5/2/2018

Memorandum

Executive Committee
(Tom Bowe, President, Ivan Johnson, Treasurer/Chair, Andrea Rueda, Secretary, Claire Lazaro, Vice President)

From: Tom Bowe, Board President

MEETING AGENDA

Date: Wednesday, May 9, 2018
Time: 6:00PM
Place: VMRC Stockton Office – Cohen Board Room

DIAL-IN NUMBER: 1-866-299-7945
CONFEREE PASSCODE 7793177#

1.	**Review and Approval of Meeting Agenda**	**Committee Action**	
2.	**Approval of Minutes of April 4, 2018 meeting**	**Committee Action**	**1**
3.	**Issues for Discussion**		
	a. Executive Director's Update		
	b. Notable Consumer Incidents/Complaints		
	c. Vendor Issues		
	d. Union Update		
	e. 2018 Communitàs Award	Information Only	5
	f. Nominating Committee: Slate of Officers for 18-19	(to follow)	
	g. Committee Chairs for 2018-19		
4.	**May Board Meeting Agenda** Consent: Information/Education:		
5.	**Approval to Waive One-Month Information Period**		
6.	**Next Meeting – Wednesday, May 9, 2018, at 6:00 pm, VMRC Stockton**		
7.	**Adjournment**		

The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote a fragrance-free environment.

In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.

VALLEY MOUNTAIN REGIONAL CENTER

Valley Mountain Regional Center
Executive Committee Meeting Minutes
April 4, 2018

Present: Tom Bowe, President
Ivan Johnson, Treasurer
Andrea Rueda, Secretary
Claire Lazaro, Vice President
Margaret Heinz, Consumer Services Chair
Tony Anderson, VMRC Executive Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Absent: none

Visitor: Shaefaye Kirkendoll, Facilitator

Committee Actions noted in bold.

Tom Bowe, brought the meeting to order at 6:45 pm

1. **Review and Approval of Agenda:**

M/S/C (RUEDA/HEINZ) to approve the agenda as presented.

2. **Approval of Minutes of March 7, 2018 Meeting:**

M/S/C (HEINZ/LAZARO) to approve the minutes as presented.

3. **Issues for Discussion:**

Executive Director's Report
Tony Anderson reported that the training and development workgroup, one of the initiatives tied to the Directors Performance goals with the board, is now under way and is a major project for the organization. He has a workgroup of about 30 staff members and 10 sub-workgroups that are focused on training and policies related to the following topics:

1. Information Management:
2. Training the Trainer:

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3. On-Boarding:
4. Interpersonal/ Professional Communication:
5. Regulatory Compliance/ A&P
6. Community/Vendor Collaboration:
7. Tools/ Resources (Tools of the trade):
8. HR Management and HR staff soft skill training
9. Case Management
10. Fiscal and Financial Matters
11. Clinical Issues

Notable Consumer Incidents and Complaints

We had another disagreement with a local doctor regarding the health care plan of a consumer with fragile health status. We determined that the person should receive additional procedures but the attending physician felt it was not appropriate and overruled us with the sign off of another physician. The consumer stabilized and will return to her care home. She is in fragile health still and will require close care but the provider has served her delicate health needs before.

Vendor Issues

We have a provider claiming we are abusing our authority and has hired an attorney to potentially file suit against our employees. We informed the staff that the regional center would represent them if needed because they are working as our agents to fulfil their duties as listed in their job descriptions. At this time it is premature to engage in legal counsel on this matter and the staff are not assigned to work with this provider.

Union Updates

We have reviewed the contract and we have notified the union that we are ready to negotiate the renewal. We anticipate a productive negotiation process and feel that it is premature to engage in legal counsel on this matter.

Self-Determination

Claire has arranged for the Department of Developmental Services to provide a training for our region in our Stockton office and our Modesto office. We currently have 47 people on our list that have received our training session and have identified themselves to be interested to be considered for the pilot period (first 3 years).

Upcoming Board Training

No training topics have been identified but we anticipate topics will surface following presentation from our legal counsel.

Other Matters

4. April Board Meeting Agenda:

There will be no presentation during the next board to ensure the board of directors will have plenty of time to discuss the attorney findings and recommendations in the closed session.

3. Approval to waive one-month information period:

There is no requirement for a waiver this month.

4. Next Meeting:

Next meeting will be May 9, 2018

The meeting adjourned at 7:15 pm

Valley Mountain Regional Center
Communitàs Award* 2018

The VMRC Communitàs Award is given annually to an individual or organization that has demonstrated a sustained and meaningful commitment on either a volunteer or professional basis, to the principle that people with developmental disabilities should live and work as full-fledged members of their home communities.

Eligibility. In order to be eligible, an individual or organization must be physically present in VMRC's five-county service area and providing support to one or more VMRC consumers during the year preceding the award. For-profit businesses and organizations as well as not-for-profit entities are eligible. Current VMRC employees are not eligible to receive this award.

Nominations. Nomination forms may be printed and completed by any interested person, including VMRC board members and employees. Completed nominations must be submitted to the VMRC Executive Committee by ***Friday, May 18, 2018***. Incomplete forms will not be considered.

Criteria.
The organization/individual:

1. Clearly stands out among organizations, volunteers, professionals in the field of developmental disabilities.

2. Demonstrates long-term and sincere commitment to supporting people in real homes, real neighborhoods, and real jobs.

3. Has an impressive record of achievement in helping people become more independent and active participants in their home communities.

Awards. The VMRC Communitàs Award will be given only when in the judgment of the VMRC Executive Committee a worthy person or organization has been nominated, but no more often than annually, and presented at the VMRC Board Annual Meeting.

The VMRC Executive Committee will select an appropriate trophy or plaque for presentation and the awardee's name and the year will be inscribed on a permanent plaque to be maintained in the board room at the VMRC's Stockton office.

Previous recipients of the Communitàs Award are Bill Ramos (2003), Ann Cirimele (2004), Heather Brooks (2005), Donald Roberts (2006), Howard Cohen (2007), Elbert Simpson (2008), Floyd Bohnett (2009), Dr. Popplewell (2010), Dick Jacobs (2011), Krisi Franzone (2012), and Brad Putz (2013), Doreen Bestolarides, RN (2014), David Simerley (2016), and Paul Billodeau (2017).

*A Latin term meaning a relationship among equals that transcends artificial divisions based on status, age, disability or other considerations. It implies openness and lack of pretension.

Please Return by Friday, May 18, 2018

To: **Jan Maloney, Executive Assistant**
VMRC
P O Box 692290
Stockton, CA 95269-2290
OR
janmaloney@vmrc.net

Valley Mountain Regional Center
The Communitàs Award 2018
Nomination Form

Name of Nominee _____

Title/Position (if applicable) _____

Agency/Employer (if applicable) _____

Mailing Address _____

_____ Email: _____

Cell Phone Number _____ Home or Office Phone Number _____

Eligibility Criteria

1. Nominee has been a resident of Amador, Calaveras, San Joaquin, Stanislaus, or Tuolumne County for at least a year.
   ☐ Yes ☐ No ☐ Not Sure

2. Nominee has provided services to one or more persons served by VMRC for at least a year.
   ☐ Yes ☐ No ☐ Not Sure

3. Please describe how the nominee meets the award criteria and why nominee deserves special recognition. Use the following space or attach separate sheets.

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_____

Please attach any letters of support.

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