

**Valley Mountain Regional Center
Finance Committee Meeting Minutes
January 2, 2019**

Present: Elizabeth Victor-Martinez, Treasurer
Tom Bowe , President
Claire Lazaro, Vice President
Margaret Heinz, Secretary
Connie Uychutin, CLASP Representative
Tony Anderson, VMRC Executive Director
Melissa Stiles, VMRC General Ledger Manager

Guest: Chris Varela, Chair, Consumer Services Committee (On the Phone)

Committee actions noted in bold.

Elizabeth Victor-Martinez, Treasurer, brought the meeting to order at 5:32 pm,

1. Review and Approval of the Meeting Agenda:

No Restricted Donations Correction

Action was taken by unanimous consent without objection.

2. Review of December 5, 2018 Meeting Minutes:

Action was taken by unanimous consent without objection.

3. Public Comment:

There was no public comment this month.

4. Fiscal Department Update:

- Acceptance of Contract Status Report through November 2018:

The Contract Status Report shows total income year-to-date \$93,991,048. The total cash and account receivables due to the State as of the end of November is \$85,596,616.

The Contract Status Report shows POS expenditures for the Year-to-date total \$80,696,282, compared to last year's Year-to-date total, of \$74,519,186. The budget amount expended of \$195,298,849 equals 41.3% of the total budget.

Operations expenditures shows salaries and benefits Year-to-date total is \$10,777,582. The prior year-to-date expenditures were \$8,530,786. The budget amount expended of \$31,041,522 equals 45.0% of the total budget. Other general operating expenses including equipment, professional expenses, office expenses and

travel and training, total \$13,541,587 compared to last year's total operating expenses, of \$11,246,204. The budget amount expended of \$31,041,522 equals 43.6% of the total budget.

Action was taken by unanimous consent without objection.

5. Review of Contracts over \$250,000:

Action was taken by unanimous consent without objection to approve the following contract:

Vendor Name	Vendor #	Service Code	Vendor Category	Current Contract	Proposed Contract	Dollar Increase	% Rate Increase	Reasons for Increase
Baby Moves, Inc.	PV1747	116	Early Start Specialized Therapeutic Services	\$200,000	\$409,052	\$209,052	104.53%	104.53% - New program in 2018 consumers in program went from 8 to 63 over the years' time
Synergy Behavior Consultants, Inv. ESAIP	PV1740	48	Client/Parent Support Behavior Intervention Training	\$240,000	\$532,000	\$292,000	121.67%	121.67% New program in 2018 consumers went from 2 to 13
MV Transportation	H29297	875	Transportation	\$5,461,662	\$5,741,212	\$279,550	5.12%	5.12% Increase in number of consumers using service
UCP Stanislaus Central Connections Expanding Horizon	HV0493	55	Community Integration Training Program	\$224,361	\$392,000	\$167,639	74.72%	74.72% Program went from serving 14 to 23 consumers during last year

Contracts with no change from previous year:				
Vendor Name	Vendor #	Service Code	Vendor Category	Current Contract
Choice Harney Home K.G. Harney Creek, Inc.	HV0361	113	Specialized Residential Facility Habilitation	\$803,400
Victor Learning Center Alvarado	S29365	515	Behavior Management Program	\$2,713,546
Victor Learning Center	HV0129	880	Transportation-Additional Component	\$584,878
Community Builders SLS	SV0004	896	Supported Living Services	\$748,938
Community Catalysts of California SLS	S29325	896	Supported Living Services	\$1,800,929
UCP Stanislaus Central Connections	HV0493	55	Community Integration Training Program	\$345,967
UCP Stanislaus SEP-GP	HV0197	950	Supported Employment Group	\$275,000
UCP Stanislaus Expanding Horizons	H44541	510	Adult Development Center	\$393,086
UCP Stanislaus Focal Point	H06972	505	Activity Center	\$576,485

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 25, 2019 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on February 25, 2019 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

Baby Moves, Inc.	\$ 409,052
Choice Harney Home K. G. Harney Creek, Inc.	\$ 803,400
Synergy Behavior Consultants, Inv. ESAIP	\$ 532,000
Victor Learning Center Alvarado	\$ 2,713,546
Victor Learning Center	\$ 584,878
Community Builders SLS	\$ 748,938
Community Catalysts of California SLS	\$ 1,800,829
MV Transportation	\$ 5,741,121
UCP Stanislaus Central Connections Expanding Horizon	\$ 392,000
UCP Stanislaus Central Connection	\$ 345,967
UCP Stanislaus SEP-GP	\$ 275,000
UCP Stanislaus Expanding Horizons	\$ 393,086
UCP Stanislaus Focal Point	\$ 576,485

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Margaret Heinz, Board Secretary

2/25/2019

Date

6. Executive Session:

7. Next Meeting:

The Finance and Personnel Committee will meet on Wednesday, February 6, 2019 at 5:30pm in the Stockton Office.

The meeting was adjourned at 6:09pm.