

## Memorandum

**To:** Executive Committee Members  
(Claire Lazaro, Ivan Johnson, Andrea Rueda, Tony Anderson)

**From:** Tom Bowe, VMRC Board President

**Re:** MEETING AGENDA

**Date:** **Wednesday, October 4, 2017**

**Time:** **6:00 PM**

**Location:** VMRC Stockton Office – Cohen Board Room, VMRC Stockton

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|----|--|--------------------------|
| 1. | Review & Approval of Agenda  | Committee Action         |
| 2. | Approval of Minutes of <b>September 6, 2017</b> , meeting  | Committee Action ..... 1 |
| 3. | Issues for Discussion <ul style="list-style-type: none"> <li>a. Executive Director's Update</li> <li>b. Notable Consumer Incidents/Complaints</li> <li>c. Vendor Issues</li> <li>d. Union Update</li> <li>e. Nominating Committee: Appointment of Thomas Toomey</li> <li>f. Self Determination Advisory Committee</li> <li>g. Other Matters</li> </ul> |                          |
| 4. | <b>October Board Meeting Agenda</b><br><u>Consent:</u><br><u>Information/Education:</u>  |                          |
| 5. | Approval to Waive One-Month Information Period   |                          |
| 6. | Next Meeting – <u>Wednesday, November 8, 2017, at 6:30 pm, VMRC Stockton</u>   |                          |

*The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote a fragrance-free environment.*

*In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.*





**Valley Mountain Regional Center  
Minutes of Executive Committee Meeting  
Wednesday, September 6, 2017**

Present: Tom Bowe, President  
Claire Lazaro, Vice-President (via Conference Call)  
Andrea Rueda, Secretary  
Ivan Johnson, Treasurer  
Tony Anderson, VMRC Executive Director  
Jan Maloney, Executive Assistant

Visitor: Shaefaye Kirkendoll, Facilitator

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Board President, Tom Bowe, called the meeting to order at 6:53pm.

1. **M/S/C (RUEDA/JOHNSON) to approve the minutes of the July 5, 2017 Executive Committee Meeting, with one abstention by Claire Lazaro**

2. Issues for Discussion:

a. Executive Director's update:

Tony advised that he has attended some of VMRC's clinics over the last couple of months, including the Gait Clinic.

Two grant proposals have been written, one for Early Start focusing on improvements to social and emotional development. Training would be undertaken in the communities with respect to babies connecting with their caregivers, and developing relationships. The second grant would focus on improving the relationship with local mental health facilities/professionals, with conferences and speakers from across the country. This grant will start in Stanislaus County.

Tony gave three presentations regarding the Management Restructure, one in each VMRC office.

Work continues closely with CLASP, the local vendor group, and together they are creating the bylaws. PayPal is being put in place for the annual \$25 membership fees, and so far the membership has increased from 5 to 60 participants. Tony's goal is to build the infrastructure and put forth trainings to increase membership.

Tony will be giving a presentation at St. Joseph's Hospital today regarding the history of the Regional Center movement, to show doctors what the regional center system looks like today. Tony has an upcoming speaking engagement in San Diego in October, and will be speaking to the provider's association in a couple of weeks in the East Bay about regional centers and providers working closely together.

Twenty-five applications were received for the HR Director position at VMRC, and the new HR Director will start at VMRC on September 11.

Tom Bowe and Tony attended the ARCA meeting in Sacramento in August.

Work continues on ABX2-1 reporting, and vendors need to submit their ABX2-1 report otherwise they will lose the additional funding that was gained last year. DDS was present at the meeting, and the QA team has a list of approximately 300 providers who need to report. The QA team will spend time this and next week calling the providers.

b. Notable Consumer Incidents/Complaints:

Tony is trying to meet the consumers that are conserved by VMRC, in an effort to get the know the consumer to help make important decisions, especially regarding end of life decisions.

c. Vendor Issues:

The vendors are currently focusing on their ABX2-1 reports.

d. Union Update:

There are currently no union grievances. Claudia and Cindy completed the Policy Manual after HR Director, Bill Rutgers, left VMRC, and it is currently with the attorney for review.

e. Legislative and Bylaws Review - Board Committees:

Almost all of the new VMRC board members signed up for committees at the New Board Member Orientation meeting, and existing board members also need to choose which committees they would like to be a part of. There are two new committees this year, the Bylaws Review Committee and the Legislative Committee, both of which are Ad Hoc committees. Claire Lazaro will continue to chair the Consumer Services Committee. The Strategic Planning Committee will also be an Ad Hoc committee.

f. Board Meeting Agenda:

Tony and Tom are trying to get more engagement and conversation within board members, and the Consumer Services Committee will pick one or two items to discuss at the board meeting. Minutes from the previous month's committee meeting will be part of the Consent

Calendar, and next month's Caseload Report will come out of the Consumer Services Committee.

g. Board Training:

Training/Orientation for new board members will take place this Saturday, September 9, from 9:00am to 12:00pm.

h. Leadership Restructure:

Tony will discuss the leadership restructure and will present for approval at Monday's board meeting. We reviewed the requests from the Finance & Personnel Committee for changes in the presentation.

i. Self-Determination Advisory Committee:

The Self-Determination Advisory Committee met at VMRC yesterday afternoon. Claire described the Statewide meeting as productive, and said people from our local planning committee planned to attend upcoming trainings, and that she will attend the regional center training.

j. Other Matters:

There were no other matters this month.

3. September Board Meeting Agenda:

Correspondence:  
None

News Items:  
None

4. Approval to Waive One Month Information Period:

Approval of the one-month information period was granted since no new employees are being added.

5. Next Meeting:

The next meeting will be on Wednesday, October 4, at 6:00pm at VMRC in Stockton.

The meeting adjourned at 7:45pm

