Helping People with Developmental Disabilities Reach Their Maximum Potential

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VALLEY MOUNTAIN REGIONAL CENTER

☑

San Joaquin County
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702 N. Aurora Street
P. O. Box 692290
Stockton, CA 95269-2290
Phone: 209-473-0951
Fax:
- Administration: 209-473-0256
- Case Mgmt: 209-473-0719
- Community Services 209-955-3232
- Clinical: 209-956-6439

Stanislaus County
Branch Office
1820 Blue Gum Avenue
Modesto, CA 95358
Phone: 209-529-2626
Fax:
- 2nd Floor: 209-557-2173
- 3rd Floor: 209-557-2174

Amador, Calaveras, and Tuolumne Counties
Branch Office
704 Mountain Ranch Rd #203
P. O. Box 1420
San Andreas, CA 95249
Phone: 209-754-1871
Fax: 209-754-3211

Request for Proposals/Letter of Intent To Interested Providers

Project Type: **Intermediate Care Facility Services for Developmentally Disabled (ICF/ DD) Nursing (N)-ICF/ DD-N**

Desired Project Location: **Stanislaus County, CA**

Deadline for Submission: **Friday June 28, 2019 5:00 p.m.**

Description of Project:

Valley Mountain Regional Center (VMRC) has a need for qualified , experienced ICF/ DD-N providers to develop settings to serve (4) to six (6) male and/or female consumers who would benefit from living in a licensed residential setting that provides 24-hour personal care, developmental services, and nursing supervision for developmentally disabled persons who have intermittent recurring needs for skilled nursing care but have been certified by a physician and surgeon as not requiring continuous skilled nursing care. The facility shall serve medically fragile persons who have developmental disabilities or demonstrate significant developmental delay that may lead to a developmental disability if not treated. Persons served shall meet eligibility requirements for ICF/ DD-N level of care.

Interested parties are invited to submit an application packet for the development and operation of the proposed project to ***VMRC no later than 5:00 P.M. June 28, 2019.***

There are no start-up funds associated with this project.

Scope of Service:

The selected service provider will be required to develop and operate an ICF/ DD-N, in accordance with the rules and regulations outlined in California Code of Regulations, Title 22 Section 51343.

- Private rooms are preferred.
- The facility location must be in Stanislaus County.
- The facility will need to qualify for vendorization as an ICF/ DD-N (Service Code 935/ SMA Rate)

Eligibility of Applicants:

Applicants must have demonstrable experience providing services within ICF DD/ N facilities. The applicants must demonstrate the ability to deal with consumers who have multiple health care needs, mild to moderate behavior deficits and severe self-care deficits. Applicants should be prepared to participate in a panel interview consisting of VMRC Quality Assurance, Resource Development, Clinical and Case Management Program Managers prior to approval.

Responses to the Request for Proposal ***will not*** be considered if any of the following conditions exist:

A. The facility, parent organization, Licensee, or Administrator has been subject to a administrative action within the last three years; or is currently the subject of investigation that could lead to administrative findings of the loss of a license / certificate.

B. The facility, parent organization, Licensee, or Administrator has been subject to written notification of an "Immediate Danger" situation within the last three years.

C. The facility, parent organization, Licensee, or Administrator has been subject to sanctions issued by a California Regional Center as required by Title 17, CCR, and Section 56057 within the last three years.

D. The facility, parent organization, Licensee, or Administrator is currently involved with a VMRC start-up project.

Application Package:

All applicants must demonstrate the following standards in their application:

1. Letter of Intent (brief 5 – 10 pages maximum), typed and double-spaced, including:
   - A) A statement of purpose, including goals and expected outcomes
   - B) The applicant's philosophy and values
   - C) A summary of services and treatment strategies to be provided (clinical strategies, consultants to be utilized, skill training, recreation and leisure, support services, behavior management program)
   - D) A transportation plan
   - E) Qualifications of applicant and Administrator (including work histories in narrative form)
2. Request for Proposal Application Form [see Attachment 1]

Criteria for Selection:

A Review Committee will evaluate each applicant's RFP Application Packet and Budget Proposal. Incomplete application packets will not be eligible for consideration. Qualified applicants whose proposals score 75% and above will be scheduled for an interview. Applicants should be prepared to answer questions about the contents of the RFP Application Packet and the daily operation of the service before a panel of Review Committee members. The applicant's demonstrated commitment to serving people with developmental disabilities will be given special consideration.

Reservation of Rights:

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Costs for Proposal Submission:

Applicants responding to this Request for Proposal shall bear all costs associated with the development and submission of their RFP Application Packet. No costs shall be charged to VMRC, the Department of Developmental Services, or the State of California.

Format and Submission Requirements:

Applicants responding to this Request for Proposal must submit an original, and six copies of all required information to VMRC. Each copy should be bound only by a single staple. No Faxed or e-mailed proposals will be accepted.

Deadline:

RFP Application Packets must be received no later than June 28, 2019 at 5:00 P.M. RFP Application Packets will be stamped with the date and time of receipt. Time and date stamps and postmarks after June 28, 2019 at 5:00 P.M. will not be accepted and will be returned to the applicant.

Submit to:

Brian L. Bennett
Assistant Director Resource Development
Valley Mountain Regional Center
By mail to: PO Box 692290, Stockton, CA 95269-2290
Or deliver to 702 N. Aurora St, Stockton, CA 95202

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Attachment 1

Valley Mountain Regional Center
Request for Proposal (RFP)
Application Form

Date: _____

Applicant Information

Agency/Applicant's Name: _____

Contact Person(s) & Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone #(s): _____

E-Mail Address: _____

Fax #: _____

Project Information

Project Name/#: _____

Proposed Project Address (if known): _____

City: _____ State: _____ Zip Code: _____

Type of services to be provided: _____

Number of consumers you plan to serve: _____

I have included one original of the following (and emailed an electronic copy in Microsoft Word format):

- ☐ Completed RFP Application Form (Attachment 1)
- ☐ Statement of Purpose
- ☐ Applicants Philosophy and Values
- ☐ Clinical Treatment Strategies, Consultants, Recreation and Leisure Activities, Behavior Management Plan
- ☐ Transportation Plan
- ☐ Applicant's resume and resume of Director

_____ _____

Applicant Printed Name / Signature Date

Attachment 3

Strategic Plan

Timeline for Completion of Project

Facility Name: _____

Project Activities	Target Date

Directions:
This form is to be used as a template for your Strategic Plan. List your Project Activities and your Target Date for completion. Please include all project tasks.

The following are items that need to be addressed:

- Locating your property
- Moving into property
- Setting up bank accounts
- Purchasing surety bonds
- Purchasing insurance
- Addressing transportations for consumers
- CCL orientation components
- VMRC orientation classes
- CCL Administrator training classes
- DSP classes
- CCL application submission
- Fire Marshall visits
- Furniture purchases
- Household purchases and set-up
- Utilities set-up
- Recruiting/advertising for staff, hiring & training staff (including CPR & First Aid classes)
- Behavior training for staff
- Program design submissions
- Hiring consultants
- Purchasing groceries
- Quarterly progress meetings with VMRC Resource Development staff
- Anything else you have identified as a step in the process.