Eligibility of Applicants:

Applicants must demonstrate a team of professionals with appropriate licensure, certifications, trainings, educational background and experience in the field of medicine, psychology, nursing, psychiatry, and Applied Behavior Analysis training and expertise, and substance abuse treatment.

**Project # VMRC-1718-3**

**Project Type:** Innovative Housing Model to Serve Co-Occurring Conditions Population

**Deadline for Submission:** April 30, 2018

**Description of Project:**

Valley Mountain Regional Center (VMRC) has a need for an Innovative Housing Model to provide specialty services for persons that are not capable of living independently or sustaining a supported living service arrangement. The individuals will most likely have co-occurring conditions. Along with their intellectual disability they may also have a mental health condition, or substance abuse issues. Some individuals will have involvement with the criminal justice system and may have committed sex offenses requiring 290 registration. They may be court ordered to comply with a treatment plan and may be served by an array of multisystem services such as, regional center, mental health, probation, and/or substance abuse treatment. They will likely have a history of behavioral challenges such as property destruction, physical assault, verbal aggression and self-injurious behaviors. This service model will offer intense supports such as on-site assessments and interventions, person centered strength based individual planning, applied behavioral management techniques, management of medications to address mental health conditions and medication reviews, behaviorally based substance abuse treatment, anger management, trauma counseling and provision of opportunities for individuals to develop independence, self-reliance and positive self-direction in various aspects of their life.

Interested parties are invited to submit an application packet for the development and operation of the proposed project to VMRC by April 30, 2018.

$100,000 in start-up funding is available for the development of this project.
Scope of Service:

The selected service provider will be required to develop and operate a licensed Innovative Residential Facility to serve up to 4 adults primarily males that have co-occurring conditions along with their intellectual disability. They may also have a mental health condition, or substance abuse issues. Some individuals will have involvement with the criminal justice system and may have committed sex offenses requiring 290 registration. This housing model needs to offer private rooms. The facility location will be in San Joaquin County and the specific location will be subject to approval by VMRC. The facility will need to qualify for vendorization as a Negotiated Rate facility and should be licensed, vendored and operational on or before June 30, 2019.

All proposals must address certain basic points:

- Use of Person Centered and Strength Based Planning for individuals with a dual diagnosis, i.e. intellectual disability, mental health condition and other co-occurring conditions.
- Strategies and approaches to provide substance abuse treatment that are proven to be effective for persons with a cognitive disability.
- Risk Management of behavior, mental health, and substance abuse that leads to homelessness, hospitalization and/or incarceration.
- Crisis Avoidance Planning and development of protocols that proactively address the individual issues and/or behaviors that precipitate a crisis.
- Specialized staff that have training and experience with the target population.
- Consultants such as psychiatric technicians, psychiatrist, certified alcohol and substance abuse treatment counselors, licensed social worker, psychologist, recreation therapist, and community integration specialist.
- Use of community resources to provide therapeutic opportunities to address anger management, trauma issues, navigating multi-systems of service, coping skills development, and compliance with probation and court orders.
- Supporting the individual to increase their ability to engage in activities of daily living, increase independence, self-reliance and positive self-direction. Develop interests and relationships that are aimed toward establishing a more stable and fulfilling lifestyle.

Application Package:

All applicants must demonstrate the following standards in their application:

1. Letter of Intent (brief 5 – 10 pages maximum), typed and double-spaced, including:
   A) A statement of purpose, including goals and expected outcomes
   B) The applicant’s philosophy and values
   C) A summary of services and treatment strategies to be provided (clinical strategies, consultants to be utilized, skill training, recreation and leisure, support services, behavior management program)
D) A transportation plan

2. Request for Proposal Application Form [see Attachment 1]
3. Start Up Budget Proposal [see Attachment 2]
4. Operations Budget Proposal (include staff to consumer ratios).

5. Strategic Plan (timeline for completion of project) [See Attachment 3]
6. Resumes of Applicant(s) and team of professionals.

Criteria for Selection:

A Review Committee will evaluate each applicant’s RFP Application Packet and Budget Proposal. Incomplete application packets will not be eligible for consideration. Qualified applicants whose proposals score 75% and above will be scheduled for an interview. Applicants should be prepared to answer questions about the contents of the RFP Application Packet and Budget Proposal and the daily operation of the service before a panel of Review Committee members. The applicant’s demonstrated commitment to serving people with developmental disabilities will be given special consideration.

Reservation of Rights:

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

Costs for Proposal Submission:

Applicants responding to this Request for Proposal shall bear all costs associated with the development and submission of their RFP Application Packet. No costs shall be charged to VMRC, the Department of Developmental Services, or the State of California.

Format and Submission Requirements:

Applicants responding to this Request for Proposal must submit an original, and six copies of all required information to VMRC. Each copy should be bound only by a single staple. No Faxed or Emailed proposals will be accepted.

Equity and Diversity in Request for Proposals:

An RFP prepared by Valley Mountain Regional Center to develop or provide consumer services and supports shall include a section on issues of equity and diversity. The section on equity and diversity shall not be limited to all of the following information.

- A statement outlining the applicant’s plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations;
- Examples of the applicant’s commitment to addressing the needs of those diverse populations; and
- Any additional information that the applicant deems relevant to issues of equity and diversity.
RE: *Project # VMRC-1718-3*

Page 4 of 5

**Deadline:**

RFP Application Packets must be received no later than **April 30, 2018 at 5:00 P.M.** RFP Application Packets will be stamped with the date and time of receipt. **Time and date stamps and postmarks after April 30, 2018 at 5:00 P.M. will not be accepted and will be returned to the applicant.**

**Submit to:**

Brian Bennett
Manager, Resource Development
Valley Mountain Regional Center
By mail to: PO Box 692290, Stockton, CA 95269-2290
or deliver to 702 N. Aurora St, Stockton, CA 95202

**Dissemination of Funds:**

Disbursement of the Grant Funds will be made on a reimbursement basis for approved expenditures accumulated on a monthly basis.