

Coalition of Local Agency Service Providers (CLASP)

Meeting Minutes

Monday, July 23, 2018 at 10am

Valley Mountain Regional Center, 702 North Aurora Street, Stockton, CA 95202

Present:

1. Welcome, Introductions, Recognition of New Vendors
 - Meeting officially started at 10:09am
2. Minute review and approval
 - The June 25, 2018 CLASP meeting minutes were approved.
3. Announcements
 - CLASP Member dues can be paid through PayPal via the VMRC website. As a reminder the CLASP annual fee to become a member is \$25. To be a voting member, the \$25 fee must be paid.
 - Candice shared information about an upcoming Technical Assistance Training on August 27th. There will be a morning and afternoon session. The morning session conflicts with the August CLASP meeting, so if you plan on attending, you'll have to attend the afternoon session.
 - Candice announced the planning of a Best Practices Committee intended to identify necessary trainings and resources that can be recommended for VMRC to offer to the vendor community. Those interested in participating:
 - Marika Campbell, Alicia Valdez, Daime Hoornaert, Rita Redondo, Sandy Pendley, Dena Hernandez, Corinne Seaton, Tony Anderson.
 - Corinne shared about the upcoming UCP Prom taking place on October 20th at UOP in Stockton.
 - Howard Training Center (HTC) has their annual trap shoot coming up. Information about the event has been sent out via an informational flyer.
4. Treasurer's Report
 - There was no Treasurer's Report shared for this month.
5. VMRC Report – ED Report
 - There was no ED report for this month; however, staff updates were provided.
 - The Annual VMRC Board of Directors Dinner took place on July 9th.
 - Brief updates regarding the following were shared:
 - Self Determination Training
 - VMRC is posting Facebook Live videos. If you have Facebook, "like" VMRC's page to be able to view the video's.

- VMRC budget development is set to be finalized by August 15th.
- The Uniform Holiday Procedure has been delayed for one (1) year.
- Keep an eye for upcoming HIPPA trainings taking place in September and October.
- There are plans for VMRC to host some Human Resource (HR) related trainings. More updates will be provided as they come available.
- The VMRC Information Technology (IT) team will be presenting to CLASP at a scheduled upcoming date.
- The VMRC Board meetings are moving to bi-monthly. The reason for this is to establish a committee structure with the Board. The committee's will meet every other month opposite the Board Meetings.

6. CLASP Representative Reports

- VMRC Board
 - The VMRC Board meetings are moving to bi-monthly. The reason for this is to establish a committee structure with the Board. The committee's will meet every other month opposite the Board Meetings.
 - The hour prior to the Board Meeting officially starting will involve a training topic that is intended to help grow and develop the capacity of the Board.
- Finance and Personnel
 - No report
- Consumer Services
 - No report
- Legislation
 - There is a meeting August 6th to identify the current legislative bills that are moving forward, to present them to CLASP.

7. State Council on Developmental Disabilities/North Valley Hills Office Report

- There is a "Get Safe" Training scheduled for October 1st, which is the result of a one-year grant received.

8. Items for discussion

- The ½ day billing was discussed briefly, helping to clarify questions with how vendors should be classifying time with consumers (i.e. up to 3 hours = half day, beyond 3 hours = full day).
- The scheduled December 24th CLASP meeting was unanimously approved to be moved to December 17th. This meeting will involve a potluck. A list of items to bring will be clarified at a future date.

- There was a motion to add Corinne as a bank signer to the CLASP account to be able to purchase refreshments for future CLASP meetings.
9. Accessibility/Communication concerns
- No concerns sited
10. Unmet needs
- No needs sited
11. Old business
- As a reminder, the September 24th CLASP meeting will be hosted at VMRC Modesto.

Next meeting will be held on August 27, 2018 at 10am at VMRC in Stockton.