



**Valley Mountain Regional Center
Board of Directors Meeting
Valley Mountain Regional Center
702 N. Aurora Street, Stockton, CA 95219**



Monday, March 12, 2018 - 6:00PM

MEETING AGENDA

The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.



A. Call to Order, Roll Call, Reading of Mission Statement

B. Review and Approval of Agenda



C. Review and Approval of Board Meeting Minutes, January 8, 2018 1

D. Adoption of Consent Items

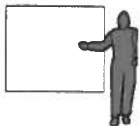
- Consumer Services Committee, Minutes of January 8, 2018 meeting 75
- Executive Committee, Minutes of January 3, 2018 meeting 7
- Executive Committee, Minutes of February 7, 2018 meeting 11
- Finance & Personnel Committee, Minutes of January 3, 2018 meeting 19
- Finance & Personnel Committee, Minutes of February 7, 2018 meeting 23
- Legislative Committee, Minutes of February 6, 2018 meeting (meeting handout)
- Bylaws Committee, Minutes of February 7, 2018 meeting 31
- Executive Director's Monthly Report

E. Executive Director's Report



F. Announcements & Public Comment (Maximum 3-minute report per person)

G. Board member Visits



H. Presentation:

VMRC's Respite Service Standard, Cindy Mix33
Respite Assessment, Lanterman Consumers37

I. Committee Reports



i. VMRC Consumer Advisory Committee (Marilyn Pennino, SAC6 Rep.)

ii. Consumer Services Committee (Claire Lazaro, Chair)

- Caseload Report for February 2018 (meeting handout)
- Vote to Approve VMRC's Respite Service Standard

iii. Finance and Personnel Committee (Ivan Johnson, Chair)



- Acceptance of Contract Status Report (Claudia Reed)..... 43
- Acceptance of B-5 Contract Amendment (Claudia Reed) 47
- Acceptance of D-2 Contract Amendment (Claudia Reed)..... 53
- Acceptance of Restricted Donations (Claudia Reed)..... 61
- Acceptance of Contracts over \$250,000 (Kathy Ward)..... 63
- HR Insights Report with February Activity (Bud Mullanix) 73
- Next meeting – April 4, 2018



iv. VMRC Professional Advisory Committee (CLASP) (Candice Bright, CLASP Representative)

Next Meeting March 26, 10:00pm, VMRC San Andreas Office

v. Legislative Committee (Candice Bright, Chair)

Next Meeting March 26, 12:00pm, VMRC San Andreas Office

vi. Bylaws Committee (Katherine Torres, Chair)

Next Meeting TBD

Next Meeting March 7, 12:00pm, VMRC Stockton Office



vii. President's Report (Tom Bowe, President)

- President's Report
 - Closed Session/Personnel Issues
- Next meeting – April 4, 2018

J. Other Matters



K. Next Meeting

Date: Monday, April 9, 2018

Time: 6:00PM

**Location: Valley Mountain Regional Center,
702 Aurora Street, Stockton, CA 95202**



L. Adjournment

Information = The item is brought to the board for information and is likely to be an action item at a future meeting.

***VMRC Policy on Public Input**

In accordance with California Welfare & Institutions Code sections 4660 through 4669, meetings of the Valley Mountain Regional Center Board of Directors are open and public, with only those exceptions provided in statute. Accordingly, time is allowed at each Board of Directors meeting for public input on any issue whether or not it is on the agenda for that particular meeting. Such input shall be summarized in the minutes of the meeting.

"Public input" is defined as verbal comment or written submissions provided to the Board by any person who is not a member of the VMRC Board. Materials will be maintained by VMRC for at least two years from the date of the meeting.

The VMRC Board of Directors reserves the right to determine the form or manner of its response. As a general rule, the Board will not respond to comments or questions that relate to agency personnel policies, the union contract, or collective bargaining issues. However, the Board may, at its discretion, direct staff in executive session to investigate and report on such issues raised under public comment.

***VMRC Policy on Executive Sessions**

As provided in California Welfare & Institutions Code sections 4660 through 4669, the Valley Mountain Regional Center Board of Directors may hold an executive session to consider real estate negotiations, appointment, employment, evaluation or dismissal of an employee, staff salaries and benefits, labor negotiations, and any matter dealing with a specifically identified consumer for whom appropriate authorization has not been provided to enable public discussion of the matter. The Executive Assistant shall keep confidential minutes of executive sessions. The subject of each executive session shall be announced prior to and at the conclusion of each such session.

The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote an irritant-free environment.

In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.

Local Legislators

California State Senate

District 5

Cathleen Galgiani

State Capitol, Room 4082

Sacramento, CA 95814

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31 E. Channel, Rm. 440

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District 14

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Heather Flora

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U.S. Senate

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San Francisco, CA 94104
Phone: (415) 393-0707
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Senator Kamala Harris (D)
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Sacramento, CA 95814-2919
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Fax: (202) 228 - 3865

U.S. House of Representatives

Congressman Jeff Dunham (R)
4701 Sisk Road, Suite 202
Modesto, CA 95356
Phone: (209) 579-5458
Fax: (209) 579-5028

Congressman Tom McClintock (R)
2200A Douglas Blvd, Suite 240
Roseville, CA 95661
Phone: (916) 786-5560
Fax: (916) 786-6364

Congressman Jerry McNerney (D)
2222 Grand Canal Blvd. #7
Stockton, CA 95207
Phone: (209) 476-8552
Fax: (209) 476-8587



Valley Mountain Regional Center
Board of Directors Meeting
702 N. Aurora Street, Stockton, CA 95202
Monday, January 8, 2017

Present: Robert Balderama, Tom Bowe, Linda Collins, Margaret Heinz, Kori Heuvel, Ivan Johnson, Claire Lazaro, Tom Martin, Lynda Mendoza, Dena Pfeifer, Moe Rashid, Andrea Rueda, Tom Toomey, Katherine Torres, Elizabeth Victor-Martinez

Absent: Rush Bailey, Emily Grunder, Tracie Leong, Noemi Santiago

Guests: Lisa Culley (FRN), Connie Uychutin (Arc-SJ), Mark Collins, Allan Smith (DDS), Gia McElroy (Parent), and facilitators Shaefaye Kirkendoll, Scott Charles, Cris Sugabo, and Jacey Wattenbarger

VMRC Staff: Claudia Reed, Cindy Mix, Bud Mullanix, Carmen Calder, Wilma Murray, Enos Edmerson, Mary Sheehan, Gordon Hofer, Anthony Hill, Jan Maloney

Action items noted in bold.

A. Call to Order:

Tom Bowe, Chair, called the meeting to order at 6:02pm.

Jan Maloney, meeting recorder, completed Roll Call

The Mission Statement was collectively read by board members: The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.

B. Review and Approval of Agenda:

The Chair called for the review, changes and approval of the agenda. The date for the next Board meeting to be in February was corrected.

M/S/C (LAZARO/PFEIFER) to approve the agenda, correcting the date of the next board meeting from February 5, 2018 to March 12, 2018.

C. Review and Approval of Board Meeting Minutes, December 11, 2017.

The Chair called for the review, changes and approval of the December 11, 2017 Board Meeting Minutes.

M/S/C (LAZARO/RASHID) to approve Board Meeting Minutes, December 11, 2017, correcting the date of the next board meeting from February 5, 2018 to March 12, 2018.

D. Adoption of Consent Items:

The Chair called for any requests to remove items from the Consent Calendar. Hearing none,

M/S/C (PFEIFER/RUEDA) to adopt the following items on the Consent Calendar:

- **Consumer Services Committee, Minutes of December 11, 2017 meeting**
- **Executive Committee, Minutes of December 6, 2017 meeting**
- **Finance and Personnel Committee, Minutes of December 6, 2017 meeting**
- **Executive Director's Monthly Report**

E. Announcements & Public Comment:

Kori Heuvel advised meeting attendees of an upcoming the Night to Shine, on February 9 from 6:00pm to 9:00pm, at Shelter Cove Community Church, 4242 Coffee Road in Modesto. The event focuses on people with special needs, aged 14 and over. Volunteers are sought to help with this event. <https://www.nighttoshinemodesto.com/>

F. Presentation:

Lorenzo Cuesta, PRP, Professional Registered Parliamentarian, gave an hour long presentation with information on meeting regulations and Roberts Rules of Order.

Lorenzo will return to give a three-hour presentation to board members at the Board Training on Saturday, March 17, 2018.

G. Executive Director's Report:

Tony's monthly report was included in the meeting packet and adopted as part of the Consent Calendar. It was explained that since the presentation this month would be longer than normal the director will only answer questions about the report. No questions were provided.

H. Board Member Visits:

There were no board member visits during the month of December. Tom reminded board members to sign up for visits to care homes or day programs.

I. Committee Reports:

- i. VMRC Consumer Advisory Committee:
(Dena Pfeifer, SAC6 Representative)

Dena tearfully announced that after four years, this is her last meeting as the SAC6 representative to the VMRC Board of Directors. She will provide help to the new SAC6

representative, Marianna, and Dena hopes to become a general member of the VMRC Board of Directors.

Tickets are still available for the 25th Anniversary of the SAC6, on February 2 at the San Joaquin Fairgrounds. Five dollars will secure entry and lunch, and interested parties should see Dena after the meeting. The winner of the CHOICES t-shirt competition will be announced, as well as the new SAC6 Officers. Dena invited VMRC board members to join the celebration.

Tom thanked Dena for her support to the VMRC Board of Directors for the last four years. Not only did Dena attend every meeting, she also sat on some sub committees too. Meeting attendees gave Dena a big round of applause.

ii. Consumer Services Committee:
(Claire Lazaro, Chair)

In Claire's absence, Moe Rashid gave a report on today's meeting. He reported on case load ratios and transfers, and advised a grant was submitted to DDS requesting funds for continuance of the Promotora Project, Social Media, Training, and a Specialized Team. The decision has been postponed until January 18, but DDS has only \$11,000,000 to approve, with requests for \$23,000,000.

iii. Finance and Personnel Committee: 1:17:35
(Ivan Johnson, Chair)

Claudia Reed presented the Human Resources reports on behalf of Bud Mullanix. She reported year-to-date VMRC has hired 50 people, and 27 have termed. There are a total of 330 employees, and the growth rate is 8.2% with a turnover rate of 8.8%.

The Contract Status Report shows POS Contracts to date total \$181,042,251, and there is \$29,307,285 available in the Operations budget. Cash received year-to-date is \$82,313,045, and POS expenditures total \$74,503,470, and Operations expenses are \$10,942,877. Advances from the state remain at \$52,893,462.

At the end of November, the POS budget was \$75,318,437, with \$74,503,470 already spent, leaving \$814,967 remaining in the allocation. The Ops budget at the end of November was \$12,162,063, with \$10,942,877 already spent. This leaves a balance available in Operations of \$10,251,104.

M/S/C (COMMITTEE/PFEIFER) to approve the Contract Status Report as presented.

The contracts over \$250,000 were presented, per below:

Contracts for Board Approval Expiring in the month of February 2018						
Vendor Name	Vendor Category	Current Contract	Proposed Contract	Dollar Increase	% Rate Increase	Reasons for Increase
Spread Your Wings	Supported Living Service	\$ 200,000	\$ 660,000	\$ 460,000	230.00%	New program last year. Original estimate at 572 units per month, currently providing 1,888 units per month
Howard Training Center Transportation	Transportation-Additional Component	\$ 296,571	\$ 337,491	\$ 40,920	13.80%	Approximate cost per month per consumer is \$925; and we are currently serving 28 consumers

Contracts with no change from previous year		
Vendor Name	Vendor Category	Current Contract
Autism Treatment Solutions ESAIP	Client/Parent Support Behavior Intervention Training	\$ 432,000
Howard Training Center BMP	Behavior Management Program	\$ 600,000
Howard Training Center Catering & Specialty	Work Activity Program	\$ 307,562
Howard Training Center Production Unlimited	Work Activity Program	\$ 412,795
Howard Training Center Community Employment	Supported Employment-Group	\$ 889,203
Howard Training Center Golden Opportunities	Adult Day Care	\$ 393,117
Howard Training Center Home At Last	Family Home Agency	\$ 318,698
Howard Training Center Community Integration Program	Adult Development Center	\$ 660,311

At the request of the Finance and Personnel Committee, Carmen and Wilma gave a presentation on some of Howard Training Center's programs.

M/S/C (COMMITTEE/PFEIFER) to approve the Contracts over \$250,000 as presented.

- iv. VMRC Professional Advisory Committee (CLASP):
(Candice Bright, CLASP Representative)

There was no meeting in December. The next meeting will be held at VMRC in Stockton on Monday, January 22, from 10:00am to 12:00noon.

- v. Legislative Committee:
(Candice Bright, Chair)

This committee has not met since the last report was given, but they are preparing for the Governor's Budget to be released on January 10. The next committee will be on January 22 from 12 noon to 2 pm in the Cohen Board Room.

- vi. Bylaws Committee:
(Katherine Torres, Chair)

Katherine has set the date of the next committee meeting to take place before the next Finance and Personnel Committee meeting at 4:00pm in Stockton. The date will be Wednesday February 7, 2018 at 4:30pm in the Cohen Board Room and a call-in number will be provided for committee members who are unable to attend in person.

- vii. President's Report:

Tom reminded everyone that there will be no board meeting in February, and the next board meeting will take place on Monday, March 12, 6:00 pm at VMRC in Stockton. He also reminded board members of the Board Training on Saturday, March 17 at VMRC in Stockton.

Hearing no objections, Tom adjourned the regular board meeting to enter Closed Session.

- viii. Closed Session:

Board Members discussed the Extension of the Executive Director's Contract.

M/S/C (BOWE/BALDERAMA) to approve the extension of the Executive Director's Contract.

M/S/C (RASHID/PFEIFER) to exit Closed Session and return to regular board meeting session.

- J. Other Matters:

There were no other matters.

- K. Adjournment:

M/S/C (LAZARO/PFEIFER) to adjourn the meeting at 7:47PM

Valley Mountain Regional Center
Executive Committee Meeting Minutes
January 3, 2018

Present: Tom Bowe, President
Ivan Johnson, Treasurer
Andrea Rueda, Secretary
Tony Anderson, VMRC Executive Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Absent: Claire Lazaro, Vice President

Visitor: Shaefaye Kirkendoll, Facilitator

Committee Actions noted in bold.

Tom Bowe, brought the meeting to order at 6:38pm

1. Review and Approval of Agenda:

M/S/C (JOHNSON/RUEDA) to approve the agenda as presented.

2. Approval of Minutes of December 11, 2017 Meeting:

M/S/C (JOHNSON/RUEDA) to approve the minutes as presented.

3. Issues for Discussion:

a. Executive Director's Update:

VMRC's Public Policy Committee was busy in November preparing for three presentations in each of our offices.

There was an all-staff meeting in December to help communications and deliver messages to personnel from all three offices at once. There were also some games, and the employees were given the remainder of the day off work, when the meeting concluded around noon. This was greatly appreciated by staff and definitely raised morale. Tony hopes to hold an "all staff" meeting twice a year.

Tony attended the Tree Lighting Ceremony in Sacramento, at which a consumer is chosen to activate the lights.

b. Notable Consumer Incidents/Complaints:

Tony discussed a couple of consumer incidents and vendor issues that are combined. There is an appeal on some findings and VMRC is working together with Licensing to investigate further. The vendor has agreed to an Administrative Appeal.

c. Vendor Issues:

See above.

d. Union Update:

The grievance from last month continues, and VMRC should be able to respond in a couple of weeks.

New employees are required to wait for 6 months until their dental coverage begins. After reviewed and an offer was made to the union to speed up the process and provide coverage within the first 30 days. This was not accepted by the union as it is a change to the contract.

e. Self-Determination Advisory Committee:

There is a meeting in Sacramento tomorrow with DDS and the Feds, and Tony will join a follow-up meeting later in the day.

f. Other Matters:

Board President, Tom Bowe, has asked the Executive Committee to assume the duties of the Nominating committee. Following the resignation of Pernell Gutierrez, Tom will contact the next board applicant on the list, to ask her to join the Board of Directors. He will present the proposal to the full board for a vote at Monday's board meeting. Tom will contact another board member who has not been attending meetings, and will ask for her resignation.

4. January Board Meeting Agenda:

There will be an hour long presentation at Monday's board meeting by a Parliamentarian, and the remainder of the meeting will be abbreviated. The Parliamentarian will give a longer presentation to Board Members at the March 17 Board Member Training.

5. Approval to waive one-month information period:

There is no requirement for a waiver this month.

6. Next Meeting:

There are conflicts for dates for the February meetings due to VMRC's holiday schedule. It was therefore decided that will be no board or committee meetings in February, unless the Finance & Personnel Committee meet to review and approve the contracts over \$250,000.

The meeting adjourned at 6:52pm

Valley Mountain Regional Center
Executive Committee Meeting Minutes
February 7, 2018

Present:

Tom Bowe, President
Andrea Rueda, Secretary
Tony Anderson, VMRC Executive Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Via Conference Call:

Claire Lazaro, Vice President
Ivan Johnson, Treasurer

Absent: None

Visitor: Shaefaye Kirkendoll, Facilitator

Committee Actions noted in bold.

Tom Bowe, brought the meeting to order at 6:15pm

1. Review and Approval of Agenda:

M/S/C (RUEDA/LAZARO) to approve the agenda as presented.

2. Acceptance of Contracts over \$250,000:

The Executive Committee is meeting this month to approve the Contracts over \$250,000 on behalf of the full Board of Directors.

M/S/C (COMMITTEE/RUEDA) to approve the contracts per below:

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New: Purchase of Service (POS)
2	Name of Vendor or Service Provider	Victor Learning Center -Transportation

3	Purpose of Contract	A regional center shall classify a vendor as a provider of transportation services - additional component if the vendor: (A) Is vendored separately from the primary service. The vendoring regional center may waive separate vendorization as a transportation services-additional component if the vendor is a community-based day program vendor, who conducts its curriculum solely in natural environments, and the regional center determines that it would be more cost effective to include the cost of transporting consumers, which occurs between the first and last training site as specified in Section 57434(a)(3)(N). The cost of transporting consumers shall be considered more cost effective if the cost of including the transportation service in determining the rate of reimbursement for the community-based day program is less than the cost of providing the transportation service pursuant to separate vendorization as a provider of transportation services - additional component; (B) Provides services by employees of the primary service agency; and (C) Provides the regional center with proof of adequate insurance as designated by the vendoring regional center in accordance with the Welfare and Institutions Code, Section 4648.3.
4	Contract Term	4/1/18 - 3/31/23 Five year contract
5	Total Amount of Contract	Annually \$584,878. Five year total \$2,924,390.
6	Proposed Number of Consumers Served	106
7	Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of \$2.11 per actual mile; \$19.55 per hour per bus aide plus 50/50 split of fuel cost not to exceed \$4.50 per gallon gasoline or \$5.22 per gallon diesel.
8	Method or Process Utilized to Award the contract	Cost statements, negotiated rate
9	Method or Process Utilized to Establish the Rate or the Payment Amount	Transportation Cost Statements - Title 17
10	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance, Fiscal, Transportation Coordinator

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 7, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the Transportation-Additional Component between VMRC and Victor Learning Center was reviewed and approved by the VMRC BOD on **February 7, 2018** in executive session and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer means VMRC's Executive Director, Chief financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

February 7, 2018

Date _____

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New: Purchase of Service (POS)
2	Name of Vendor or Service Provider	Victor Learning Center Alvarado
3	Purpose of Contract	Behavior Management Programs shall meet the requirements in Sections 56710 through 56756 of these regulations for the specific service being vendored.
4	Contract Term	4/1/18 - 3/31/23 Five year contract
5	Total Amount of Contract	\$2,713,546 annually total contract \$13,567,730 for five years

6	Proposed Number of Consumers Served	145
7	Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of \$76.34 per consumer per day
8	Method or Process Utilized to Award the contract	Letter of Intent, Program Design, Vendorization
9	Method or Process Utilized to Establish the Rate or the Payment Amount	Dept. Developmental Services - rate setting
10	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance, Fiscal Dept.
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 7, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the Behavior Management Program between VMRC and Victor Learning Center Alvarado was reviewed and approved by the VMRC BOD on **February 7, 2018** in executive session and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

February 7, 2018
Date

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New: Purchase of Service (POS)
2	Name of Vendor or Service Provider	Choice Harney Home
3	Purpose of Contract	<p>A regional center shall classify a vendor as a DSS Licensed-Specialized Residential Facility provider if the vendor operates a residential care facility licensed by the Department of Social Services (DSS) for individuals with developmental disabilities who require 24-hour care and supervision and whose needs cannot be appropriately met within the array of other community living options available. Primary services provided by a DSS Licensed-Specialized Residential Facility may include personal care and supervision services, homemaker, chore, attendant care, companion services, medication oversight (to the extent permitted under State law) and therapeutic social and recreational programming, provided in a home-like environment. Incidental services provided by a DSS Licensed-Specialized Residential Facility may include home health care, physical therapy, occupational therapy, speech therapy, medication administration, intermittent skilled nursing services, and/or transportation, as specified in the IPP. This vendor type provides 24-hour on-site response staff to meet scheduled or unpredictable needs in a way that promotes maximum dignity and independence, and the provision of supervision and direct care support to ensure the consumers' health, safety and well-being. Other individuals or agencies may also furnish care directly, or under arrangement with the DSS Licensed-Specialized Residential Facility, but the care provided by these other entities must supplement the care provided by the DSS Licensed-Specialized Residential Facility and does not supplant it. Regional Center monitoring of the DSS Licensed-Specialized Residential Facility shall be in accordance with the applicable state laws and licensing regulations, including Title 17, and the regional center admission agreement. Payment for services in a DSS Licensed-Specialized Residential Facility must be made pursuant to Title 17, Section 56919 (a), after the regional center obtains approval from the Department for payment of the prevailing rate or, pursuant to Welfare & Institutions Code, Section 4648 (a)(4), the regional center may contract for the provision of services and supports for a period of up to three years, subject to the availability of funds.</p>

4	Contract Term	4/1/18 - 3/31/23 Five year contract
5	Total Amount of Contract	Annually \$869,144.40. Five year total \$4,345,722.
6	Proposed Number of Consumers Served	Six
7	Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized;2) the actual services provided; and 3) the authorized rate of \$12,071.45 per consumer per month
8	Method or Process Utilized to Award the contract	Letter of Intent, Program Design, vendorization
9	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated median rate table
10	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance, Fiscal Dept.
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 7, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the Specialized Residential Facility (Habilitation) between VMRC and Choice Harney Home K. G. Harney Creek, Inc. was reviewed and approved by the VMRC BOD on **February 7, 2018** in executive session and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer means VMRC's Executive Director, Chief financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

February 7, 2018

Date

Following the Contracts approval, Tom announced there are three vacancies on our Board of Directors, one following the passing of Board Member Tom Martin, and two resignations.

Tom stated there needs to be a short Nominating Committee meeting to address the vacancies and nominations. Dena Pfeifer, the former SAC6 representative to VMRC's Board of Directors, has termed out of the SAC6 but would like to continue to be on the board as a regular VMRC board member. Tom has reached out to somebody who interviewed last year, but that still leaves one vacancy that will be discussed at the next Nominating Committee meeting, date to be determined.

3. **Next Meeting:**

The next Executive Committee meeting will take place on March 7, 6:00 pm in the Cohen Board Room, VMRC Stockton.

The meeting adjourned at 7:11pm

Valley Mountain Regional Center
Finance and Personnel Committee Meeting Minutes
January 3, 2018

Present: Ivan Johnson, Treasurer
Tom Bowe, President
Andrea Rueda, Secretary
Elizabeth Victor-Martinez, Parent
Connie Uychutin, CLASP Representative
Claudia Reed, VMRC Chief Financial Officer
Tony Anderson, VMRC Executive Director
Bud Mullanix, VMRC Human Resources Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Absent: Claire Lazaro, Vice President
Katherine Torres, Chair Bylaws Committee
Noemi Santiago, Parent
Margaret Heinz, At Large

Visitor: Shaefaye Kirkendoll, Facilitator

Committee Actions noted in bold.

Ivan Johnson, Treasurer, brought the meeting to order at 6:33pm

1. Review and Approval of Agenda:

M/S/C (BOWE/RUEDA) to approve the agenda with corrections to item 3, to review the December minutes not the September minutes, and the date for the next meeting (still under review).

2. Review of December 6, 2017 minutes:

M/S/C (BOWE/RUEDA) to approve the minutes as presented.

3. Public Comment:

There was no public comment.

4. Fiscal Department Update:

- Acceptance of CSR through November, 2017
DDS Operating Contracts to date total \$29,307,285. POS Contracts to date total \$181,042,251.
Under Revenue, the CSR shows POS expenditures for the year-to-date total \$84,593,462 has been collected from the State, and VMRC currently owes the state \$52,893,583. At the end of November, there was

\$30,138,566 in VMRC's regular bank account, and the Popplewell account had \$2,266 available. Under Accounts Receivable, \$22,253,303 remains unpaid from the State.

Under POS expenditures, a total of \$74,503,470 has been expensed year-to-date, opposed to \$69,477,031 that was expenses year-to-date for the previous year. This represents an increase of 7.2%, the majority of which is due to vendor rate increases, and there was an increase in the number of consumers. \$814,967 is as yet unspent from the budget.

Operations expenditures year-to-date total \$10,942,877, as opposed to last year's Operations expenditures year-to-date of \$10,251,104, representing an increase of 6.7%. Operations expenditures also show a \$1,219,186 variance from budget most of which is in salaries that is unspent. This is caused because each position is budgeted for the full fiscal year but not all people are on board as of July 1st.

Claudia explained some of the line items in more detail, including items purchased by the IT Department toward two projects, and a Wi-Fi upgrade for all three offices. Also, there are two contractors this year which accounts for more additional expenditures. A discussion ensued following some questions regarding the amounts and percentages of increases, and it was decided Claudia would choose a dollar value and a percentage increase to explain to the reason for the increased from one month to the next.

M/S/C (BOWE/RUEDA) to accept the CSR as presented.

- **Review of Contracts over \$250,000**

Claudia reviewed the contracts and explained the reason for any increases in the contract renewal. Because there will be no meetings in February, Tom expressed concern regarding the approval for review of the March contracts. The Finance and Personnel committee could meet in February, purely to review and approve the contracts. There was also a suggestion to approve the contracts either via a conference call, or via email. The committee requested an overview presentation about contracts with Howard Training Center, to be given at Monday's board meeting.

M/S/C (BOWE/RUEDA) to approve the contracts over \$250,000 per below:

Contracts for Board Approval Expiring in the month of February 2018						
Vendor Name	Vendor Category	Current Contract	Proposed Contract	Dollar Increase	% Rate Increase	Reasons for Increase
Spread Your Wings	Supported Living Service	\$ 200,000	\$ 660,000	\$ 460,000	230.00%	New program last year. Original estimate at 572 units per month, currently providing 1,888 units per month
Howard Training Center Transportation	Transportation-Additional Component	\$ 296,571	\$ 337,491	\$ 40,920	13.80%	Approximate cost per month per consumer is \$925; and we are currently serving 28 consumers

Contracts with no change from previous year		
Vendor Name	Vendor Category	Current Contract
Autism Treatment Solutions ESAIP	Client/Parent Support Behavior Intervention Training	\$ 432,000
Howard Training Center BMP	Behavior Management Program	\$ 600,000
Howard Training Center Catering & Specialty	Work Activity Program	\$ 307,562
Howard Training Center Production Unlimited	Work Activity Program	\$ 412,795
Howard Training Center Community Employment	Supported Employment-Group	\$ 889,203
Howard Training Center Golden Opportunities	Adult Day Care	\$ 393,117
Howard Training Center Home At Last	Family Home Agency	\$ 318,698
Howard Training Center Community Integration Program	Adult Development Center	\$ 660,311

OPS Contracts		
Vendor Name	Contract Amount	Contracted Service
Nothing to report		

- **Cash Flow Projection**
A cash flow projection report will not be produced until April, closer to the year-end, when the figures become more significant.
- **PEP Report (formerly SOAR)**
DDS has changed the title of this report to the POS Expenditure Projection Summary, abbreviated as the PEP Report. Claudia pointed out that the POS and CPP totals show that VMRC is underfunded, and this report will show DDS that we need some additional funding. When the D-2 Contract Amendment has been received, it will probably include additional funding, based on the PEP report.

Human Resources Update:

Bud Mullenix, VMRC's Human Resources Director, shared the New Hire and Terminations report that shows there were no terminations in December, but two Service Coordinators were hired for both the Stockton and Modesto offices, and are currently in the background check process, and VMRC is preparing to make two more offers. There are a total of six Service Coordinator vacancies, two of which are to fill positions vacated by two employees who retired. Bud interviewed somebody for the Clinical Nursing Manager position today. This has been a very difficult position to fill.

Bud has produced a new report, HR Insights. VMRC's total headcount is currently 330, year-to-date 50 people have been employed, and 27 termed. The growth rate is currently 8.2%, the turnover rate is 8.8%, and the average tenure of employees is 8.9 years. Bud also broke down the number of active employees by department and by generation, with the highest number of employees being Generation X at 43.9%. He showed the percentage ethnicity of employees with 47.3 being Caucasian, the pay type with the majority being hourly. The gender breakdown is 81.8% females and 17.9 males.

The all-staff Holiday Party was a great success, and Tony hopes to hold an all-staff meeting twice a year.

In response to Connie's question, VMRC does not track the number/percentage of employees who are bi-lingual.

Claudia distributed a page from the Milliman Report, the annual Actuarial report, which shows the valuation of the OPEB account (Other Post-Employment Benefits). At one point VMRC had completely paid the deficit of this account, but due to bad investments by CalPERS and market value, this account is no longer fully funded. Claudia has funded this account from the unspent portion of the prior year C-2 contract.

5. Executive Session:

There was no Executive Session this month.

6. Next Meeting:

The next Finance and Personnel Committee meeting will take place on March 7, however, the committee members may decide to meet in February to review the contracts over \$250,000 only.

The meeting adjourned at 6:58pm

Valley Mountain Regional Center
Finance and Personnel Committee Meeting Minutes
February 7, 2018

Present: Tom Bowe, President
Andrea Rueda, Secretary
Margaret Heinz, At Large
Connie Uychutin, CLASP Representative
Claudia Reed, VMRC Chief Financial Officer
Tony Anderson, VMRC Executive Director
Jan Maloney, VMRC Executive Assistant/Meeting Recorder

Via Conference Call:
Ivan Johnson, Board Treasurer, Claire Lazaro, Vice President

Absent: Noemi Santiago, Parent
Elizabeth Victor-Martinez, Parent
Bud Mullanix, VMRC Human Resources Director

Visitor: Shaefaye Kirkendoll, Facilitator

Committee Actions noted in bold.

Ivan Johnson, Treasurer, brought the meeting to order at 5:34pm

1. Review and Approval of Agenda:

M/S/C (BOWE/RUEDA) to approve the meeting agenda.

- Review of Contracts over \$250,000

Tony advised there is a new format to provide even more contract information to committee and board members, and a contract overview will be given. Following discussion of the new format, it was agreed line 7 would be removed, which gives the rate of payment/payment amount and line 10 will report as "Yes" or "No". After presentation to the committee, the contract will be posted to VMRC's website. The contract approval process will be added to the bylaws that are currently under review. It was agreed that the Secretary would not have to sign each resolution. After board approval, a list of all the approved contracts will be presented to Andrea for her signature.

M/S/C (RUEDA/HEINZ) to approve the three contracts over \$250,000, per below:

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New: Purchase of Service (POS)
2	Name of Vendor or Service Provider	Victor Learning Center -Transportation
3	Purpose of Contract	A regional center shall classify a vendor as a provider of transportation services - additional component if the vendor: (A) Is vendored separately from the primary service. The vendoring regional center may waive separate vendorization as a transportation services-additional component if the vendor is a community-based day program vendor, who conducts its curriculum solely in natural environments, and the regional center determines that it would be more cost effective to include the cost of transporting consumers, which occurs between the first and last training site as specified in Section 57434(a)(3)(N). The cost of transporting consumers shall be considered more cost effective if the cost of including the transportation service in determining the rate of reimbursement for the community-based day program is less than the cost of providing the transportation service pursuant to separate vendorization as a provider of transportation services - additional component; (B) Provides services by employees of the primary service agency; and (C) Provides the regional center with proof of adequate insurance as designated by the vendoring regional center in accordance with the Welfare and Institutions Code, Section 4648.3.
4	Contract Term	4/1/18 - 3/31/23 Five year contract
5	Total Amount of Contract	Annually \$584,878. Five year total \$2,924,390.
6	Proposed Number of Consumers Served	106
7	Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of \$2.11 per actual mile; \$19.55 per hour per bus aide plus 50/50 split of fuel cost not to exceed \$4.50 per gallon gasoline or \$5.22 per gallon diesel.
8	Method or Process Utilized to Award the contract	Cost statements, negotiated rate

9	Method or Process Utilized to Establish the Rate or the Payment Amount	Transportation Cost Statements - Title 17
10	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance, Fiscal, Transportation Coordinator
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 7, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the Transportation-Additional Component between VMRC and Victor Learning Center was reviewed and approved by the VMRC BOD on **February 7, 2018** in executive session and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer means VMRC's Executive Director, Chief financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

February 7, 2018

Date

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New: Purchase of Service (POS)
2	Name of Vendor or Service Provider	Victor Learning Center Alvarado
3	Purpose of Contract	Behavior Management Programs shall meet the requirements in Sections 56710 through 56756 of these regulations for the specific service being vendored.
4	Contract Term	4/1/18 - 3/31/23 Five year contract
5	Total Amount of Contract	\$2,713,546 annually total contract \$13,567,730 for five years
6	Proposed Number of Consumers Served	145
7	Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized;2) the actual services provided; and 3) the authorized rate of \$76.34 per consumer per day
8	Method or Process Utilized to Award the contract	Letter of Intent, Program Design, Vendorization
9	Method or Process Utilized to Establish the Rate or the Payment Amount	Dept. Developmental Services - rate setting
10	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance, Fiscal Dept.
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 7, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the Behavior Management Program between VMRC and Victor Learning Center Alvarado was reviewed and approved by the VMRC BOD on **February 7, 2018** in executive session and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer means VMRC's Executive Director, Chief Financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

February 7, 2018

Date

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New: Purchase of Service (POS)
2	Name of Vendor or Service Provider	Choice Harney Home
3	Purpose of Contract	A regional center shall classify a vendor as a DSS Licensed-Specialized Residential Facility provider if the vendor operates a residential care facility licensed by the Department of Social Services (DSS) for individuals with developmental disabilities who require 24-hour care and supervision and whose needs cannot be appropriately met within the array of other community living options available. Primary services provided by a DSS Licensed-Specialized Residential Facility may include personal care and supervision services, homemaker, chore, attendant care, companion services, medication oversight (to the extent permitted under State law) and therapeutic social and recreational programming, provided in a home-like environment. Incidental services provided by a DSS Licensed-Specialized Residential Facility may include home health care, physical therapy, occupational therapy, speech therapy, medication administration, intermittent skilled nursing services, and/or transportation, as specified in the IPP. This

		<p>vendor type provides 24-hour on-site response staff to meet scheduled or unpredictable needs in a way that promotes maximum dignity and independence, and the provision of supervision and direct care support to ensure the consumers' health, safety and well-being. Other individuals or agencies may also furnish care directly, or under arrangement with the DSS Licensed-Specialized Residential Facility, but the care provided by these other entities must supplement the care provided by the DSS Licensed-Specialized Residential Facility and does not supplant it. Regional Center monitoring of the DSS Licensed-Specialized Residential Facility shall be in accordance with the applicable state laws and licensing regulations, including Title 17, and the regional center admission agreement. Payment for services in a DSS Licensed-Specialized Residential Facility must be made pursuant to Title 17, Section 56919 (a), after the regional center obtains approval from the Department for payment of the prevailing rate or, pursuant to Welfare & Institutions Code, Section 4648 (a)(4), the regional center may contract for the provision of services and supports for a period of up to three years, subject to the availability of funds.</p>
4	Contract Term	4/1/18 - 3/31/23 Five year contract
5	Total Amount of Contract	Annually \$869,144.40. Five year total \$4,345,722.
6	Proposed Number of Consumers Served	Six
7	Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of \$12,071.45 per consumer per month
8	Method or Process Utilized to Award the contract	Letter of Intent, Program Design, vendorization
9	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated median rate table
10	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance, Fiscal Dept.
11	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on February 7, 2018 and passed the following resolution:

RESOLVED THAT in compliance with VMRC's BOD Contract Policy, the Specialized Residential Facility (Habilitation) between VMRC and Choice Harney Home K. G. Harney Creek, Inc. was reviewed and approved by the VMRC BOD on **February 7, 2018** in executive session and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer means VMRC's Executive Director, Chief financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

February 7, 2018
Date

2. Next Meeting:

The next Finance and Personnel Committee meeting will take place on March 7, 5:30pm in the Cohen Board Room, VMRC Stockton.

The meeting adjourned at 6:00pm



Valley Mountain Regional Center
702 N. Aurora Street, Stockton, CA 95202
Video Conference Room, VMRC, Stockton

Minutes of Bylaws Committee Meeting, February 7, 2018

Present: B. Katherine Torres (Committee Chair), Andrea Rueda (Board Secretary),
Lynda Mendoza (Parent), Tony Anderson (VMRC Executive Director),
Anthony Hill (VMRC Legal Affairs Advisor), Jan Maloney (VMRC Executive
Assistant/Meeting Recorder)
Via Conference Call: Claire Lazaro (Vice President), Noemi Santiago (Parent)
Absent: Tom Bowe (Board President)
Visitor: Shaefaye Kirkendoll (Facilitator)

1. Call to Order:

Katherine called the meeting to order at 4:15pm

2. Review & Approval of Meeting Agenda:

With the addition of Lynda Mendoza to the committee members, hearing no objections the meeting agenda was approved.

3. Review & Approval of October 24, 2017 Minutes:

With an abstention by Lynda Mendoza, the October 24, 2017 meeting minutes were approved.

4. Review of November 8, 2017 Notes:

The committee reviewed the notes from November 8, 2017.

5. Review Proposed bylaws amendments "Phase 1"/Revise or change and finalize

The following changes/revisions were suggested:

- Under ARTICLE II – PURPOSE AND MISSION: Add the Mission Statement

- On Page 3 of 17, under 2:03 Term, it was agreed the Nominating Committee would offer the new board member a one (1), two (2), or three (3) year starting term, with a maximum of 7 years within any 8 year period.
- On Page 4 of 17, under 3.08 (b) Regular Meetings, per below:

Revised Text:

The Directors shall hold regularly scheduled Board meetings occurring at least (7) times each ~~term-fiscal year, beginning July and inclusive of August, October, December, February, April and ending in June.~~

6. Determine timeline for presentation to entire Board:

The committee decided to wait until the Phase I amendments were developed before bringing to the full board for approval. The committee anticipates one more meeting to complete the Phase I amendments before submitting to the Board of Directors for approval. Phase II amendments will move forward at a later date.

7. Determine format for presentation:

This was deferred until the edits are complete.

8. Determine how to communicate Bylaws Committee progress to staff and stakeholders:

An update will be given by the Bylaws Committee at the March 12 board meeting. This will be an update not a board vote.

9. Develop plan of action for "Phase II" amendments/review of Articles of Incorporation:

Anthony and Katherine acknowledged that the phase II changes were more technical in nature and should not hold up the Phase I amendments.

10. Next Meeting:

The Committee will next meet on March 7, at 4:00 in the Cohen Board Room at VMRC in Stockton.

11. Adjournment:

The meeting adjourned at 5:07pm

VALLEY MOUNTAIN REGIONAL CENTER SERVICE STANDARD

RESPITE SERVICES

Purpose and Philosophy: Respite care is designed to intermittently and temporarily relieve families of the demands and constant responsibilities of caring for the consumer. This responsibility may exceed the demands and care needs of a non-disabled person his/her age in order to: 1) restore or maintain the family's well-being; 2) meet emergency needs such as after a natural disaster; 3) assist during periods of crisis such as illness or death of a family member; 4) allow parents or family members the opportunity to enjoy vacations or other activities of natural family life; 5) provide assistance at other times when the planning team, which includes the parent or family member, feels it is advisable. Respite is part of a network of support services for families. It is not meant to supplant other resources, including the parents' routine parenting responsibilities for minors.

For children ages 0-3 in the Early Start program, see section IV below.

Valley Mountain Regional Center acknowledges the family's contribution to the care and well being of their minor children who are VMRC consumers. They are also generally expected to provide the same kinds of care and supervision to them as they would for any of their other children. However, some families, because of their child's intensive needs, require additional supports and services, such as respite, which will enable them to maintain that child in their home.

VMRC recognizes the commitment of family members in maintaining their adult family member in their home. To ensure family stability additional supports and services, such as respite, may be necessary.

Assessing the need for respite is part of the planning team process of developing and monitoring a consumer's Individual Program Plan (IPP). The assessment of need will ensure that all available resources are explored and natural support systems, such as extended family, as well as generic services, are developed and utilized.

- I. **Eligibility:** to determine the need, type, and amount of respite care services purchased by VMRC, the following criteria must be considered and/or met:
1. The need for the service is identified on the IPP.
 2. Take into consideration the legal responsibilities of other agencies as resources for the consumer and family in developing a respite care plan (i.e. private insurance, Medi-Cal, IHSS, DSS funding, crisis nurses, etc.).
 3. Family situation, such as the number of parents available to provide care, number of other children in the home or other special circumstances.

4. Verification of family's development of natural supports to provide respite such as extended family members, participation in cooperative childcare activities, etc.
5. Medical factors.
6. Mobility skills.
7. Consumer's adaptive skills.
8. Families receiving the AFDC Foster Placement rate for a minor placed in their home are not eligible for respite as they are considered a foster home.
9. Behavioral deficits unrelated to the consumer's age.
10. Hours of attendance at school/day program depending on the consumer's age.
11. Consider what the family is doing to include consumer in routine family and community activities.
12. Is the family actively implementing the consumer's care plans identified in the IPP?
13. The Respite Assessment Tool will be completed with consumer/family members and will determine the amount of respite services through objective evaluation. Regional Center will purchase respite services accordingly. If the Planning Team determines that additional support is needed, an exceptional POS can be presented to the VMRC Review Committee.

II. Selection Considerations: Issues that should be considered in selecting the type and amount of respite care services include:

1. Has the planning team considered family/consumer choice and need?
2. Has the planning team determined if the respite option is compatible with the family's life style and commitments?
3. Have the consumer's medical and/or behavior needs been considered?
4. If there is more than one family member who needs respite, (this would necessitate a multiple consumer rate for in-home respite) has a family respite plan been developed?
- .
5. Are family members given the flexibility regarding the use of respite hours? They may choose to use their out-of-home respite allocation on a dollar for dollar basis to fund camp if agreed by the planning team that camp meets their out-of-home respite needs.
6. Families have the option of banking their respite allotment for up to an entire year and redeeming it all at one time. This need must be identified in the individual's IPP per the planning team.

7. Is a family member a Valley Mountain Regional Center Board Member? If so, do they attend Board-related meetings such as:
- Committees
 - School/Day Program visits
 - Conferences
 - Retreats
 - Any other VMRC meetings outside of regular Board Meetings

Given these requirements are met; parents will receive up to ten (10) additional hours per month while they are active members on VMRC's Board of Directors.

The ten (10) additional Respite hours will be contingent upon the submittal of records providing specific reasons for attendance for above-mentioned activities including, travel records, training materials, dates and times the activities were held. Board Members who require more than ten (10) additional hours per month may request an exception to obtain additional needed hours.

- III. Exceptions and Appeals Process:** As with all VMRC purchased services, if the Planning Team determines that sufficient support exists to request an exception to these standards, a Purchase of Service Exceptions request should be submitted.

VMRC acknowledges that each consumer is unique and it would not be possible to anticipate the supports and services needed for every individual given the complex needs of our service area. Therefore, for requests which are outside the boundaries of these guidelines, exceptions will be considered based on the specific needs of the individual consumer. The distinct circumstances of each case will be considered. These requests for exceptions will be reviewed by an expanded planning team functioning as the Purchase of Service Committee made up of Program Managers and administrative staff for compliance.

VMRC recognizes that there may be occasions when a decision is made by VMRC that may not satisfy the consumer or his/her legally authorized representative. When the consumer or his/her legally authorized representative believes a VMRC decision is illegal, discriminatory or not in the consumer's best interest, an appeal can be made to challenge that decision. All processes shall be in compliance with Welfare and Institutions Code, Section 4700-4730.

- IV. Early Start Infant and Toddlers:** Types of Early Start services are delineated in Federal regulations 303.13. Regulation 303.13(d) refers to other services not mentioned in regulations that may be needed to assist a child and family to make progress on Individual Family Service Plan outcomes. In order for a parent to develop the capacity to assist his/her child in meeting his/her developmental needs, the parent may need respite or other type of care for the child while the parent participates in appropriate early intervention activities. Families may need in-home or other care arrangements for their child in order for the family to participate in early intervention services that include a defined family component, i.e. family training or counseling services, psychological services, or social work. A family may need to participate in sign language classes in

order to assist the child in developing communication skills or meet with a psychologist to design appropriate behavioral management strategies to use when the child engages in inappropriate behaviors. Although the provision of respite or other care arrangements may be necessary for some families to participate in appropriate early intervention activities, respite is not intended to serve as child-care or “baby-sitting” assistance in ordinary circumstances.

RESPITE ASSESSMENT

Lanterman Consumers

Date: _____

Person Completing Form: _____

Consumer: _____

UCI# _____

Qualifying Diagnosis: _____

PRELIMINARY CONSIDERATIONS

- ☐ The consumer requires intensive medical monitoring or care including gastrostomy or nasal-gastric feedings, frequent suctioning, ventilator care, tracheostomy care and monitoring constant intravenous therapy or has multiple medical conditions requiring constant vigilance; do not complete the family respite assessment.
- ☐ Consumer displays severe or excessive behaviors daily and consumer has not been successful in traditional forms of respite.
- ☐ All available support systems are not being used. These include natural (extended family) and generic supports: EPSDT, NF Waiver, school programs and after school programs, parenting classes or HOBPT/BIS, etc.
- ☐ Does Consumer receive Protective Supervision through the IHSS program?
- ☐ Is the consumer able to be at home unsupervised for 4 hours or more?

If any of the boxes are checked or if the answer to either of the questions is "yes," consult your Program Manager.

Comments: _____

RESPITE ASSESSMENT

Please objectively evaluate the consumer using the following guidelines. Choose the most appropriate number under each heading. If the need is not best represented by any of the given options, consult your PM. Consumer's IPP should support your scoring selections:

I. AGE OF CONSUMER(S)

- 0 3 – 5 years
- 3 6 – 12 years
- 5 13 – 17 years
- 7 18 and over

Score

II. ACTIVITIES OF DAILY LIVING (Compare with non-disabled peers in consumer's age group for dressing, eating, grooming, toileting, etc...)

- 0 No special care.
- 1 Daily supervision.
- 2 Daily hands-on assistance.
- 5 Total care in some aspect of activities of daily living.
- 7 Total care

Score

III. MOTOR ABILITY (Ability to walk, sit, need for wheelchair(s), walker, assistance or total care for transferring or positioning, as it impacts the level of supervision or care needs at home and in the community):

- 0 Independent with *no equipment* at home and in community w/ minimal care needs.
- 1 Independent *with equipment* at home or community w/minimal care needs.
- 2 Independent with *equip or chair(s)* at home or community w/moderate care needs.
- 3 Independent with *equip/chairs/lifting required* at home or community w/moderate care needs.
- 5 Not independently mobile with equip at home and community; needs constant care.
- 6 Not mobile, requires total care and repositioning every 2 hours.

Score

IV. SCHOOL / CHILD CARE / DAY PROGRAM ATTENDANCE Based on year around average (180 days of school, 6 hours/day = 20 hours week)

- 0 More than 20 hours per week.
- 1 11 to 20 hours per week.
- 2 5 to 10 hours per week.
- 3 Chooses not to attend; home all day.
- 5 Unable to attend; home all day (home/hospital instruction up to 5 hrs/week)

Score

V. MEDICAL NEEDS and Impact on Supervision or Care:

- 0 No health problems (stable with preventative and routine care).
- 2 Minimal mental or physical health problems (stable w/ongoing medication).
- 4 Moderate mental or physical health problems (stable w/ ongoing medication and continuing f/up care).
- 6 Major Mental or physical Health Problems (constant monitoring by health professionals)

Score

Explain need:

VI. BEHAVIORAL NEEDS

Disruptive Social; Aggressive; Self-Injurious; Destruction; Running; Emotional Outbursts:

Score

Note: For a score of 5, CDER must reflect scores of 1 or 2 for at least two behaviors.

For a score of 7, CDER must reflect scores of 1 for at least 3 behaviors.

- 0 Behaviors are appropriate for age.
- 1 Behaviors are easily redirected most of the time.
- 3 Behavioral excesses require frequent redirection and is not always successful.
- 5 Behavioral excesses unresponsive to redirection; requires intervention and *close* supervision.

CDER Score of 2 or less for at least 2 behaviors (Specify):

- 7 Behavioral excesses more often than weekly; require intervention and *constant* supervision.

CDER Score of 1 for at least 3 behaviors (Specify):

VII. SPECIAL CIRCUMSTANCES: Score 7 for any one in the first group; 5 for any one in the second group; and, 3 for any one in the third group. Add only 2 points for each additional circumstance in the same group.

Combined Score

Group 1 (Score 7 for one circumstance and 2 for any additional circumstances)

- ☐ Caregiver has chronic or ongoing illness that affects providing of care and supervision (doctor's verification required)
- ☐ Caregiver has acute or short term illness (doctor's verification required)
- ☐ Family member in the home has acute illness or health crisis (doctor's verification required)
- ☐ Caregiver has physical or mental disability (doctor's verification required)
- ☐ Caregiver has advancing age-related decline
- ☐ Caregiver is a regional center client
- ☐ Multiple children with disabilities in the home needing respite
- ☐ Single parent
- ☐ Death of parent or child in the household within last year

Group 2 (Score 5 for one circumstance and 2 for any additional circumstances)

- ☐ Birth or adoption within period of previous 6 months
- ☐ Death of extended family member within period of previous 6 months
- ☐ Health crisis of an extended family member
- ☐ Intermittent Single Parent (spouse periodically absent or shared custody situations)
- ☐ Loss of adult caregiver in the home (includes siblings) within period of previous 6 months

Group 3 (Score 3 for one circumstance and 2 for any additional circumstance).

- ☐ Dependent adult in home that is not an adult child of the caregiver(s)
- ☐ Recent (within 3 months) or imminent relocation
- ☐ New caregiver in home within period of 3 months

Group 4 (Score 2 for this circumstance)

- ☐ Two parents with two or more children

VIII. Justification for a One-Person Rate: Applies if there is more than one consumer in the family that requires respite services. Any of the following situations will justify a One-Person Rate (indicate reason in IPP objective and Comment Section of POS):

- ☐ Overall assessment score is 30-35
- ☐ Significant behaviors of one or more minor or adult siblings (score is 7 in Section VI)
- ☐ Significant medical needs of one or more minor or adult siblings (score is 6 in Section V)
- ☐ 1:1 supervision ratio is required in the school or day program setting
- ☐ Multiple minor or adult siblings with disabilities in a single-parent home
- ☐ Disparate needs of siblings

RESPITE ASSESSMENT SUMMARY SCORE SHEET

Consumer: _____

SC/SSC: _____

Date: _____

- | | | |
|-------|---|----------------|
| I. | Age of Consumer(s) | Score: |
| II. | Activities of Daily Living | Score: |
| III. | Motor Ability | Score: |
| IV. | School / DP Attendance | Score: |
| V. | Medical Needs (A value of 4 or 6 requires an explanation of need) | Score: |
| _____ | | |
| VI. | Behavioral Needs | Score: |
| VII. | Special Circumstances: | |
| | Group 1 Score: | Group 2 Score: |
| | Group 3 Score: | Group 4 Score: |
| | Special Circumstances Combined Score: | |

Note: If any "group 3" special circumstances apply, the respite need should be reassessed every 3 months.

TOTAL SCORE:

Total Score

Family Preference:☐

In-Home Respite

☐

Out-of-Home Respite

☐Combination of In-Home and Out-of-Home**In-Home Respite/Hourly Rate:**

Need: _____

0-5 points	Routine supervision
6-10 points	12 hours per month
11-15 points	16 hours per month
16-19 points	18 hours per month
20-24 points	20 hours per month
25-29 points	24 hours per month
30-35 points	30 hours per month
35 + points	Expanded ID Team decision

Out-of-Home/Daily Rate (24-hour increments)**Need:** _____

0-6 points	Routine supervision
7-15 points	12 days per year
16-35 points	24 days per year

Combination of In-Home Respite and Out-of-Home (OOH) Respite:**Need:** _____

0-5 points	Routine supervision
6-10 points	6 hrs per month In-Home & 6 days per year OOH
11-15 points	8 hrs per month In-Home & 6 days per year OOH
16-19 points	9 hrs per month In-Home & 10 days per year OOH
20-24 points	10 hrs per month In-Home & 10 days per year OOH
25-29 points	12 hrs per month In-Home & 11 days per year OOH
30-35 points	15 hrs per month In-Home & 12 days per year OOH
35+ points	20 hrs per month In-Home & 15 days per year OOH

The regional center may grant an exemption for the respite limits if it is demonstrated that the intensity of the consumer's care and supervision needs are such that additional respite is necessary to maintain the consumer in the family home, or there is an extraordinary event that impacts the family member's ability to meet the care and supervision needs of the consumer.

Valley Mountain Regional Center
Financial Information

Valley Mountain Regional Center Contracts Current and Past Two Years

	OPS	OPS CPP	POS	POS C PP	FG/SC
Current Fiscal Year 2018 Contract Year D-1 Unspent	28,910,038 11,263,488	397,247 191,592	180,619,751 78,919,273	422,500 305,462	224,373 190,985
Last Fiscal Year 2017 Contract Year C-2 Unspent	28,050,790 51,592	476,820 (11,799)	168,263,354 1,925,237	344,693 289,054	462,758 9,987
Second Prior Fiscal Year 2016 Contract Year B-4 Unspent	23,916,805 (0)	389,266 (0)	145,893,328 4,871,846	859,432 501,017	432,350 26,866

Revenue

	YTD
State Income Current Year	101,109,441
Foster Grandparents/Senior Companion	246,988
Interest Income	52,275
Other Income	17,244
Vendorization Training	4,122
ICF-SPA Income	2,746,719
ICF-SPA Fee	43,739
Total Income	<u>\$ 104,220,529</u>

Cash, Accounts Receivable and Due to State as of January 31, 2018

Cash Balance	\$ 29,998,871
Poppellwell Fund	\$ 1,599
Accounts Receivable:	
Current Year	\$ 17,681,336
Prior Years	2,116,395
SPA	2,283,657
Total	<u>\$ 22,081,389</u>
Due to State	\$ 52,893,583

43.

Valley Mountain Regional Center
Expenditure Report for the month of January 2018

POS EXPENDITURES

Category	Expense YTD	Expense Last YTD	Variance YTD from last YTD	Expense Budget YTD	Expense Budget Last YTD	Variance from Budget Current Year	Variance from Budget Last Year	% from Budget Current Year	% from Budget Last Year	% Change in Expense from Last YTD	% Change in Budget from Last Year
Community Care Facility	32,561,318	30,108,356	2,452,962	32,311,359	28,972,441	(249,959)	(1,135,915)	-0.8%	-3.9%	8.1%	11.5%
ICF/SNF FACILITY	15,370	-	15,370	25,203	-	9,833	-	39.0%	#DIV/0!	#DIV/0!	#DIV/0!
Day Care	704,181	671,266	32,915	773,398	798,889	69,217	125,623	8.9%	15.8%	4.9%	-2.9%
Day Training	20,676,089	20,737,595	(61,505)	20,649,864	21,015,439	(26,225)	277,844	-0.1%	1.3%	-0.3%	-1.7%
Supported Employment	936,574	931,680	4,915	932,800	1,001,011	(3,774)	69,352	-0.4%	6.9%	0.5%	-6.8%
Work Activity Program	319,926	365,305	(45,379)	531,031	446,245	211,105	80,940	39.8%	18.1%	-12.4%	19.0%
Non-Medical Services-Professional	306,241	273,702	32,539	387,681	267,483	81,440	(6,219)	21.0%	-2.3%	11.9%	44.9%
Non-Medical Services-Programs	12,292,354	10,848,568	1,643,786	12,338,806	10,257,045	46,452	(391,523)	0.4%	-3.8%	15.4%	20.3%
Home Care Services-Programs	332,424	314,369	18,055	376,284	374,514	43,870	60,145	11.7%	16.1%	5.7%	0.5%
Transportation	1,343,900	1,268,056	75,844	1,447,393	1,402,465	103,493	134,409	7.2%	9.6%	6.0%	3.2%
Transportation Contracts	9,446,747	9,698,662	(251,905)	9,500,795	10,308,023	54,048	609,371	0.6%	5.9%	-2.6%	-7.8%
Prevention Services	7,109,470	6,131,452	978,017	7,095,819	8,129,487	(13,651)	(1,965)	-0.2%	0.0%	16.0%	15.8%
Other Authorized Services	10,222,400	8,549,980	1,672,420	10,289,689	8,446,912	67,289	(103,088)	0.7%	-1.2%	19.6%	21.8%
P&I Expense	25,863	20,087	5,775	28,007	20,107	2,144	20	7.7%	0.1%	28.8%	39.3%
Hospital Care	268,750	-	268,750	291,500	-	22,750	-	7.8%	#DIV/0!	#DIV/0!	#DIV/0!
Medical Equipment	225,622	162,998	62,624	275,637	182,636	50,015	19,638	18.1%	10.8%	38.4%	50.9%
Medical Care Professional Services	1,637,693	1,548,118	89,575	1,659,545	1,565,116	21,652	16,998	1.3%	1.1%	5.8%	6.0%
Medical Care-Program Services	17,488	25,923	(8,435)	45,202	37,986	27,714	12,063	61.3%	31.8%	-32.5%	19.0%
Respite-In-Home	5,877,501	5,424,737	452,765	5,880,721	5,421,900	3,220	(2,837)	0.1%	-0.1%	8.3%	8.5%
Respite Out-of-Home	303,172	292,850	10,322	408,100	303,199	104,928	10,350	25.7%	3.4%	3.5%	34.6%
Camps	15,600	13,896	1,704	52,470	8,605	36,870	(5,291)	70.3%	-61.5%	12.3%	509.8%
Total POS expenses	104,638,682	97,187,568	7,451,114	105,301,314	96,957,503	662,632	(230,066)	0.6%	-0.2%	7.7%	8.6%

44.

Valley Mountain Regional Center
Expenditure Report for the month of January 2018

OPERATIONS EXPENDITURES

Category	Expense YTD	Expense Last YTD	Variance from last YTD	Expense Budget YTD	Expense Budget Last YTD	Variance from Budget Current Year	Variance from Budget Last Year	% from Budget Current Year	% from Budget Last Year	% Change in Expense from Last YTD	% Change in Budget from Last Year
Salaries and Wages	9,640,103	8,880,026	760,077	9,794,400	9,336,103	154,297	456,077	1.6%	4.9%	8.6%	4.9%
Temporary Help	-	4,103	(4,103)	3,498	6,996	3,498	2,893	100.0%	41.4%	-100.0%	-50.0%
Fringe Benefits	3,321,691	2,926,831	394,860	3,323,100	3,318,540	1,409	391,709	0.0%	11.8%	13.5%	0.1%
Contracted Employees	39,262	20,507	18,755	75,790	37,895	36,528	17,388	48.2%	45.9%	91.5%	100.0%
Salaries and Benefits Total	13,001,057	11,831,468	1,169,589	13,196,788	12,699,534	195,731	868,066	1.5%	6.8%	9.9%	3.9%
Equipment Contract leases	59,845	19,905	39,940	75,790	20,988	15,945	1,083	21.0%	5.2%	200.7%	261.1%
Facilities Rent	976,998	971,659	5,339	991,100	1,192,585	14,102	220,926	1.4%	18.5%	0.5%	-16.9%
Facilities Maintenance	380,810	274,969	105,841	408,100	303,160	27,290	28,191	6.7%	9.3%	38.5%	34.6%
Telephone	104,173	84,240	19,933	108,438	132,818	4,265	48,578	3.9%	36.6%	23.7%	-18.4%
Postage and Shipping	59,091	49,711	9,380	81,620	60,282	22,529	10,571	27.6%	17.5%	18.9%	35.4%
General Office Expense	275,124	58,828	218,295	311,905	61,798	36,782	4,970	11.8%	8.0%	384.1%	404.7%
Insurance	47,207	45,833	1,374	58,300	73,139	11,093	27,306	19.0%	37.3%	3.0%	-20.3%
Printing	11,419	6,394	5,025	14,575	26,118	3,156	19,724	21.7%	75.5%	78.6%	-44.2%
Utilities	102,483	111,076	(8,592)	116,600	215,244	14,117	104,168	12.1%	48.4%	-7.7%	-45.8%
Information Technology	581,631	439,663	141,968	612,150	565,743	30,519	126,080	5.0%	22.3%	32.3%	8.2%
Bank Fees	23,143	36,137	(12,993)	33,450	47,808	10,307	11,669	30.8%	24.4%	-36.0%	-30.0%
Legal Fees	2,963	50,770	(47,808)	29,150	80,454	26,188	29,684	89.8%	36.9%	-94.2%	-63.8%
Board of Director Expense	12,470	8,669	3,801	14,575	11,660	2,105	2,991	14.4%	25.6%	43.8%	25.0%
Accounting Fees	-	-	-	34,980	34,980	34,980	34,980	100.0%	100.0%	#DIV/0!	0.0%
Equipment Purchases	154,248	46,399	107,849	291,500	116,600	137,252	70,201	47.1%	60.2%	232.4%	150.0%
Consultants	129,671	78,268	51,403	174,900	109,604	45,229	31,336	25.9%	28.6%	65.7%	59.6%
Travel Administration	35,751	13,139	22,613	43,725	20,405	7,974	7,266	18.2%	35.6%	172.1%	114.3%
Travel Consumer Services	226,466	197,883	28,582	244,860	221,540	18,394	23,657	7.5%	10.7%	14.4%	10.5%
Dues and Subscriptions	1,534	25	1,509	3,527	1,632	1,993	1,607	56.5%	98.5%	6036.2%	116.1%
Consumer Medical Record Fees	3,641	5,111	(1,469)	5,947	5,597	2,306	486	38.8%	8.7%	-28.8%	6.3%
ARCA dues	80,458	64,471	15,987	47,223	37,587	(33,235)	(26,884)	-70.4%	-71.5%	24.8%	25.6%
Advertising	1,214	558	656	2,041	4,664	827	4,106	40.5%	88.0%	117.6%	-56.2%
Interest expense	14,506	-	14,506	-	-	(14,506)	-	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Fees, licenses and miscellaneous	392	56	336	39,207	18,656	38,815	18,600	99.0%	98.7%	595.9%	110.2%
Non Payroll related operating expenses	3,285,239	2,561,765	723,475	3,743,663	3,363,060	458,424	801,295	12.2%	23.8%	28.2%	11.3%
Total Operating Expenses	16,286,296	14,393,232	1,893,064	16,940,451	16,062,594	654,155	1,669,362	3.9%	10.4%	13.2%	5.5%

45.

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, MS 3-18
SACRAMENTO, CA 95814
TTY 654-2054 (For the Hearing Impaired)
(916) 653-0743

Date: February 20, 2018

Valley Mountain Regional Center, Inc.
702 North Aurora Street
Stockton, CA 95202

**Attn: Regional Center Director
Contracting Agency President
Regional Center Administrator**

Contract Number: HD149021 B-5

Dear Contractor:

Please sign all copies with original signatures, and return for further processing to:

**Department of Developmental Services
Contracts Management Unit
Attention: Karen Russ
1600 Ninth Street, Room 300, MS 3-18
Sacramento, CA 95814**

Sincerely,



Karen Russ
Contract Analyst

Enclosure(s)

"Building Partnerships, Supporting Choices"

47.

Exhibit I

CONTRACT AMENDMENT INSTRUCTIONS

Five copies of the amendment (STD 215 A) are enclosed for the contracting agency president to sign in blue ink. Please return the five signed original copies to:

Department of Developmental Services
Contracts Management Unit
1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814

EXPLANATION OF ITEMS FOR 2015-16 B-5 AMENDMENT
(Last amendment for Fiscal Year 2015-16)

OPERATIONS (Ops)

Projects

- **Foster Grandparents/Senior Companion Programs**
Allocated amounts based on volunteer service years as agreed upon with regional centers.

PURCHASE OF SERVICES (POS)

CPP

All CPP allocations based on approved regional center proposals.

Department of Developmental Services
Explanation of Items in Allocation
Regional Center: Valley Mountain

Exhibit III

Fiscal Year 2015-16

	Operations	Purchase Of Service	Early Intervention Program
Previous Contract Amendment: B-4	\$24,754,815	\$146,752,760	\$0
Current Contract Amendment: B-5			
Non-CPP Operations Allocations: (\$0 for B-4)			
Foster Grandparent/Senior Companion Program	5,475		
Family Resource Centers/Networks: (\$0 for B-4)			0
Non-CPP POS Allocations:			
CPP Related Items:			
Regular Ops, CPP			
Reg Ops, Integrated Project			
Agnews Ongoing Workload Unified Ops Costs			
Agnews Ongoing Workload State EE/Staff in Community			
Agnews Ongoing Workload Continuation			
Lanternman Staffing LDC Closure			
Sonoma DC Closure			
Start-Up CPP POS		0	
Start-Up Integrated Program POS		0	
Assessment CPP POS		0	
Adjustment Placement CPP POS		0	
Placement CPP POS		0	
Deflection CPP POS		0	
Sonoma DC Closure CPP POS Start-Up		0	
Sonoma DC Closure CPP POS Placement		0	
Total B-5 Contract Amendment	\$5,475	\$0	\$0
Total Contract by Program, (Ops, POS, EIP)	\$24,760,290	\$146,752,760	\$0
Grand Total Contract	\$171,513,050		

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 9/01)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER

HD149021

AMENDMENT NUMBER

B-5

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

Department of Developmental Services

CONTRACTOR'S NAME

Valley Mountain Regional Center, Inc.

2. The term of this

Agreement is: July 1, 2014, through June 30, 2021

3. The maximum amount of this

Agreement after this amendment is: \$171,513,050

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

a. The effective date of this amendment is December 1, 2016.

b. Section 8 of article I is amended and reads as follows: "8. The total amount payable to Contractor under this contract agreement shall not exceed \$171,513,050 Year 2015/2016 as reflected in Exhibit A, Page 1 of this contract".

Fiscal Year funds identified above may not be used for any other fiscal year, than the fiscal year specified unless authorized by the Department to do so.

c. Replaced by this amendment is Exhibit A, Page 1 which is attached hereto and made a part of this contract.

d. All other terms and conditions remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Valley Mountain Regional Center, Inc.

BY (Authorized Signature)

DATE SIGNED (Do not type)

2.23.18

PRINTED NAME AND TITLE OF PERSON SIGNING

Tom Bowe, President

ADDRESS

702 North Aurora Street
Stockton, CA 95202**STATE OF CALIFORNIA**

AGENCY NAME

Department of Developmental Services

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Pamela S. Robison, Chief, Customer Support Section

ADDRESS

1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814CALIFORNIA
Department of General Services
Use Only☐ Exempt per:

**CONTRACT BUDGET SUMMARY
2015-16 FISCAL YEAR**

EXHIBIT A

Contracting Agency:
Valley Mountain Regional Center, Inc.

Contract Number HD149021

B-5 TOTAL CONTRACT
February 9, 2018

TOTAL OPERATIONS

\$24,760,290

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Operation category expenditures must be claimed on a separate invoice:

Foster Grandparent Program (federal portion only) See Footnote ^{1/}	158,483
Mental Health Services Fund	0
Agnews Ongoing Workload (Non-CPP)	0
Lanterman Ongoing Workload (Non-CPP)	0
Total CPP Ops	389,266
<i>Sonoma DC Closure</i>	0
<i>Regular Ops</i>	389,266

TOTAL PURCHASE OF SERVICES

\$146,752,760

In accordance with State Contract language under Article III: Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Purchase of Service category expenditures must be claimed on a separate invoice:

Total CPP POS	859,432
<i>Sonoma DC Closure Start-Up</i>	0
<i>Sonoma DC Closure Placement</i>	24,049
<i>Start-up Regular POS</i>	280,000
<i>Assessment Regular POS</i>	0
<i>Adjustment for Placement Costs</i>	0
<i>Placement Regular POS</i>	509,488
<i>Deflection Regular POS</i>	45,895
Part C See Footnote 2/	3,559,860

TOTAL EARLY INTERVENTION

Family Resource Centers/Network	<u>\$0</u>
---------------------------------	------------

TOTAL BUDGET

\$171,513,050

^{1/} FGP: Program Title: Foster Grandparent Program, CFDA Number: 94.011, Award No. : 13GXPCA001,

Senior Companion: (GF) CFDA # 94.016, Program Title: Senior Companion Program, Award No. : 13SXPCA001

^{2/}Part C: CFDA Title: Infant and Toddlers with Disabilities, Program Title: Special Education-Grants for Infants and Families with Disabilities
CFDA Number: 84.181A, Award No: H181A150037.

Since Grant Award Notification will occur after the execution of this contract and changes are limited to the Federal Award Number and calendar year awarded, updated Grant Award Notification will be maintained in DDS' contract file and incorporated by reference. A copy of the current Grant Award Notification shall be sent to Contractor as it is made available to DDS.

Federal Agency Name: Office of Special Education and Rehabilitative Services, United States Department of Education

Percent of Part C to Total Contract: 2.08%

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, MS 3-18
SACRAMENTO, CA 95814
TTY 654-2054 (For the Hearing Impaired)
(916) 653-0743

Date: February 22, 2018

Valley Mountain Regional Center, Inc.
702 North Aurora Street
Stockton, CA 95202

**Attn: Regional Center Director
Contracting Agency President
Regional Center Administrator**

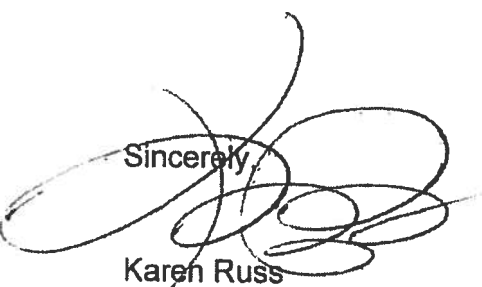
Contract Number: HD149021 D-2

Dear Contractor:

Please sign all copies with original signatures, and return for further processing to:

**Department of Developmental Services
Contracts Management Unit
Attention: Karen Russ
1600 Ninth Street, Room 300, MS 3-18
Sacramento, CA 95814**

Sincerely,



Karen Russ
Contract Analyst

Enclosure(s)

"Building Partnerships, Supporting Choices"

Department of Developmental Services, Budget Section, RC Allocation Unit
EXHIBIT III Explanation of Items in Allocation
Regional Center: Valley Mountain

EXHIBIT III

2017-18 Regional Centers

	<u>Operations</u>	<u>Purchase Of Service</u>	<u>Early Intervention Program</u>	<u>Family Resource Services</u>
Previous Contract (D-1):	\$29,531,658	\$181,042,251	\$0	\$0
This Amendment (D-2):				
<u>Operations Allocation (Ops):</u>				
Core Staffing	\$5,375			
Total Facility Rent Costs	225,012			
Facility Rent	0			
Utilities	0			
Maintenance	225,012			
IT System Hardware and Software	0			
Foster Grandparent/Sr. Companion Program	264,099			
Increased Access to Mental Health Services (MHSF)	86,945			
Miscellaneous	0			
<u>Ops Policy Items:</u>				
ABX2 1 RC Operations, Efforts to Reduce Disparities	30,000			
<u>Purchase of Services Allocation (POS):</u>				
Regular POS Allocation		0		
GAP		0		
<u>POS Policy Items:</u>				
ABX2 1 Comty Based Srvc Incr: Competitive, Integrated Empl. Incentives: Incentive Payments		2,250		
ABX2 1 Comty Based Srvc Incr: Competitive, Integrated Empl. Incentives: Paid Internship Program		4,901		
Restore Respite		309,573		
<u>CPP Items, Operations:</u>				
Regular CPP	132,416			
Regular Integrated Project	0			
Sonoma DC Closure	0			
Fairview DC Closure	0			
Porterville DC Closure	0			
<u>Non-CPP, "CPP-Related" Items:</u>				
Agnews Ongoing Workload Unified Ops Costs	0			
Agnews Ongoing Workload State EE/Staff in Community	0			
Agnews Ongoing Workload Placement Continuation	0			
Lanterman Ongoing Workload	0			
<u>CPP Items, Purchase of Services:</u>				
Sonoma DC Closure Placement		0		
Fairview DC Closure Placement		0		
Porterville DC Closure Placement		0		
Regular Start-Up		0		
Start-Up Safety Net		0		
Assessment		0		
Placement		99,863		
Deflection		0		
Harbor Integrated Program, Regular POS Start Up				
Harbor Integrated Program, Sonoma Closure Start Up				
Harbor Integrated Program, Fairview Closure Start Up				
Harbor Integrated Program, Porterville Closure Start Up				
<u>Non-CPP, "CPP-Related" Items:</u>				
Safety Net TBL Chapter 18		0		
Total D-2 Amendment	\$743,847	\$416,587	\$0	\$0
Total Contract after D-2 Amendment	\$30,275,505	\$181,458,838	\$0	\$0
Grand Total Contract	\$211,734,343			

CONTRACT AMENDMENT INSTRUCTIONS

Five copies of the amendment (STD 215 A) are enclosed for the contracting agency president to sign in blue ink. Please return the five signed original copies to:

Department of Developmental Services
Contracts Management Unit
1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814

EXPLANATION OF ITEMS FOR FY 2017-18 D-2 AMENDMENT

OPERATIONS (Ops)

Core Staffing

Additional funds for DC movers. Allocation based on each regional center's number of placements in fiscal year 2015-16.

Facility Rent

Allocation based on the Revised Exhibit H of the 2017 May Revise Rent Survey, and per discussions with the regional centers.

Projects

- Foster Grandparents/Senior Companion Programs
Allocated amounts based on volunteer service years as agreed upon with regional centers.
- Increased Access to Mental Health Services
Allocated based on approved Mental Health Service Fund projects.
- Miscellaneous
Allocated per agreements with regional centers.

Policy Items

- ABX2 1 RC Operations, Reduce Disparities
Allocated funds based on approved proposals.

CPP

Allocated based on approved regional center proposals.

Continued

PURCHASE OF SERVICES (POS)

Policy Items

- **ABX2 1 Competitive Integrated Employment Incentives and Internships**
Allocated based on FY 2017-18 expenditures through October 2017 by regional Center.
- **Restore Respite**
Allocated based on each regional center's pro-rata share of FY 2016-17 expenditures through June 2017 for the following service codes:

420 Respite Service-Family Member
465 PD Respite Service-Family Member
862 In Home Respite Services Agency
864 In Home Respite Worker
868 Out of Home Respite Services
869 Respite Facility

GAP

Allocated per agreements with regional centers.

CPP

All CPP allocations based on approved regional center proposals.

STANDARD AGREEMENT AMENDMENT

STD 213 A (Rev 9/01)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER

HD149021

AMENDMENT NUMBER

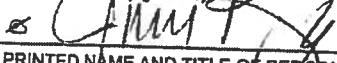
D-2

1. This Agreement is entered into between the State Agency and Contractor named below:
 STATE AGENCY'S NAME
 Department of Developmental Services
 CONTRACTOR'S NAME
 Valley Mountain Regional Center, Inc.
2. The term of this Agreement is: July 1, 2014, through June 30, 2021
3. The maximum amount of this Agreement after this amendment is: \$211,734,343
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:
 - a. The effective date of this amendment is August 31, 2017.
 - b. Section 8 of article I is amended and reads as follows: "8. The total amount payable to Contractor under this contract agreement shall not exceed \$211,734,343 Year 2017/2018 as reflected in Exhibit A, Page 1 of this contract".
 Fiscal Year funds identified above may not be used for any other fiscal year, than the fiscal year specified unless authorized by the Department to do so.
 - c. Replaced by this amendment is Exhibit A, Page 1 which is attached hereto and made a part of this contract.
 - d. All other terms and conditions remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTORCALIFORNIA
Department of General Services
Use OnlyCONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)
Valley Mountain Regional Center, Inc.

BY (Authorized Signature)



DATE SIGNED (Do not type)

7.77.19

PRINTED NAME AND TITLE OF PERSON SIGNING

Tom Bowe, Board President

ADDRESS

702 North Aurora Street
Stockton, CA 95202**STATE OF CALIFORNIA**

AGENCY NAME

Department of Developmental Services

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Pamela S. Robison, Chief, Customer Support Section

ADDRESS

1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814☐ Exempt per:

58.

**CONTRACT BUDGET SUMMARY
2017-18 FISCAL YEAR**

Valley Mountain Regional Center, Inc.
Contracting Agency

Contract Number HD149021
Total D-2 Contract
February 9, 2018

EXHIBIT A

TOTAL OPERATIONS

\$30,275,505

In accordance with State Contract language under Article III, Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Operation category expenditures must be claimed on a separate invoice:

Mental Health Services Fund	86,945
Foster Grandparent Program (federal portion only) (see footnote /a)	252,237
Agnews Ongoing Workload (Non-CPP)	0
Lanternman DC Closure (Non-CPP)	0
Total Community Placement Plan (CPP)	529,563
Sonoma DC Closure	0
Fairview Closure	0
Porterville Closure	0
Regular CPP	529,563

TOTAL PURCHASE OF SERVICES

\$181,458,838

In accordance with State Contract language under Article III, Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Purchase of Service category expenditures must be claimed on a separate invoice:

Program Development Fund (see footnote /b)	30,039
Part C (see footnote /c)	3,770,559
Safety Net General Fund (Non-CPP policy)	0
Community Placement Plan (CPP):	522,363
Sonoma DC Closure	18,000
Placement	18,000
Fairview DC Closure	0
Placement	0
Porterville DC Closure	55,000
Placement	55,000
Regular CPP	449,363
Start-Up	250,000
Safety Net Start-Up	0
Assessment	0
Placement	199,363
Deflection	0

TOTAL EARLY INTERVENTION

Family Resource Centers/Network	\$0
---------------------------------	-----

TOTAL FAMILY RESOURCE SERVICES

\$0

TOTAL BUDGET

\$211,734,343

FGP Footnote /a: Program Title: Foster Grandparent Program, CFDA Number: 94.011, Award No. : 16SFPCA002

Senior Companion (GF) CFDA # 94.016, Program Title: Senior Companion Program, Award No. : 16SCPCA002

PDF Footnote /b: Please note no separate billing is necessary for PDF, this account is used to fund the CPP Start-Up Claims.

Part C Footnote /c: CFDA Title: Infant and Toddlers with Disabilities, Program Title: Special Education-Grants for Infants and Families with Disabilities
CFDA Number: 84.181A, Award No: H181A170037

Since Grant Award Notification will occur after the execution of this contract and changes are limited to the Federal Award Number and calendar year awarded, updated Grant Award Notification will be maintained in DDS' contract file and incorporated by reference. A copy of the current Grant Award Notification shall be sent to Contractor as it is made available to DDS.

Federal Agency Name: Office of Special Education and Rehabilitative Services, United States Department of Education

Part C Percent of Contract Funding: 1.78%

MEMORANDUM

To: VMRC Board of Directors
From: Tony Anderson, Executive Director
Date: March 5, 2018

We have received donations totaling \$950.00, per below:

\$200.00 from Stax Inc.

\$750.00 from Accredited Nursing Services

I recommend the committee accept this donation to the Dr. James R. Popplewell Fund, to be used for the benefit of VMRC consumers, for which there is no state funding.

cc: Jessica Pate
Claudia Reed

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	Community Builders SLS
3	Purpose of Contract	Beginning July 1, 2000, a regional center shall classify a vendor as a provider of Supported Living Service if the vendor provides services enumerated in Title 17, Section 58614.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$748,938. Five year total \$3,744,690.
6	Proposed Number of Consumers Served	55-60 1190 - 1900 units per month
7	Method or Process Utilized to Award the contract	Letter of Intent, Program Design (2009)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	State Wide Median Rate Chart
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	Community Catalysts of California SLS
3	Purpose of Contract	Beginning July 1, 2000, a regional center shall classify a vendor as a provider of Supported Living Service if the vendor provides services enumerated in Title 17, Section 58614.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$1,800,929. Five year total \$9,004,645.
6	Proposed Number of Consumers Served	40-50 consumers 3,000-3,500 units per month
7	Method or Process Utilized to Award the contract	Letter of Intent, Program Design (2000)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	MV Transportation
3	Purpose of Contract	A regional center shall classify a vendor as a transportation company if the vendor possesses a current business license as a transportation company and: (A) Provides the regional center with proof of adequate Insurance as designated by the vendoring regional center in accordance with the Welfare and Institutions Code, Section 4648.3; and (B) Will be employed to transport individuals to and from their community-based day programs or other vendored services for the regional center.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$5,461,662. Five year total \$27,308,310.
6	Proposed Number of Consumers Served	500-525 consumers
7	Method or Process Utilized to Award the contract	Letter of Interest, mutual discussions (1993)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated rate
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	UCP Stanislaus Central Connections
3	Purpose of Contract	Activity Centers shall meet the requirements in Sections 56710 through 56756 of these regulations for the specific service being vendored.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$345,967. Five year total \$1,729,835.
6	Proposed Number of Consumers Served	20-25 consumers
7	Method or Process Utilized to Award the contract	Letter of Intent, Program Design (2012)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS-set rate
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	UCP Stanislaus Supported Employment-Group
3	Purpose of Contract	A regional center shall classify a vendor as a provider of Supported Employment -- Group Services if the vendor meets all the requirements of the vendorization process, including proof of certification of nonprofit status and provides supported employment services with a single job coach to a group of individuals engaged in paid work that is integrated in the community.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$275,000. Five year total \$1,375,000.
6	Proposed Number of Consumers Served	16-18 consumers
7	Method or Process Utilized to Award the contract	Transferred from Department of Rehabilitation (2004)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS-set rate
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	UCP Stanislaus Expanding Horizons
3	Purpose of Contract	Adult Development Centers shall meet the requirements in Sections 56710 through 56756 of these regulations for the specific service being vendored.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$393,086. Five year total \$1,965,430.
6	Proposed Number of Consumers Served	20-25 consumers
7	Method or Process Utilized to Award the contract	Letter of Intent, Program Design (1994)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS-set rate
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	UCP Stanislaus Focal Point
3	Purpose of Contract	Activity Centers shall meet the requirements in Sections 56710 through 56756 of these regulations for the specific service being vendored.
4	Contract Term	5/1/18 - 4/30/23 Five year contract
5	Total Amount of Contract	Annually \$576,485. Five year total \$2,885,425.
6	Proposed Number of Consumers Served	35-40 consumers
7	Method or Process Utilized to Award the contract	Program Design (1978)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS-set rate
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Valley Mountain Regional Center Contracts over \$250,000

F&P for March 2018 for contract beginning in April 2018

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	New:Purchase of Service (POS)
2	Name of Vendor or Service Provider	Above the Clouds OneTwoThree,LLC
3	Purpose of Contract	A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year's experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01-1), October 12, 2001.
4	Contract Term	2/8/2018 - 1/31/2023
5	Total Amount of Contract	Annually \$350,000. Five year total \$1,750,000 .
6	Proposed Number of Consumers Served	First time contract number of consumers not yet determined
7	Method or Process Utilized to Award the contract	Letter of Interest, Program Design (2018)
8	Method or Process Utilized to Establish the Rate or the Payment Amount	Statewide Median Rate Chart
9	Is this provider currently in good standing and not under current investigation of physical or fiduciary abuse?	Quality Assurance: yes Finance: yes Transportation: yes
10	Exceptional conditions or Terms: Yes/No If Yes, provide explanation	No

Contract Summary and Board Resolution

Valley Mountain Regional Center's Board of Directors reviewed the above contract on March 12, 2018 and passed the following resolution:

RESOLVED THAT In compliance with VMRC's BOD Contract Policy, the contracts listed below between VMRC and stated vendors were reviewed and approved by the VMRC BOD on March 12, 2018 and Board hereby authorized any Officer of the corporation to execute the Agreement without material changes but otherwise on such terms deemed satisfactory to such Officer.

1. Community Builders SLS vendor number SV0004
2. Community Catalyst of California SLS vendor number S29325
3. VM Transportation vendor number H29297
4. UCP Stanislaus Central Connections vendor number HV0391
5. UCP Stanislaus SEP-GP vendor number HV0197
6. UCP Stanislaus Expanding Horizons vendor number H44541
7. UCP Stanislaus Focal Point vendor number H06972
8. Above the Clouds OneTwoThree vendor number PV1719

VMRC Board of Directors hereby authorizes and designates any office of VMRC to finalize, execute and deliver the Contract on behalf of VMRC, in such form as VMRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidence by the execution of the Contract by such Officer. For purposes of this authorization, and "Officer" means VMRC's Executive Director, Chief financial Officer and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of VMRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by VMRC's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

Andrea Rueda, Board Secretary

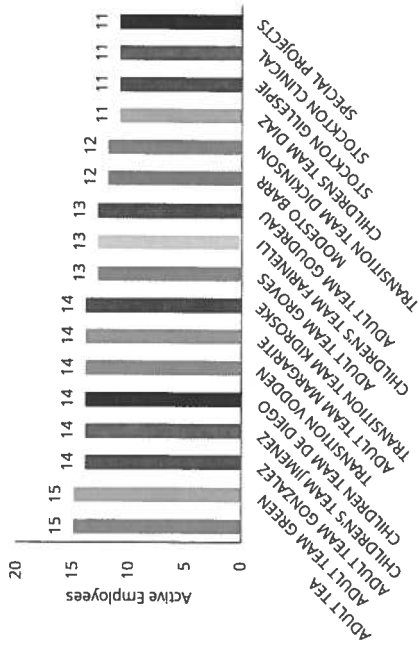
March 12, 2018

Date

HR Insights

Headcount ⁱ 337 Hired ⁱ 13 Termed ⁱ 5 Growth Rate ⁱ 1.8% Turnover Rate ⁱ 9.0% Average Tenure ⁱ (Years) 8.7

Active Employees by Department

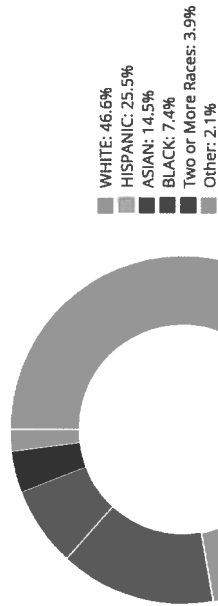


Department

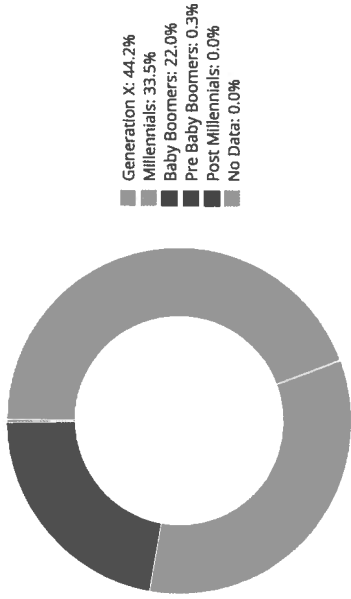
Cost Center Level: CC1: Department

CC's to view: 5

Ethnicity



Generation



Pay Type



Gender



Insights Status

Last data update took place at 2/27/18 2:32:41 AM AM.

**VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
Monday, January 08, 2018**

=====

PRESENT: Dena Pfifer, Lori Smith her Facilitator, Mo Rashid, Charles Edwards his facilitator, Tom Toomey, Olivia Honan his facilitator, Robert Balderama, Chris Sugabo his facilitator, Mary Sheehan, Daime Hoornaert, Cindy Mix, Tom Martin, Andrea Rueda, her Facilitator, Lisa Culley, Tony Anderson, Wilma Murray, Carmen Calder, Margaret Heinz, Kori Huevel, Claire Lazaro

ABSENT: Rush Bailey, Emily Grunder, Tracy Leong

=====

Moe Rashid interim Chairperson, called the meeting to order at 4:30

1.0 PUBLIC COMMENT

Daime Hoornaert read Dena Hernandez's message regarding the Choices entries are due by January 16th at 4:30 p.m.

2.0 REVIEW OF MINUTES

M/S/C (Pfeifer/Toomey): Approve the amended minutes of 12/11/17 as amended as written.

3.0 CLINICAL

Mary Sheehan advised that we are still awaiting word regarding the CPP grant. We have provided updated information and just in the waiting pattern.

We have a lot going on with a lot of the Dental community.

We are still working on program designs for 2 early start programs for Stanislaus County to develop comprehensive infant program services. Effective July 1, 2018, any child with managed care Medi-Cal without a diagnosis of autism will be able to access behavioral services thru managed care Medi-cal. We are awaiting more direction on this. For Early Start Services, We are getting ready for the DDS review of compliance to Early Start regulations, done every 3 years. Ours is in July 2018.

The Legislative office (LAO) did a study of the early start program in California. Cindy Strawderman will send a copy to members.

4.0 RESOURCE DEVELOPMENT

Carmen Calder advised that we continue to work with the development of care homes. We are highly in need of children's facilities. We have been reaching out to vendors wanting to work with us. We are brainstorming to see how we can bring more providers for children's services.

Regarding SLS & Day programs. We have 3 day programs in process and a program in the foothills for a children's facility – we will be working closely with that provider. There are 20 –programs in development. Hopefully next month she will bring in more information for the new programs.

5.0 QUALITY ASSURANCE

5.1 **Alerts:** Patricia is currently working on the QA report. She will bring this to our next meeting.

6.0 CASE MANAGEMENT

- Caseload ratio report and transfer report presented.
- POS Disparity Grant Proposal submitted to DDS. Requested funds for continuance of Promotora Project, Social Media, Training, and a Specialized Team. The decision has been postponed until 1/19/18. DDS has 11M to approve they received 23M in requests. 61 proposals from CBO, as well as all 21 regional centers.
- Recent and upcoming events, trainings, and conferences:
 - 12/2/17 – Family Promotora Meeting in Modesto Ca
 - 12/6/17 – Mental Health Consortium – Introduced Cultural Specialist and will schedule a presentation in the near future
 - 12/12/17 – The Bridge Southeast Asian Community Outreach – Modesto
 - 1/4/18 – IEPs with Promotora families – Jamestown
 - 1/5/18 – Debra Wright – I.E.P. Presentation
 - Person-Centered Thinking and Training to occur for internal management staff on 1/17 & 18, 2018. Michael Smull meeting with Department Heads on 1/16/18.
 - 1/25/18 – NorCal Sups Presentation – Sacramento
 - 1/26/18 – Community Meeting at Sierra Bible, Sonoma Ca – Services Presentation
 - Choices Conference planned for 4/6/18
 - Planning a vendor fair in Stanislaus County during Spring
 - Planning a Transition Fair during Spring in San Joaquin County
- Self-Determination – most recent update – DDS to submit information by 1/31/18 which will start the clock again (90 days). We have identified all of those on our interested list who have attended a pre-enrollment meeting and sent 46 names to DDS; we are

Minutes of Consumer Services Meeting

Date: Monday, January 8, 2018

Page 3

scheduling those on the list to attend a meeting in order for their name to go to DDS (249). Names will be randomly drawn by DDS via electronic method to meet specific criteria.

o Holiday Activities during December—

- o 12/15—Donations to needy families
- o 12/20—Salvation Army donation barrel in Modesto; Modesto Gospel Mission; Sweater donations for needy consumers here in the Stockton office; Toy Drive for consumers.
- o 12/19 All-Staff "State of the Agency"

7.0 TRANSPORTATION

Wilma Murray shared a couple of handouts. Unmet needs in San Joaquin County has wrapped up. Stanislaus there is still time to participate. It's a good opportunity if you are interested to express where you want services to run or changes in services.

Modesto is doing changes in fixed route and Dial a ride services. There are a few areas that will no longer have services. Wilma is in the process of getting consumers transfer over to the START system. There are some fare increases and a few service cuts. We are hoping for the best that it does not impact our consumers.

RTD had updated their routes. Wilma provided a handout for the group. Some routes have been updated, split. So far there has not been a great impacted our consumers.

Our contract services are doing the best they can. They are working to alleviate any issues.

8.0 NEXT MEETING

Monday March 12, 2018 4:30 p.m., Stockton VMRC office, Cohen Board Room.

The meeting was adjourned at 5:13 p.m.

Recorder: Cindy Strawderman

VALLEY MOUNTAIN REGIONAL CENTER - BOARD MEETING ATTENDANCE FOR FY 2017-18												
NAME	7/10/17	9/11/17	10/9/17	11/13/17	12/11/17	1/3/18	TBA	3/8/18	4/12/18	5/14/18	6/11/18	
S. Rush Bailey	E	✓	✓		✓	E						
Robert Balderama	U	✓	E		✓	✓						
Tom Bowe	✓	✓	✓		✓	✓						
Candice Bright	✓	✓	✓		✓	✓						
Linda Collins	✓	E	E		E							
Emily Grunder	✓	✓	✓		✓	E						
Pernell Gutierrez	✓	✓	✓		E	✓						
Margaret Heinz	✓	✓	✓		✓	✓						
Kori Heuvel	✓	✓	✓		✓	✓						
Ivan Johnson	✓	✓	✓		✓	✓						
Claire Lazaro	✓	✓	✓		✓	✓						
Tracie Leong	✓	E	✓		✓	E						
Tom Martin	✓	✓	✓		✓	✓						
Lynda Mendoza	✓	✓	✓		✓	✓						
Dena Pfeifer	✓	✓	✓		✓	✓						
Moe Rashid	✓	✓	✓		✓	✓						
Andrea Rueda	✓	✓	✓		✓	✓						
Marianna Sanfilippo												
Noemi Santiago	✓	✓	✓		E	E						
B. Katherine Torres	✓	✓	✓		✓							
Elizabeth Victor-Martinez	✓	✓	✓		✓							

There are no meetings in August

E = Excused Absence

U = Unexcused Absence