



**Valley Mountain Regional Center  
Minutes of Executive Committee Meeting  
Wednesday, October 3, 2018**

Present:

Tom Bowe, President  
Margaret Heinz, Secretary  
Claire Lazaro, Vice President (via Conference Call)  
Chris Varela, Chair Consumer Services Committee  
Tony Anderson, VMRC Executive Director  
Bud Mullanix, VMRC Human Resources Director  
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Absent:

Elizabeth Victor-Martinez

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Committee Actions noted in bold.

Tom Bowe, brought the meeting to order at 7:08pm

1. Review and Approval of Agenda

**A motion was made by Margaret Heinz to approve the meeting agenda as presented, but was amended. M/S/C (HEINZ/VARELA) to approve the meeting agenda and waive the one-month information period to mitigate a Conflict of Interest Waiver for Board Member, Mohamed Rashid.**

2. Review and Approval of Minutes of September 5, 2018

**M/S/C (HEINZ/LAZARO) to approve the minutes of the September 5, 2018 meeting.**

3. Issues for Discussion

a. Executive Director's Update:

Tony met with DDS Director, Nancy Bargmann, and discussed a variety of administrative issues important to VMRC.

Tony attended the fund raiser for VCDI one of VMRC's providers in Stanislaus County.

Work continued with the Social Media and Website teams, and a few volunteers will be assigned to each platform; LinkedIn, YouTube, Facebook, Instagram, etc. Tony and Jan attended a two-day weekend training on WordPress, the software that VMRC uses to manage the website.

VMRC's Senior leadership has started to review the policies and procedures that have been amended by our training and development workgroups. Four policies have been approved so far.

DDS sent a team to meet with VMRC to discuss risk management processes. They are traveling across the state to visit with regional centers to explore SIR reporting and how it interfaces with various community partners.

The Training and Development Workgroup and all the sub-workgroups continue to meet. They are making progress on updating policies and procedures, auditing the LMS courses, and developing trainings.

Tony wrote a grant application to Coca-Cola company in support of the Mental Health Services Act grant.

On Monday September 17th several VMRC employees attended the memorial service for a consumer who recently passed away. Some family members spoke at the funeral and praised Senior Service Coordinator, Greg Barnett for his support.

Cindy Mix and attended the California Memorial Project service in Stockton, and Tony attended the service in Manteca to honor consumers who died on the grounds of the State developmental center.

At the State Council's Advisory Committee in Stockton, Tony gave updates on regional center projects.

Tony spoke at the University of the Pacific School of Dentistry at a day long symposium on the campus in Stockton. He provided an overview of the regional center, and Mary Sheehan, Director Clinical Services, organized the guest speakers for the event.

VMRC hosted a training for staff on End of Life Issues featuring speakers from the Coalition for Compassionate Care of California. The training will help Service Coordinators address this issue with families and consumers.

**b. Notable Consumer Incidents/Complaints:**

Tony reported last month on two consumer deaths, and attended the memorial service for one of them.

**c. Vendor Issues:**

There were no vendor issues to discuss.

d. Self-Determination:

VMRC held a successful meeting to discuss Self-Determination. Three hundred people signed up for the program but only 100 people were chosen by DDS. Service Coordinators have been calling the successful applicants, and DDS have notified the unsuccessful applicants. VMRC has also sent letters those who were not chosen. Five of VMRC's successful applicants decided not to go ahead with Self-Determination services, and DDS will backfill the openings.

5. Approval to Waive One-Month Information Period:

**M/S/C (VARELA/LAZARO) to present a plan to board members to mitigate Mohamed Rashid's conflict of interest by refraining from voting on all contracts presented at board meetings. The motion was amended by Tom Bowe, to include refraining from any discussion on contracts.**

The full Board of Directors will be asked to vote to ratify the plan, and the plan will be presented during the President's Report at Monday's board meeting.

**M/S/C (VARELA/LAZARO) to enter Executive Session to give the Union Update.**

6. Union Update:

Bud Mullanix, Human Resources Director updated committee members on the status of the Bargaining Union Contract. Bud will present the new agreement to board members under Executive Session.

**M/S/C (VARELA/LAZARO) to exit Executive Session and return to regular meeting session.**

7. Other Matters:

Education/Training:

A mini-training session is scheduled for board members during the dinner hour before the board meeting on Monday. Jan will email board members to remind them.

8. Next Meeting:

The next Executive Committee meeting will take place on Wednesday, November 7, at VMRC in Stockton at 6:00 pm.

9. Adjournment:

The meeting adjourned at 7:07pm