



**Valley Mountain Regional Center
Board of Directors Meeting
Valley Mountain Regional Center
702 N. Aurora Street, Stockton, CA 95202
DIAL-IN NUMBER: 1-866-299-7945
CONFEREE PASSCODE 7793177#**



Monday, December 10, 2018 - 6:00PM

MEETING AGENDA

The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.



A. Call to Order, Roll Call, Reading of Mission Statement



B. Review and Approval of Agenda

C. Review and Approval of Board Meeting Minutes, October 8, 2018 1



D. Adoption of Consent Items

- Finance & Personnel Committee Minutes, October 3, 20189
- Finance & Personnel Committee Minutes, November 7, 2018 13
- Executive Committee Minutes, October 3, 2018, 201839
- Executive Committee Minutes, November 7, 2018, 201843
- Legislative Committee Minutes, October 16, 201847
- Legislative Committee Minutes, November 19, 2018 51
- Special Events Committee, Minutes, November 15, 201853
- Consumer Services Committee, Minutes, November 13, 2018 55
- Executive Director's Monthly Report & Weekly Blog (separate items)



E. Announcements and Public Comment (Maximum 3-minutes per person)

F. Executive Director's Report





G. Board Member Visits

H. Presentations:

- Howard Training Center Contracts, Carla Strong, Executive Director
- Report from Mental Health Services Act Conference, Dr. Barbara Johnson, VMRC Clinical Psychologist



I. Committee Reports

i. VMRC Consumer Advisory Committee (SAC6 Representative)

ii Consumer Services Committee (Chris Varela, Chair/Dena Pfeifer Vice-Chair)

Next Meeting January 7, 2019, VMRC Stockton Office

ii. VMRC Professional Advisory Committee (CLASP) (Candice Bright, CLASP Representative)

Next Meeting December 17, 10:00am, VMRC Stockton Office

iii. Finance and Personnel Committee (Elizabeth Victor-Martinez, Chair/Emily Grunder, Vice-Chair)

Next Meeting January 2, 2019, 5:30pm, VMRC Stockton Office

- Acceptance of Contracts over \$250,000 – Resolution 1 63
- Acceptance of Contracts over \$250,000 – Resolution 2 65
- Acceptance of Contract Status Report (CSR) 67
- Acceptance of Restricted Donations (Claudia Reed) 71
- HR Monthly Insights Report (Bud Mullanix) 73

iv. Legislative Committee (Candice Bright, Chair)

- Legislative Presentation, VMRC Stockton, Monday, December 4, 2018
from 10:00am to 11:30am
- Legislative Presentation, VMRC Modesto, Monday, December 4, 2018
from 1:00pm to 2:30pm

v. Bylaws Committee (Lynda Mendoza, Chair)

Vote to Approve Revised Bylaws

- Draft Bylaws (see separate documentation)

vii Self-Determination Advisory Committee (Claire Lazaro, Chair)





Nominating Committee

- viii Nominating Committee**
(Claire Lazaro, Chair/Andrea Rueda, Vice-Chair)
 Report from December 10, 2018 committee meeting

- ix. Special Events Committee**
(Kori Heuvel, Chair)
 Next Meeting, January 24, 2019, 10:00am to 12:00pm, VMRC Stockton



- x. President's Report**
(Tom Bowe, President)
 Next Meeting January 2, 2019, 5:30pm, VMRC Stockton Office
 o Executive Committee Report and Other Updates



- J. Other Matters**



- K. Next Meeting**
Date: Monday, February 25, 2019
Time: 6:00PM
Location: Valley Mountain Regional Center,
702 Aurora Street, Stockton, CA 95202



- L. Adjournment**

Information = The item is brought to the board for information and is likely to be an action item at a future meeting.

***VMRC Policy on Public Input**

In accordance with California Welfare & Institutions Code sections 4660 through 4669, meetings of the Valley Mountain Regional Center Board of Directors are open and public, with only those exceptions provided in statute. Accordingly, time is allowed at each Board of Directors meeting for public input on any issue whether or not it is on the agenda for that particular meeting. Such input shall be summarized in the minutes of the meeting.

"Public input" is defined as verbal comment or written submissions provided to the Board by any person who is not a member of the VMRC Board. Materials will be maintained by VMRC for at least two years from the date of the meeting.

The VMRC Board of Directors reserves the right to determine the form or manner of its response. As a general rule, the Board will not respond to comments or questions that relate to agency personnel policies, the union contract, or collective bargaining issues. However, the Board may, at its discretion, direct staff in executive session to investigate and report on such issues raised under public comment.

***VMRC Policy on Executive Sessions**

As provided in California Welfare & Institutions Code sections 4660 through 4669, the Valley Mountain Regional Center Board of Directors may hold an executive session to consider real estate negotiations, appointment, employment, evaluation or dismissal of an employee, staff salaries and benefits, labor negotiations, and any matter dealing with a specifically identified consumer for whom appropriate authorization has not been provided to enable public discussion of the matter. The Executive Assistant shall keep confidential minutes of executive sessions. The subject of each executive session shall be announced prior to and at the conclusion of each such session.

The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote an irritant-free environment.

In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.

Local Legislators

California State Senate

District 5

Cathleen Galgiani

State Capitol, Room 4082

Sacramento, CA 95814

(916) 651-4005

District Office

31 E. Channel, Rm. 440

Stockton, CA 95202

(209) 948-7930

senator.galgiani@sen.ca.gov

District 14

Tom Berryhill

State Capitol, Room 4070

Sacramento, CA 94248-0001

(916) 651-4014

District Office

33 C Broadway

Jackson, CA 95642

(209) 223-9140

senator.berryhill@sen.ca.gov

District 12

Anthony Cannella

State Capitol, Room 3048

Sacramento, CA 95814

(916) 651-4012

District Office

918 15th Street

Modesto, CA 95354

(209) 577-6592

senator.cannella@sen.ca.gov

California State Assembly

District 5

Frank E. Bigelow

State Capitol, Room 4158

Sacramento, CA 95814

(916) 319-2005

Jackson District Office

33 C Broadway

Jackson, CA 95642

(209) 223-0505

assemblymember.bigelow@assembly.ca.gov

District Office

578 N. Wilma Avenue, Ste B

Ripon, CA 95366

(209) 599-2112

assemblymember.flora@assembly.ca.gov

District 9

Jim Cooper

State Capitol

Room 6025

Sacramento, CA 95814

(916) 319-2009

District Office

9250 Laguna Springs Drive #220

Elk Grove, CA 95758

assemblymember.cooper@assembly.ca.gov

District 13

Susan Talamantes-Eggman

State Capitol

Room 3173

Sacramento, CA 95814

(916) 319-2013

District Office

31 E. Channel, Rm. 306

Stockton, CA 95202

(209) 948-7479

assemblymember.eggman@asm.ca.gov

District 12

Heath Flora

State Capitol, Room 3149

Sacramento, CA 95814

(916) 319-2012

District 21

Adam Gray

State Capitol

Room 3152

Sacramento, CA 95814

(916) 319-2021

District Office

1010 Tenth Street, Ste 5800

Modesto, CA 95354

(209) 521-2111

U.S. Senate

Senator Dianne Feinstein (D)
One Post Street, Suite 2450
San Francisco, CA 94104
Phone: (415) 393-0707
Fax: (415) 393-0710

Senator Kamala Harris (D)
1300 "I" Street
Sacramento, CA 95814-2919
Phone: (916) 445-9555
Fax: (202) 228 - 3865

U.S. House of Representatives

Congressman Jeff Dunham (R)
4701 Sisk Road, Suite 202
Modesto, CA 95356
Phone: (209) 579-5458(209) 579-5458
Fax: (209) 579-5028

Congressman Tom McClintock (R)
2200A Douglas Blvd, Suite 240
Roseville, CA 95661
Phone: (916) 786-5560
Fax: (916) 786-6364

Congressman Jerry McNerney (D)
2222 Grand Canal Blvd. #7
Stockton, CA 95207
Phone: (209) 476-8552
Fax: (209) 476-8587



Valley Mountain Regional Center

Board of Directors Meeting

702 N. Aurora Street, Stockton, CA 95202

Monday, October 8, 2018

Present: Tom Bowe, Robert Balderama, Linda Collins, Emily Grunder, Margaret Heinz, Kori Heuvel, Claire Lazaro, Lynda Mendoza, Dena Pfeifer, Moe Rashid (via Conference Call), Andrea Rueda, Noemi Santiago, Tom Toomey, Chris Varela, Elizabeth Victor-Martinez

Absent: Tracie Leong, Nadia Robinson, Candice Bright

Guests: Dena Hernandez (SCDD/NVHO), Christine Hager (DRC/OCRA), Daime Hoornaert (PCS), Melinda Gonser (former Board President), facilitators Shaefaye Kirkendoll, Angie Lewis, Laurie Smith, Denora Grimes

VMRC Staff: Tony Anderson, Cindy Mix, Bud Mullanix, Mary Sheehan, Nicole Weiss, Gordon Hofer, Anthony Hill, Nicole Weiss, Wilma Murray, E.J. Edmerson, Melissa Stiles, Jan Maloney

Action items noted in bold.

A. Call to Order:

President, Tom Bowe, brought the meeting to order at 6:06pm.

Jan Maloney, Executive Assistant, completed Roll Call.

The Mission Statement was collectively read by board members: The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.

B. Review and Approval of Agenda:

Tom announced some revisions to the agenda. The Presentation from vendor Central Valley Autism Project (CVAP), will be moved to follow the Adoption of the Consent Calendar items. A Closed Session was added between items G and H. Presentation of the Communitàs Award will take place under Announcements & Public Comment.

M/S/C (RUEDA/GRUNDER) to approve the agenda as amended.

C. Review and Approval of Board Meeting Minutes, August 13, 2018

M/S/C (TOOMEY/GRUNDER) to approve the minutes as submitted.

D. Adoption of Consent Items:

The Chair called for any requests to remove items from the Consent Calendar. Hearing none,
M/S/C (RASHID/RUEDA) to approve the Consent Items as submitted.

- Finance & Personnel Committee Minutes, September 5, 2018
- Executive Committee Minutes, September 5, 2018
- Bylaws Committee, Minutes, September 12, 2018 meeting
- Consumer Services Committee, Minutes, September 10, 2018
- Special Events Committee, Minutes/Notes, September 20, 2018

E. Announcements & Public Comment:

Vicky McElyea, aunt and representative for Consumer, Christopher B., wanted to inform the Board of Directors that she is unhappy with recent services provided. She has requested notification of any meetings, as she would like to attend. Ms. McElyea left work to attend a recent meeting, and was notified by the care home that the meeting had taken place earlier, without notification or her presence. Tom Bowe asked Cindy Mix to meet with Ms. McElyea to discuss the issues further.

Dena Hernandez, Regional Manager, North Valley Hills Office (NVHO), made the following announcements:

- The SCDD thanked Tony for participating at a Story Board meeting for a possible publication on Inclusion. Dena brought copies of the SCDD Sacramento Regional Office completed insert. A concept was developed, and the next step is to see if funding can be secured.
- The VMRC Self-Determination Advisory Committee has scheduled meetings for November 6, December 3, and January 14, at VMRC in Stockton.
- The San Joaquin County Workforce Development Board is updating its local and regional plans for people with disabilities. A forum for public input is scheduled for October 25 from 9:00am to 11:00 at the WorkNet Center, 56 S. Lincoln Street, Stockton.

Dena Pfeifer presented the SAC6 report.

- At the last SAC6 board meeting on September 8, the August Area Board meeting was discussed. Dena thanked VMRC Service Coordinators and staff who attended the meeting.
- There have been some changes in the SAC6 board membership and new Officers will be elected in December. The VMRC representative for the SAC6 will be announced at that meeting.
- The SAC6 thanked everyone who attended the California Memorial Project Remembrance Day events. Tony Anderson spoke at the Stockton ceremony and Cindy Mix at the Manteca ceremony. VMRC's IT team, especially Vira, were thanked for setting up the sound system at the Stockton event.
- The SAC6 is busy planning the November 9 Area Meeting, at the Howard Training Center in Modesto, and Dena passed around flyers.

President, Tom Bowe, announced the recipient of the 2018 Communitàs Award was Gina Berlin, a Special Ed. teacher from Tracy Unified School District. Gina was nominated by Wendy Andres, and her daughter Katie who was one of Gina's students. Gina taught Katie for 4 years, but has been a Special E. teacher for 14 years. She was described as compassionate, and has a love of all the young adults with whom she interacts. Gina Also organizes community events for the students, such as a chili cook-off, field trips, and dances. Gina has earned the Most Helpful Teacher award, and Outstanding Helpfulness and Flexibility Award.

Katie had typed a letter in braille in support of Gina's nomination:

"Miss Gina is very gracious, helpful, loving, kind, funny, smart, fast when I need her to be, very helpful when I had short days, very forgiving, very cute, helped me prioritize, gave me a token earning system, and sometimes was tough on me because she wanted me to be independent and knew that I could do better. Miss Gina was getting me ready for adulthood, and I appreciate that, and love her and miss her".

Mila Amerine-Dickens, founder and Executive Director or CVAP (Central Valley Autism Project) announced 2018 marks the 30th anniversary of her vendorization. She gave board members an insight into her program, and also the history of how it evolved, initiating with Dr. Lovaas from UCLA who had established EIBT (Early Intensive Behavioral Treatment) locally. Mila, along with Dr. Lovaas, VMRC's Dr. Howard Cohen, Area 6 SELPA's and parents, established a Lovaas replication site was established in 1994 at VMRC as one of twelve sites chosen through an NIMH (National Institute of Mental Health) grant. Across CVAP's different programs, around 130 children receive services. Mila thanked VMRC for its continued support.

F. Executive Director's Report:

Board members were referred to Tony's monthly report to the board and also the letters received from DDS.

VMRC has been very involved with Person Centered Thinking, which is something that everyone can use in their business and personal lives, and something all VMRC employees go through. As part of the training VMRC employees have been asked to provide a one-page personal profile, similar to the profiles that are created for consumers. Tony passed around his and Jan's personal profile, and asked the board if they would complete one as well.

Tony has been looking at ways to improve communication with the Director's office, VMRC and the Board of Directors. He will be sending a weekly email update to the board updating his travels, what the leadership is doing, and newsworthy VMRC items, etc. This communication will also be shared with employees through the insideXchange, and will be linked with the blog that is on our website.

G. Board Member Visits:

Lynda Mendoza attended two court hearings for consumers at the Stanislaus County Courthouse. Both cases were closed, and Lynda said the Service Coordinators went above and beyond the help their consumers.

Tom Bowe reminded board members to sign up for site visits.

H. Committee Reports:

- i. VMRC Consumer Advisory Committee:
(SAC6 Representative)

Tony gave report on behalf of the SAC6. The SAC6 had their last board meeting on September 8 at which the August Area Meeting was discussed. Thanks were given to VMRC staff who attended the meeting about Self-Determination. New Officers will be elected in December, including a new SAC6 Representative on VMRC's Board of Directors. Thanks were given also to VMRC employees who attended and helped the California Memorial events in Stockton and Manteca. The SAC6 is planning the November 9 Area Meeting, at the Howard Training Center in Modesto.

- ii. Consumer Services Committee:
(Chris Varela, Chair / Dena Pfeifer, Co-Chair)

Chris directed committee members to the last Consumer Services committee minutes that are part of the board meeting packet. An email was sent to all Consumer Services Committee members asking their preference for meeting either monthly or bimonthly as is the current format. She has received two responses that cancel each other out. Cindy Strawderman will be asked to resend the survey and Chris asked for responses as soon as possible.

- iii. VMRC Professional Advisory Committee (CLASP)
(Candice Bright, CLASP Representative)

Candice was absent from the meeting and no report was given. The next CLASP meeting will be on Monday, October 22, 10:00am to 12:00noon at VMRC in Stockton, Room 120.

- iv. Finance and Personnel Committee:
(Elizabeth Victor-Martinez, Chair/Emily Grunder, Vice-Chair)

Treasurer and Committee Chair, Elizabeth, advised the committee met last week and is bringing items to the board for approval.

M/S/C (COMMITTEE/RUEDA) to approve the contracts over \$250,000, per below. One abstention from Mohamed Rashid.

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on _____ and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on _____ and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Accredited Respite Services	\$ 1,200,000.00
2 Applied Behavior Consultants Infant Development	\$ 1,515,322.00
3 Applied Behavior Consultants EIBT	\$ 836,701.00
4 ARC Amador/Calaveras ADC	\$ 808,599.00
5 ARC Amador/Calaveras CTP	\$ 757,426.00
6 ARC Amador/Calaveras SLS	\$ 416,739.00
7 Behavioral & Educational Strategies & Training ESAIP	\$ 3,212,967.00
8 Behavioral & Educational Strategies & Training Infant	\$ 900,000.00
9 Behavioral & Educational Strategies & Training EIBT	\$ 1,231,603.00
10 Behavioral & Educational Strategies & Training-IT Soc/Eng	\$ 608,412.00
11 Central Valley Autism Project	\$ 529,070.00
12 Central Valley Autism Project EIBT	\$ 1,916,495.00
13 Central Valley Autism Project EASIP	\$ 2,844,000.00
14 Central Valley Autism Project Infant Development	\$ 396,000.00
15 Genesis Behavior Center EIBT	\$ 287,700.00
16 Genesis Behavior Center EASIP	\$ 370,957.00
17 Cole Vocational Services	\$ 1,824,000.00
18 Human Services Projects Encore Wrap-Around Service	\$ 674,296.00
19 Pacific Homecare Services	\$ 7,000,000.00
20 Premier Healthcare Services	\$ 1,836,000.00
21 Therapeutic Pathways ESAIP Program	\$ 1,395,785.00
22 Therapeutic Pathways EIBT	\$ 2,615,703.00
23 Aim Higher, Inc. ADC	\$ 790,000.00
24 ARC San Joaquin Vocational Services	\$ 255,575.00
25 ARC San Joaquin Starting Out BHP	\$ 1,214,783.00
26 ARC San Joaquin Starting Out ADC	\$ 933,815.00
27 Delta Star Home Care - Mercer	\$ 466,103.00
28 Inspired Behavioral Solutions	\$ 1,320,902.00
29 Paradise Residential Care	\$ 405,268.00

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

Date

M/S/C (COMMITTEE/TOOMEY) to approve the Contract Status Report.

M/S/C (COMMITTEE/PFEIFER) to approve the E-1 Contract Amendment.

M/S/C (COMMITTEE/RUEDA) to accept restricted donations totaling \$210 to the James R. Popplewell Fund.

Bud Mullanix, Human Resources Director, reported there are now 333 employees in total (one more than noted on the report), and 43 new employees were hired over the last 12 months (August to August). There were 29 terminations and the turnover rate was 8.8%. Bud checked with other regional centers and reported their turnover rate was running between 10% and 11% for the same time period.

Since the second HR report from January 2018 to August 2018 was published, there are now 333 employees, 24 have been hired, and 20 employees have termed. The turnover rate for this time period is 6.0% with an average tenure of 9.1 years.

VMRC has been looking to hire a Clinical Psychologist for a long time, and Bud reported that a psychologist will start work at VMRC on Monday.

This committee will meet again on November, 7 at 5:30pm at VMRC in Stockton.

- v. Legislative Committee:
(Candice Bright, Chair / Moe Rashid, Vice-Chair)

The committee will meet again on Monday, October 16, at 12:00noon at VMRC in Stockton, to discuss the Governor's session.

- vi. Bylaws Committee:
(Lynda Mendoza, Chair / Open position for Vice-Chair)

The committee met on September 12, and finalized the Bylaws that are brought to the board today for review, and will be brought back to the December 10 board meeting for a vote to approve. Lynda requested that board members review the proposed Bylaws revisions and contact her or Anthony Hill if there are any questions or concerns.

- vii. Self-Determination Committee:
(Claire Lazaro, Chair)

Claire reported that DDS has chosen 2,500 people to participate in Self-Determination. VMRC submitted over 300 names and out of those DDS chose 100 participants. DDS is notifying the successful applicants, as well as the unsuccessful applicants. Service Coordinators are calling those who have been selected to make sure they still want to go ahead with this program.

Claire distributed flyers with training dates, and DDS will schedule “train the trainer” participants. VMRC has volunteered the Stockton office as a site for meetings. On October 16 at 2:00pm there will be a Statewide Self-Determination Advisory meeting in room 134 at VMRC’s Modesto Office, with teleconferencing abilities. Representatives from all regional centers will be in attendance.

On October 16 at 2:00pm there will be a teleconference Statewide Self-Determination Advisory Committee meeting, and the site location for this meeting will be at VMRC’s Modesto Office, for those who want to attend in person.

Future meetings dates have been set for Tuesday, November 6, 3:30pm, Monday, December 3, 10:00am, and January 14, 2:00pm. All meetings are scheduled to be held in VMRC’s Stockton Office.

- viii. Nominating Committee:
(Claire Lazaro, Chair / Andrea Rueda. Vice-Chair)

The committee hopes to meet before the December 10 board meeting.

- ix. Special Events Committee:
(Kori Heuvel, Chair)

The committee met on September 20, and discussed various types of fundraiser events, and ways to raise awareness of VMRC and its services. It was decided to hold an Art Stroll entitled “Express Yourself”. Parking spaces at VMRC in Stockton will be sold for decoration during the day with sidewalk chalks, and judging will take place later in the day. There will be food available for purchase through food trucks, and there will be lots of entertainment. The event date is set for Saturday, June 15, 2019, and Kori called for volunteers from VMRC and the community who would like to help with the planning of this event. The next meeting will be on Thursday, November 15, 10:00am to 12:00 noon at VMRC in Stockton.

- x. President’s Report:

Tom called on Tony Anderson to present the Performance Contract. Tony advised a public hearing was held on Thursday, September 13 and feedback was considered in the revised draft that is brought to the Board of Directors today for approval.

Cindy Mix, reviewed the changes that had been made following the public hearing.
M/S/C (RUEDA/VARELA) to approve the Performance Contract as presented.

Tom advised board members that a Conflict of Interest exists for board member Mohamed Rashid, who is employed by VCDI, a vendor of VMRC.

M/S/C (VARELA/RUEDA) to prohibit Mohamed Rashid from any discussion regarding contracts and also from voting on contract approvals.

Tom Bowe advised the Board of Directors would need to enter a closed session to discuss the agreement between VMRC and SEIU Local 1021.

M/S/C (LAZARO/BALDERAMA) to enter Executive Session.

I. Other Matters:

There were no other matters this month.

J. Adjournment:

The next scheduled board meeting will be on December 10, at 6:00pm in the Stockton Office, Cohen board rooms.

The meeting adjourned at 7:44pm.



**Valley Mountain Regional Center
Minutes of Finance & Personnel Committee Meeting
Wednesday, October 3, 2018**

Present: Tom Bowe, President
Claire Lazaro, Vice President (via conference call)
Margaret Heinz, Secretary
Connie Uychutin, CLASP Representative
Tony Anderson, VMRC Executive Director
Claudia Reed, VMRC Chief Financial Officer
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Absent: Elizabeth Victor-Martinez, Treasurer

Guest: Chris Varela, Chair, Consumer Services Committee

President, Tom Bowe, chaired the meeting on behalf of the Treasurer, and brought the meeting to order at 5:36pm.

1. Review and Approval of the Meeting Agenda:

Action was taken by unanimous consent without objection.

2. Review & Approval of September 5, 2018 Minutes:

M/S/C (LAZARO/UYCHUTIN) to approve the minutes of the September 5, 2018 meeting.

3. Public Comment:

There was no public comment this month.

4. Fiscal Department Update:

- Acceptance of Contract Status Report through August 2018:

Claudia Reed, Chief Financial Officer, presented the Contract Status Report, ending August. Revenue year-to-date is \$17,059,579. The cash balance of \$23,037,813 and cash receivables total \$48,768,962. Advances from the state total \$58,846,921.

POS expenditures year-to-date total \$15,300,136, against a \$195,176,054 budget. The prior year-to-date was \$13,645,699.

The CSR includes the E-1 Contract Amendment. Operations expenditures total \$30,383,851 with \$24,799,590 unspent. Operations CPP stands at \$264,832.

POS, including the E-1 Contract Amendment, stands at \$195,298,852, with \$163,998,976 unspent. POS CPP expenditures total \$122,789 with \$119,298 unspent. The Foster Grandparents/Senior Companion program stands at \$451,782.

POS Expenditures for July and August total \$32,329,767 and the prior year-to-date was \$29,373,222.

Last fiscal year the Operations Contract was \$29,493,605, with \$790,666 unspent, although some of the unspent funding has been encumbered. The remainder of the budget will eventually be put toward VMRC's unfunded retirement liabilities for OPEB.

Total Operations expenditures for July and August stand at \$5,270,333 with a prior year-to-date total of \$4,613,567.

The budget this year will be tight due to salary increases that have already undergone a vote by Bargaining Unit members. Salaries and benefits account for 77% of the budget, and the other 23% will go toward rent, maintenance, information systems, etc.

Connie asked how funding is calculated for the increase in caseload throughout the year, and Tony advised that DDS estimates growth and calculates that into the budget.

- Acceptance of E-1 Contract Amendment:

M/S/C (LAZARO/UYCHUTIN) to accept the E-1 Contract Amendment of \$49,461,856.

Connie asked if board members can contest the amount of the contract with DDS, especially if there is a mistake, and Tony advised that this is possible.

- Acceptance of Restricted Donations:

\$210 was received from PG&E's Your Cause employee contribution/company match.

M/S/C (UYCHUTIN/HEINZ) to accept Restricted Donations of \$210 from PG&E employee contributions.

Tom asked if VMRC has ever approached organizations such as the Rotary, to apply for a grant to enhance the Dr. Popplewell Fund, and Tony said that as yet, we have not.

- **PEP Report (POS Expenditure Projection):**

Claudia advised that DDS waits for two or three months into the new fiscal year for the previous fiscal year before the PEP Report can be produced. DDS is showing that VMRC may be short by approximately \$12,000,000, for the previous fiscal year. This report will not be seen again until January, which gives some time in this new fiscal year to give projections.

Chris Varela asked if there was a savings in the electric bill, following the installation of the solar panels, and Claudia advised approximately \$9,000 has been saved each month. Once the equipment is paid off, there will be a lot more money saved on the bill.

- **Human Resources Update: 26:51**

Bud reported between August 2017 and August 2018, 43 people were hired and 29 termed. The growth rate was 3.4% with a turnover rate of 8.8%. The average tenure of employees was 9.1 years.

From January 2018 through August 2018, the headcount was 332, with 24 employees hired and 20 termed. The growth rate was 0.6%, the turnover rate 6.0% and the average tenure was 9.1 years.

There are currently 20 open positions, with 13 filled and another person interviewing.

A psychologist will start work on Monday. He is fresh out of school and has two years to get his license. He will be supervised by Dr. Barbara Johnson.

5. **Executive Session:**

There was no Executive Session.

6. **Next Meeting:**

The next Finance & Personnel Committee meeting will be at 5:30pm on Wednesday, November 7, at VMRC in Stockton.

The meeting adjourned at 6:13pm.



**Valley Mountain Regional Center
Minutes of Finance & Personnel Committee Meeting
Wednesday, November 7, 2018**

Present: Elizabeth Victor-Martinez, Treasurer
Tom Bowe, President
Claire Lazaro, Vice President (via conference call)
Margaret Heinz, Secretary
Connie Uychutin, CLASP Representative
Tony Anderson, VMRC Executive Director (via conference call)
Claudia Reed, VMRC Chief Financial Officer
Bud Mullanix, VMRC Human Resources Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Guest: Chris Varela, Chair, Consumer Services Committee

Treasurer, Elizabeth Victor-Martinez, Treasurer, called the meeting to order at 5:34pm.

1. Review and Approval of the Meeting Agenda:

Action was taken by unanimous consent without objection.

2. Review & Approval of October 3, 2018 Minutes:

Action was taken by unanimous consent without objection.

3. Public Comment:

There was no public comment this month.

4. Fiscal Department Update:

- Acceptance of Contract Status Report through September 2018:

Claudia distributed a PowerPoint presentation with additional information for committee members. Following a lengthy discussion, Tom suggested a follow-up meeting with Claudia and Elizabeth to fine tune the exact information the committee is looking for.

The Contract Status Report shows the total income year-to-date stands at \$73,542,244. The total cash and accounts receivables due to the State as of the end of September is \$73,418,317.

POS expenditures year-to-date total \$47,631,770 compared to the prior year total of \$44,356,750. The budget amount expended of \$195,298,849 equals 24.4% of the total budget.

Operations expenditures show salaries and benefits year-to-date total \$6,159,934. The prior year-to-date expenditures were \$4,939,760. The budget amount spent of \$23,953,888 is 25.7% of the budget. Other general operating expenses include equipment, professional expenses, office expenses, and training and travel, and total \$7,969,254, compared to last year's total operating expenses of \$6,498,658. Operating expenses to-date total \$31,041,522, which is 25.7% of the total budget.

In response to some questions from the committee, Claudia explained that some IT purchases were not made from last year's budget which was extremely tight at the end of the fiscal year. Those expenses and purchases have now been made from this year's budget. She also explained that the monthly solar expenses average \$900 less than the former monthly bill from PG&E, and at the end of 10 years the equipment will belong to VMRC.

Action was taken by unanimous consent without objection.

- Acceptance of Restricted Donations:

A donation of \$25 was received from PG&E, and **action was taken by unanimous consent without objection to accept the donation.**

- Review of Contracts over \$250,000:

Claudia reviewed the contracts over \$250,000 that will expire at the end of January and February 2019. In response to a question from Tom regarding the Service First contract, Claudia explained the 44.9% increase for SLS services is due to some consumers requiring more services than others.

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Alternative Learning Center SLS Modesto
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Supported Living Services
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$812,228.00
6	Proposed Number of Consumers Served	44
7	Method or Process Utilized to Contract the Vendor	Program Design 1996
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kavere Services SBT Home
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$543,486.00
6	Proposed Number of Consumers Served	4
7	Method or Process Utilized to Contract the Vendor	CPP RFP Program Design 2007
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000
F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kavere Services - Bridgeton
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$988,996.00
6	Proposed Number of Consumers Served	3
7	Method or Process Utilized to Contract the Vendor	LOI Program Design 2008
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate approved by DDS
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kavere Services - Monique
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$659,331.00
6	Proposed Number of Consumers Served	3
7	Method or Process Utilized to Contract the Vendor	LOI Program Design 2008
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate approved by DDS
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000
F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kavere Services - Pinetown Crisis Step-Down
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$817,418.00
6	Proposed Number of Consumers Served	4
7	Method or Process Utilized to Contract the Vendor	CPP RFP Program Design 2017
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate statewide median rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kavere Services - Princeton
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$988,996.00
6	Proposed Number of Consumers Served	2
7	Method or Process Utilized to Contract the Vendor	CPP RFP Program Design 2016
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate statewide median rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kavere Services - Pine Brook
2	Contract Overview: (New or Amendment) (POS or OPS)	Auto Renew Amendment
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$879,000.00
6	Proposed Number of Consumers Served	5
7	Method or Process Utilized to Contract the Vendor	CPP RFP Program Design 2014
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate statewide median rate
9	Percentage Increase from previous year and reason for increase	7% increase to capacity of 5 consumers
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Kesher House
2	Contract Overview: (New or Amendment) (POS or OPS)	New five year contract. Former contract expires in Jan 2019
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$859,089.00
6	Proposed Number of Consumers Served	4
7	Method or Process Utilized to Contract the Vendor	CPP RFP Program Design 2014
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate statewide median rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000
F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Service First of N. CA SLS
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Supported Living Services
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$1,903,181.00
6	Proposed Number of Consumers Served	148
7	Method or Process Utilized to Contract the Vendor	Program Design 1997
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	44.99% increased from 118 consumers to 148 consumers
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Service First of N. CA Options Learning Center
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Community Integration Training Program
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$424,876.00
6	Proposed Number of Consumers Served	34
7	Method or Process Utilized to Contract the Vendor	CPP RFP Program Design 2003
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Villa Teresa Memory Care
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	2/1/19 - 2/1/20
5	Total Annual Amount of Contract	\$507,805.00
6	Proposed Number of Consumers Served	5
7	Method or Process Utilized to Contract the Vendor	RFP Program Design 2015
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated statewide median rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Above the Clouds OneTwoThree
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Early Start Specialized Therapeutic Services
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$350,000.00
6	Proposed Number of Consumers Served	67
7	Method or Process Utilized to Contract the Vendor	LOI Program Design 2018
8	Method or Process Utilized to Establish the Rate or the Payment Amount	statewide median rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Autism Treatment Solutions ESAIP
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Parent/Client Support Behavior Intervention Training
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$432,000.00
6	Proposed Number of Consumers Served	8
7	Method or Process Utilized to Contract the Vendor	Program Design 2014
8	Method or Process Utilized to Establish the Rate or the Payment Amount	statewide median rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Center BMP
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Behavior Management Program
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$600,000.00
6	Proposed Number of Consumers Served	30
7	Method or Process Utilized to Contract the Vendor	Program Design 1988
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000
F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Catering & Specialty
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Work Activity Program
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$307,562.00
6	Proposed Number of Consumers Served	30
7	Method or Process Utilized to Contract the Vendor	Program Design 2004
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Production Unlimited
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Work Activity Program
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$412,795.00
6	Proposed Number of Consumers Served	30
7	Method or Process Utilized to Contract the Vendor	Program Design 2004
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Community Employment
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Supported Employment - Group
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$889,203.00
6	Proposed Number of Consumers Served	43
7	Method or Process Utilized to Contract the Vendor	Program Design 2004
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000
 F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Center Golden Opportunities
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Adult Day Care
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$393,117.00
6	Proposed Number of Consumers Served	28
7	Method or Process Utilized to Contract the Vendor	Program Design 2003
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Center Home at Last
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Family Home Agency
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$318,698.00
6	Proposed Number of Consumers Served	11
7	Method or Process Utilized to Contract the Vendor	Program Design 1998
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Center Transportation
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Transportation - Additional Component
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$337,491.00
6	Proposed Number of Consumers Served	11
7	Method or Process Utilized to Contract the Vendor	Agreement between VMRC and HTC based on service need
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Howard Training Center Community Integration
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Adult Development Center
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$660,311.00
6	Proposed Number of Consumers Served	31
7	Method or Process Utilized to Contract the Vendor	Program Design 1991
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Spread Your Wings
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Supported Living Services
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$915,410.00
6	Proposed Number of Consumers Served	31
7	Method or Process Utilized to Contract the Vendor	LOI Program Design 2007
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Statewide Median Rate
9	Percentage Increase from previous year and reason for increase	38.7% Increased to cover expenses based on highest month units time \$29.13 times 12 months
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for November 2018 for contract beginning in January and February 2019

No.	Description	Contract Summary
1	Name of Vendor or Service Provider	The Golden Touch
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Supported Living Services
4	Contract Term	3/1/19 - 3/1/20
5	Total Annual Amount of Contract	\$325,790.00
6	Proposed Number of Consumers Served	17
7	Method or Process Utilized to Contract the Vendor	LOI Program Design 2017
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Statewide Median Rate
9	Percentage Increase from previous year and reason for increase	62.9% New program last year increased consumers served by 67%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on _____ and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on _____ and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Alternative Learning Center SLS Modesto	\$ 812,228
2 Kavere Services SBT Home	\$ 543,486
3 Kavere Services Bridgeton	\$ 988,996
4 Kavere Services Monique	\$ 659,331
5 Kavere Services Pinetown Crisis Step Down	\$ 817,418
6 Kavere Services Princeton	\$ 988,996
7 Kavere Services Pine Brook	\$ 879,000
8 Keshner House	\$ 859,089
9 Service First of N. CA SLS	\$ 1,903,181
10 Service First of N. CA Options Learning Center	\$ 424,876
11 Villa Teresa Memory Care	\$ 507,805
12 Above the Clouds OneTwoThree	\$ 350,000
13 Autism Treatment Solutions EASIP	\$ 432,000
14 Howard Training Center BMP	\$ 600,000
15 Howard Training Center Catering & Specialty	\$ 307,562
16 Howard Training Center Production Unlimited	\$ 412,795
17 Howard Training Center Community Employment	\$ 889,203
18 Howard Training Center Golden Opportunities	\$ 393,117
19 Howard Training Center Home At Last	\$ 318,698
20 Howard Training Center Transportation	\$ 337,491
21 Howard Training Center Integration Program	\$ 660,311
22 Spread Your Wings SLS	\$ 915,410
23 The Golden Touch SLS	\$ 325,790

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Margaret Heinz, Board Secretary

Date

- Human Resources Update:

Bud reported between January 2018 and October 2018, 32 people were hired and 23 termed. The growth rate was 1.8% with a turnover rate of 6.9%. The average tenure of employees was 9.0 years.

From October 2017 to October 2018, the headcount shows 336, with 40 employees hired and 27 termed. The growth rate was 3.7%, the turnover rate 8.1% and the average tenure was 9.0 years.

- Recruiting/Staffing Report:

Bud reviewed the Recruiting Report and explained the difference between a position being new versus a backfill position. There are three positions that are being filled to cover two transfers and one retirement. The two positions that were filled from internal transfers will need to be backfilled.

VMRC is currently in the open enrollment period. CalPERS covers medical insurance, and VMRC covers dental, vision and life insurance. Last year Bud locked VMRC into a two-year rate for life insurance saving \$50,000 last year and again this year. Bud has also made changes to the other employee benefits and because he has asked for a two-year contract, \$57,000 in savings will be achieved this and next year.

5. Executive Session:

There was no Executive Session.

6. Next Meeting:

The next Finance & Personnel Committee meeting will be at 5:30pm on Wednesday, December 5, at VMRC in Stockton.

The meeting adjourned at 6:43pm.



**Valley Mountain Regional Center
Minutes of Executive Committee Meeting
Wednesday, October 3, 2018**

Present:

Tom Bowe, President
Margaret Heinz, Secretary
Claire Lazaro, Vice President (via Conference Call)
Chris Varela, Chair Consumer Services Committee
Tony Anderson, VMRC Executive Director
Bud Mullanix, VMRC Human Resources Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Absent:

Elizabeth Victor-Martinez

Committee Actions noted in bold.

Tom Bowe, brought the meeting to order at 7:08pm

1. Review and Approval of Agenda

A motion was made by Margaret Heinz to approve the meeting agenda as presented, but was amended. M/S/C (HEINZ/VARELA) to approve the meeting agenda and waive the one-month information period to mitigate a Conflict of Interest Waiver for Board Member, Mohamed Rashid.

2. Review and Approval of Minutes of September 5, 2018

M/S/C (HEINZ/LAZARO) to approve the minutes of the September 5, 2018 meeting.

3. Issues for Discussion

a. Executive Director's Update:

Tony met with DDS Director, Nancy Bargmann, and discussed a variety of administrative issues important to VMRC.

Tony attended the fund raiser for VCDI one of VMRC's providers in Stanislaus County.

Work continued with the Social Media and Website teams, and a few volunteers will be assigned to each platform; LinkedIn, YouTube, Facebook, Instagram, etc. Tony and Jan attended a two-day weekend training on WordPress, the software that VMRC uses to manage the website.

VMRC's Senior leadership has started to review the policies and procedures that have been amended by our training and development workgroups. Four policies have been approved so far.

DDS sent a team to meet with VMRC to discuss risk management processes. They are traveling across the state to visit with regional centers to explore SIR reporting and how it interfaces with various community partners.

The Training and Development Workgroup and all the sub-workgroups continue to meet. They are making progress on updating policies and procedures, auditing the LMS courses, and developing trainings.

Tony wrote a grant application to Coca-Cola company in support of the Mental Health Services Act grant.

On Monday September 17th several VMRC employees attended the memorial service for a consumer who recently passed away. Some family members spoke at the funeral and praised Senior Service Coordinator, Greg Barnett for his support.

Cindy Mix and attended the California Memorial Project service in Stockton, and Tony attended the service in Manteca to honor consumers who died on the grounds of the State developmental center.

At the State Council's Advisory Committee in Stockton, Tony gave updates on regional center projects.

Tony spoke at the University of the Pacific School of Dentistry at a day long symposium on the campus in Stockton. He provided an overview of the regional center, and Mary Sheehan, Director Clinical Services, organized the guest speakers for the event.

VMRC hosted a training for staff on End of Life Issues featuring speakers from the Coalition for Compassionate Care of California. The training will help Service Coordinators address this issue with families and consumers.

b. Notable Consumer Incidents/Complaints:

Tony reported last month on two consumer deaths, and attended the memorial service for one of them.

c. Vendor Issues:

There were no vendor issues to discuss.

d. Self-Determination:

VMRC held a successful meeting to discuss Self-Determination. Three hundred people signed up for the program but only 100 people were chosen by DDS. Service Coordinators have been calling the successful applicants, and DDS have notified the unsuccessful applicants. VMRC has also sent letters those who were not chosen. Five of VMRC's successful applicants decided not to go ahead with Self-Determination services, and DDS will backfill the openings.

5. Approval to Waive One-Month Information Period:

M/S/C (VARELA/LAZARO) to present a plan to board members to mitigate Mohamed Rashid's conflict of interest by refraining from voting on all contracts presented at board meetings. The motion was amended by Tom Bowe, to include refraining from any discussion on contracts.

The full Board of Directors will be asked to vote to ratify the plan, and the plan will be presented during the President's Report at Monday's board meeting.

M/S/C (VARELA/LAZARO) to enter Executive Session to give the Union Update.

6. Union Update:

Bud Mullanix, Human Resources Director updated committee members on the status of the Bargaining Union Contract. Bud will present the new agreement to board members under Executive Session.

M/S/C (VARELA/LAZARO) to exit Executive Session and return to regular meeting session.

7. Other Matters:

Education/Training:

A mini-training session is scheduled for board members during the dinner hour before the board meeting on Monday. Jan will email board members to remind them.

8. Next Meeting:

The next Executive Committee meeting will take place on Wednesday, November 7, at VMRC in Stockton at 6:00 pm.

9. Adjournment:

The meeting adjourned at 7:07pm



**Valley Mountain Regional Center
Minutes of Executive Committee Meeting
Wednesday, November 7, 2018**

Present:

Elizabeth Victor-Martinez
Tom Bowe, President
Margaret Heinz, Secretary
Claire Lazaro, Vice President (via Conference Call)
Chris Varela, Chair Consumer Services Committee
Tony Anderson, VMRC Executive Director (via Conference Call)
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Committee Actions noted in bold.

Elizabeth Victor-Martinez, Treasurer, brought the meeting to order at 6:45pm

1. Review and Approval of Agenda

Action was taken by unanimous consent without objection.

2. Review and Approval of Minutes of October 3, 2018

Action was taken by unanimous consent without objection.

3. Issues for Discussion

a. Executive Director's Update:

A few of the highlights from this past month include:

Tony and Anthony Hill, VMRC Legal Affairs Advisor, met with Sandip Sandhu, Stanislaus County Public Defender (soon to be Superior Court Judge) and Maureen Keller, Acting Public Defender in a meet and greet and committed to providing training to each other, training about developmental disabilities for the Public Defender's office, and training for VMRC staff on the public defender's processes.

VMRC held the second bi-annual management meeting and provided a training by Bud on the new contract, a fiscal report by Claudia, a project update on the mobility project by Angie, and a review of the many initiatives in which we are currently engaged at VMRC.

VMRC had a very productive social media team strategic planning session and agreed the main message in the social media environment will be that of Partnership with all of our community.

The Premiere for Joey Travolta's, Summer Film Camp was held at the Bob Hope Theater in Stockton, and was a huge success. The event was covered in the newspaper and was very positive.

VMRC held the first 3 major conferences focused on mental health and developmental disabilities services and best practices for working together. Speakers from all over the country attended, and 80% of the attendees work in the mental health field. This was a good approach to building relationships within the community.

b. Notable Consumer Incidents/Complaints:

Tony reported there is a consumer who transferred from Porterville Developmental Center to community placement and who is having a very difficult challenge maintaining his health. He is on dialysis but extremely noncompliant and threatening towards the medical staff trying to help him. He is in an ICU but will be transitioning back to the residential services. VMRC is very concerned about his health and monitoring closely.

c. Vendor Issues:

There are currently two next level appeals from providers who did not accept the highest level review within the regional center. Each has taken their appeal to the Department of Developmental Services.

d. Union and Other Staff Issues:

The union contract was accepted by the membership. Of the 138 employees in the union, 126 voted yes and 12 voted no. There was 1 no vote in Stockton and 11 no votes in Modesto (all voted yes in San Andreas).

Tony needs to make a couple of adjustment to leadership salaries as he has significantly expanded the positions of Director of Consumer Services and the Chief Financial Officer. About a year and a half ago some changes in accountabilities were made as well as role expansions, but no salary increase. Tony has since directed VMRC's HR Director Bud Mullanix to complete an extensive salary comparison with the other regional centers. This

salary range adjustment justification is based on market feedback and 16 other regional centers and the fact that our two top leader positions are not paid competitively compared to other regional centers.

VMRC is proposing the union convert two positions, the Employment Specialist and the Cultural Specialist, to exempt positions. Their duties are structured in a manner that is not compatible with limited standard work hours, as they work many evenings and weekends requiring them to perform their duties in a way identical to typical exempt status employees. This is pending approval from the union.

e. Self-Determination:

VMRC continues to make contact with those accepted into the Self-Determination program and about 25% are declining to continue. A couple of unresolved issues include whether or not regional centers could purchase social/recreation programs and how the appeal process will be implemented.

4. Approval to Waive One-Month Information Period:

There was no need to waive the one-month information period this month.

5. Other Matters:

Website and Social Media development is moving forward. So far the overarching theme for social media will center around VMRC's partnerships in the community with for people with IDD and families. The website development work continues to move forward in the background and the latest step is to take photos of "real people" in our communities including our board members to showcase on our site. Previously the photos on the site were purchased stock photos of models.

6. Next Meeting:

The next Executive Committee meeting will take place on **Wednesday, December 5, at VMRC in Stockton at 6:00 pm**. Tom Bowe will not be present at the December meeting, and Margaret Heinz will chair the meeting if Claire Lazaro is unable to chair it that day.

7. Adjournment:

The meeting adjourned at 7:08pm



Minutes of the VMRC Legislative Committee Meeting
October 16, 2018

Present: Candice Bright, Committee Chair, Dena Hernandez (NVHO), Daime Hoornaert (PCS), Anthony Hill, Tony Anderson, Jan Maloney

Absent: Moe Rashid, Tracie Leong, Lynda Mendoza, Claire Lazaro, Tom Bowe (ex-officio).

Chair, Candice Bright, brought the meeting to order at 12:07pm.

1. Minutes of August 6, 2018 meeting:

M/S/C (HOORNAERT/HERNANDEZ) to approve the August 6, 2018 committee meeting minutes.

2. Discussion: Successful Legislative Bills

The committee reviewed the bills in each section that were passed:

Lynda Mendoza

SCR 125	Autism Awareness Month
AB 2083	Foster Youth: Trauma informed system of care
AB 1107	Public social services: family home agencies
AB 1934	Dependent persons: definition
AB 1985	Hate crimes: law enforcement policies
SB 1187	Competence to stand trial
SB 1191	Crimes: elder and dependent adult abuse: investigations
SB 2753	Density bonuses: density bonus application (Housing)
AB 728	Health care coverage: prescription drugs: Duchenne muscular dystrophy

Daime

SJR 19	Special education funding
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Moe Rashid
All Bills Failed

Dena Hernandez - General

AB 1013	Remote accessible vote by mail system
AB 2112	Federal 21st Century Cures Act: community-based crisis response plan: grant
AB 2911	Fire safety
AB 3002	Disability access requirements: information
SB 613	Immigration status
SB 684	Incompetence to stand trial: conservatorship: treatment
SB 1040	In-home supportive services: natural disaster

Robert Balderama – Employment
All Bills Failed

Tony - Health

AB 1953	Skilled nursing facilities: disclosure of interests in business providing services
AB 2816	Pesticides: school sites: report
AB 2370	Lead exposure: child day care facilities: family day care homes
AB 2186	Golden State Science, Technology, Engineering, and Mathematics (STEM) Teacher Grant Program
AB 2998	Consumer products: flame retardant materials
ACR 165	California Down Syndrome Awareness Week and Day
SB 554	Nurse practitioners: physician assistants: buprenorphine
SB 1041	Childhood lead poisoning prevention

Dena & Tony

AB 191	Mental health: involuntary treatment
AB 2099	An act to amend Section 5150 of the Welfare and Institutions Code, relating to mental health
SB 192	Mental Health Services Fund
SB 374	Health insurance: discriminatory practices: mental health
SB 525	Public employees' retirement
AB 1045	Private Attorneys General Act of 2004
SB 398	Acquired brain trauma

Daime & Candice

AB 456	Healing arts: associate clinical social workers
AB 3098	Friedman. Residential care facilities for the elderly: emergency and disaster plans
AB 237	An act to amend Section 1569.695 of the Health and Safety Code, relating to residential care facilities for the elderly
SB 481	Successor agencies: assets: disposal
SB 1107	Public social services: family home agencies
SB 1280	Small house skilled nursing facilities
SB 1376	Transportation network companies: accessibility for persons with disabilities

3. Discussion on Next Steps:

Anthony will put a PowerPoint presentation together, that will be presented at VMRC's Modesto Office from 10:00am to 11:30am on Tuesday, December 4, and VMRC's Stockton Office from 1:00 to 2:30pm. CEU's will be given for attendance.

4. Next Meeting:

The date of the next Committee meeting is set for Monday, November 19 at 9:00am to 10:00am at VMRC in Stockton.

5. Adjournment:

The meeting adjourned at 1:43pm.



**Minutes of the VMRC Legislative Committee Meeting
November 19, 2018**

Present: Candice Bright, Committee Chair, Dena Hernandez (NVHO), Daime Hoornaert (PCS), Anthony Hill, Tony Anderson, Jan Maloney

Absent: Moe Rashid, Tracie Leong, Lynda Mendoza, Claire Lazaro, Tom Bowe (ex-officio).

Chair, Candice Bright, brought the meeting to order at 9:20 am (we disconnected the conference call line at 9:38 am, it had been engaged since 9 am)

1. Minutes of October 16, 2018 meeting:
M/S/C (HERNANDEZ/BALDERAMA) to approve the agenda without amendments.
2. Minutes of October 16, 2018 meeting:
M/S/C (HERNANDEZ/HOORNAERT) to approve the OCTOBER 16, 2018 committee meeting minutes.
3. Discussion: Review of who will present on which topics and the order:
 - a) Candice will introduce the committee, describe the committee charge, and welcome everyone,
 - b) Daime: Education SJR 19
 - c) Tony: Education Ab 2186, AB 2083, AB 2370
 - d) Candice: SB 1107, AB 3098
 - e) Anthony: AB 1985, AB 1934, AB 1187, SB 684, SB 1191
 - f) Dena: AB 2112, AB 2911,
 - g) Tony: AB 2998, SB 1041
 - h) Robert: SB 1040,
 - i) Lynda: ACR 165, SCR 125
 - j) Tony: AB 1953, AB 2816
 - k) Dena: AB 191, AB 2099
 - l) Tony: AB 192, SB 374, SB 398
 - m) Daime: AB 456

- n) Robert: SB 1376 (Mo will cover 2753)
- o) Dena: AB 3002
- p) Mohamed: SB 1280, SB 2753
- q) Robert AB 1013
- r) Anthony: Regulations
- s) Tony: Speech Language Pathology and Timelines for Completion of Early Start Eval/Assessment

4. Discussion on Next Steps:

We will not have food at the event, Anthony will facilitate the CEUs later today, Tony will send our legislation and announcement on Constant Contact.

Presentations will be on December 4th in Stockton and Modesto.

5. Next Meeting:

The date of the next Committee meeting is set for January 28, 2019 from 12 noon to 2 pm at VMRC in Stockton.

6. Adjournment:

The meeting adjourned at 9:53 am.



Valley Mountain Regional Center
702 N. Aurora Street, Stockton, CA 95202
Director's Conference Room, VMRC, Stockton

Minutes of Special Events Committee Meeting, November 15, 2018

Present: Kori Heuvel (Chair), Dena Hernandez (SCDD), Daisy (Community Advocate/Parent), and Tony Anderson (VMRC Executive Director),

Absent: Rene Williams (VMRC), Margaret Heinz (Board Secretary), Jan Maloney (VMRC Executive Assistant) Tom Toomey (Vice-Chair, Bylaws Committee), Tracie Leong (Board Member), Nadia Robinson (Special Events Committee, Vice-Chair), Tom Bowe (Board President)

Call to Order:

Kori called the meeting to order at 10:14 am

Decision on the Date: The group decided on Saturday June 15, 2019 Save the Date

Discussion of Task and Activities etc.:

1. We will need water maybe even sparkling water
2. We'll need to purchase chalk
3. We'll need decorations. Daisy said if we go with a red white and blue theme we'll be able to use the decorations from another event that occurs a month prior.
4. Entertainment budget – we discussed maybe Daime and Rene could look into the cost of different entertainment resources.
5. We'll need to make arrangements with food truck vendor. Maybe Carlos Hernandez and assist with pursuing the food trucks.
6. We'll need sponsors but we'll know more about how much we'll need to raise after we develop this budget from the tasks and activities.
7. Equipment: Tables Clothes, Tall Tables short tables,
8. We'll need a marketing and outreach plan and budget – Tony
9. We should reach out to the Arts Council as well. Dena mentioned that Joel Rama from Assm Eggman's office is connected to the Arts Council.

Next Meeting:

The next Special Events Committee meeting will be on Thursday, January 24, 2019 from 10:00am to 12:00noon, at VMRC in Stockton.

Adjournment:

The meeting adjourned at 12:00 pm

**VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Tuesday, November 13, 2018**

=====

PRESENT: Dena Pfeifer, Lori Smith her facilitator, Daime Hoornaert, Robert Balderama, Angela Lewis his facilitator, Dena Hernandez, Lisa Culley, Brian Bennett, Patricia Green, Nicole Weiss, Cindy Mix, Wilma Murray, Mary Sheehan, Tony Anderson, Mo Rashid by phone.

ABSENT: Chris Varela, Nadia Robinson, Linda Collins

=====

Dena Pfeifer, in place of Chairperson Chris Varela, called the meeting to order at 4:14 p.m.

1.0 PUBLIC COMMENT

Dena Hernandez, Regional Manager- SCDD North Valley Hills shared the following:

- Congratulations to the VMRC Program Manager- Wanda Farinelli-Mikita and her fellow TBODS (The Brighterside of Down Syndrome) planning team for putting on a wonderful conference on November 2, 2018. The 4th Annual Strategies for Educating Children with Down Syndrome. I was the emcee and it was a pleasure to see so many VMRC service coordinators in attendance! Dr. Robert Villa from San Diego was energizing and funny as well as informative. It was a really exceptional day!
- CHOICES Conference has a THEME- Wheel of CHOICES. There will be a t-shirt and video contest. Dena brought the information.
- Fellowship Opportunity from SARTAC- application and information shared with the committee.
- SAC6 CHATTER newsletter
- Statewide Self Advocacy Network- newsletters
- SCDD North Valley Hills is still looking for Regional Advisory Committee members from Tuolumne County- self advocates and family advocates. Info sheet shared.

2.0 REVIEW OF MINUTES

M/S/C (There were no oppositions with members present): Approve the minutes of September 10, 2018 as written.

3.0 CLINICAL

Mary Sheehan shared that we have hired another Clinical psychologist. Justin Schrotenboer. He is located in our Stockton office. He has just finished his PHD and Barbara will be providing his supervision. He will be doing some testing and will be helping a lot with eligibility reviews. He has been assisting with quite a few projects.

Mary has been spending a lot of her time with Early Start staff and managers as we have been presented with a large volume of children referrals and lacking vendors. So we are working on vendorizing new providers and increasing our capacity.

We are still waiting to hear from DDS to see if we are going to be receiving a Dental provides with CRD funds. Mary has been working with Bud to get this contract position as a RFP. There is a lot happening in Dental in our counties. There is a big meeting this week. Earlier this month Tony and I went to the Oral health advisory council in Stanislaus County.

4.0 **RESOURCE DEVELOPMENT**

Brian Bennett apologized that the list that was provided with the packet, was incorrect and has vendors that are no longer in development. Brian will provide Cindy Strawderman with a new updated list. If there are any questions let Brian know. They have modified the process for this.

5.0 **QUALITY ASSURANCE**

5.1 **Alerts:** Patricia provided an updated list of the alerts that have been assigned since the handout packet was made. 62 over the last two months. 23 have been closed and the remainder is in process. We had a spike in alerts due to Staff qualifications.

6.0 **CASE MANAGEMENT**

- Cindy handed out the caseload ratios. We have increased by 2. Any questions about this report? We had to send in a plan of correction to DDS because of this.
- She also handed out the SIR cumulative report. Cindy is hoping that this will report would suffice the necessity for the SIR narrative report as it is very time consuming for staff to redact confidential information in those narratives. If you feel it is absolutely important to provide that information please let Cindy know. We can discuss at the next meeting.
- Staff changes—Tracy Vaughn is now a Program Manager of a children's unit in Stockton. Wanda Farinelli-Mikita has resigned; her last day will be next Tuesday. Interviews will be taking place for her replacement soon.
- Self-Determination program. DDS identified participants on Oct. 1st. Orientations will take place starting in January. Infrastructure being developed by various committees. Elizabeth Diaz has been identified as the Program Manager for VMRC's program and two SCs have been identified—David Narbona-Modesto and Tania Candelaria – Stockton.
- Person-Centered Thinking Training—completing internal trainings. Will begin trainings for vendors and families effective January, 2019. We will start in Modesto in January

(all odd months), rotating with Stockton (even months). Minimum of 12 in attendance for training. All teams are developing a one-page profile. They will be placed on our insideXchange as well as the VMRC website.

- Website development—Photo shoots will be taking place on 11/27 at VMRC and 12/10 at the Board Meeting.
- Mobility Project—programmer testing is occurring now and the system will be rolled out early next year. What this means to consumers: SC will have a Surface with them during IPP meetings. The document can be developed in your presence and can be electronically signed. We will be creating storage for documents that you can choose to obtain from a list.
- Vendor Portal is available now. 195 vendors are signed up and using. Vendors can obtain their authorization numbers using the portal, rather than hard copies.
- Resource Development staff will be informing qualified vendors and monitoring the PATCH increase based on minimum wage process as it rolls out.
- The Cultural Connection Fair was held at the VMRC Modesto site on Saturday, October 13th, 10am to 3pm. There were about 900 people in attendance. It was considered a huge success.
- POS Disparity Grant—VMRC proposed \$634,000 in grant money for the following: Community Outreach, Cultural Connection Computer Center, MultiCultural Team, Cultural Integration Consultant, and Cultural Awareness. We should receive word of grant approvals by the end of November.
- Our new union contract is in place effective 11/01/18. Bi-lingual staff will now be paid a differential. Will begin testing of bi-lingual staff within the month.
- November is Homeless Awareness Month. Dave Vodden is heading up a Blanket Drive.
- ARCA –Building a System for Tomorrow. We can send a copy to you if you like. It's a follow up to their previous paper On the Brink of Collapse.
- Pepsi is donating turkey dinners for our neediest consumers. Families being identified.

7.0 **TRANSPORTATION**

Wilma shared that she had a few things for us. Stanislaus Regional transportation is raising their fares. The transfers are no longer free (must pay for transfer or use a ticket) so we will have to give folks additional tickets. They used to have a youth/college discount ticket that they are doing away with. There are a few issues with START in Stanislaus.

RTD is doing some good things here in San Joaquin County. They are adding a new route from Mountain House. Connects with the Tracy transfer then ACE.

A new pilot – RTD Van Go! An extension of service with Uber. A bit harder for our consumers to utilize because an app is required. Wilma is talking with them on this.

San Joaquin has also started an advisory committee – a new agency that oversees ADA services for the entire area, handled thru one agency. There is a new discount card that she is waiting for confirmation.

On the contract side – Stanislaus area – there are many impacted by Storer – there is a new vendor coming in and they are working on providing services possibly December 1st.

The foothills are fairly quiet. No changes there.

Employment update – The Compleitive Employment incentive Payments & Intern program. We are low in Incentive Payments, we have 66 payments paid out for the CIU program \$78,000 that has been out. This is a special program for people placing people into jobs. So far we are already at 10 and make our numbers. Our internship program – one is vendored and we have 2 of 5 have full time jobs. We just added 3 more vendors with paid internship programs. UCP Stanislaus, ARC Amador/Calaveras & ARC San Joaquin.

7.0 **NEXT MEETING**

There was still confusion on when meetings for this group to occur. **Due to scheduling conflicts, our next meeting will be held January 7, 2019, 4:00 p.m., Stockton VMRC office, Cohen Board Room.**

The meeting was adjourned at 4:53 p.m.

Recorder: Cindy Strawderman

**VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Tuesday, November 13, 2018**

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The meeting was adjourned at 4:53 p.m.

Recorder: Cindy Strawderman

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on
and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on _____ and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1 Alternative Learning Center SLS Modesto	\$ 812,228
2 Kavere Services SBT Home	\$ 543,486
3 Kavere Services Bridgeton	\$ 988,996
4 Kavere Services Monique	\$ 659,331
5 Kavere Services Pinetown Crisis Step Down	\$ 817,418
6 Kavere Services Princeton	\$ 988,996
7 Kavere Services Pine Brook	\$ 879,000
8 Keshner House	\$ 859,089
9 Service First of N. CA SLS	\$ 1,903,181
10 Service First of N. CA Options Learning Center	\$ 424,876
11 Villa Teresa Memory Care	\$ 507,805
12 Above the Clouds OneTwoThree	\$ 350,000
13 Autism Treatment Solutions EASIP	\$ 432,000
14 Howard Training Center BMP	\$ 600,000
15 Howard Training Center Catering & Specialty	\$ 307,562
16 Howard Training Center Production Unlimited	\$ 412,795
17 Howard Training Center Community Employment	\$ 889,203
18 Howard Training Center Golden Opportunities	\$ 393,117
19 Howard Training Center Home At Last	\$ 318,698
20 Howard Training Center Transportation	\$ 337,491
21 Howard Training Center Integration Program	\$ 660,311
22 Spread Your Wings SLS	\$ 915,410
23 The Golden Touch SLS	\$ 325,790

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Margaret Heinz, Board Secretary

Date

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on December 10, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on _____ and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

- | | |
|---|---------------|
| 1 Futures Explored | \$ 400,000.00 |
| 2 Creating Behavioral & Ed. Momentum CBEM | \$ 550,000.00 |

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Margaret Heinz, Board Secretary

12/10/2018
Date

Revenue

	YTD
State Income Current Year	54,441,891
State Income Prior Year	17,436,098
Foster Grandparents/Senior Companio	178,733
Interest Income	11,720
Other Income	4,889
Vendorization Training	6,844
ICF-SPA Income	1,950,804
ICF-SPA Fee	29,263
Total Income	<u>\$ 74,060,242</u>

Cash, Accounts Receivable and Due to State as of October 31,2018

Cash Balance	\$ 35,716,377
Poppellwell Fund	\$ 1,322
Accounts Receivable:	
Current Year	\$ 29,989,248
Prior Years	17,023,411
SPA	<u>2,741,236</u>
Total	\$ 49,753,896
Due to State	\$ 85,596,616

Valley Mountain Regional Center Contracts Current and Past Two Years

	OPS	OPS CPP	POS	POS CPP	FG/SC
Current Fiscal Year 2019 Contract Year E-1	30,383,851	264,832	195,298,852	122,798	451,782
Unspent	22,421,443	260,746	148,819,368	119,298	350,831
Last Fiscal Year 2018 Contract Year D-3	29,493,605	529,663	181,373,863	522,363	252,237
Unspent	757,875	9,210	1,215,558	115,070	218,849
Second Prior Fiscal Year 2017 Contract Year C-5	28,050,790	476,820	168,263,354	344,693	462,758
Unspent	(0)	(0)	2,128,520	203,014	9,987

67.

POS EXPENDITURES

October 31, 2018

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Community Care Facility	20,308,263	18,376,925	60,167,408	33.8%
ICF/SNF FACILITY	106,894	4,200	602,554	17.7%
Day Care	448,975	411,433	1,198,402	37.5%
Day Training	12,260,744	12,184,068	37,377,350	32.8%
Supported Employment	585,469	557,502	1,721,757	34.0%
Work Activity Program	182,320	187,267	580,174	31.4%
Non-Medical Services-Professional	208,298	164,701	586,448	35.5%
Non-Medical Services-Programs	7,698,607	7,196,685	23,097,726	33.3%
Home Care Services-Programs	388,091	186,295	1,005,686	38.6%
Transportation	817,868	719,883	2,467,131	33.2%
Transportation Contracts	5,724,020	5,528,227	17,323,149	33.0%
Prevention Services	4,639,952	4,147,336	13,527,861	34.3%
Other Authorized Services	6,238,193	5,792,041	18,885,039	33.0%
P&I Expense	15,279	15,688	51,695	29.6%
Hospital Care	153,750	153,750	538,049	28.6%
Medical Equipment	105,199	116,856	508,768	20.7%
Medical Care Professional Services	1,212,973	940,252	3,285,985	36.9%
Medical Care-Program Services	17,834	13,737	83,434	21.4%
Respite-in-Home	3,770,430	3,078,419	11,360,367	33.2%
Respite Out-of-Home	178,810	186,100	710,225	25.2%
Camps	25,317	15,050	96,846	26.1%
	<u>65,087,286</u>	<u>59,976,415</u>	<u>195,176,054</u>	<u>33.3%</u>
CPP		15,715	122,795	
Total Purchase of Service	<u>65,087,286</u>	<u>59,992,130</u>	<u>195,298,849</u>	<u>33.3%</u>

68.

OPERATIONS EXPENDITURES

October 31, 2018

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Salaries and Wages	5,870,587	4,902,265	17,784,942	33.0%
Temporary Help	2,090	-	15,000	13.9%
Fringe Benefits	2,150,894	1,739,098	6,068,945	35.4%
Contracted Employees	21,717	25,382	85,000	25.5%
Salaries and Benefits Total	8,045,288	6,666,744	23,953,888	33.6%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	615,358	536,454	1,875,000	32.8%
Facilities Maintenance	212,281	206,178	516,000	41.1%
Information Technology	580,660	337,952	1,623,001	35.8%
General Office Expense	75,707	146,932	413,861	18.3%
Operating Expenses	147,965	128,014	414,300	35.7%
Equipment	72,256	124,721	230,000	31.4%
Professional Expenses	196,397	211,994	683,258	28.7%
Office Expenses	46,819	46,837	184,500	25.4%
Travel and Training Expenses	145,214	157,624	431,100	33.7%
Foster Grandparent/Senior Companion Expenses	141,329	142,682	451,782	31.3%
CPP Expense	9,546	132,320	264,832	3.6%
Total Operating Expenses	10,288,820	8,838,451	31,041,522	33.1%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services

69.

MEMORANDUM

To: VMRC Board of Directors

From: Tony Anderson, Executive Director

Date: November 29, 2018

We have received two donations from PG&E.

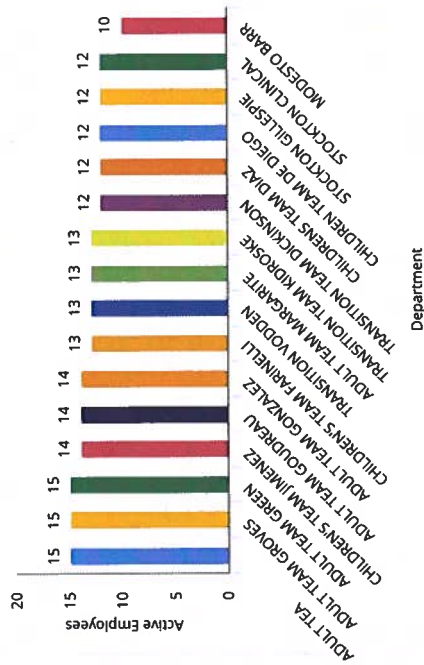
1. \$25 through the PG&E Your Cause employee contribution/company match
2. \$2,500 through the PG&E community Better Together Giving Program.

I recommend the committee accept these donations to the Dr. James R. Popplewell Fund, to be used for the benefit of VMRC consumers, for which there is no state funding.

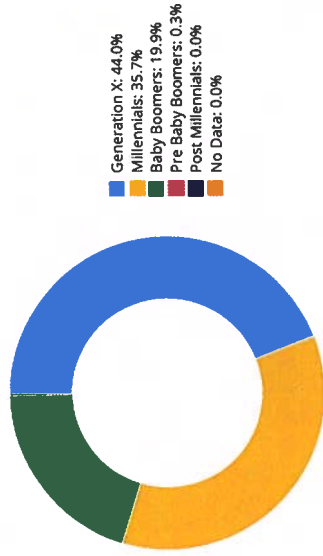
cc: Jessica Pate
Claudia Reed

Headcount: ⓘ	Hired: ⓘ	Termed: ⓘ	Growth Rate: ⓘ	Turnover Rate: ⓘ	Average Tenure: ⓘ (Years)
336	35	27	2.4%	8.1%	9.1

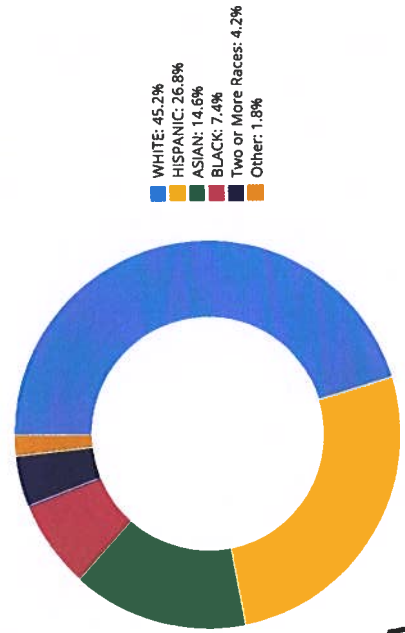
Active Employees by Department



Generation



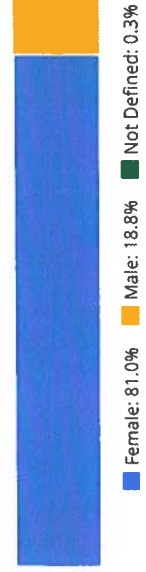
Ethnicity



Pay Type



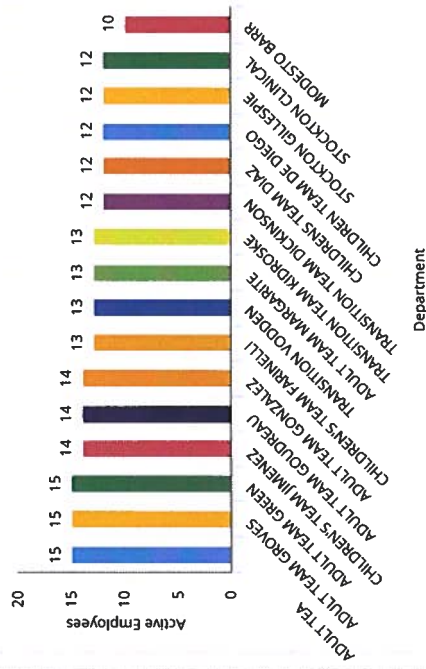
Gender



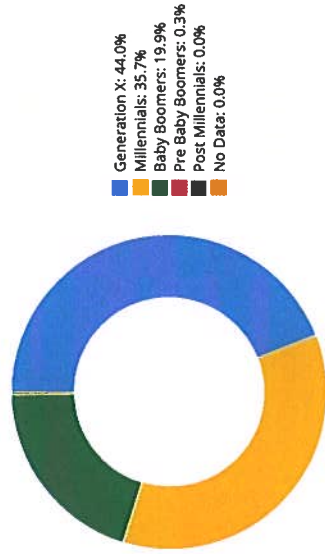
Headcount: ① Hired: ① Termed: ① Growth Rate: ① Turnover Rate: ① Average Tenure: ① (Years)

336 91 54 10.5% 16.6% 9.1

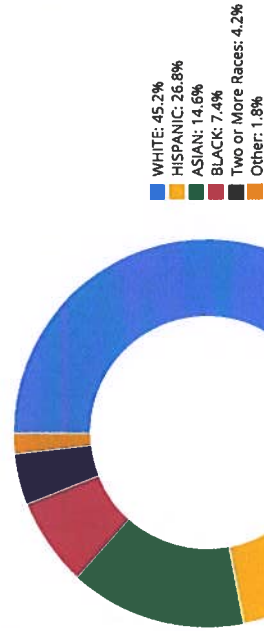
Active Employees by Department



Generation



Ethnicity



Pay Type



Gender

