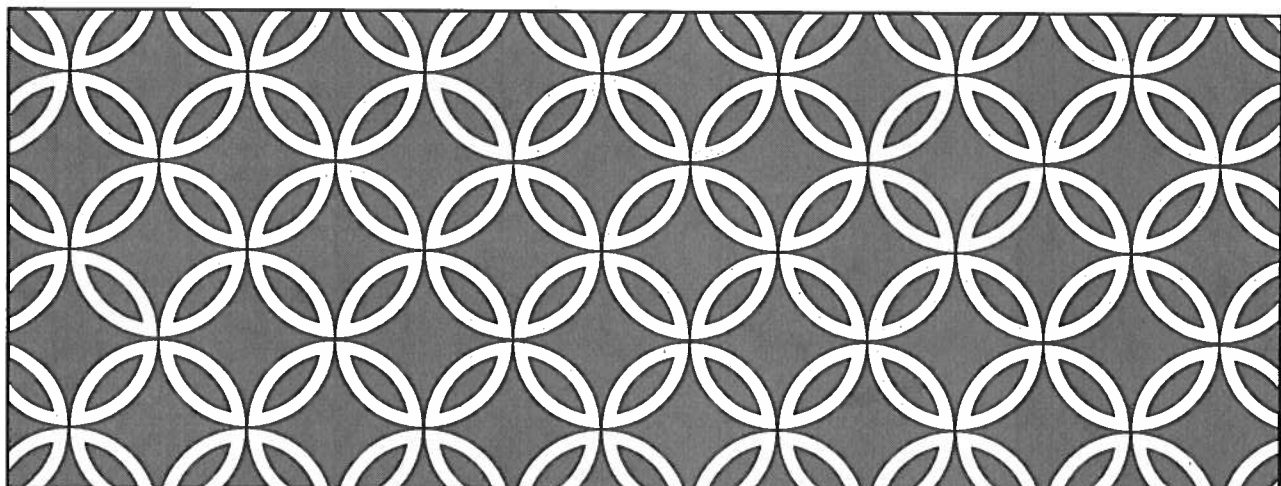



**EXECUTIVE DIRECTORS REPORT**  
**TONY ANDERSON**  
**EXECUTIVE DIRECTOR**  
**VALLEY MOUNTAIN REGIONAL CENTER**  
**DECEMBER 2018**

- Department Directives and Correspondence



**DEPARTMENT CORRESPONDENCE**



**VALLEY  
MOUNTAIN  
REGIONAL  
CENTER**

## **ABX2 1 FUNDING TO PROMOTE EQUITY AND REDUCE DISPARITIES QUARTERLY PROGRESS REPORT, QUARTERLY EXPENSE REPORT AND MEASURES OF PROJECT IMPACT WORKSHEET**

- This correspondence provides Disparity Funds Program reporting requirements for projects with funding approved for Fiscal Years (FY) 2016-17 and 2017-18.
- Regional centers and community-based organizations (CBOs) that were awarded funding are required to maintain records, collect data, and track qualitative and quantitative outcomes for Disparity Funds Program projects.



## **2018 SAFETY NET FAMILY STAKEHOLDER WORKGROUP TOPIC POINTS**

- The purpose of these stakeholder workgroup discussions is to gather input about how to improve services and strategies for supporting individuals in their family homes or other desired homes, and/or in the least restrictive settings possible, when they are experiencing crises.
- It is also to identify practices that can increase families' knowledge of and access to crisis services (i.e., services before, during and after a crisis).
- The overarching goal is to support individuals who are experiencing crises in a way that reduces the need for highly restrictive emergency placements (e.g., psychiatric hospitalizations, residential crisis centers) and/or that helps them return to the home they were living in prior to the crisis, as appropriate and desired. The questions below are meant to guide small group discussions.



## MINIMUM WAGE INCREASE

- Effective January 1, 2019, due to the implementation of Senate Bill (SB) 3, the minimum wage in California will increase from \$11.00 to \$12.00 per hour for employers with 26 or more employees and from \$10.50 to \$11.00 per hour for employers with 25 or fewer employees.
- As authorized by the current State budget and Welfare & Institutions (W&I) Code sections 4681.6(b), 4691.6(f) and (g), and 4691.9(b), many vendors will either receive, or be eligible to request, a rate increase if necessary to adjust employees' pay to comply with the new minimum wage.
- This letter contains information on the types of vendors that are affected and what process will be used to make necessary rate adjustments.



## CANYON SPRINGS COMMUNITY FACILITY ACUTE CRISIS ADMISSIONS

- ☐ SB 175...I authorized a court to order, until June 30, 2021, the commitment of an individual who meets specified criteria for admission due to an acute crisis to a separate and distinct unit of Canyon Springs Community Facility.
- ☐ The Acute Crisis Centers at North STAR, South STAR, and now Canyon Springs Community
- ☐ Facility, provide short-term crisis stabilization and person-centered treatment that will expedite a consumer's return to either their prior residence or another community-based residential setting.
- ☐ Acute crisis referrals to Canyon Springs Community Facility have the same eligibility criteria, referral process, and post-admission procedures as the North and South STAR programs.
- ☐ Referrals for acute crisis admissions to the Canyon Springs Community Facility can begin November 5, 2018.



## FUNCTIONAL OPERATIONS STAFFING SURVEY

- ☐ The Developmental Services Budget Trailer Bill, Assembly Bill 1606 (Chapter 26, Statutes of 2016), added Welfare & Institutions Code section 4437, which requires the Department of Developmental Services (Department), on or before February 1 of each year, to report to the Legislature information related to regional centers' staffing. See Enclosure A.
- ☐ As such, the Department has developed a survey (Enclosure C) for regional centers to report this information, which must be submitted to the Department by **December 28, 2018**.



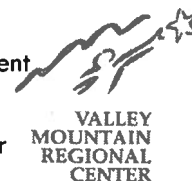
## INSTRUCTIONS FOR REQUESTING HEALTH AND SAFETY WAIVER EXEMPTIONS

- ☐ Completed H&S Waiver Request Template;
  - ☐ A copy of the vendor's original request to the regional center;
  - ☐ A detailed description of existing services and why those services are inadequate to mitigate specific risks to the health and safety; and,
  - ☐ A complete and accurate written request signed by the regional center Executive Director that justifies the need for a rate increase to protect the consumer(s) health or safety.
- ☐ Approval of a Health and Safety Waiver prior to service delivery
- ☐ Expedited Exemption Requests
- ☐ Provisional Rates



## PERSONNEL AND ADMINISTRATIVE SERVICES REPORT

- ☐ Welfare & Institutions (W&I) Code section 4639.5 (Enclosure A) requires regional centers to provide the Department of Developmental Services (Department) a complete and current salary schedule for all personnel classifications used by the regional center.
- ☐ In addition, regional centers are required to report expenditures from the regional center operations budget for all administrative services, except for maintenance, repair, or purchase of equipment or property.
- ☐ To respond to the requirements of W&I Code section 4639.5, the Department has prepared the enclosed Report on Personnel Classifications (Enclosure B) and Administrative Expenditures Survey (Enclosure C) for you to complete and submit to the Department **by December 1, 2018.**
- ☐ Executive Director's current annual compensation ..to be submitted it to the Department **by January 31, 2019.**
- ☐ Additionally, please submit to the Department **by January 31, 2019**, a copy of your employment contract.



## HOME AND COMMUNITY-BASED SERVICES REGULATIONS — PROVIDER FUNDING FOR COMPLIANCE ACTIVITIES

In recognition that some service providers need to take steps towards modifying their services to come into compliance with the HCBS rules by March 2022, the 2018 Budget Act (SB 840, Chapter 29, Budget Act 2018) contains \$15 million to fund necessary changes. Enclosed is the Department of Developmental Services' (Department) Fiscal Year 2018-19 HCBS Provider Compliance Funding Guidelines for regional centers and service providers who wish to apply for funding.

The Department will post this letter and the Guidelines on its website. Regional centers should share the Guidelines with its service providers and community.



## NEW INTENSIVE TRANSITION SERVICES FOR INDIVIDUALS TRANSITIONING FROM INSTITUTIONS FOR MENTAL DISEASES INTO ALTERNATIVE COMMUNITY SETTINGS

The purpose of this correspondence is to inform regional centers about a new service available to support individuals transitioning from Institutions for Mental Diseases (IMD) to alternative community placements. The Department of Developmental Services (DDS) released its *Plan for Crisis and Other Safety Net Services* in May 2017, which included developing intensive transition services for individuals in IMDs or those at risk of admission to IMDs.

Merakey was selected as the statewide provider and they have established offices in Northern and Southern California.

The scope of intensive transition services includes, but is not limited to, conducting risk assessments, providing intensive preparatory services to individuals and their Interdisciplinary Team (IDT), training and evaluation pre-transition and during transition as identified in the Individual Program Plan (IPP), and training families and community-based service providers, as appropriate.



## 2018 BOARD COMPOSITION SURVEY

☐ You submitted your completed survey to the Department on July 25, 2018, and staff reviewed the information you provided.

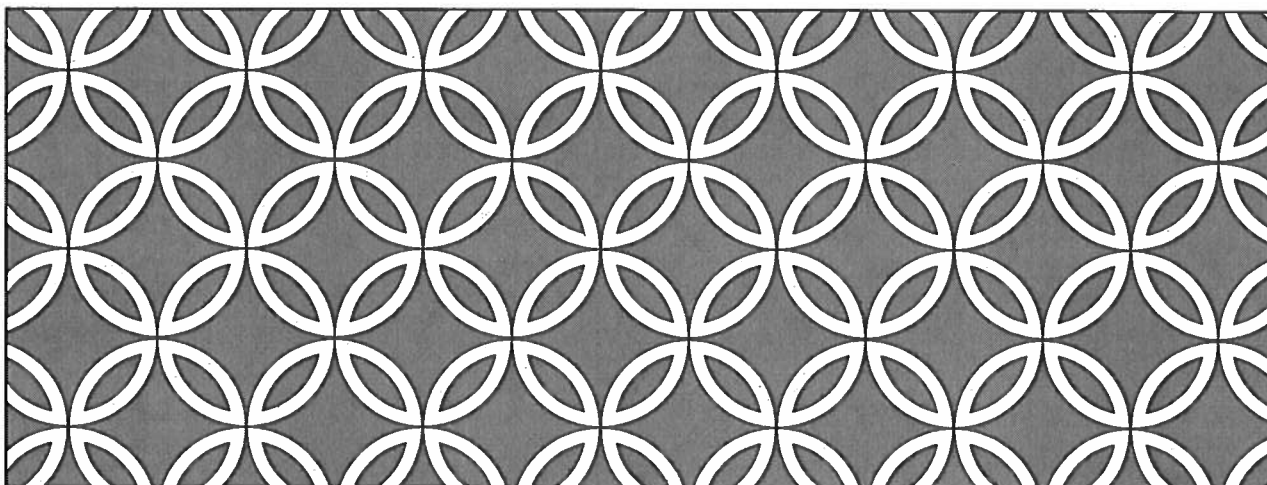
☐ Based on our review, it appears your board's composition is in compliance with the requirements contained in W&I Code section 4622.



## VALLEY MOUNTAIN REGIONAL CENTER'S (VMRC) CASELOAD RATIO PLAN OF CORRECTION LETTER

☐ This letter indicates that VMRC's plan was developed in accordance with Welfare & Institutions Code section 4640.6, and was presented at a public meeting on August 13, 2018, and August 20, 2018.

☐ VMRC's plan is approved as submitted. Please notify the Department of any changes in VMRC's plan.



## QUESTIONS?



janmaloney



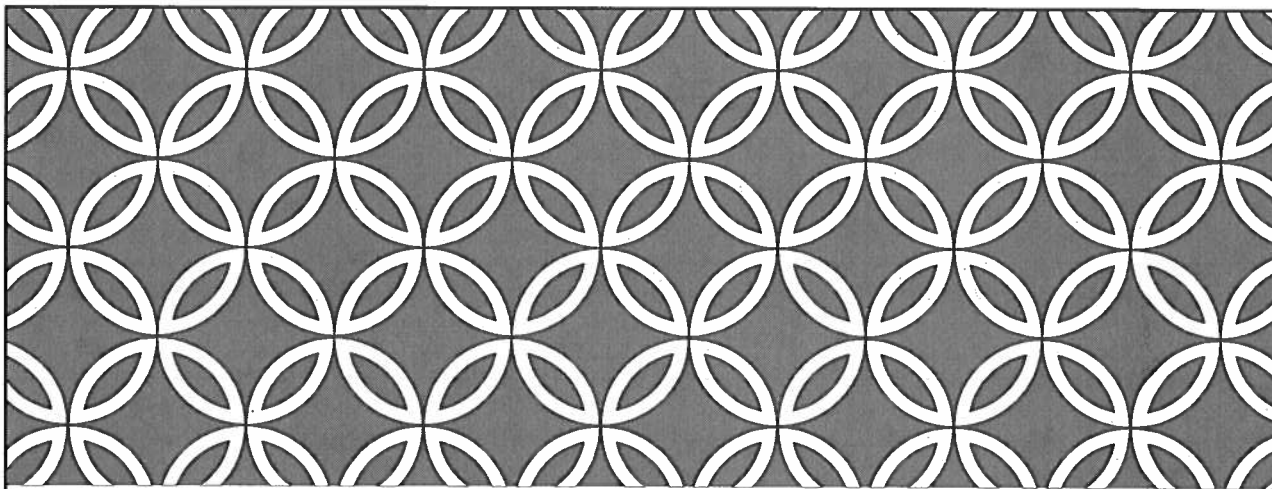
janmaloney

Microsoft PowerPoint - Executive Directors  
Report\_Dec10\_Final.pptx [Read-Only]

11/30/18 07:05 AM

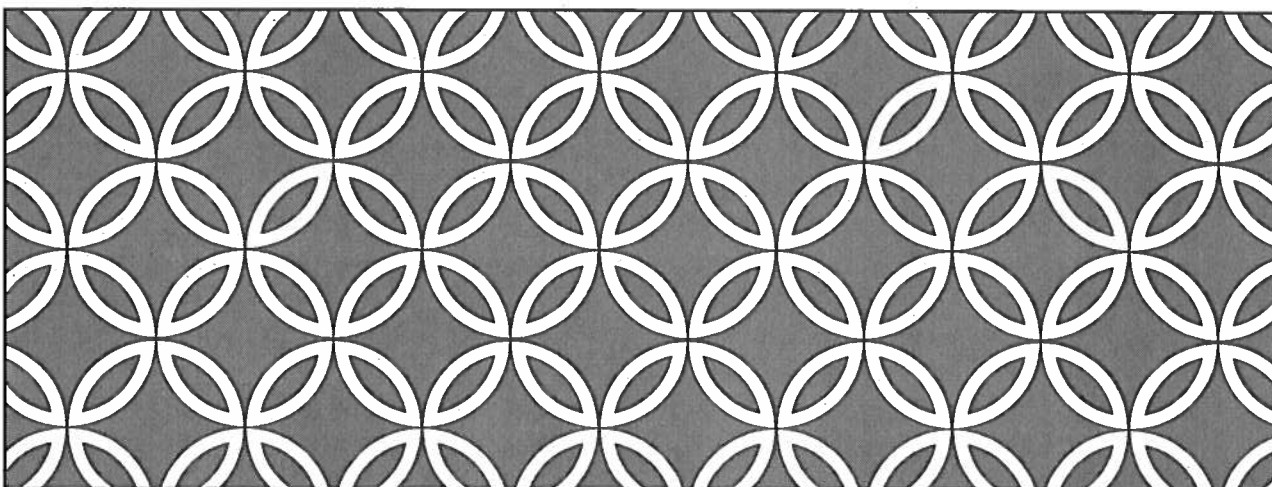
Xerox® AltaLink™ B8065 MFP






**EXECUTIVE DIRECTORS REPORT**  
**TONY ANDERSON**  
**EXECUTIVE DIRECTOR**  
**VALLEY MOUNTAIN REGIONAL CENTER**  
**DECEMBER 2018**

- Department Directives and Correspondence



**DEPARTMENT CORRESPONDENCE**



**VALLEY  
MOUNTAIN  
REGIONAL  
CENTER**

## **ABX2 1 FUNDING TO PROMOTE EQUITY AND REDUCE DISPARITIES QUARTERLY PROGRESS REPORT, QUARTERLY EXPENSE REPORT AND MEASURES OF PROJECT IMPACT WORKSHEET**

- This correspondence provides Disparity Funds Program reporting requirements for projects with funding approved for Fiscal Years (FY) 2016-17 and 2017-18.
- Regional centers and community-based organizations (CBOs) that were awarded funding are required to maintain records, collect data, and track qualitative and quantitative outcomes for Disparity Funds Program projects.



## **2018 SAFETY NET FAMILY STAKEHOLDER WORKGROUP TOPIC POINTS**

- The purpose of these stakeholder workgroup discussions is to gather input about how to improve services and strategies for supporting individuals in their family homes or other desired homes, and/or in the least restrictive settings possible, when they are experiencing crises.
- It is also to identify practices that can increase families' knowledge of and access to crisis services (i.e., services before, during and after a crisis).
- The overarching goal is to support individuals who are experiencing crises in a way that reduces the need for highly restrictive emergency placements (e.g., psychiatric hospitalizations, residential crisis centers) and/or that helps them return to the home they were living in prior to the crisis, as appropriate and desired. The questions below are meant to guide small group discussions.



## MINIMUM WAGE INCREASE

- Effective January 1, 2019, due to the implementation of Senate Bill (SB) 3, the minimum wage in California will increase from \$11.00 to \$12.00 per hour for employers with 26 or more employees and from \$10.50 to \$11.00 per hour for employers with 25 or fewer employees.
- As authorized by the current State budget and Welfare & Institutions (W&I) Code sections 4681.6(b), 4691.6(f) and (g), and 4691.9(b), many vendors will either receive, or be eligible to request, a rate increase if necessary to adjust employees' pay to comply with the new minimum wage.
- This letter contains information on the types of vendors that are affected and what process will be used to make necessary rate adjustments.



## CANYON SPRINGS COMMUNITY FACILITY ACUTE CRISIS ADMISSIONS

- ☐ SB 175...I authorized a court to order, until June 30, 2021, the commitment of an individual who meets specified criteria for admission due to an acute crisis to a separate and distinct unit of Canyon Springs Community Facility.
- ☐ The Acute Crisis Centers at North STAR, South STAR, and now Canyon Springs Community
- ☐ Facility, provide short-term crisis stabilization and person-centered treatment that will expedite a consumer's return to either their prior residence or another community-based residential setting.
- ☐ Acute crisis referrals to Canyon Springs Community Facility have the same eligibility criteria, referral process, and post-admission procedures as the North and South STAR programs.
- ☐ Referrals for acute crisis admissions to the Canyon Springs Community Facility can begin November 5, 2018.



## FUNCTIONAL OPERATIONS STAFFING SURVEY

- ☐ The Developmental Services Budget Trailer Bill, Assembly Bill 1606 (Chapter 26, Statutes of 2016), added Welfare & Institutions Code section 4437, which requires the Department of Developmental Services (Department), on or before February 1 of each year, to report to the Legislature information related to regional centers' staffing. See Enclosure A.
- ☐ As such, the Department has developed a survey (Enclosure C) for regional centers to report this information, which must be submitted to the Department by **December 28, 2018**.



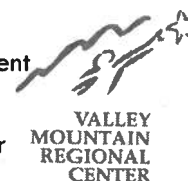
## INSTRUCTIONS FOR REQUESTING HEALTH AND SAFETY WAIVER EXEMPTIONS

- ☐ Completed H&S Waiver Request Template;
  - ☐ A copy of the vendor's original request to the regional center;
  - ☐ A detailed description of existing services and why those services are inadequate to mitigate specific risks to the health and safety; and,
  - ☐ A complete and accurate written request signed by the regional center Executive Director that justifies the need for a rate increase to protect the consumer(s) health or safety.
- ☐ Approval of a Health and Safety Waiver prior to service delivery
- ☐ Expedited Exemption Requests
- ☐ Provisional Rates



## PERSONNEL AND ADMINISTRATIVE SERVICES REPORT

- ☐ Welfare & Institutions (W&I) Code section 4639.5 (Enclosure A) requires regional centers to provide the Department of Developmental Services (Department) a complete and current salary schedule for all personnel classifications used by the regional center.
- ☐ In addition, regional centers are required to report expenditures from the regional center operations budget for all administrative services, except for maintenance, repair, or purchase of equipment or property.
- ☐ To respond to the requirements of W&I Code section 4639.5, the Department has prepared the enclosed Report on Personnel Classifications (Enclosure B) and Administrative Expenditures Survey (Enclosure C) for you to complete and submit to the Department **by December 1, 2018.**
- ☐ Executive Director's current annual compensation ..to be submitted it to the Department **by January 31, 2019.**
- ☐ Additionally, please submit to the Department **by January 31, 2019**, a copy of your employment contract.



## HOME AND COMMUNITY-BASED SERVICES REGULATIONS — PROVIDER FUNDING FOR COMPLIANCE ACTIVITIES

In recognition that some service providers need to take steps towards modifying their services to come into compliance with the HCBS rules by March 2022, the 2018 Budget Act (SB 840, Chapter 29, Budget Act 2018) contains \$15 million to fund necessary changes. Enclosed is the Department of Developmental Services' (Department) Fiscal Year 2018-19 HCBS Provider Compliance Funding Guidelines for regional centers and service providers who wish to apply for funding.

The Department will post this letter and the Guidelines on its website. Regional centers should share the Guidelines with its service providers and community.



## NEW INTENSIVE TRANSITION SERVICES FOR INDIVIDUALS TRANSITIONING FROM INSTITUTIONS FOR MENTAL DISEASES INTO ALTERNATIVE COMMUNITY SETTINGS

The purpose of this correspondence is to inform regional centers about a new service available to support individuals transitioning from Institutions for Mental Diseases (IMD) to alternative community placements. The Department of Developmental Services (DDS) released its *Plan for Crisis and Other Safety Net Services* in May 2017, which included developing intensive transition services for individuals in IMDs or those at risk of admission to IMDs.

Merakey was selected as the statewide provider and they have established offices in Northern and Southern California.

The scope of intensive transition services includes, but is not limited to, conducting risk assessments, providing intensive preparatory services to individuals and their Interdisciplinary Team (IDT), training and evaluation pre-transition and during transition as identified in the Individual Program Plan (IPP), and training families and community-based service providers, as appropriate.



## 2018 BOARD COMPOSITION SURVEY

☐ You submitted your completed survey to the Department on July 25, 2018, and staff reviewed the information you provided.

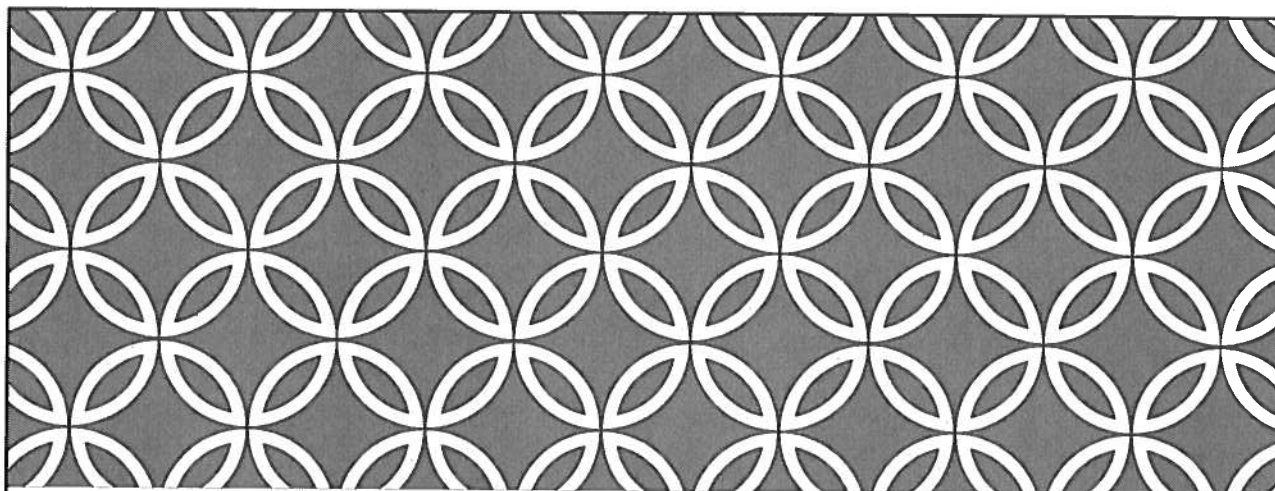
☐ Based on our review, it appears your board's composition is in compliance with the requirements contained in W&I Code section 4622.



## VALLEY MOUNTAIN REGIONAL CENTER'S (VMRC) CASELOAD RATIO PLAN OF CORRECTION LETTER

☐ This letter indicates that VMRC's plan was developed in accordance with Welfare & Institutions Code section 4640.6, and was presented at a public meeting on August 13, 2018, and August 20, 2018.

☐ VMRC's plan is approved as submitted. Please notify the Department of any changes in VMRC's plan.



QUESTIONS?

