Comments

None.

E. Approval of Contracts over \$250,000 – Pages 5 – 32.

1. Horizon Day Program Contract – Corina Ramirez

Linda Collins asked for a motion to approve the Horizon Day Program Contract. Margaret Heinz made a motion. Alicia Schott seconded the motion. Connie Uychutin abstained. Approved by unanimous consent.

F. Fiscal Department Update

1. Acceptance of Contract Status Report (CSR) – page 34 - Claudia Reed
Linda Collins asked for a motion to approve the Contract Status Report. Lisa Utsey made a motion. Margaret Heinz seconded the motion. Approved unanimously.
2. Purchase of Service (POS) and Operations (OPS) Expenditures – page 35 – 36 - Claudia Reed
3. VMRC Monthly POS Expenditure (PEP) Summary – No report this month.
4. Acceptance of Restricted Donations – page 37 - Claudia Reed
Linda Collins asked for a motion to approve the restricted donations. Alicia Schott made a motion to approve the restricted donations. Jose Lara seconded the motion. Approved unanimously.

G. Next Meeting - Wednesday, January 8, 2020, 5:30 PM, VMRC Stockton Office, Cohen Board Room

Contract Summary and Board Resolution

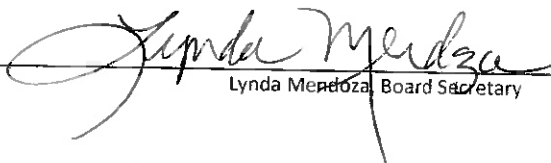
Valley Mountain Regional Center's Board of Directors reviewed the contracts below on December 16, 2019 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on December 16, 2019 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Kavere Services - Pacific Lifeskills	\$ 1,050,000
2 Kavere Services - Bridgeton	\$ 988,996
3 Kavere Services - Monique	\$ 659,331
4 Kavere Services - Pinetown	\$ 817,418
5 Kavere Services - Princeton	\$ 988,996
6 Kavere Services - Pine Brook	\$ 830,000
7 Keshner House	\$ 859,089
8 Service First of N. California - SLS	\$ 2,100,000
9 Service First of N. California - Options Learning Center	\$ 424,876
10 Villa Teresa Memory Care	\$ 507,805
11 ABOve the Clouds	\$ 660,000
12 Family Therapeutic Services	\$ 250,000
13 Howard Training Center - BMP	\$ 600,000
14 Howard Training Center - WAP	\$ 307,562
15 Howard Training Center - WAP	\$ 412,795
16 Howard Training Center - SEP	\$ 889,203
17 Howard Training Center - Golden Opportunities	\$ 393,117
18 Howard Training Center - FHA	\$ 318,698
19 Howard Training Center - Transportation	\$ 337,491
20 Howard Training Center - ADC	\$ 660,311
21 Jacktone Road Care Home	\$ 621,151
22 Spread Your Wings	\$ 915,410
23 The Golden Touch	\$ 420,000

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.


Lynda Mendoza, Board Secretary

12/16/19
Date

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the contracts below on December 16, 2019 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on December 16, 2019 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

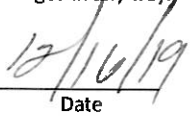
1 Horizon Day Program

\$ 476,343

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.


Board Secretary


Date



Executive Committee Meeting

11/06/2019 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Attendees (7)

Committee Members Present: Margaret Heinz, President and Chair, Lynda Mendoza, Secretary, Dena Pfeifer and Facilitator, Mohamed Rashid, Vice-President

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director

Public Present: None

Meeting Called to Order at 6:30 PM by Margaret Heinz.

A. Review and Approval of Meeting Agenda

Approved by unanimous consent.

B. Review and Approval of Executive Committee Meeting Minutes of 10/02/19

Approved by unanimous consent.

C. Items for Approval - None.

D. Items for Discussion

1. Executive Director's Report - Tony Anderson

On October 21 and 22nd we held a two day symposium workshop focused on helping Valley Mountain Regional Center become more culturally and linguistically competent. The first day focused on coming to a clearer understanding of what it means to be "becoming" culturally and Linguistically competent. The second day we participated in an in depth analysis of our policies we have to accomplish our core functions and how to ensure we are considering the cultural elements necessary to fully include all people.

We worked with a community partner, Fuerzas Unidas, to start organizing a one day symposium on In Home Support Services. We created an agenda for the day, identified expert speakers, and identified the logistics needed for a successful event. This was a highly productive meeting with

several advocates agreeing to take responsibility for many important logistics. The event will take place in late March 2010 and should be a great resource to help our families in understanding the In Home Support Services program.

The "Bridging the Gap" conference, "Overcoming Barriers: Medication Intervention, Crisis Response, and Psychiatric In-Patient"

Was a great success and the third and final event will be held in May 2020 in Modesto. It is our intent to request a continuation grant for the next round and to have all three events in Stockton.

One of my goals for 202 is to start work on increasing affordable and access housing options for people with developmental disabilities in our region.

2. Notable Consumer Incidents/Complaints - Tony Anderson

The family member who came to the last board meeting was complaining about a service called EIBT (Early Intensive Behavioral Treatment). Tara our Assistant director of clinical services has researched the issue and while the complaint was not related to something VMRC actually had control over we are directing the parent to the correct resource and helping her navigate that resource plus referring more advocacy services to the family. We'll have an update during our board training in December.

3. Vendor Issues - Tony Anderson

I visited a new service called Pacific Lifeskills in Stockton. This service will be a temporary (up to two years) program aimed at working with adults to help them become independent. There will be a partnership with the University of the Pacific to implement an independent living curriculum on campus with a focus on getting a job, going to work, going to college, getting a certificate or degree, and working with the Department of Rehabilitation and Enos Edmundson at VMRC on employment support services.

Two vendors are complaining that they are not getting enough referrals and one is claiming that other vendors are receiving favorable treatment over them. As a reminder to the executive Committee, the decisions for who will provide a consumer with supports and services are made in the individual's IPP. These decisions are individualized.

The CLASP conference was a great success, the feedback was overwhelmingly positive, and the organizing committee has already met is has begun planning for next year. The save the date announcement will follow for early November 2020.

4. Self-Determination Update - Tony Anderson

Doug and I will be attending the Self-Determination Conference in Los Angeles Nov 16th and two other staff will be attending on Friday the 15th. I will be serving on a panel focused on Employment and Self-Determination and another one on Disparities and Self-Determination.

5. Personnel and Union Update – Tony Anderson and Doug Bonnet for Bud Mullanix

The union wrapped up their meeting with our Human Resources Director, Bud Mullanix, and Chief Counselor, Cindy Mix, today. Management and the union came to a verbal agreement of an increase of .25% over the already agreed upon amount of 1.5%. We have expressed that the additional funds identified in the A-2 are set for specific position and any money left will go to case managers and case management support to try to reduce caseload overloading.

Lynda Mendoza made a motion to go to closed session. Mohamed Rashid seconded the motion.
Approved unanimously.

Lynda Mendoza made a motion to go out of closed session. Mohamed Rashid seconded the motion.
Approved unanimously.

6. Other Matters – Tony Anderson

As you have probably noticed our Stockton office is almost completely gated. This is being done for the safety of our staff and board and community members attending board and other public meetings. While no barrier can be 100% impenetrable, this will increase your safety. Please be aware of your surroundings and if possible do not go to your car alone.

E. President's Comments - Margaret Heinz

Doug, thank you Saturday was wonderful. The meals, the food, the service, the location was really nice. Tony, thank you for hosting afterwards.

Margaret having a phone meeting with all other Board Presidents through ARCA.

I have been in contact with Bud regarding Tony's contract.

December 6th is an incredible craft fair. The Micro Business fair. There is another one at SJCOE by young adult programs. Same date. Times are both 9am.

I met Tara at an IEP meeting with a young kindergarten student in 2003. It's an honor to work with people so dedicated. He is now attending college.

Margaret asked Mohamed if he will do a presentation on DRAIL at the December Board Meeting and Mohamed agreed.

F. Public Comments - None.

G. Next Meeting - Wednesday, December 4, 2019, 6:30 PM, VMRC Stockton Office, Cohen Board Room

Meeting adjourned at 7:25 pm.



Executive Committee Meeting Minutes

12/04/2019 | 06:30 PM - 07:30 PM - Pacific Time (US & Canada)

Attendees (10)

Committee Members Present: Margaret Heinz, Board President, Mohamed Rashid, Vice-President, Lynda Mendoza, Secretary, Linda Collins, Chair Finance Committee, Dena Pfeifer and Facilitator, Chair Consumer Services Committee

Staff Present: Tony Anderson, Executive Director, Doug Bonnet, Assistant to the Executive Director, Bud Mullanix, Human Resources Director

Public Present: Mariela Ramos

Margaret Heinz, President, called the meeting to order at 6:30 PM

A. Review and Approval of Meeting Agenda

Margaret Heinz requested one change to the agenda. The request is that the Executive Director's Report by Tony Anderson be moved up on the agenda to just after the approval of the agenda. Linda Collins made a motion to move the Executive Director's Report up on the agenda. Dena Pfeifer seconded the motion. Approved unanimously.

Executive Director Report – Tony Anderson

I am attending the movie premiere of "Carol of the Bells" in Lodi tonight with filmmaker Joey Travolta and Liz Zastrow.

Last month we attended the annual National Association of State Directors of Developmental Disability Services (NASDDDS) in Washington DC. The main lessons were that the new rules on the Home and Community Based waiver settings will be a major focus this year but person-center decision making will be the predominate factor.

We had four staff (including myself) attend the very successful Self-Determination conference in Los Angeles in November. I spoke at the conference on How Self-Determination Impacts Employment of people with developmental disabilities.

Cindy Mix and several program managers did a great job working to update and amend our respite assessment tool and policy. They listened closely to several advocates who were requesting modifications and incorporated several of the ideas that came forward. They presented a draft to the Consumer Services committee, held a focus group over several hours, met with a community group privately, held a public forum for additional feedback, made more changes and most recently presented a final draft to the Consumer Services committee for their approval next month. If approved it will go the full board for a vote and then sent off to DDS for approval. Our experience with approvals for service standard changes is that it can take several months to over a year to get approval.

I completed the report by the California State Council for Developmental Disabilities (SCDD), "Strategic Framework for Housing for People with Intellectual/Developmental Disabilities" as the first step in preparing the survey to staff on the impact of the affordable housing crisis in our region. These are some of the initial steps to developing a VMRC Strategic Plan to address affordable housing needs.

Completed the presentation and report for the board Legislative Committee on the new laws passed in 2019. Our committee presentation will be in January 2020.

After an extensive review process to analyze our information technology department and the services that began last fiscal year Claudia Reed and I agreed to make significant structural changes to the department. The department will remain under the supervision of the Chief Financial Officer and will be managed by Sarah Tenisi and Carlo Cacciatore who will be replacing the leadership of Gordon Hofer. Mr. Hofer has been offered another key role in our organization and we are awaiting his decision.

B. Review and Approval of Executive Committee Meeting Minutes of 11/06/19

Margaret asked for a motion to approve the Executive Committee Meeting Minutes of 11/06/19.

Mohamed Rashi made a motion. Dena Pfeifer seconded the motion. Approved by unanimous consent.

C. Public Comments

None.

D. Items for Approval

1. Kinetic Flow Contract - Tony Anderson

This is a 3 year contract to do 3 surveys. Kinetic Flow will survey our staff, our community and our providers. Two surveys have been completed, they will do a third.

Margaret Heinz asked for a motion to approve the Kinetic Flow Contract. Lynda Mendoza made a motion. Linda Collins seconded the motion. Approved by unanimous consent.

2. Union Contract – page 8 - Bud Mullanix

We had meetings at the end of the 2nd year of the contract. The contract was to increase 1.5%, but the Union wanted 2.5%. Management and the Union negotiated back and forth and both parties have agreed to 1.75% increase (a total of \$60,000).

Margaret Heinz asked for a motion to approve the Union Contract. Lynda Mendoza made a motion. Mohamed Rashid seconded the motion. Approved by unanimous consent.

E. Items for Discussion

1. Executive Director's Report - Tony Anderson (moved up on the agenda)
2. Notable Consumer Information – Doug Bonnet for Tony Anderson

This month we had three incidents with consumers in the hospital going through end of life treatment. Advanced planning continues to be a serious short fall for us with none of the consumers having an advanced directive or any type of indication that they were provided supported decision making guidance to make these important decisions. Nevertheless, our case managers, program managers, clinical staff and service providers and hospital partners provided tremendous person-centered support to provide the most compassionate care during their end of life moments.

3. Vendor Information – Doug Bonnet for Tony Anderson

Doug Bonnet has been working very closely with the Resource Development team in promoting the requests for proposals to attract vendors who provide services we are in need of especially in the clinical services department. Tara Sisemore-Hester and Claire Lazaro have also worked closely with Resource Development to build up the capacity for clinical services.

4. Self-Determination Update – Doug Bonnet for Tony Anderson

On November 22nd DDS selected the next round of Self-Determination participants but VMRC has not been notified yet of who has been selected. Currently we have two individuals who are actively fully participating in the Self-Determination program.

5. Other Matters - None
6. Personnel and Union Update – pages 10 – 12 - Bud Mullanix
7. Training Manager – page 13 – Bud Mullanix

Bud Mullanix presented the instructional design of the new Training Manager position. Bud asked for a waiver of the 30 days which will allow us to offer the position to Gordon in case he decides to accept the offer.

Margaret Heinz asked for a motion to approve the training manager and a 30 day waiver. Lynda Mendoza made a motion. Mohamed Rashid seconded the motion. Approved by unanimous consent.

F. President's Report - Margaret Heinz

On February 22nd there is an ARCA Board Training in Sacramento. Tony is going to Carol of the Bells (young man adopted, lost his adoptive parents, looking for family in his life, found out his mother was DD, getting to know her). The movie is done by Joey Travolta and the majority of the crew are people with developmental disabilities. This film is playing at the Lodi Theatre for the week.

Tony and Margaret were talking about employee morale. All employees of VMRC will be given a half day off for the holidays.

Committee agreed to move to closed session.

G. Closed Session

H. Next Meeting - Wednesday, January 8, 2020, 6:30 PM, VMRC Stockton Office, Cohen Board Room

Meeting adjourned at 710pm.



Minutes for Meeting Book - Consumer Services Committee Meeting

11/04/2019 | 04:00 PM - 04:45 PM - Pacific Time (US & Canada)

VMRC Stockton Office Cohen Board Room

Attendees (24)

PRESENT:

Committee Members: Dena Pfeifer, Liz Herrera Knapp, Emily Grunder, Lisa Esteves, Margaret Heinz, Linda Collins

VMRC Staff: Tara Sisemore Hester, Brian Bennett, Nicole Weiss, Christine Couch, Doug Bonnet, Claire Lazaro, Robert Fernandez, Cindy Mix, Tony Anderson, Cindy Strawderman

Facilitators: Lori Smith

Guest/Visitors: Jose Lara, Maria E. Solano, Mariela Ramos, Jeanette Co, Maria Elena Diaz, Doris Contreras, Griselda Estrada

ABSENT: Mo Rashid, Robert Balderama, Daime Hoornaert

1.0 - Public Comment

Maria Ramos – asked if there is a policy for Personal Assistance? Cindy Mix advised that there is a work group currently in process.

2.0 - Review of Minutes from October 7, 2019

M/S/C (Heinz/Heinz): Approve the minutes of October 7, 2019 as written.

3.0 - SAC6 Update - Lisa Louise Esteves

SAC6 held our November 1 area meeting in Turlock. Our topic was Voting Rights. The speaker was Paul Spencer, an attorney from the San Diego office of Disability Rights California. He held a mock election with us and explained that we have a right to vote. We learned that our vote is independent and private. We can make our own decisions about our vote and we do not have to tell people how we voted.

We want to thank VMRC staff Angie Shear, Carlos Hernandez, Tony Anderson and Christine Couch for attending our meeting and supporting us with Voting Rights.

Thank you to Moe Rashid from DRAIL for telling us about the services he offers at DRAIL. Thank you to Ignacio Chavez of UCPA Stanislaus for helping us connect with the Cornerstone Church in Turlock. Thank you to Sandy Graham from OCRA for

having a table with Voting Rights publications. Thank you to George Lewis from the State Council on Developmental Disabilities, North Valley Hills Office for helping us set up the meeting and making it a great day. Thanks to George for helping me emcee the meeting. Thank you to Cheryl and Kerstin from PCS for talking about the CHOICES t-shirt and video contest.

Lisa Utsey, the SAC6 Vice Chairperson and Treasurer, is a member of the Department of Developmental Services Consumer Advisory Committee. Lisa and Christine Couch have finished the self-advocacy training on Prepare for Your Care, end of life planning and decisions. They will present it to the DDS CAC on November 5. We are excited to have this training available to us to share with others.

Our next board meeting is December 14 at the ARC in Sutter Creek. We will hold our annual elections for the officers for the 2020 year.

4.0 - CLASP Update – Liz Herrera Knapp

We had our meeting on 10/22. UCP during that meeting let them know they had their POM event on 10/20 at UOP, with 250 people in attendance. During our meeting, they were working on the holiday schedule, and looking to finalize at their next meeting.

On October 29th the provider conference committee will meet to recap the conference on the 8th. We are looking to plan our next conference for 2020 the 3rd week in November.

Next meeting on 11/26 at 10:00 in the VMRC Board Room.

We also want to remind everyone of our presence on Social Media to follow CLASP on Instagram CLASP.VMRC and we are on Facebook.

5.0 - Consumer Services Projects - Dena Pfeifer

Dena Pfeifer passed out a list of ideas of presentations that she felt would benefit the committee. If everyone could look at and provide feedback on other topics. If you would like we could try to have a presentation at each meeting.

6.0 - Clinical Update

Claire Lazaro

Clair and Tara attendee a presentation from the Department of Managed Health Care. She received a brochure from them "Need Help with Your Health Plan". This is a free resource for consumers and families requiring assistance with their health plan. There is a Spanish version on line.

Tara Sisemore-Hester

Tara went over the intake statistics that were provided in the meeting packet

7.0 - Resource Development

Robert Fernandez

Robert Fernandez provided the following information: Recently we had 1 home "Wellwoods" a level 4i in Manteca vendored. We have 2 adult residential homes "Delta Care" a level 4i in Modesto and "Glenbrook" a level 4i in Stockton.

We have a Disaster Emergency Preparedness Workshop with vendors scheduled this Friday in the boardroom 10 – 1. We are expecting many providers, currently 71 registered. We are inviting Staff to attend as well.

We recently scheduled HCBS information training for providers. There will be 3 different locations 11/12 in Modesto; 11/15 San Andres at the Public Library; and the Stockton 11/18. All locations will be 10-1.

8.0 - Quality Assurance

Patricia Green was not in attendance; Nicole Weiss provided the following information:

8.1 Alerts: Nicole went over the Alert report that were provided in the meeting packet. We have 42 open Alerts. We are taking a bit longer closing alerts as we are down to 4 staff members from 6, and 2 of them are new and still in training. We have a new staff member coming on board early December. Therefore, we should be back on track soon.

9.0 - Case Management - Cindy Mix

9.1 Reports:

- Caseload Ratio— 1:82;
- Transfer Status—352 in/303 out year to date;
- POS Exceptions—126 approved/11 deferred/6 denied;
- SIR—Hospital/Internal Infection-Vendor was highest percentage, followed by Med Errors and ER visits;
- Fair Hearings—5 of 11 dealt with eligibility.

9.2 Case Management Update:

- Respite Tool Revision—scheduling of public meeting—11/21/19 @1:30-3pm.

- Performance Contract submitted to DDS for approval.
- CLASP Conf, 10/8; MHSA Conf, 10/9 & 10/10; Down Syndrome Buddy Walk at Mickie Grove, Oct. 19; Georgetown Project Cultural Competence training on Oct. 21 and 22; Autism Speaks Walk in Modesto, 10/26. Independent Facilitator training, Nov. 6 and 7 at SJCOE. Homeless Awareness Month—Dave Vodden's team is spearheading a drive for blankets and winter wear. Early Start Symposium on Nov 5th.
- Self-Determination--Of 100 slots, 79 continuing at this point. We are contacting those on the list who have not confirmed denial to hold one last orientation for them with a deadline of Dec 6th. VMRC staff are holding PCT planning sessions and IPPs. Both current SC/PM and SD SC/PM are participating. In addition, completion of budget tools is occurring. The second drawing will occur on Nov 22nd. We are looking at adding another SD Service Coordinator.
- An IHSS Informational Conference is being planned in partnership with Fuezas Unites for late in March 2020.

9.3 Updated Respite Assessment Tool:

The Respite assessment tool discussion will be tabled, as a public meeting will be scheduled for November 21st, 1:30-3:00 p.m. in the Cohen Board Room. Then we can have updated for submission to DDS for approval. We have received some good feedback so far.

10.0 - Transportation

Wilma Murray was not available to provide an update on transportation.

11.0 - Next Meeting - Monday, December 2, 2019, Stockton VMRC office, Cohen Board Room

**VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Monday, December 2, 2019**

=====

PRESENT: Dena Pfeifer, Lori Smith her facilitator; Carlos Hernandez; Dena Hernandez; Robert Fernandez; Tara Sisemore Hester; Daime Hoornaert; Mariela Ramos; Jose A Lora; Wilma Murray; Liz Herrera Knapp; Catherin Mulita; Linda Collins; Mark Collins; Mohamed Rashid; Margaret Heinz; Nicole Weiss; Lisa Culley; Dora Contreras; Griselda Estrada; Tony Anderson; Emily Grunder; Maria E. Solano; Jeanette Cardenas; Maria Elena Diaz

ABSENT: Lisa Louise Esteves

=====

Dena Pfeifer, Chairperson, called the meeting to order at 4:06. Introductions were made.

1.0 PUBLIC COMMENT

Dena Hernandez provided the following information:

- Thank you to the VMRC staff who participated at the TBODS (The Brighter side of Down Syndrome) 5th Annual Strategies for Educating Children with Down Syndrome. It was held in Stockton on November 18, 2019 and about 100 people attended.
- CHOICES Conference April 3, 2020. There will be a t-shirt and video contest. Entries are due by January 13, 2020. Questions can be directed to Dena 209-473-6944.
- SCDD North Valley Hills will be giving out a mini grant in 2020; stay tuned for details on that.
- SCDD North Valley Hills next Regional Advisory Committee will be held on Tuesday, January 21, 2020 at the VMRC Modesto Office. Guest speaker will be Christine Couch on her new role and Mohamed Rashid on his role at DRAIL; Open to all.
- SCDD State PLAN Survey – we need your help – please take the short survey to let us know what SCDD should work on for the next State Plan! Go to www.scdd.ca.gov and click on the survey! THANK YOU! We need to hear from 400 folks in our 5-county region at the least! Share the word. Dena has hard copies of the survey if that works better for anyone.

Lisa Culley shared the following information:

- Family Resource Network is having their annual Holiday Open House at our office this week Saturday 11-1 to give back to the families we serve. We have food, games, crafts and Santa. If you want to come, please RSVP.

2.0 REVIEW OF MINUTES

M/S/C (Heinz/Heinz): Approve the minutes of November 4, 2019 as written. Daime Hoornaert abstained.

3.0 SAC6 UPDATE

Minutes of Consumer Services Meeting

Date:

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Lisa Louise Esteves was not in attendance, Dena Pfeifer read the following:

- Our next board meeting is December 14 at the ARC in Sutter Creek. We will hold our annual elections for the officers for the 2020 year. I will share some of what we learned at the VMRC board retreat with the other SAC6 board members.
- We are busy planning our February Area Meeting. It will be Friday, February 7 at the Stribley Center. Tony will give a welcome to everyone and we will find out who won the CHOICES t-shirt and video contest. It will be a fun time with music by the PCS DJ's and a photo booth by the PCS People 1st group. Our SAC6 t-shirts and some candy and soda will be for sale. We hope to see you there. Be sure to RSVP!

4.0 CLASP UPDATE

Currently we are at a 65 membership and growing. We are also planning on January 7th a mixer for vendors at a winery to network. We have confirmed the holiday schedule with the two optional closure dates of Columbus day and Veterans Day. Vendors will let Wilma know if they will be closed on those days. We are continuing planning on the 2nd Annual Vendor Conference; November 17th, 2020 at San Joaquin County Office of Ed. We are looking at ongoing trainings where vendors can obtain CEU's.

5.0 CONSUMER SERVICES PROJECTS

Dena Pfeifer asked if anyone would like to volunteer to give a presentation at our next meeting in January. We will ask Christine Couch to give a presentation on her new role at VMRC.

6.0 CLINICAL

Claire was not in attendance, Tara shared the following:

- There was the Education in Motion Conference hosted by the National Seating and Mobility and VMRC held on November 1 at the Cohen Board room. This training was geared towards physical therapists, occupational therapists and assistant PTs.
- Most Clinical staff attended the Early Start Symposium held on Nov. 5th at the San Joaquin County Office of Education.
- A 2-day CAPTAIN Summit was attended by Tara, Claire, Angelique Shear and Danielle Wells at Sacramento on November 6th and 7th. A lot of representatives from the school district, regional center, and family resource centers all over California attended this Summit. CAPTAIN Stands for California Autism Professional Training and

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Information Network. Tara is one of the leaders of this statewide group. The focus was evidence-based therapies for autism, developments in other CAPTAIN Teams, and presentation on the Phase 2 of the National Standards Project, from the National Autism Center.

- The Association of Regional Center Agencies (ARCA) Clinical Directors had a statewide meeting held at VMRC and North LA, and communicated via Zoom video conferencing on November 14th. One focus of discussion was the Assembly Bill 5 Worker Status on Employees and Independent Contractors and how this will affect the regional centers and their relationship with licensed professionals. The Clinical Directors have agreed to ask the ARCA Executive Directors group for guidance regarding this.
- Attended the Statewide Task Force on Oral Health for Aging Californians and People with Special Needs on 11/22. Dental coordinators from various regional centers all over the state attended the meeting, dentists and dental hygienists. There was a presentation on innovations on dental health that RC in southern CA that is approaching oral health in a multidisciplinary approach, including behaviorist, OT, PT on board, especially during the desensitization phase. Some of the dental check-up with registered dental hygienists happening in Day Programs and the consumers are very comfortable with it and like it because they are in a familiar environment. Dr.
- Bryan Nokelby, the Dental Program Consultant for the Medi-Cal Dental Program of the California Department of Health Care Services was there to discuss and explain the use of Code D-9920, wherein dentists can use this code when there have been additional time spent providing dental for people with special needs and complicated health conditions. Detailed explanation should be provided by the dentists to get this approved.
- November 13th, San Andreas had the training on ESES - Early Start Electronic Scheduling. And on November 20th, had an ESES 1.5 meeting to discuss improvements on this new system.

Tara Sisemore Hester went over the Intake statistics for October.

7.0 **RESOURCE DEVELOPMENT**

Robert Fernandez provided the following update:

- We have newly vendored care home Adult residential facility "Glenbrook". Double 41 here in Stockton.

Minutes of Consumer Services Meeting

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- Tumboura Hill is the HCBS coordinator for VMRC. VMRC has recognized 16 homes that are 7 or more beds that we will work with to ensure HCBS compliance by the March 17, 2022 deadline
- We have received 18 grant proposals from Vendors so that they can be HCBS compliant. This is a significant number as the 1st year we only had 1. We will review as a team as The submissions need to be submitted to DDS by December 13th.

8.0 QUALITY ASSURANCE

- 5.1 **Alerts:** We had less alerts than last month. There were 13 alerts for this last month. Presenting issues were: Violation of Rights; Delivery of Care; Staff Qualifications; Untimely SIR; Recordkeeping; Environment; Food Service; Health Related Concerns; Other.

We are going to refill Tumboura's position. We have posted 2 Senior Community Services Liaisons. One will focus on Vendor Training & the other monitoring of patch and staffing hours and assist Resource Development on HCBS..

9.0 CASE MANAGEMENT

- 9.1 Cindy Mix Provided a copy of the Caseload Ratio report and went over the Transfer Status Report, POS Exceptions, SIR & Fair Hearings form the last month.

- 9.2 Cindy Mix also provided the following update:

- Re: SIRs—We are piloting the Therap program with several vendors which involves nearly 600 consumers. Training occurred with staff and vendors. Our highest percentage of SIRs over the last couple of months are categorized as Hospital/Internal Infection-Vendor Care. We will be reviewing commonalities and addressing with clinical staff and vendors.
- Self Determination Program—
 - Person-Centered Planning and IPP meetings continue.
 - Our first 2 budgets have been certified and SD services began on 12/1 for those consumers.
 - We are adding a 3rd SD Service Coordinator.
 - We are developing a training for vendors to better understand the program.
 - Of 100 slots, 79 are continuing in the program. A re-draw happened on 11/22, we should be finding out soon and orientations will begin.
- Starting in February, we will be offering monthly SD orientations to prepare for June, 2021 when all can access the program.
 - New positions are being added to Case Management teams—
 - 15 new Service Coordinators agency-wide, 1 Program Manager, and 2 Senior Service Coordinators, a 2nd SIR Coordinator and an SOT.
 - Liz Diaz and Angie Shear will split a Children's team. Liz will continue to work on SD and Angie on Project Mgt.

Minutes of Consumer Services Meeting

Date:

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- Creating a new adolescent team in Stockton, ages 12 to 17.
- Current transition team will take on more young adults.
- We donated Thanksgiving dinners to 28 needy families this year.
- Our Stockton Transition Team coordinated a donation drive for winter items for the homeless during November's Homeless Awareness Month.
- Reminder trainings are occurring for case management staff. PMs received training and will provide to their teams by February 1st re:
 - VMRC's Mission, Vision, and Values
 - Employee Code of Ethics
 - Title 19 Documentation
 - Consumer Property and Valuables Inventory
 - Complaint Process
- We recently held a public meeting to gain feedback on our respite tool revisions. Informational item, to be brought back for action at January meeting.

9.3 Cindy Mix provided an update on the changes to the Respite Assessment tool. Please review and bring back any questions at the next meeting.

10.0 TRANSFPOTATION

Wilma Murray provided the following information:

- In Stanislaus County – we have been able to add additional services to UCP and a couple other sites as we were having a waiting list. That started today.
- In Tuolumne area – we added another route next week.
- In San Joaquin County- we have two vendors are coming on board to elevate stress on our existing vendors. Potentially 12/16th and the other Mid January. RTD VanGo! Wilma provided a handout on the process and how to use. The should be adding more vehicles this month.
- In the foothills, The Amador Transit Board is expanding. Wilma provided an handout for this as well.
- Just found out last week that is an expansion of the Bridges program. People can come and volunteer as drivers and be reimbursed and IRS rate. They are doing a pilot program for San Joaquin & Stanislaus Counties. Currently they are looking for drivers. More to come once Wilma receives the information. There will be some public transit workshops in December for unmet needs.

11.0 NEXT MEETING

January 6, 2020, 4:00 p.m., Stockton VMRC office, Cohen Board Room

The meeting was adjourned at 4:51 p.m.

Recorder: Cindy Strawderman

Director's Report
Department of Developmental Services
Correspondence
Board Meeting
December 16, 2019

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 340, MS 3-12
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 651-6309



October 17, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: SURVEY ON SENATE BILL (SB) 826 FUNDING TO INCREASE SERVICE COORDINATOR STAFF

SB 826 (Budget Act of 2016) chaptered June 27, 2016, provided funding to regional centers to hire additional service coordinator staff. Item 4300-101-0001, Provision 8 of SB 826 requires regional centers to annually report to the Department of Developmental Services (Department) the number of staff hired with the additional funds and the effectiveness of these funds in reducing average caseload ratios. Additionally, regional centers must provide justification, in a manner determined by the Department, for the use of any funds to hire service coordinators who do not serve clients receiving services under the Home and Community-Based Services waiver. Enclosed is a questionnaire for reporting this information for fiscal year 2018–2019.

Please complete and submit the survey to the Department by **November 15, 2019**.

Your timely and complete response to this survey is important since the Department must also review and report on this information. Please email the completed surveys to:

OCO@dds.ca.gov

If you have questions about this correspondence, please contact Danielle Hurley, Office of Community Operations, at (916) 654-3228, or danielle.hurley@dds.ca.gov.

Sincerely,

Original signed by:

RAPONE ANDERSON
Manager
Office of Community Operations

Enclosure

cc: Regional Center Administrators
Amy Westling, Association of Regional Center Agencies
Brian Winfield, Department of Developmental Services
Ernie Cruz, Department of Developmental Services
Mary Hernandez, Department of Developmental Services
Patti Mericantante, Department of Developmental Services

“Building Partnerships, Supporting Choices”

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1897



December 5, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: ASSEMBLY BILL 2083: REGIONAL CENTER SENIOR/SUPERVISING
SERVICE COORDINATOR POSITIONS

In 2018, Assembly Bill (AB) 2083 (Chapter 815, Statutes of 2018) was enacted adding section 16521.6 to Welfare and Institutions (W&I) Code, providing legislative intent to develop a coordinated, timely, and trauma-informed system-of-care approach to serving foster children and youth who have experienced severe trauma. AB 2083 requires each county to develop and implement a memorandum of understanding (MOU), with provisions as specified, setting forth the roles and responsibilities of entities, including regional centers, that serve children and youth in foster care who have experienced severe trauma by addressing systemic barriers to the traditional provision of interagency services.

For the initial implementation of AB 2083, the Department of Developmental Services (DDS) was allocated \$1.6 million (\$1.1 million General Fund) for Regional Center Operations to fund 15.0 Senior/Supervising Service Coordinator (AB 2083 Coordinator) positions statewide for a two-year, limited-term basis for FYs 2019/20 and 2020/21.

The position allocations are based on the distribution of foster children and youth served by regional centers. The regional center activities will focus on strengthening collaborations with multiple county systems. The AB 2083 Coordinator will be the lead regional center staff responsible for coordinating activities to implement AB 2083.

AB 2083 Coordinator activities include, but are not limited to:

- Developing and implementing MOUs in the regional center's catchment area, as specified in W&I Code section 16521.6 (a)(1);
- Collaborating and sharing information with counties, state agencies and other specified entities to identify and coordinate services for foster children and youth served by regional centers, who have experienced severe trauma as specified in W&I Code section 16521.6 (a)(3)(A);
- Identifying and coordinating available placement and service options for foster children and youth served by regional centers as specified in W&I Code section 16521.6.

"Building Partnerships, Supporting Choices"

- Participating on interagency leadership and placement teams as specified in W&I Code sections 16521.6 (a)(2)(A) and (B);
- Providing expertise and guidance to regional center staff on service coordination for foster children and youth served by regional centers who have experienced severe trauma;
- Providing DDS with data, implementation updates and recommendations;
- Participating in state coordinated trauma-informed behavior support trainings and;
- Engaging and contributing to DDS coordinated technical assistance and collaborative opportunities.

AB 2083 requires the establishment of a state level Joint Interagency Resolution Team consisting of representatives from the Department of Social Services, Department of Health Care Services, Department of Education and DDS. As specified in W&I Code sections 16521.6 (b)(1)(B)(i) and (ii), the Joint Interagency Resolution Team is required to ensure that a process is developed and implemented for counties and local partners that are parties to the MOU to request and receive interdepartmental technical assistance regarding the development of the MOU and to identify and secure the appropriate level of services.

AB 2083 Coordinators will have an important role in coordinating with local partners in identifying and securing the appropriate level of services to meet the needs of children and youth in foster care who are served by the regional center. When a child or youth is in placement crisis and the local placement team has exhausted all placement options at the local level, the AB 2083 Coordinator will join local and state partners in interdepartmental technical assistance calls.

The goal of these calls will be to provide high-level state and local interdepartmental technical assistance as well as state and local decision-making authority for child-specific case resolution and/or multi-system process resolution. Interdepartmental technical assistance calls occur at the request of local partners or as needed and determined by the local placement team. Interdepartmental technical assistance calls will expand upon existing coordinated state and local calls, and may include but not be limited to:

- Interagency Placement Committee dispute resolution calls
- Joint Interagency Resolution Team calls
- Temporary Shelter Care Facility calls
- Non-Admit/Short-Term Residential Therapeutic Program calls

Regional Center Executive Directors
December 5, 2019
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The California Health and Human Services Agency, in partnership with AB 2083 state partners, will provide additional information in a forthcoming correspondence regarding the process for requesting interdepartmental technical assistance from the state Joint Interagency Resolution Team.

The Department requests that each regional center provide the name and contact information for their regional center AB 2083 Coordinator to Christine Bagley at the email address provided below. If you have not yet hired an individual for this position, please provide the appropriate interim contact information by December 20, 2019.

We look forward to collectively working on this important initiative as we move towards a coordinated, timely, and trauma-informed system-of-care approach for foster children and youth who have experienced severe trauma. If you have any questions regarding this correspondence or AB 2083, please contact Christine Bagley, AB 2083 Specialist, Safety Net, at (916) 651-7070 or christine.bagley@dds.ca.gov.

Sincerely,

Original signed by:

BRIAN WINFIELD
Chief Deputy Director

cc: Regional Center Administrators
Regional Center Chief Counselors
Regional Center Directors of Community Services
Amy Westling, Association of Regional Center Agencies
LeeAnn Christian, Department of Developmental Services
Ernie Cruz, Department of Developmental Services
Mary Hernandez, Department of Developmental Services
Rapone Anderson, Department of Developmental Services

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1897



December 3, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: CENTRAL VALLEY STABILIZATION, TRAINING, ASSISTANCE AND
REINTEGRATION (STAR)

The purpose of this correspondence is to notify regional centers about the opening of a Central Valley STAR program for adolescents ages 13 to 17, who are in need of time-limited crisis stabilization services. The program opened this week, can accommodate up to five individuals, and is temporarily located at Porterville Developmental Center until a community program is developed in the central valley region in 2020.

The program design, admission and stay requirements, and statutes that pertain to other STAR programs apply to the Central Valley STAR program. Similar to other STAR programs, referrals should be made to the regional resource development project at: StarReferrals@dds.ca.gov

If you have questions regarding this correspondence, please contact Angie Smith, Porterville Regional Project Director, at (559) 782-2120, or angie.smith@pdc.dds.ca.gov.

Sincerely,

Original signed by:

BRIAN WINFIELD
Chief Deputy Director

cc: Regional Center Administrators
Regional Center Chief Counselors
Regional Center Directors of Community Services
Brad Backstrom, Department of Developmental Services
Dawn Percy, Department of Developmental Services
LeeAnn Christian, Department of Developmental Services

"Building Partnerships, Supporting Choices"

DDS leadership has identified a need to better survey the consumer population to gain insight into customer satisfaction. DDS has invited the CHHS Office of Innovation (OI) to work with DDS staff on an engagement, where together with you, they will work to understand the challenge space, workshop ideas for solutions, prototype the most promising of those ideas, and provide a clear path toward implementation of a product and/or process that will tackle the problem.

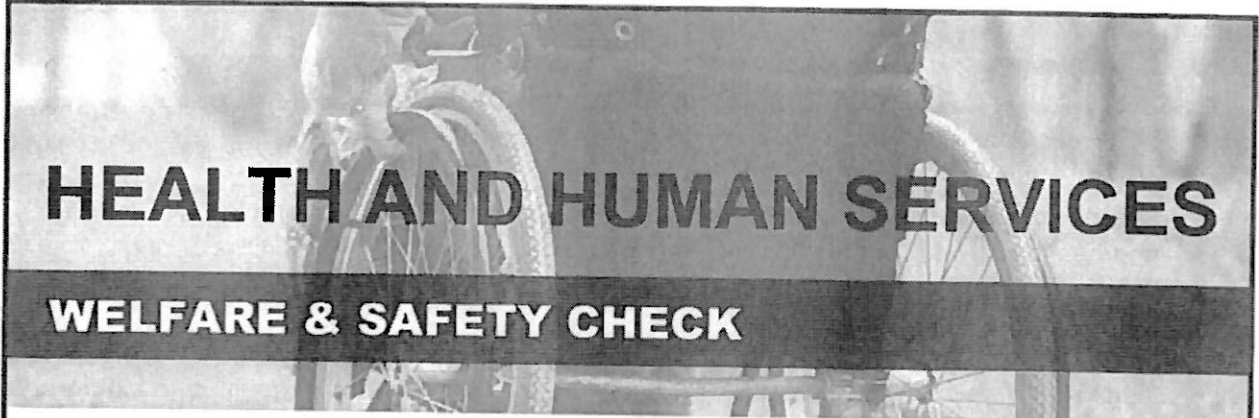
The California Health and Human Services Agency's OI is staffed with agency employees on temporary assignment from their home state departments. Staff attend roughly eight (8) weeks of intensive, hands-on training in disciplines such as User-Centered Design; Agile; Lean; facilitation, and soft skills. OI staff use this training along with proven digital service and iterative product management to collaborate with departmental staff in engagements to improve the delivery of health and human services to all Californians.

The OI staff assigned to this DDS engagement are Cheryl Katzen, Don Meador, Maria Latino, and Dorian Rodriguez. The OI team is currently conducting interviews with DDS staff and stakeholders in order to gather the current lay of the land and to get a full picture of DDS as a department, its culture, organization, and current processes. The team meets with as many individuals as possible to better understand how business is currently being conducted. During these interviews, common themes may arise which may help determine possible pain points that can be used to plan next steps.

With DDS headquarters interviews nearing completion, OI staff have asked us to reach out to the Regional Centers so that they may begin to interview you. They are hoping to interview any and all staff who may be able to assist in their education about the intake process as well as staff who work with surveys and data collection and/or analysis. They are also seeking ways in which to engage consumers of the Regional Centers so that DDS may develop a broader, more encompassing medium for collecting insight and information. After OI speaks with Regional Center staff, they will be conducting interviews with consumers to gain an understanding of the diverse needs of the population, which will aid in the development of a prototype.

We are hoping that you will allow OI to engage with your staff as soon as possible. Interviews can be conducted in-person, over the phone, or using video chat such as Zoom and Skype. The more staff they speak with, the better understanding they will gain and, therefore, we ask for maximum participation. The interviews are individual, informal, and confidential.

The OI team is looking forward to speaking with you.



HEALTH AND HUMAN SERVICES

WELFARE & SAFETY CHECK

HOME VISIT LIST

- ☐ Discuss all durable medical equipment that is life-sustaining and necessary for the health and well-being of the individual.
- ☐ Discuss plans for how to keep the durable medical equipment powered throughout the power shutoff(s), especially if prolonged.
- ☐ Identify all prescription medications and use a Personal Emergency Plan to document.
- ☐ Develop plans for any prescription medications requiring refrigeration.
- ☐ Identify communication plans and points of contact that may include family, friends, and neighbors.
- ☐ Discuss all resource needs the individual may have and develop a list of those resources.
- ☐ Connect the individual to community and government resources that can address unmet needs in the short term and long term.
- ☐ Provide the individual with the Health and Human Services Hotline Number: 833-654-3304.

HEALTH CHECK

High Risk

- ☐ If the individual has major health issues and life-threatening concerns, do not wait. Immediately call 9-1-1. Stay with the individual until emergency service providers arrive.

Moderate Risk

- ☐ If the individual has unmet needs, such as food and medications, connect the individual to appropriate resources and develop a follow-up plan.

Low Risk

- ☐ If the individual has no unmet needs and has the appropriate support structure and plans in place to address needs that may arise throughout the power shutoff, provide a list of resources that may be needed in the future.

RESOURCE LIST

Health and Human Services Hotline

- ☐ A nonemergency hotline has been established to help medically vulnerable Californians and health and community care facilities find resources in their communities during power shutoffs. The hotline is **(833) 284-3473**. During power shutoffs or potential power shutoffs, hotline assistance will be available 9:00am-9:00pm. Assistance is available in many languages. 711 Telecommunications Relay Services (TRS) are available for individuals with hearing or speech related disabilities. You can find more information on 711 TRS [here](#).

Crisis Counseling

- ☐ Disaster Distress Helpline provides 24/7, 365-day-a-year crisis counseling and support to people experiencing emotional distress related to natural or human-caused disasters. Call 1-800-985-5990 or text TalkWithUs to 66746 to connect with a trained crisis counselor.

Services for Seniors

- ☐ The California Department of Aging contracts with and provides leadership and direction to Area Agencies on Aging (AAA) that coordinate a wide array of services to seniors and adults with disabilities. You can locate an AAA in your area by calling 1-800-510-2020 (TTY 1-800-735-2929) or visiting the website [here](#).

Services for People with Disabilities

- ☐ The California Department of Rehabilitation partners with a statewide network of Independent Living Centers (ILC) which provide services for people with disabilities. ILCs provide information and referral, peer counseling and support, individualized advocacy, and during emergency events can coordinate emergency preparedness, emergency assistive technology, and transition from temporary shelter. You can locate your local ILC on the [Independent Living Center Directory](#) or on the [ILC Locator](#).

Services for People with Developmental and Intellectual Disabilities

- ☐ During any emergency, regional center consumers who need assistance and their families can contact their service coordinator or call their regional center's main phone number for assistance. Regional center staff members are available 24 hours a day, 7 days a week. Find your local regional center [online](#). You can also email help@dds.ca.gov for assistance.

Food Banks

- ☐ Food Banks throughout California can provide relief to families affected by the wildfires by providing them with emergency food assistance at no cost. [Locate a food bank in your area](#).

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 320, MS 3-8
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1954



November 4, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: SELF-DETERMINATION SERVICE PROVIDER BACKGROUND CHECKS

The purpose of this correspondence is to identify the providers of services and supports who must obtain a criminal background check in order to provide services for consumers in the Self-Determination Program [Welfare and Institutions (W&I) Code §4685.8(w)]. This correspondence, with the additional information below regarding the background check process, supersedes the September 24, 2015, memo on this subject.

The following individuals are required to obtain a criminal background check:

- Providers who provide direct personal care services (assistance with dressing, grooming, bathing or personal hygiene services); and,
- Any other provider of services for whom a criminal background check is requested by a participant or the participant's financial management service.

W&I Code §4685.8(w) notes that background checks for the Self-Determination Program shall be administered consistent with the process described in W&I Code §4689.2 to 4689.6 applicable to family home agencies (FHA). Section 4689.2 indicates that a full criminal history must be obtained from the Department of Justice and, if applicable, the Federal Bureau of Investigation (FBI). Consistent with the background check process for FHAs, information from the FBI must be obtained for individuals who have not resided continuously in California for the last two years [see Title 17, California Code of Regulations §56085(b)].

The participant's financial management service provider will assist applicable service providers in this process by directing them to appropriate locations where fingerprints can be taken. As a reminder, the cost for fingerprinting is the responsibility of the service provider.

"Building Partnerships, Supporting Choices"

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 240, MS 2-13
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1897



October 1, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: ANNUAL REPORTING ON PAID INTERNSHIP PROGRAM AND
COMPETITIVE INTEGRATED EMPLOYMENT INCENTIVE PAYMENTS

Welfare & Institutions Code section 4870 (b) and (e) requires regional centers to annually report information to the Department of Developmental Services (Department) on placements and payments associated with the Paid Internship Program (PIP) and the Competitive Integrated Employment Incentive Payment (CIE-IP) program. Following this letter, the Department will send each regional center an encrypted email with an individualized survey for both PIP and CIE-IP. The Department requests regional centers to report Fiscal Year (FY) 2018-19 data to the Department by October 31, 2019.

The Department has the following requests and instructions to help with data gathering consistency across all programs and regional centers:

- Please only include individuals who participated in a PIP or CIE-IP in FY 2018-19.
- There is no minimum or maximum length of time an individual can participate in a PIP.
- A qualifying CIE-IP includes those individuals who may have only achieved the employment incentive of 30-days, or the 30-day and the 6 months, or the 30-day, the 6 months and the 12 months milestones. Note: Some individuals may have achieved multiple employment incentives within the fiscal year, and some incentives may have started in FY 2017-18 and continued into FY 2018-19. Please include only incentive payments made in FY 2018-19, regardless of payments made in the previous fiscal year.
- Please do not alter the survey spreadsheets.
- Please do not include ranges for hours worked.
- Please do not use dashes.
- Please utilize the drop-down menus where provided.

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Regional Center Executive Directors
October 1, 2019
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The encrypted email that will be sent to you will contain Uniform Fiscal System (UFS), Client Development Evaluation Report (CDER) and Client Master File (CMF) data on consumers who had purchase of service payments under sub-codes PIP, CIEP, CIE6 and CIE12. Each spreadsheet contains data already populated by the Department, for your regional center, along with instructions on how to complete the survey. The Department's populated data includes:

- UCI Number;
- Social Security Number;
- Name;
- Date of birth;
- Gender;
- Ethnicity or Race;
- Diagnosis(es);
- Living arrangement;
- Vendor number(s) associated with the payment(s);
- Vendor name(s) associated with the payment(s);
- Service code(s) associated with the payment(s);
- Sub-code(s) associated with the payment(s); and,
- Payment amount(s) under each sub-code.

Regional centers should verify the data is accurate and/or make corrections and/or additions to the spreadsheet as needed. Please add any individuals, not already listed on your spreadsheet, who were engaged in a PIP and/or eligible for CIE incentive payments in FY 2018-19.

Please use the PIP spreadsheet to add current data for that program. The requested data includes:

- Paid Internship Program
 - Business name;
 - Start date;
 - End date, if applicable;
 - Type of internship;
 - Type of setting
 - Type of work performed;

- Type of employment-related supports provided;
- Hourly wage (most recent wage);
- Payroll costs;
- Average work hours per week;
- Employer of record type (i.e. paid by employer, financial management service or service provider); and,
- If the consumer subsequently entered paid employment:
 - Start date;
 - Hourly wage (most recent wage);
 - Average work hours per week;
 - Receives benefits;
 - Would the consumer have achieved paid employment without the internship program; and,
 - Description of what was successful in achieving paid employment.

Please use the CIE-IP spreadsheet to add current data for that program. The requested data includes:

- Competitive Integrated Employment Incentive Payments
 - Business name;
 - Start date;
 - End date, if applicable;
 - Type of employment;
 - Type of work performed;
 - Hourly wage (most recent wage);
 - Average work hours per week;
 - Receives benefits; and,
 - Whether the consumer is still employed:
 - If yes, a description of what has been successful; or,
 - If no, a description of what resulted in the consumer no longer being employed

Regional Center Executive Directors
October 1, 2019
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We appreciate your assistance with this survey. If you have any questions, please contact one of the following members of the Work Services Section: Michael Luna via phone (916) 654-2208 or email michael.luna@dds.ca.gov; or, Michael Clay via phone (916) 654-3283 or email michael.clay@dds.ca.gov.

Sincerely,

Original signed by

BRIAN WINFIELD
Chief Deputy Director

cc: Regional Center Administrators
Regional Center Chief Counselors
Regional Center Community Services Directors
Regional Center Employment Specialists
Amy Westling, Association of Regional Center Agencies
LeeAnn Christian, Department of Developmental Services
Michael Luna, Department of Developmental Services

Meeting Sign In

Project: Board of Directors Meeting
 Facilitator: Margaret Heinz, President
 Place/Room: VMRC Stockton, Cohen Board Room

Date: 12/16/2019
 Time: 6:00pm

PRINT NAME	ORGANIZATION	TITLE	PHONE	EMAIL
1. Dena Pfeiffer	VMRC			
2. Lori Smith	Facilitator			
3. Margaret Heinz	VMRC			
4. Andra Rueda	Board member			
5. Shaefaye Kirkendoll	Facilitator			
6. Robert Butterman				
7. Daine Hornum	PCS			
8. Christine Couch	VMRC			
9. Linda Collins	Board member			
10. Claire Lazaru	staff			
11. Nicole Weiss	staff			
12. George Lewis	SCAD			
13. Tara Semore Helm	STAFF			
14. Candice Bryant	Bryant Realty			
15. Maria Elena Diaz	VMRC			
16. Ernesto Diaz	VMRC			
17. Phillip Perez	DDS			
18. Hollie Ivory-Jones	CBEM, LLC.			
19. Erria Kaalund	Board Member			
20. D. DENNETT	VMRC.			
21. Paul Billodeau				
22. Robert Butterman				

Meeting Sign In

Project: Board of Directors Meeting
 Facilitator: Margaret Heinz, President
 Place/Room: VMRC Stockton, Cohen Board Room

Date: 12/16/2019
 Time: 6:00pm

PRINT NAME	ORGANIZATION	TITLE	PHONE	EMAIL
1. Linda Mendoza	VMRC			
2. Tina Vera	VMRC			
3. Angela Lewis	NVH			
4. Conitelda Estrada	ICCMRC			
5. Mariela R	SDP Chair			
6. Lisa Culley	FRN			
7. Maria Solano				
8. Alicia Schott	vmrc			
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