



**EXECUTIVE COMMITTEE MEETING MINUTES FOR  
Wednesday, March 6, 2019 at 6:00 PM  
VMRC Stockton Office – Cohen Board Room, VMRC Stockton**

**Executive Committee Members Present:** Tom Bowe, President, Claire Lazaro, Vice President (Nominating Committee), Margaret Heinz, Secretary, Elizabeth Victor-Martinez, Treasurer (Finance Committee), Lynda Mendoza (Bylaws Committee),

**Executive Committee Members Absent<sup>1</sup>:** Chris Varella (Consumer Services Committee), Candice Bright (Legislative Committee).

**Staff:** Bud Mullanix (Director of Human Resources) and Tony Anderson (Executive Director)

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**Review & Approval of Agenda**

*Approved by unanimous consent*

**Approval of Minutes of February 6, 2019 Meeting**

*Approved by unanimous consent*

**Issues for Discussion**

**Executive Director's Update**

The Department of Developmental Services hosted community meetings to reveal the Rate Study was finally published for the stakeholders to review and comments. Spending considerable time working with staff and community providers to get a good sense of the impact of these large scale changes to our system

We are holding Transition Fairs, to help students in their planning for when they leave high school, throughout our region from March through June.

We promoted the activities of The Brighterside of Down Syndrome to help our community connect to this resource for families.

We are holding community outreach events throughout the month of March in various counties in our region.

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<sup>1</sup> Both of these committee members were waiting on the conference call line but the line was not opened by the staff and it was not realized until after the meeting.

The Executive Committee is made up of the officers of the board and the standing committee chairs.

The website development process is moving along and we hope to reveal it by next month.

I was sworn-in for my first meeting as a commissioner of the First5 San Joaquin County.

This year I plan to start efforts to build our community partnerships in major policy areas in throughout our region.

### **Notable Consumer Incidents/Complaints**

We had a death in our caseload of a young child reported by Child Protective Services. This case is under investigation.

### **Vendor Issues**

Organizing the Acknowledgement Works one day conference for the provider community. Arranged for a speaker who will be working with VMRC to come to the area a day early and provide a one day training event for our provider network.

Our quality assurance department is providing a training on reporting special incidents.

### **Personnel and Union Update**

We have one grievance we are working that has not been resolved yet.

We will be interviewing for the position, Special Assistant to the Director.

Security in the lobby and parking lot continue to be an issue for our staff and our consumers and families and others visiting our Stockton building. We are moving forward with the lobby security with our property owners Grupe who will also build a fence around the employee parking lot.

HR is rolling out a new automated system for onboarding new employees one of the first messages they receive from VMRC as they begin is the following Director's Message:

*Welcome to Valley Mountain Regional Center. We're excited to have you onboard and that you've agreed to join our team of dedicated professionals supporting people with developmental disabilities and their families. No matter what your job title at VMRC you will have a significant impact in the lives of so many.*

*Here at VMRC it is a core code of our ethics that we honor and respect all people with disabilities as unique and valuable, we do not focus solely on their limitations but rather strive to see their potential. This is true not only for our consumers but their friends and families, their service providers, their teachers, and our colleagues at VMRC. You're here today because we saw something in you that tells us you're the type of person who will make an important contribution to our worthy mission and you have decided we may be a good fit with you and what you want to achieve in your career.*

*I've only been at Valley Mountain Regional Center myself for just over two years but in this time I have learned that we have a resilient community with a sincere desire to work in partnership with us. You will find that our dedication to the principles of team work permeate not only inside our buildings but throughout our entire community. I'm excited to see the role you'll play in our continuous efforts in providing quality services and supports to our consumers with developmental disabilities in our region and to witness your growth as a professional in our field.*

### **Self Determination Advisory Committee**

The Executive Committee is made up of the officers of the board and the standing committee chairs.

Tom Bowe motion to add Self-Determination to the board agenda Margaret Second, all approved.

Supported Decision-Making training will be provided on March 14, 2019 this is an important training for people entering the Self-Determination Program.

The Self-Determination Advisory Committee, chaired by Claire Lazaro (Vice President), met and reviewed the status of the SDP steps we still need to take to begin the program.

**Other Matters**

Reminder: the Executive Director review is supposed to come out in a couple weeks.

For the next board meeting Tom will place the committee reports prior to presentations on the agenda. It was discussed to do shorter presentations, no more than 10 minutes.

Discussion around the interpreter not letting the speaker speak out loud first. The committee wants to hear the voices of the advocates, then the interpreter can follow.

We need a Board training to be on reading the financial statements.

**Approval to Waive One-Month Information Period**

There were no requests to waive this requirement.

Next meeting is at 5:30 pm April 3, 2019 in Stockton and the next board meeting is in Modesto April 8, 2019

Meeting adjourned at 7:30 pm

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