

September 26, 2018

Memorandum

Finance and Personnel Committee

Elizabeth Victor-Martinez, Treasurer/Chair, Tom Bowe, President, Claire Lazaro, Vice President, Margaret Heinz, Secretary

From: Elizabeth Victor-Martinez, Board Treasurer

MEETING AGENDA

Date: Wednesday, October 3, 2018

Time: 5:30PM

Place: VMRC Stockton Office – Cohen Board Room

DIAL-IN NUMBER: 1-866-299-7945

CONFERENCE PASSCODE 7793177#

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|--|------------------------|----|
| 1. Review and Approval of Meeting Agenda | Committee Action | |
| 2. Review of September 5, 2018 Minutes | Committee Action | 1 |
| 4. Public Comment | | |
| 5. Fiscal Department Update | | |
| • Acceptance of CSR – Through August 2018 | Committee Action | 35 |
| • Acceptance of E-1 Contract Amendment | Committee Action | 39 |
| • Acceptance of Restricted Donations | Committee Action | 49 |
| • PEP (POS Expenditure Projection) | Information | 51 |
| Human Resources Update | | |
| • *Human Resources Report | Information | 53 |
| • *Recruiting/Staffing Report | Information | 55 |
| 6. Executive Session | | |
| 7. Next Meeting – November 7, 2018, 5:30pm, VMRC Stockton. | | |

The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote a fragrance-free environment.

In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.



**Valley Mountain Regional Center
Minutes of Finance & Personnel Committee Meeting
Wednesday, September 5, 2018**

Present: Elizabeth Victor-Martinez, Treasurer
Tom Bowe, President
Claire Lazaro, Vice President (via conference call)
Margaret Heinz, Secretary
Connie Uychutin, CLASP Representative
Tony Anderson, VMRC Executive Director
Claudia Reed, VMRC Chief Financial Officer
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Guest: Chris Varela, Chair, Consumer Services Committee

Treasurer, Elizabeth Victor-Martinez, brought the meeting to order at 5:34pm.

1. Review and Approval of the Meeting Agenda:

Action was taken by unanimous consent without objection.

2. Review & Approval of August 8, 2018 Minutes:

Action was taken by unanimous consent without objection.

3. Public Comment:

There was no public comment this month.

4. Fiscal Department Update:

- Acceptance of Contract Status Report through June 2018:

Claudia Reed, Chief Financial Officer, presented the Contract Status Report, ending July. Revenue year-to-date is \$2,183,321. Claudia received notice today from the State that approximately \$17,000,000 is forthcoming to cover the two claims submitted for June and July.

The cash balance \$26,743,341 and cash receivables total \$29,515,373. Advances from the state total \$66,194,818.

The three open contracts, contract year C, D, and the current E contract were listed by program, and what is unspent in each category.

POS expenditures year-to-date total \$15,300,136, against a \$195,176,054 budget. The prior year-to-date was \$13,645,699.

Operations expenditures year-to-date total \$3,073,657 with a budget of \$31,041,522. The prior year-to-date stands was \$1,818,173.

There was much discussion regarding the committee's requests for presentation of the financials, and it was decided to add an adjusted budget column. The committee also decided to present only the first page of the CSR report to the full Board of Directors, as they will have completed their due diligence with the detail of the report.

The committee also decided to present only the Resolution page of the Contracts over \$250,000, as again, the committee will have reviewed the detail of each contract.

M/S/C (BOWE/VARELA) to accept the Contract Status Report as presented.

- Review of Contracts over \$250,000:

Claudia reviewed each of the contracts over \$250,000 in detail.

The committee chose to receive a report on the Central Valley Autism Project (CVAP) contract, and requested the vendor present this information at the October board meeting.

M/S/C (VARELA/BOWE) to accept all contracts as presented below. There was one abstention from Connie Uychutin.

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Accredited Respite Services
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	In Home Respite Service
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,200,000.00
6	Proposed Number of Consumers Served	250
7	Method or Process Utilized to Contract the Vendor	Courtesy vendor for EDR Services
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	17.65% consumers served have remained about the same the number of units per consumer has increased.
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Applied Behavior Consultants Infant Development
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Infant Development Program
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,515,322.00
6	Proposed Number of Consumers Served	11
7	Method or Process Utilized to Contract the Vendor	Application - Program Design in 2006
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Applied Behavior Consultants EIBT
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$836,701.00
6	Proposed Number of Consumers Served	11
7	Method or Process Utilized to Contract the Vendor	Courtesy Vendored 1988
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	ARC Amador/Calaveras ADC
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Adult Development Center
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$808,599.00
6	Proposed Number of Consumers Served	51
7	Method or Process Utilized to Contract the Vendor	Program Design 1994
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	ARC Amador/Calaveras CITP
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Community Integration Training Program
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$757,426.00
6	Proposed Number of Consumers Served	55
7	Method or Process Utilized to Contract the Vendor	Program Design 1997
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	ARC Amador/Calaveras SLS
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Supported Living Services
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$416,739.00
6	Proposed Number of Consumers Served	27
7	Method or Process Utilized to Contract the Vendor	Program Design 1999
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Behavioral & Educational Strategies & Training ESAIP
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$3,212,967.00
6	Proposed Number of Consumers Served	104
7	Method or Process Utilized to Contract the Vendor	Program Design 1999
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	53% Number of consumers served increased from 67 to 104
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Behavioral & Educational Strategies & Training Infant
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Infant Development Program
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$900,000.00
6	Proposed Number of Consumers Served	23
7	Method or Process Utilized to Contract the Vendor	Program Design 2011
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	44.23% Number of consumers increased from 17 to 23 and number of units per consumer increased by 2 units per month
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Behavioral & Educational Strategies & Training EIBT
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,231,603.00
6	Proposed Number of Consumers Served	32
7	Method or Process Utilized to Contract the Vendor	Program Design 2002
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Behavioral & Educational Strategies & Training-IT Soc/Eng
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Early Start Specialized Therapeutic Services
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$608,412.00
6	Proposed Number of Consumers Served	20
7	Method or Process Utilized to Contract the Vendor	Program Design 2015
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Statewide Median Rate Chart
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Central Valley Autism Project
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Infant Development Program
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$529,070.00
6	Proposed Number of Consumers Served	12
7	Method or Process Utilized to Contract the Vendor	Program Design 2007
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Central Valley Autism Project EIBT
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,916,495.00
6	Proposed Number of Consumers Served	32
7	Method or Process Utilized to Contract the Vendor	Program Design 1999
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

14.

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Central Valley Autism Project EASIP
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$2,844,000.00
6	Proposed Number of Consumers Served	100
7	Method or Process Utilized to Contract the Vendor	Program Design 2007
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	18.5% Previous NTE insufficient to meet current monthly expense
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Central Valley Autism Project Infant Development
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Infant Development Program
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$396,000.00
6	Proposed Number of Consumers Served	10
7	Method or Process Utilized to Contract the Vendor	Program Design 2009
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS Set Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Genesis Behavior Center EIBT
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$287,700.00
6	Proposed Number of Consumers Served	0 - Request by Mary Sheehan to keep contract open for possible use in coming year
7	Method or Process Utilized to Contract the Vendor	Program Design 2006
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Genesis Behavior Center EASIP
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$370,957.00
6	Proposed Number of Consumers Served	13
7	Method or Process Utilized to Contract the Vendor	Program Design 2010
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Median Rate Chart
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Cole Vocational Services
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Community Integration Training Program
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,824,000.00
6	Proposed Number of Consumers Served	90
7	Method or Process Utilized to Contract the Vendor	Program Design 2005
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Human Services Projects Encore Wrap-Around Service
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Individual or Family Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$674,296.00
6	Proposed Number of Consumers Served	37
7	Method or Process Utilized to Contract the Vendor	Program Design 2007
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	15.07% - Increase in number of consumers from 30 to 37
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Pacific Homecare Services
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	In home Respite Services Agency
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$7,000,000.00
6	Proposed Number of Consumers Served	880
7	Method or Process Utilized to Contract the Vendor	Vendor Request Program Design 2005
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS rate and Negotiated Rate for the tiers and EDR services
9	Percentage Increase from previous year and reason for increase	16.01% increase in number of consumers from 765 to 880
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Premier Healthcare Services
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	In home Respite Services Agency
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,836,000.00
6	Proposed Number of Consumers Served	250
7	Method or Process Utilized to Contract the Vendor	Courtesy Vendored for EDR services 2007
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Percentage Increase from previous year and reason for increase	14.18% increase from 205 to 250 consumers
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Therapeutic Pathways ESAIP Program
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$1,395,785.00
6	Proposed Number of Consumers Served	54
7	Method or Process Utilized to Contract the Vendor	Program Design 2009
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Median Rate chart
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Therapeutic Pathways EIBT
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	12/1/18 - 11/30/23
5	Total Annual Amount of Contract	\$2,615,703.00
6	Proposed Number of Consumers Served	30
7	Method or Process Utilized to Contract the Vendor	Program Design 1996
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Aim Higher, Inc. ADC
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Adult Development Center
4	Contract Term	1/1/19 - 12/31/22
5	Total Annual Amount of Contract	\$790,000.00
6	Proposed Number of Consumers Served	63
7	Method or Process Utilized to Contract the Vendor	Letter of Intent - Program Design 2018
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	9.72% New program in 2018 number of consumers have increased from 49 to 53 consumers
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	ARC San Joaquin Vocational Services
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Supported Employment
4	Contract Term	1/1/14 - 12/31/19
5	Total Annual Amount of Contract	\$255,575.00
6	Proposed Number of Consumers Served	14
7	Method or Process Utilized to Contract the Vendor	Program Design 2004
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	ARC San Joaquin Starting Out BHP
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Behavior Management Program
4	Contract Term	1/1/15 - 12/31/20
5	Total Annual Amount of Contract	\$1,214,783.00
6	Proposed Number of Consumers Served	46
7	Method or Process Utilized to Contract the Vendor	Program Design 2000
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	ARC San Joaquin Starting Out ADC
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Adult Development Center
4	Contract Term	1/1/14 - 12/31/19
5	Total Annual Amount of Contract	\$933,815.00
6	Proposed Number of Consumers Served	46
7	Method or Process Utilized to Contract the Vendor	Program Design 1999
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS set rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Delta Star Home Care - Mercer
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential Facility
4	Contract Term	1/1/14 - 12/31/19
5	Total Annual Amount of Contract	\$466,103.00
6	Proposed Number of Consumers Served	5
7	Method or Process Utilized to Contract the Vendor	Program Design 2008
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated Rate
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Inspired Behavioral Solutions
2	Contract Overview: (New or Amendment) (POS or OPS)	Prior five year contract expired. This is a new five year contract.
3	Purpose of Contract	Client/Parent Support Behavior Intervention Training
4	Contract Term	1/1/19 - 12/31/24
5	Total Annual Amount of Contract	\$1,320,902.00
6	Proposed Number of Consumers Served	30
7	Method or Process Utilized to Contract the Vendor	Letter of Intent Vendor Request Program Design 2012
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Statewide Median Rate Chart
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

Valley Mountain Regional Center Contracts over \$250,000		
F&P for September 2018 for contract beginning in November and December 2018		
No.	Description	Contract Summary
1	Name of Vendor or Service Provider	Paradise Residential Care
2	Contract Overview: (New or Amendment) (POS or OPS)	Annual renewal of existing contract
3	Purpose of Contract	Specialized Residential facility
4	Contract Term	1/1/19 - 12/31/20
5	Total Annual Amount of Contract	\$405,268.00
6	Proposed Number of Consumers Served	5
7	Method or Process Utilized to Contract the Vendor	CPP Program Design 2016
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate using Statewide Median Rate Chart
9	Percentage Increase from previous year and reason for increase	0.00%
10	Is the provider in compliance with the contract and regulations	Yes
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No
12	Any evidence of conflict of interest	No

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on October 8, 2018 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1	Accredited Respite Services	\$ 1,200,000.00
2	Applied Behavior Consultants Infant Development	\$ 1,515,322.00
3	Applied Behavior Consultants EIBT	\$ 836,701.00
4	ARC Amador/Calaveras ADC	\$ 808,599.00
5	ARC Amador/Calaveras CITP	\$ 757,426.00
6	ARC Amador/Calaveras SLS	\$ 416,739.00
7	Behavioral & Educational Strategies & Training ESAIP	\$ 3,212,967.00
8	Behavioral & Educational Strategies & Training Infant	\$ 900,000.00
9	Behavioral & Educational Strategies & Training EIBT	\$ 1,231,603.00
10	Behavioral & Educational Strategies & Training-IT Soc/Eng	\$ 608,412.00
11	Central Valley Autism Project	\$ 529,070.00
12	Central Valley Autism Project EIBT	\$ 1,916,495.00
13	Central Valley Autism Project EASIP	\$ 2,844,000.00
14	Central Valley Autism Project Infant Development	\$ 396,000.00
15	Genesis Behavior Center EIBT	\$ 287,700.00
16	Genesis Behavior Center EASIP	\$ 370,957.00
17	Cole Vocational Services	\$ 1,824,000.00
18	Human Services Projects Encore Wrap-Around Service	\$ 674,296.00
19	Pacific Homecare Services	\$ 7,000,000.00
20	Premier Healthcare Services	\$ 1,836,000.00
21	Therapeutic Pathways ESAIP Program	\$ 1,395,785.00
22	Therapeutic Pathways EIBT	\$ 2,615,703.00
23	Aim Higher, Inc. ADC	\$ 790,000.00
24	ARC San Joaquin Vocational Services	\$ 255,575.00
25	ARC San Joaquin Starting Out BHP	\$ 1,214,783.00
26	ARC San Joaquin Starting Out ADC	\$ 933,815.00
27	Delta Star Home Care - Mercer	\$ 466,103.00
28	Inspired Behavioral Solutions	\$ 1,320,902.00
29	Paradise Residential Care	\$ 405,268.00

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief Financial Officer and no one else.

- Human Resources Update:

Claudia reported that the HR Department is very busy with recruiting.

Between January 2018 and July 2018, 19 employees were hired, and 17 termed. The turnover rate is 5.1%, with an average employee tenure of 9.1 years. There are 330 employees as of July 2018.

Also provided was a report covering July 2017 to July 2018. This showed 44 employees were hired and 44 were termed. The growth rate is 3.8%, the turnover rate is 10.3%, and the average employee tenure is 9.1 years.

The Terminations Report shows eight positions that were filled in July 2018.

5. Executive Session:

There was no Executive Session.

6. Next Meeting:

The next Finance & Personnel Committee meeting will be at 5:30pm on Wednesday, October 3, at VMRC in Stockton.

The meeting adjourned at 7:07pm.

Revenue

	YTD
State Income Current Year	16,206,946
Foster Grandparents/Senior Companion	65,431
Interest Income	3,980
Other Income	5,520
Vendorization Training	3,416
ICF-SPA Income	763,126
ICF-SPA Fee	11,160
Total Income	<u>\$ 17,059,579</u>

Cash, Accounts Receivable and Due to State as of August 31, 2018

Cash Balance	\$ 23,037,813
Poppellwell Fund	\$ 833
Accounts Receivable:	
Current Year	\$ 30,298,079
Prior Years	16,143,370
SPA	<u>2,327,513</u>
Total	\$ 48,768,962
Due to State	\$ 58,846,921

Valley Mountain Regional Center Contracts Current and Past Two Years

	OPS	OPS CPP	POS	POS CPP	FG/SC
Current Fiscal Year 2019 Contract Year E-1	30,383,851	264,832	195,298,852	122,798	451,782
Unspent	24,799,590	264,832	163,998,976	119,298	451,782
Last Fiscal Year 2018 Contract Year D-3	29,493,605	529,663	181,373,863	522,363	252,237
Unspent	790,666	9,210	1,373,355	153,283	218,849
Second Prior Fiscal Year 2017 Contract Year C-5	28,050,790	476,820	168,263,354	344,693	462,758
Unspent	(0)	(0)	2,127,798	202,864	9,987

POS EXPENDITURES

August 31, 2018

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Community Care Facility	10,133,772	8,983,787	60,167,408	30.8%
ICF/SNF FACILITY	106,152	-	202,554	0.1%
Day Care	233,586	210,446	1,298,402	0.7%
Day Training	6,149,919	6,103,448	37,577,350	19.3%
Supported Employment	286,008	281,943	1,721,757	0.9%
Work Activity Program	93,802	93,804	980,174	0.5%
Non-Medical Services-Professional	90,952	73,984	586,448	0.3%
Non-Medical Services-Programs	3,831,351	3,397,559	23,097,726	11.8%
Home Care Services-Programs	171,199	89,648	705,686	0.4%
Transportation	486,925	356,125	2,467,131	1.3%
Transportation Contracts	2,911,531	2,779,960	17,323,149	8.9%
Prevention Services	2,278,641	2,114,087	13,527,861	6.9%
Other Authorized Services	3,079,676	2,893,136	18,885,039	9.7%
P&I Expense	8,443	7,688	51,695	0.0%
Hospital Care	77,500	-	538,049	0.3%
Medical Equipment	40,447	31,810	508,768	0.3%
Medical Care Professional Services	551,443	468,302	3,285,985	1.7%
Medical Care-Program Services	4,178	5,021	83,434	0.0%
Respite-in-Home	1,659,556	1,358,753	11,360,367	5.8%
Respite Out-of-Home	116,049	106,457	710,225	0.4%
Camps	18,639	15,050	96,846	0.0%
	<u>32,329,767</u>	<u>29,371,007</u>	<u>195,176,054</u>	<u>100.0%</u>
CPP		2,215	122,795	
Total Purchase of Service	<u>32,329,767</u>	<u>29,373,222</u>	<u>195,298,849</u>	<u>100.0%</u>

OPERATIONS EXPENDITURES

August 31, 2018

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Salaries and Wages	3,096,608	2,352,610	18,284,942	59%
Temporary Help	2,090	-	5,000	0%
Fringe Benefits	923,489	1,211,865	5,403,945	17%
Contracted Employees	21,717	20,176	60,000	0%
Salaries and Benefits Total	4,043,904	3,584,650	23,753,888	77%

	Year to Date	Prior Year to Date	Budget	% of Total Budget
Facilities Rent	301,168	267,109	1,875,000	6%
Facilities Maintenance	90,796	112,737	551,000	2%
Information Technology	351,651	100,199	1,623,001	5%
General Office Expense	46,868	76,306	713,861	2%
Operating Expenses	78,556	45,473	397,000	1%
Equipment	46,455	116,911	57,300	0%
Professional Expenses	132,759	156,784	683,258	2%
Office Expenses	25,257	19,903	209,500	1%
Travel and Training Expenses	68,422	74,664	461,100	1%
Foster Grandparent/Senior Companion Expenses	79,037	58,831	451,782	1%
CPP Expense	5,460	-	264,832	1%
Total Operating Expenses	5,270,333	4,613,567	31,041,522	100%

Operating Expenses: Telephone, Utilities

Equipment: Equipment Purchases, Equipment Contract Leases

Professional Expenses: Accounting Fees, Advertising, ARCA Dues, Bank Fees, Consultants, Insurance, Interest, Legal Fees, Fees, Licenses and Miscellaneous

Office Expenses: Consumer Medical Record Fees, Postage and Shipping, Printing

Travel and Training Expenses: Board of Director Expense, Travel Admin, Travel Consumer Services

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, MS 3-18

SACRAMENTO, CA 95814

TTY 654-2054 (For the Hearing Impaired)

(916) 653-0743

Date: September 17, 2018

Valley Mountain Regional Center, Inc.
702 North Aurora Street
Stockton, CA 95202

**Attn: Regional Center Director
Contracting Agency President
Regional Center Administrator**

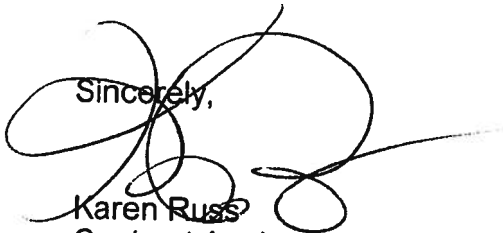
Contract Number: HD149021 E-1

Dear Contractor:

Please sign all copies with original signatures, and return for further processing to:

**Department of Developmental Services
Contracts Management Unit
Attention: Karen Russ
1600 Ninth Street, Room 300, MS 3-18
Sacramento, CA 95814**

Sincerely,


Karen Russ
Contract Analyst

Enclosure(s)

"Building Partnerships, Supporting Choices"

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 9/01)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER

AMENDMENT NUMBER

HD149021

E-1

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

Department of Developmental Services

CONTRACTOR'S NAME

Valley Mountain Regional Center, Inc.

2. The term of this

Agreement is: July 1, 2014, through June 30, 2021

3. The maximum amount of this

Agreement after this amendment is: **\$226,399,317**

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

a. The effective date of this amendment is **September 7, 2018**.b. Section 8 of article I is amended and reads as follows: "8. The total amount payable to Contractor under this contract agreement shall not exceed **\$226,399,317** Year 2018/2019 as reflected in Exhibit A, Page 1 of this contract".

Fiscal Year funds identified above may not be used for any other fiscal year, than the fiscal year specified unless authorized by the Department to do so.

c. Replaced by this amendment is Exhibit A, Page 1 which is attached hereto and made a part of this contract.

d. All other terms and conditions remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Valley Mountain Regional Center, Inc.

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Tom Bowe, Board President

ADDRESS

702 North Aurora Street
Stockton, CA 95202**STATE OF CALIFORNIA**

AGENCY NAME

Department of Developmental Services

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Michael Sanchez, Acting Chief, Customer Support Section

ADDRESS

1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814CALIFORNIA
Department of General Services
Use Only☐ Exempt per:

40.

Department of Developmental Services, Budget Section, Allocation Unit

Contract Budget Summary
2018-19 Fiscal Year

Valley Mountain Regional Center, Inc.
Contracting Agency

Contract Number

HD149021

Total E-1 Contract
September 12, 2018

EXHIBIT A

TOTAL OPERATIONS

\$31,100,465

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Operation category expenditures must be claimed on a separate invoice:

Mental Health Services Fund	55,500
Foster Grandparent Program (federal portion only) (see footnote /a)	172,986
Agnews Ongoing Workload (Non-CPP)	0
Lanternman DC Closure (Non-CPP)	0
Total Community Placement Plan (CPP)	264,832
Sonoma DC Closure	0
Fairview Closure	0
Porterville Closure	0
Regular CPP	264,832

TOTAL PURCHASE OF SERVICES

\$195,298,852

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Purchase of Service category expenditures must be claimed on a separate invoice:

Program Development Fund (see footnote /b)	77,788
Part C (see footnote /c)	2,600,886
Community Placement Plan (CPP)	122,798
Sonoma DC Closure	0
Placement	0
Fairview DC Closure	0
Placement	0
Porterville DC Closure	46,411
Placement	46,411
Regular CPP	76,387
Start-Up	0
Assessment	0
Placement	76,387
Deflection	0

TOTAL EARLY INTERVENTION PROGRAM

Family Resource Centers/Network	\$0
---------------------------------	-----

TOTAL FAMILY RESOURCE SERVICES

\$0

TOTAL BUDGET

\$226,399,317

FGP Footnote /a: Program Title: Foster Grandparent Program, CFDA Number: 94.011, Award No. : 16SFPCA002, 2018-19 is the last yr of 3yr grant.

Senior Companion (GF) CFDA # 94.016, Program Title: Senior Companion Program, Award No. : 16SCPCA002, 2018-19 is the last yr of 3yr grant.

PDF Footnote /b: Please note no separate billing is necessary for PDF, this account is used to fund the CPP Start-Up Claims.

Part C Footnote /c: CFDA Title: Infant and Toddlers with Disabilities, Program Title: Special Education-Grants for Infants and Families with Disabilities
CFDA Number: 84.181A, Award No: H181A180037

Federal Agency Name: Office of Special Education and Rehabilitative Services, United States Department of Education

Part C Percent of Contract Funding: 1.15%

41.

CONTRACT AMENDMENT INSTRUCTIONS

Contract Documents:

Please return your signed contract documents as soon as possible to the Department.

~~Five~~^{Six} copies of the amendment (STD 213 A) are enclosed for the contracting agency president to sign in blue ink. Please return the five signed original copies to:

Department of Developmental Services
Contracts Management Unit
1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814

OPERATIONS

Core Staffing: Allocated by utilizing updated budgeted caseload and other statistics (i.e. number of consumers in a CCF, Waiver, Early Start, Developmental Centers, FCPP, Rep Payee, etc.) as applied to the core staffing formula.

Operating Expenses: Allocation equals the prior year allocation plus the incremental increase in operating expense funds prorated based on each regional center's projected caseload.

Facility Rent: Allocation of rent and utilities based on Attachment C of the 2018 May Revision, and per discussions with the regional centers.

Enhanced Caseload Ratio 1:45 for Two Years: Additional funds for DC movers allocated based on each regional center's number of placements in fiscal year 2016-17.

Staffing for Collection of FFP for Contracted Services: Funds allocated for one Community Program Specialist I and one Account Clerk II position for each regional center.

Unallocated Reductions/Savings Target

Intake and Assessment: 60 to 120 Days: -\$4,465,000 Allocation based on each regional center's pro-rata share of Monthly Intake 3yrs & over per the 2018 May Revise Spring Survey, Exhibit A-1 & A-2.

FY 2001-02 Prior Unallocated Reduction: -\$10,559,000 Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2004-05 Cost Containment: -\$5,968,000 Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2009-10 Savings Target 23 Eliminate Triennial Quality Assurance Review: -\$1,500,000 Allocation based on each regional center's pro-rata share of projected consumer counts of CCF and CPP Consumers for 2018-19.

FY 2009-10 Savings Target 24 Reduction of One-Time Funding: -\$3,500,000 Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2009-10 Savings Target 25 (i) One-Time RC Funding: -\$1,500,000 Allocation based on each regional center's pro-rata share of total Core Staffing.

FY 2009-10 Savings Target 25 (ii) Early Start Intake & Assessment: -\$5,500,000 Allocation based on each regional center's pro-rata share of projected High Risk Caseload consumers by regional center for 2018-19.

FY 2011-12 March Cost Containment Measures: -\$3,486,000 Allocation based on each regional center's pro-rata share of total Core Staffing.

EXPLANATION OF ITEMS FOR 2018-19 E-1 AMENDMENT

Exhibit II

Operations continued

FY 2011-12 \$174m Unallocated Reduction: -\$5,400,000 Allocation based on each regional center's pro-rata share of total Core Staffing.

Federal Compliance

HCBS Waiver: Allocation based on the actual HCBS Waiver consumer months of enrollment from July 2017 to June 2018.

HCBS Waiver Compliance: Allocation based on the actual HCBS Waiver consumer months of enrollment July 2017 to June 2018. (Excludes OE&E, which is allocated separately).

Increase in Case Managers to Meet HCBS Waiver Requirements: Allocation based on the actual HCBS Waiver consumer months of enrollment for July 2017 to June 2018. (Excludes OE&E, which is allocated separately).

Targeted Case Management: Allocation based on the total actual billable units by regional center, from November 2017 through April 2018.

Nursing Home Reform: Allocation based on the total actual expenditures from July 2017 through June-2018.

Federal Medicaid Requirements for Regional Centers to Vendor Providers of HCBS Services: Allocation based on active vendors for 2017-18 by regional center of \$100k or less and excluding service codes 065, 400, 655, and 660.

Projects

IT System Hardware and Software Maintenance: Funds allocated to regional centers for computer system hardware and software maintenance.

Foster Grandparents/Senior Companion Program: Allocation based on volunteer service years as agreed upon with regional centers.

Increased Access to Mental Health Services: Allocation based on approved Mental Health Service Fund projects.

Sherry S. Court Case: Allocation based on May 2018 Regional Center Survey reported for hop/conservatorship.

Miscellaneous: Funds allocated per agreement with specific regional centers.

Operations continued

Policy Items

Psychological Evaluations for Behavioral Health Treatment (BHT)

Fee-for-Service Consumers: Allocation based on each regional center's pro-rata share of Fee for Service consumers under the age of 21 who are being served in the community with or without an Autism Spectrum Disorder diagnosis.

Compliance with HCBS Regulations: Funds allocated for one Program Evaluator position for each regional center.

Resources to Implement ABX2 1: Funds allocated for one Employment Specialist and one Cultural Specialist for each regional center.

CPP

CPP Categories can include Sonoma, Fairview, Porterville Closure, Agnews Ongoing, Lanterman DC Closure: Allocation based on approved regional center proposals.

FRC

Family Resource Centers/Networks: Funds allocated for family resource center/network services to implement Part C.

FRS

Family Resource Services: Funds allocated to provide services for infants and toddlers with developmental delays, disabilities, or conditions specified in GC 95001.

PURCHASE OF SERVICES (POS)

Base Allocation: Allocation based on each regional center's pro rata share of:
(1) Non-CPP POS claims July 2017 through June 2018 and the first and second Supplemental Claims for prior-prior year 2016-17; and (2) ICF-DD SPA claims July 2017 through June 2018.

Continuation Allocation: Allocation based on each regional center's pro rata share of prior year placements from July 2017 through June 2018. (Previously this was included in the base allocation).

Policy Items

ABX2 1 Community Based Services Increases, Competitive Integrated Employment (CIE) Incentive Payments and Paid Internship Program (PIP):
Allocation based on actual prior year 2017-18 claims data for July 2017-April 2018.

SB3 Minimum Wage Increase effective 01/01/2018: Allocation based on actual prior year 2017-18 claims data for January-April 2018.

Home Health Rate Increase: Allocation based on each regional center's pro rata share of prior year (2017-18) expenditures for service codes 742, 744, and 854.

ICF-DD Supplemental Payment: Allocation based on each regional center's pro rata share of prior year (2017-18) expenditures for service codes 925, 930 & 935.

Pediatric Day Health Care Rate Increase: Allocation based on the costs of vendors authorized to provide pediatric day health care services.

CPP

CPP Categories can include Sonoma, Fairview, Porterville Closure, Start-Up, Assessment, Placement, and Deflection: Allocation based on approved regional center proposals.

Department of Developmental Services, Budget Section, Allocation Unit
EXHIBIT III Explanation of Items in Allocation
Regional Center: Valley Mountain Regional Center, Inc.

EXHIBIT III

2018-19 Regional Centers	Operations	Purchase Of Services	Early Intervention Program	Family Resource Services
Previous Contract (E-Prelim):	\$24,430,009	\$152,507,452	\$0	\$0
This Amendment (E-1):				
Operations Allocation (Ops):				
Core Staffing Personal Services	\$22,783,000			
Operating Expenses & Equipment	1,991,303			
Facility Rent and Utilities	2,452,000			
Enhanced Caseload Ratio 1:45 for Two Years	2,635			
Staffing for Collection of FFP for Contracted Services	84,381			
Intake and Assessment: 60 to 120 Days	-158,297			
FY 2001-02 and prior year's Unallocated Reductions	-448,855			
FY 2004-05 Cost Containment	-253,695			
FY 2009-10 Savings Target #23 Eliminate QA Review	-77,023			
FY 2009-10 Savings Target # 24 Reduction of 1-Time RC Funding	-148,782			
FY 2009-10 Savings Target # 25(i) Additional RC Funding Op Savings	-83,764			
FY 2009-10 Savings Target # 25(ii) E/S Intake and Assessment	-263,889			
FY 2011-12 March Cost Containment Measures	-148,187			
FY 2011-12 \$174m Unallocated Reduction	-229,550			
HCBS Waiver Operations Cost	862,636			
HCBS Waiver Compliance	331,218			
Increase in Case Managers to Meet HCBS Waiver Requirements	467,338			
Targeted Case Management	150,312			
Nursing Home Reform	8,864			
Federal Medicaid Requirement for RC HCBS Services	32,849			
IT System Hardware and Software	0			
Foster Grandparent/Sr. Companion Program	451,782			
Increased Access to Mental Health Services (MHSF)	55,500			
Sherry S Court Case	0			
Miscellaneous	22,481			
Ops Policy Items:				
BHT Psych Evaluations, FFS Consumers	31,114			
Improve Service Coordinator Caseload Ratios	707,426			
Compliance with HCBS Regulations	67,714			
ABX2 1 RC Operations, Increase Salaries & Wages	1,843,180			
ABX2 1 RC Operations, Increase Admin	83,656			
Resources to Implement ABX2 1	198,286			
Early Intervention Program (EIP) Family Resource Centers/Networks:			0	
Purchase of Services Allocation (POS):				
POS Base		189,590,192		
Continuation		1,156,977		
POS Policy Items:				
ABX2 1 Community Based Svcs Increase CIE Incentives		74,759		
SB3 Min Wage Effec Jan 1 2018		3,739,343		
Home Health Rate Increase		612,892		
ICF-DD Services		1,891		
Pediatric Day Health Rate Increase		0		
Family Resource Services (Formerly Prevention Program)				0
Operations CPP Items:				
Regular CPP	264,832			
Regular Integrated Project for Harbor				
Regular Sonoma DC Closure	0			
Regular Fairview DC Closure	0			
Regular Porterville DC Closure	0			
Non-CPP, "CPP-Related" Items:				
Agnews Ongoing Workload Unified Ops Costs	0			
Agnews Ongoing Workload State EE/Staff in Community	0			
Agnews Ongoing Workload Placement Continuation	0			
Lanterman Ongoing Workload	0			
Purchase of Services CPP Items:				
Sonoma DC Closure Placement		0		
Fairview DC Closure Placement		0		
Porterville DC Closure Placement		46,411		
Start-Up		0		
Regular Assessment		0		
Regular Placement		76,387		
Regular Deflection		0		
Less Prelim Contract	-24,430,009	-152,507,452	0	0
Total E-1 Amendment	\$6,670,456	\$42,791,400	\$0	\$0
Total Contract after E-1 Amendment	\$31,100,465	\$195,298,852	0	\$0
Grand Total Contract	\$226,399,317			

MEMORANDUM

To: VMRC Finance & Personnel Committee
From: Tony Anderson, Executive Director
Date: September 19, 2018

We have received a donations totaling \$210 from PG&E's Your Cause employee contribution/company match.

I recommend the committee accept this donation to the Dr. James R. Popplewell Fund, to be used for the benefit of VMRC consumers, for which there is no state funding.

cc: Jessica Pate
Claudia Reed

Number of Months Claimed:	12
Date of POS Payments Cut-Off:	June 30, 2018

REPORT DATE: August 10, 2018

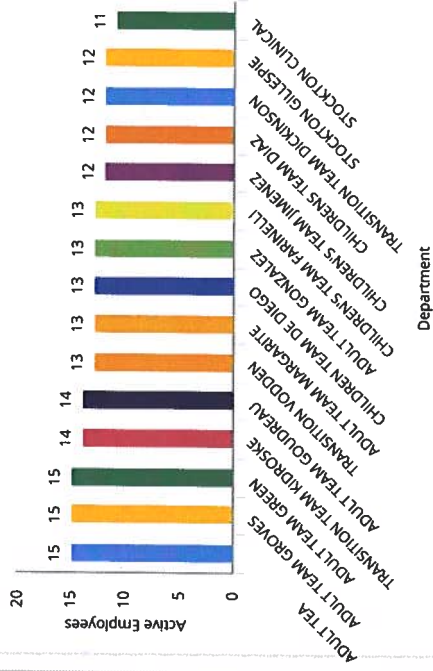
VALLEY MOUNTAIN REGIONAL CENTER
POS EXPENDITURE PROJECTION (PEP) SUMMARY
2017-2018
Actual Expenditures through June 2018

	CURRENT MONTH		PRIOR MONTH		CHANGES	
	High Estimate	Low Estimate	High Estimate	Low Estimate	High Estimate	Low Estimate
NON-CPP EXPENDITURES						
Estimated Cost of Current Services	\$172,675,867	\$172,675,867	\$185,079,110	\$185,079,110	(12,403,243)	(12,403,243)
Estimated Growth	\$74,708	\$67,658	\$74,986	\$67,910	(278)	(252)
Other items may include, but are not limited to:						
1. Adjustment for SSI CCF Rate					N/A	N/A
2. One time adjustment of base					N/A	N/A
3. Deduct estimated receipts from ICFs for SPA services.	-1,900,000	-1,900,000	-1,900,000	-1,900,000	0	0
4. SSI/SSP Restoration (Not Yet Paid)					N/A	N/A
5.					N/A	N/A
6.					N/A	N/A
7.					0	0
8.					0	0
9.					0	0
10.					0	0
TOTAL ESTIMATED EXPENDITURES	\$170,850,575	\$170,843,525	\$183,254,096	\$183,247,020	(12,403,521)	(12,403,495)

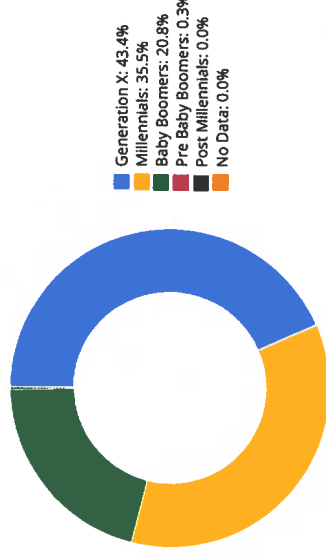
CPP POS EXPENDITURES						
Estimated Cost of Current Services	\$97,618	\$97,618	\$72,874	\$72,874	24,744	24,744
Estimated Growth	\$0	\$0	\$0	\$0	0	0
Other items: Additional estimated costs <u>not included</u> in the expenditures listed on row 27 and 28. (Current & Projected Costs)						
1.					0	0
2.					0	0
3.					0	0
4.					0	0
5.					0	0
TOTAL ESTIMATED EXPENDITURES	\$97,618	\$97,618	\$72,874	\$72,874	24,744	24,744

Headcount: ⓘ	Hired: ⓘ	Termed: ⓘ	Growth Rate: ⓘ	Turnover Rate: ⓘ	Average Tenure: ⓘ (Years)
332	24	20	0.6%	6.0%	9.1

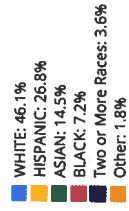
Active Employees by Department



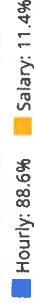
Generation



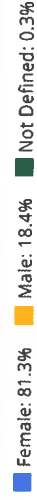
Ethnicity



Pay Type



Gender



53.

Average Tenure:

9

Last data update took place at 9/25/18, 2:32 AM.

2018-2019 VMRC Recruiting Report

Position	New	Backfill	Backfill for whom	Interview	Background	Filled/Start Date	Internal ee	external ee	Candidate Name	Hiring Manager
Senior Accountant	X					X	X		Elizabeth Roque	Melissa
SSC	X					9/16/2018	X		Sandy Du Puy	Linda Barr
SC	X					X				Tricia
Intake Coordinator	X					10/2/2018			Stephanie Duval	Kazu Enoki
Assist Director		X	Carmen Calder			X			Brian Bennett	Cindy Mix
SOT- QA	X				X				Kiotti Fleming	Cindy Strawderman
CSL- RD	X		Pending post							QA
Accounting Assist		X	Elizabeth Rogue			X		X	Tiombe White	Melissa
PM Children's		X	Cindy Jimenez			Oct-18			Tracy Vaughn	Cindy Mix
Self Determination						X - TBD			David N/Tania C.	Liz Diaz
OT		x	Angie Sanguino		X				Jessica Posada	Wilma Murray
SC		X	Cristina Cano		X	10/2/2018			Rodney Clemente	Mary Ann Gonzalez
SC		X	Andi Pyatt		X	9/25/2018			Kimberlee Adina	Angie Shear
Community Svcs Mgr-RD		X	Brian Bennett			9/16/2018			Robert Fernandez	Brian Bennett
SC		X	Sandy Du Puy (new SSC)	X (9/26)						Linda Barr
SOT- Clinical		X	Oscar Salgado							Chrissy Lopez
SC- Tran's		X	Houa Vang							Neidra Clayton
SC - Children's		X	Amber Elkins							Pam Kidroske
SC- Children's		X	Tania Candelaria (SD)							Julie De Diego
SC-Children's		X	David Narbona (SD)							Liz Diaz
20 open				1	4	9				
									13 filled, 1 interviewing	

