



*Please notify Security at Brookside that you will be attending the VMRC Board Meeting and Dinner.

**Valley Mountain Regional Center
Board of Directors Meeting
Brookside Golf & Country Club
3603 Saint Andrew's Drive*
Stockton, CA 95219**



Monday, July 10, 2017 - 4:00PM

MEETING AGENDA

The mission of Valley Mountain Regional Center (VMRC) is to support people with developmental disabilities as they enrich their lives through choices and inclusion. VMRC is committed to securing quality, individualized services in collaboration with families and the community.



A. Call to Order, Introductions, Reading of Mission Statement



B. Review and Approval of Agenda



C. Review and Approval of Board Meeting Minutes, June 12, 2017 .. 1

D. Adoption of Consent Calendar

The following committee/s have no reports or action:

- Consumer Services Committee, next meeting September 11, 2017
- Strategic Planning Committee
- Nominating Committee
- Board Member Visits

The following committee/s have submitted reports:

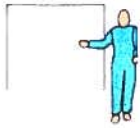
- ARCA, [Next meeting, August 17/18, Harbor Regional Center, Torrance](#)

E. Vote to Accept the Following:

- Acceptance of Contract Status Report 11
- [Acceptance of B-4 Contract Amendment](#) 15
- [Acceptance of D-Preliminary Contract \(see separate documentation\)](#)



F. Announcements & Public Comment (Maximum 3 minute report per person)



G. Presentation: VMRC's Caseload Radio Letter 21



H. Committee Reports



**i. VMRC Consumer Advisory Committee
(Dena Pfeifer, SAC6 Rep.)**

**ii. Finance and Personnel Committee
(Ivan Johnson, Chair)**

- Minutes of June 7, 2017 meeting 29
- Summary of July 5, 2017 meeting
- Human Resources Report for July 2017 (meeting handout)
- Caseload Report for July 2017 (meeting handout)
- Next meeting – September 6, 2017



**iii. Executive Committee
(Tom Bowe, President)**

- Summary of July 5, 2017 meeting
- Schedule of Meetings FY2017-18 (see separate document)
- Next meeting – September 11, 2017



**iv. VMRC Professional Advisory Committee (CLASP)
(Candice Bright, CLASP Representative)**

I. Other Matters



J. Next Meeting



Date: Monday, September 11, 2017

Time: 6:00PM

**Location: Valley Mountain Regional Center,
702 Aurora Street, Stockton, CA 95202**



K. Adjournment

Information = The item is brought to the board for information and is likely to be an action item at a future meeting.

***VMRC Policy on Public Input**

In accordance with California Welfare & Institutions Code sections 4660 through 4669, meetings of the Valley Mountain Regional Center Board of Directors are open and public, with only those exceptions provided in statute. Accordingly, time is allowed at each Board of Directors meeting for public input on any issue whether or not it is on the agenda for that particular meeting. Such input shall be summarized in the minutes of the meeting.

"Public input" is defined as verbal comment or written submissions provided to the Board by any person who is not a member of the VMRC Board. Materials will be maintained by VMRC for at least two years from the date of the meeting.

The VMRC Board of Directors reserves the right to determine the form or manner of its response. As a general rule, the Board will not respond to comments or questions that relate to agency personnel policies, the union contract, or collective bargaining issues. However, the Board may, at its discretion, direct staff in executive session to investigate and report on such issues raised under public comment.

***VMRC Policy on Executive Sessions**

As provided in California Welfare & Institutions Code sections 4660 through 4669, the Valley Mountain Regional Center Board of Directors may hold an executive session to consider real estate negotiations, appointment, employment, evaluation or dismissal of an employee, staff salaries and benefits, labor negotiations, and any matter dealing with a specifically identified consumer for whom appropriate authorization has not been provided to enable public discussion of the matter. The Executive Assistant shall keep confidential minutes of executive sessions. The subject of each executive session shall be announced prior to and at the conclusion of each such session.

The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote an irritant-free environment.

In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.

Local Legislators

California State Senate

District 5

Cathleen Galgiani
State Capitol, Room 4082
Sacramento, CA 95814
(916) 651-4005
District Office
31 E. Channel, Rm. 440
Stockton, CA 95202
(209) 948-7930
senator.galgiani@sen.ca.gov

District 14

Tom Berryhill
State Capitol, Room 4070
Sacramento, CA 94248-0001
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Jackson, CA 95642
(209) 223-9140
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District 12

Anthony Cannella
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District Office
918 15th Street
Modesto, CA 95354
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California State Assembly

District 5

Frank E. Bigelow
State Capitol, Room 4158
Sacramento, CA 95814
(916) 319-2005
Jackson District Office
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Jackson, CA 95642
(209) 223-0505
assemblymember.bigelow@assembly.ca.gov

District Office
3719 Tully Road, Ste C
Modesto, CA 95356
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District Office
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District 13

Susan Talamantes-Eggman
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District Office
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District 12

Heather Flora
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Sacramento, CA 95814
(916) 319-2012

District 21

Adam Gray
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Modesto, CA 95354
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U.S. Senate

Senator Dianne Feinstein (D)
One Post Street, Suite 2450
San Francisco, CA 94104
Phone: (415) 393-0707
Fax: (415) 393-0710

Senator Kamala Harris (D)
1300 "I" Street
Sacramento, CA 95814 2919
Phone: (916) 445-9555
Fax: (202) 228 - 3865

U.S. House of Representatives

Congressman Jeff Dunham (R)
4701 Sisk Road, Suite 202
Modesto, CA 95356
Phone: (209) 579-5458
Fax: (209) 579-5028

Congressman Tom McIntock (R)
2200A Douglas Blvd, Suite 240
Roseville, CA 95661
Phone: (916) 786-5560
Fax: (916) 786-6364

Congressman Jerry McNerney (D)
2222 Grand Canal Blvd. #7
Stockton, CA 95207
Phone: (209) 476-8552
Fax: (209) 476-8587



**Valley Mountain Regional Center
702 N. Aurora Street, Stockton, CA 95202**

**Board of Directors Meeting
June 12, 2017**

Present:

S. Rush Bailey	--	Claire Lazaro	✓
Robert Balderama	✓	Tom Martin	✓
Tom Bowe	✓	Nancy Meier	--
Candice Bright (CLASP)	✓	Rick Moen	--
Melinda Gonser	✓	Dena Pfeifer	✓
Robert Grimsley	✓	Andrea Rueda	✓
Pernell Gutierrez	✓	Katherine Torres	✓
Ivan Johnson	✓		

VMRC Staff: Tony Anderson, Cindy Mix, Claudia Reed, Mary Sheehan, Carmen Calder, Gordon Hofer, Bill Rutgers, Anthony Hill, Debi Garcia, Mack Harris, Doug Bonnet, Elizabeth Diaz, Katie Alcantara, Alice Alcantara, Malik Williams, Amy Crame, Rhoda Legaspi, Armando Ayala, Danielle Esbit-Ayala, Debbie Beyette, Dana Freeman

Visitors: Dena Hernandez (SCDD/North Valley Hills Office), Lisa Culley (FRN), Alyssa Sakata, And Facilitators Lori Smith, Gina Ramsey, Cris Sugabo, and Shaefaye Kirkendoll

Board President, Melinda Gonser, called the meeting to order at 6:11pm.

A. CALL TO ORDER AND INTRODUCTIONS

Introductions were made and Dena Pfeifer read VMRC's Mission Statement.

B. REVIEW AND APPROVAL OF AGENDA

Melinda advised meeting attendees that the scheduled presentation will not take place today.

A room dedication to Jirii Sakata, VMRC's former Program Manager of the Transition Team in Stockton, who passed away, was added to the agenda.

Another item added to the agenda is to seek approval from the Board of Directors to delegate approval of this year's Workers Compensation insurance contract to the Executive Committee.

M/S/C (LAZARO/PFEIFER) to approve the agenda with the amendments, per above.

C. ADOPTION OF CONSENT CALENDAR

M/S/C (MARTIN/RUEDA) to accept the May 8, 2017 minutes with one abstention from Katherine Torres.

At this point Agenda Item F, the dedication of Room 107 to Jirii Sakata, was brought forward.

As Melinda presented the memorial plaque that will be hung in Room 107 to Jirii's daughter, Alyssa, she said a few words about Jirii and his career with VMRC. Jirii worked for VMRC for almost 30 years until he retired in April 2016. He was much loved and respected by his fellow colleagues, consumers and their families on the Transition Team, and those who knew Jirii from the community.

Service Coordinator, Alice Alcantara, from Stockton's Transition Team, said a few touching words in memory of Jirii, his accomplishments, his friendship with his team members, and that he is missed by everybody who knew him.

D. VOTE TO ACCEPT THE FOLLOWING:

On behalf of Treasurer Tom Bowe, Claudia Reed presented the items below that are being presented by the Finance and Personnel Committee for approval.

M/S/C (COMMITTEE/RUEDA) to accept of Contract Status Report through the end of April 2017.

M/S/C (COMMITTEE/PFEIFER) to accept the donations totaling \$57 from Costco employees.

M/S/C (COMMITTEE/JOHNSON) to accept the C-2 Contract Amendment.

M/S/C (COMMITTEE/RUEDA) to accept the contracts over \$250,000 as presented below, with one abstention from Candice Bright.

Vendor Name	Vendor Category	Current Contract	Proposed Contract	% Rate increase	Reason for Increase
Central Valley Training Center Stockton Program	Behavior Management	\$ 2,358,531	\$ 2,779,224	17.84%	Increase in rates in July 2016 by 7%, increase in consumers served by 12.3%, Expected minimum wage increase in 2017
Chance 4 Change	Behavior Management	\$ 2,426,866	\$ 3,100,000	27.74%	Increase in rates in July 2016 by 7%, increase in consumers served by 3.2%, Expected minimum wage increase in 2017 and current contract is at maximum
Choice Creekview Home, Manor or Choice	Supported Living Services	\$ 364,805	\$ 522,662	43.27%	Increase in rates in July 2016 by 13.3%, increase in units by 53%, expected minimum wage increase in 2017
Choice Manor 1	Specialized Residential Facility	\$ 416,529	\$ 448,814	7.75%	Increase in rates in July 2016 by 9.1%

Choice Manor 2	Residential Facility-Adults	\$ 350,208	\$ 388,486	10.93%	Increase in rates in July 2016 by 9.4%, minimum wage increase in January 1.4%
Person Centered Services	Residential Facility-Adults	\$ 350,208	\$ 388,486	10.93%	Increase in rates in July 2016 by 9.4%, minimum wage increase in January 1.4%
Person Centered Services	Supported Living Services	\$ 588,642	\$ 831,014	41.17%	Rate increase in July of 13.3% and increase in units provided of 17.5%
Turlock Area SLS	Behavior Management Program	\$ 3,638,135	\$ 3,906,208	7.37%	Rate increase in July of 7.1%
Central Valley Training Center Stockton Program	Supported Living Services	\$ 275,710	\$ 375,000	36.01%	Rate increase in July of 13.3% and increase in units provided of 43.9%

Contracts with no change from previous year:		
Vendor Name	Vendor Category	Current Contract
Beyond Words Speech Therapy	Early Start Specialized Therapeutic Services	\$1,967,986
Central Valley Training Center-Another Way	Supported Living Services	\$1,111,030
Person Centered Services	Community Integration Training Program	\$449,728
Person Centered Services-Lodi	Behavior Management Program	\$449,728
Table Mountain Ranches	Specialized Residential Facility	\$522,387

Vendor Name	Contract Amount	Contracted Service
Nothing to report		

Melinda advised board members that the annual workers compensation insurance contract is up for renewal at the end of June and there is a small window available to accept the contract that requires board approval as it is over \$250,000. The Finance and Personnel and the Executive Committee is requesting authority from the board for the Executive Committee to accept the contract on behalf of the full board.

M/S/C (GRIMSLEY/PFEIFER) to delegate authority to the Executive Committee to approve the workers compensation contract via an e-vote.

Carmen Calder, presented information on the Chance 4 Change program, as requested by the Finance and Personnel Committee. This is an SLS provider located in Sonora, currently with 12 consumers who have a dual diagnosis or other qualifying conditions. They also have consumers with physical or medical issues who need assistance. They were vendored in 2013.

E. ANNOUNCEMENTS & PUBLIC COMMENT:

Dena Hernandez, Executive Director of the SCDD/North Valley Hills Office, thanked Melinda Gonser and Robert Grimsley for their time served on the VMRC Board of Directors. Tonight is their last board meeting.

Handouts:

- "Prepare for an Emergency", the Foothills Session will be on June 22 in San Andreas
- Emergency Preparedness Checklist handout
- Health reform & Family Advocacy on June 27, 10:00am to 12:30pm at VMRC in Stockton
- An invitation to join the SCDD/NVHO Open House to celebrate Neil Fromm's retirement, on Thursday, June 29 from 11:00am to 2:00pm at the NVHO Office, 2529 W. March Lane, Suite 105. Please Let Dena Hernandez know if you can stop by.
- Flyer from Congressman Jeff Dunham's Office with information about the AHCA (American Health Care Act)
- SCDD Statement on Medicaid & Federal Health Care Benefits
- SCDD "Tell Your Medicaid Story", a request and a form to provide Medicaid stories to the SCDD
- Strategies for Educating Children with Down Syndrome, at the Stanislaus County Office of Education, 720 12th Street in Modesto, on Friday, September 8 from 9:00am to 3:00pm. This is a collaborative event between VMRC, the NVHO, and FRN

There was no public comment this month.

F. PRESENTATION

This item was brought forward earlier in the agenda.

G. BOARD MEMBER PROGRAM VISITS

Tom Martin reported attending the Calaveras County Spring Art Show and sale, on May 5 and 6 in San Andreas.

Claire visited VCDI, Vocational and Coaching Development Institute in the remodeled basement of the old post office in Modesto. The facility has been remodeled to include various different areas to support different needs, such as areas to hold small meetings, and a quiet area, as well as larger area for offices and a conference area. Consumers are trained in all aspects of getting a job including assistance with online applications, and mock interviews. A grandmother of one of the consumers donated a parcel of land, and the consumers have been undertaking some farming, and hope next year to be able to sell some produce at the farmers markets.

Melinda visited two of Candice Bright's homes, Bright Futures for children and Bright Futures for adults, both with behavioral issues. Both homes are in good neighborhoods and have established good relationships with neighbors. The rooms were decorated in the children's home to suit individual needs and reflect things the consumers like. Candice showed Melinda a scrapbook of a recent trip to Santa Cruz. Bright Futures serves only organic foods to its residents.

Tony and Melinda attended the Howard Training Center Achievements Awards Banquet, with a Hawaiian luau theme, and sat at a table with employees from the Modesto office. Melinda told the story of one of the recipients of the awards who wanted to live more independently and to work. A match was made for her to live in a family environment with her own home, and a job was found for her at a Caltrans rest stop on I-5 near Patterson. Despite the afternoon shift and the fact that everybody on her team said she wouldn't like it, she grabbed the microphone at the awards and reminded everyone that she had told them she does like it.

H. EXECUTIVE DIRECTOR'S REPORT

Tony shared a PowerPoint presentation with updates during the month of May. He advised meeting attendees of his current and future activities, transition plan activities, Department directives, the State and Federal Budget Update. Printouts of Tony's report were made available for meeting attendees.

Tony attended meetings with the CLASP leadership, the Mayor of Stockton, Michael Tubbs, some IPP meetings with case managers, and his up to date efforts to help find jobs for regional center consumers with Staples and Cintas. He also met with the Tuolumne County Schools leadership, and organizers of the Awesome Spot Playground, a project to build an adaptive community playground in Modesto. He visited the construction site of the upcoming 15 bed facility, Paulsen Place, in Turlock, the project jointly being undertaken by VMRC and Central Valley Regional Center.

Tony reported the Stockton Office held their annual Longevity Awards Luncheon, at which the theme was Disney. He will attend the Modesto and San Andreas luncheons later in the month. Three Self-Determination symposiums were held in May, and around 300 consumers, parents, regional center professionals and providers were trained. DDS has published the 2017 Crisis Services Report to the legislature, and has announced MHSA (Mental Health Services Act) grants. Tony was asked to serve on the ICC (the Interagency Coordinating Council) on Early Start, an appointment which he accepted.

Tony's annual goals were reviewed and approved by Melinda and Mary Beth, and are being presented today for approval from the board. An online application was created and 40 applications for board membership were received. Interviews were undertaken and a Slate of Officers and Directors will be presented for approval later in the meeting. As of March 1, 2017 VMRC did not meet the caseload requirements, and a non-compliance letter was received from DDS. VMRC's response to DDS to bring the caseload averages into compliance will also be presented later in the meeting.

I. COMMITTEE REPORTS

i. Consumer Services Committee (Claire Lazaro, Interim Chair)

- Tony will gather the results of the dental survey and provide more information soon. It is hoped to receive some funding to enhance dental care services but it will not be known until November if funding will be available.
- A tool was presented for standards and compliance that will be used for auditing care homes.
- Program Managers Julie de Diego and Cindy Jimenez gave a presentation on children's services at today's meeting.

- Three successful Self Determination Symposiums were held in May
- Some upcoming events include:
 - The AHCA (American Health Care Act) advocacy training on June 27 at VMRC in Stockton from 10:00am to 12:30pm.
 - There is a tentative Autism Awareness night on July 31 at the Stockton Ports, which will feature a quiet area.
- Forensic Training for Adult and Transition teams on August 14 from 9:00 to 11:00 at VMRC in Stockton and on September 6 from 9:00am to 11:00AM at VMRC in Modesto.
- Three days of Cultural Competency training with Barbara Stroud will be presented the week of September 18 for all VMRC employees, board members, and up to 150 vendors.
- Arc's ADC North site will be closing on Monday, July 31, 2017 due to the high cost to lease and make capital tenant improvements. IDTs are being held with Service Coordinators. The ADC North site currently has 44 consumers attending.
- Linwood Care Home in Modesto will be closing effective August 1, 2017 and five consumers will be affected.
- VMRC is currently in the process of interviewing and hiring the final 12 Service expansion positions.

ii. Consumer Advisory Committee Report
(Dena Pfeifer, SAC6 Representative)

- Dena reported the SAC6 board met in Manteca on Saturday, and proposed goals for the upcoming year, which were reviewed and approved. Dena would like to present the goals to the VMRC Board of Directors in either September or October.
- There was agreement to continue the Leadership Outreach committee, and the three areas are planning their next meeting for July.
- Dena gave a presentation on the importance of fundraising, and presented several ideas for consideration.
- The Area Meetings for August 4 at Turner Park in the Foothills was discussed and Dena will have more information at the July meeting. They also did some planning for the November and February meetings.
- Several SAC6 members attended one of the three self-determination seminars in May, and discussed what they liked and what they would improve for any upcoming seminars.

iii. Finance & Personnel Committee
(Tom Bowe, Treasurer)

Bill Rutgers presented the Human Resources Report. There were 6 Service Coordinators and one Inter Agency Affairs and Policy Advisor appointments in May, and VMRC lost one Service Coordinator. VMRC now has a total of 305 employees, with 13 vacancies consisting of a Clinical Psychologist, four Service Coordinator and four Service Coordinator Expansion Positions, and a Clinical Manager of Nursing.

6.

Bill and Tony presented information on Caseload Ratios, and why despite receiving funding to hire 25 additional Service Coordinators, the ratios are not dropping. In the last year 811 consumers were added to VMRC's caseload. Five new employees are starting work at VMRC tomorrow, and several people are currently going through background checks. After the new hires start tomorrow, VMRC will still have 14 expansion positions to fill. In the letter to DDS to explain the out of compliance numbers on caseloads, VMRC will tell DDS that it is unusual to get so many new consumers in one year, and the normal growth rate is 3%. If all open Service Coordinator positions were filled today, the caseload average would be 1:71. The letter will be included in the July board meeting packet and will include the information that was presented tonight.

The next Finance and Personnel Committee meeting will be held on July 5, 2017, at 5:30 at VMRC's Stockton Office.

iv. Executive Committee
(Melinda Gonser, President)

Melinda announced an opening conversation on VMRC's bylaws. The new Board President will probably create a Bylaws Committee.

The July Board Meeting and Annual Dinner will take place at the Brookside Golf and Country Club on July 10, with the board meeting starting at 4:00pm, followed by a social hour, the annual dinner, recognition for exiting and swearing-in of new board members, and presentation of the annual Communitàs Award. The dress code for the event is semi-formal, and invitations will be sent to staff, board members and stakeholders.

Tony's Annual Goals and Objectives have been finalized and a copy is included in the meeting handout packet. The Executive Director Evaluation Committee met to come up with a more user friendly process of evaluation based on the Strategic Plan and the Executive Director's annual goals. Dena Hernandez has agreed to be on the committee and will be working with the consultant to put the questions in a form that is easily understood by everyone.

A proposal to change the format to board meeting times and dates was presented, but the board members chose not to accept the new format at this point in time. Board members felt it would be difficult to transport people to the Foothills, and for some board members to attend during the suggested hours. It was decided to go into the next fiscal year using the current format, with a review around the middle of the year which will give new board members time to learn about VMRC and for the board to consider other meeting options.

v. Strategic Planning Committee
(Melinda Gonser, President)

There are no updates this month.

vi. Nominating Committee
(Ivan Johnson, Chair)

Forty applications for board membership were received, and after interviews, the Nominating Committee is putting forth the 2017-18 Slate of Officers and board appointments for approval.

Since preparing the slate, Chris Varela has withdrawn from the board, and Ivan Johnson's name was put forth as Treasurer. Margaret Heinz will take the place of Chris Varela. With the approval of the Slate, this will satisfy all composition requirements for the board as outlined in the Lanterman Act.

M/S/C (COMMITTEE/BRIGHT) to accept the proposed Slate of Officers including Ivan Johnson as Treasurer and Margaret Heinz as a professional member, and to continue the appointments of individuals already on the board, per below:

Officers:

President – Tom Bowe
Vice President – Claire Lazaro
Secretary – Andrea Rueda
Treasurer – Ivan Johnson

New Appointments:

Parent/Family Member/Professional:

Elizabeth Victor-Martinez
Noemi Santiago
Kori Heuvel
Nadia Robinson

Board Members receiving services:

Mohammed Rashid
Emily Grunder
Brian Robinson

Reappointments:

Tom Bowe
Claire Lazaro
Rush Bailey
Ivan Johnson
Katherine Torres
Tom Martin
Candice Bright (CLASP Representative)
Pernell Gutierrez
Andrea Rueda
Dena Pfeifer (SAC6 Representative)
Robert Balderama

vii. VMRC Professional Advisory Committee (CLASP)
(Candice Bright, CLASP Representative)

Candice reported the CLASP group met and voted to hold meetings on the fourth Monday of each month from 10:00am to 12:00pm at VMRC in Stockton.

At the May 15 meeting, Tony conducted some legislative training, and a variety of care homes and day programs attended. At the HCBS training, a question was raised of another round of grant monies and that the Federal deadline had been extended by three years, but there is a

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good chance it will meet the current deadline. Capitol Action Day is tomorrow, June 13 and a lot of vendors and people receiving services are planning to attend. CLASP is working on identifying advantages of being a CLASP member and to make it a better program for vendors.

The next CLASP meeting is set for Monday, June 26 from 10:00am to 12:00pm at VMRC in Stockton.

viii. Association of Regional Center Agencies (ARCA)
(Melinda Gonser/Tony Anderson)

The next ARCA meeting is on Thursday/Friday, June 16/17 in Sacramento.

Melinda reported interviews for the ARCA Executive Director position will be taking place tomorrow, and there are three candidates. There will be a retirement part for former ARCA Executive Director, Eileen Richie, on Thursday night, June 16. Tony will be speaking at the event.

J. OTHER MATTERS

Melinda reported the Executive Committee received nominations for the 2017 Communitas Award, and chose former VMRC Executive Director, Paul Billodeau, as this year's recipient. The plaque that hangs on the wall in the board room will be presented to Paul at the Annual Dinner in July.

K. EXECUTIVE SESSION

There was no Executive Session this month.

L. NEXT MEETING

The next Board Meeting will be held Monday, July 10, 4:00 at the Brookside Golf and Country Club, 3603 St. Andrew's Drive, Stockton, CA 95219.

The meeting was adjourned at 8:26 p.m.

Valley Mountain Regional Center
Contract Status Report, in thousands
Through May 2017, of FY 2016-17, 91.7% of the Budget Year

<u>DDS Contracts</u>		Purchase of Service, Including CPP	Operations	Total
DDS original	C	120,274	21,477	141,751
Amendment:	C - 1	46,982	6,922	53,904
	C - 2	1,351	591	1,942
Total DDS Operating Contracts		168,607	28,990	197,597
Prior year to final		146,852	24,755	171,608
Percentage increase		14.8%	17.1%	15.1%

Valley Mountain Regional Center

State Claims due to VMRC	25,305,548.57
Advances from State	48,682,821.60
Net	(\$23,377,273.03)

Valley Mountain Regional Center
Contract Status Report
May 2017
91.7% of Fiscal Year Completed

REVENUE

	Current	YTD
State Income Current Year	16,879,415	172,479,775
Foster Grandparents/Senior Companion	36,909	406,803
Interest Income	12,461	73,611
Other Income	200	17,648
Vendorization Training	70	4,900
ICF-SPA Income	363,490	4,244,060
ICF-SPA Fee	5,452	93,658
Total Income	17,297,998	177,320,456

POS EXPENDITURES

	Current	Year to Date	Budget	Percentage Spent YTD
Community Care Facility	4,569,171	47,943,963	51,195,439	93.6%
Day Care	109,140	1,076,204	1,366,877	78.7%
Day Training	3,187,233	32,894,963	35,647,065	92.3%
Supported Employment	135,933	1,462,822	1,717,000	85.2%
Work Activity Program	52,934	567,996	765,429	74.2%
Non-Medical Services-Professional	59,862	463,661	558,804	83.0%
Non-Medical Services-Programs	1,820,576	17,671,693	18,793,559	94.0%
Home Care Services-Programs	58,411	505,519	542,391	93.2%
Transportation	193,763	1,847,561	2,405,600	76.8%
Transportation Contracts	1,601,871	14,681,039	16,081,000	91.3%
Prevention Services	1,020,045	10,005,258	10,713,700	93.4%
Other Authorized Services	1,330,023	13,693,414	14,688,700	93.2%
P&I Expense	3,716	33,338	34,488	96.7%
Medical Equipment	459	174,549	313,270	55.7%
Medical Care Professional Services	245,898	2,531,419	2,835,849	89.3%
Medical Care-Program Services	4,930	43,996	65,156	67.5%
Respite-in-Home	832,890	8,599,290	9,300,000	92.5%
Respite Out-of-Home	32,208	438,914	520,067	84.4%
Camps	-	14,346	14,760	97.2%
	15,259,064	154,649,943	167,559,154	92.3%
CPP	11,799	15,238	1,048,275	1.5%
Total Purchase of Service	15,270,863	154,665,182	168,607,429	91.7%
Prior Year to Date (no late billing)	12,636,479	131,534,912	146,852,760	89.6%
Percentage Increase (Decrease)	20.8%	17.6%	14.8%	2.2%

Valley Mountain Regional Center

Contract Status Report

May 2017

91.7% of Fiscal Year Completed

OPERATIONS EXPENDITURES

	Current	Year to Date	Budget	Percentage Spent YTD
Salaries and Wages	1,870,369	14,471,679	17,728,769	81.6%
Temporary Help	-	4,275	5,500	77.7%
Fringe Benefits	434,412	4,699,030	5,848,000	80.4%
Contracted Employees	11,325	39,556	50,000	79.1%
	<u>2,316,106</u>	<u>19,214,540</u>	<u>23,632,269</u>	<u>81.3%</u>
Equipment Contract leases	(844)	24,945	31,000	80.5%
Facilities Rent	133,554	1,505,876	1,650,000	91.3%
Facilities Maintenance	34,103	403,906	456,100	88.6%
Telephone	16,783	152,218	175,000	87.0%
Postage and Shipping	5,629	81,451	90,000	90.5%
General Office Expense	22,311	108,043	120,000	90.0%
Insurance	6,602	72,242	80,000	90.3%
Printing	2,268	17,752	23,500	75.5%
Utilities	15,311	168,179	190,000	88.5%
Information Technology	89,923	666,531	735,000	90.7%
Bank Fees	2,221	47,097	54,000	87.2%
Legal Fees	1,487	56,762	65,000	87.3%
Board of Director Expense	1,953	14,595	17,500	83.4%
Accounting Fees	-	-	60,000	0.0%
Equipment Purchases	-	46,399	55,000	84.4%
Consultants	30,080	129,623	145,000	89.4%
Travel Administration	1,464	35,801	40,000	89.5%
Travel Consumer Services	31,608	315,021	355,000	88.7%
Dues and Subscriptions	553	768	1,000	76.8%
Consumer Medical Record Fees	452	8,046	9,600	83.8%
ARCA dues	-	64,471	64,471	100.0%
Advertising	-	558	1,000	55.8%
Interest expense	-	56	100	56.3%
Fees, licenses and miscellaneous	-	429	750	57.2%
	<u>2,711,563</u>	<u>23,135,309</u>	<u>28,051,290</u>	<u>82.5%</u>
Foster Grandparent/Senior Companion Expenses	64,425	420,080	462,848	90.8%
CPP Expense	129,517	426,774	476,820	89.5%
	<u>193,941</u>	<u>846,854</u>	<u>939,668</u>	<u>90.1%</u>
	<u>2,905,505</u>	<u>23,982,163</u>	<u>28,990,958</u>	<u>82.7%</u>
Prior Year to Date	<u>2,248,312</u>	<u>20,459,163</u>	<u>24,754,815</u>	<u>82.6%</u>
Percentage Increase (Decrease)	29.2%	17.2%	17.1%	0.1%

Valley Mountain Regional Center
Prior Years Contract Status
Through May 2017, of FY 2016-17, 91.7% of the Budget Year

Last Fiscal Year - B

	Fiscal Year 2015-2016				
	OPS	OPS CPP	POS	POS CPP	FG/SC
6/30/16 Unbilled Contract Balance	2,003,482	157,926	5,770,828	812,246	43,261
Billied in Current FY 2017	1,687,829	157,926	743,503	104,421	-
Balance at 05/31/2017	315,653	-	5,027,325	707,825	43,261

2nd Prior Fiscal Year - A

	Fiscal Year 2014-2015				
	OPS	OPS CPP	POS	POS CPP	FG/SC
6/30/16 Unbilled Contract Balance	-	102,531	34,462	525,367	46,617
Billied in Current FY 2017	(37)	-	(63,278)	492,082	-
Balance at 05/31/2017	37	102,531	97,740	33,285	46,617

Key Fiscal Procedure Checklist

Bank Reconciliations	6/14/2017
Bank credits reviewed	6/7/2017
Subsidiary ledgers reconciled to general ledger	6/6/2017
Interfund payables/receivables match	6/7/2017
Trial balances match for all funds	6/8/2017

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DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 310, MS 3-3
SACRAMENTO, CA 95814
TDD 654-2054 (For the Hearing Impaired)
(916) 654-3432



DATE: **June 13, 2017**

TO: **REGIONAL CENTER DIRECTORS
CONTRACTING AGENCY PRESIDENTS
REGIONAL CENTER ADMINISTRATORS**

SUBJECT: **B-4 ALLOCATION FOR FISCAL YEAR (FY) 2015-16**

Enclosed are documents pertaining to the B-4 amendment for your regional center for FY 2015-16. **Please return this contract no later than ten business days from the date of this letter to prevent any processing delay.**

To assist in your review of the amendment, we have included the following:

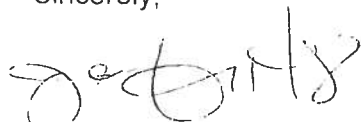
1. Exhibit I, Contract Amendment Instructions, contains instructions for returning the forms
2. Exhibit II Explanation of Items, explains the items allocated.
3. Exhibit III Explanation of Items identifies the amounts by each category item.
4. Exhibit A Contract Budget Summary provides the budget summary of the Contract

If you have any questions regarding the processing of this amendment, please contact Pam Robison at (916) 654-3465.

If you have any questions regarding the Community Placement Plan (CPP) allocation, please contact Kellie Gillman, Manager, Program Operations Branch at (916) 654-1828.

If you have any questions regarding the Non-CPP allocation, please contact Darla Keys, Manager, Regional Center Allocation Unit, Budget Section at (916) 654-2255.

Sincerely,

for 
JEAN JOHNSON
Deputy Director
Administration Division

Enclosures

cc: Nancy Bargmann, DDS
John Doyle, DDS
Jim Knight, DDS
Brian Winfield, DDS
Kellie Gillman, DDS

Jennifer Harris, DDS
Matthew Singh, DDS
Karyn Meyreles, DDS
Amy Westling, ARCA
Brenda Crisler, ARCA

"Building Partnerships, Supporting Choices"

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EXPLANATION OF ITEMS FOR FISCAL YEAR 2015-16 B-4 AMENDMENT

OPERATIONS

- **No Operations Allocation**

PURCHASE OF SERVICES (POS)

- **Regular Allocation**
Allocation based on DDS' Claims Projection with actual claims through March 2017.
- **Fair Labor Standards Act (FLSA)**
All FLSA allocations are based on a 5.82% increase applied to actual October and November 2015 POS claims for service codes 062, 862, 891, 892, 893, 894, and 896.
- **Community Placement Program (CPP) Items:**
All CPP allocations are based on approved regional center proposals and include:
 - **Start-Up/ Start-Up Integrated Program**
 - **Assessment**
 - **Placement**
 - **Sonoma Developmental Closure Start-Up & Placement**

Department of Developmental Services
Explanation of Items in Allocation
Regional Center: Valley Mountain

Exhibit III

Fiscal Year 2015-16

	Operations	Purchase Of Service	Early Intervention Program
Previous Contract Amendment: B-3	\$24,754,815	\$146,852,760	\$0
Current Contract Amendment: B-4			
Non-CPP Operations Allocations: (\$0 for B-4)			
Family Resource Centers/Networks: (\$0 for B-4)			0
Non-CPP POS Allocations:			
Federal Labor Law		0	
POS Allocation		0	
CPP Related Items:			
Start-Up CPP POS		-100,000	
Total B-4 Contract Amendment	\$0	-\$100,000	\$0
Total Contract by Program, (Ops, POS, EIP)	\$24,754,815	\$146,752,760	\$0
Grand Total Contract	\$171,507,575		

STANDARD AGREEMENT AMENDMENT

STD 13 A (Rev 9/01)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1

Pages

AGREEMENT NUMBER

AMENDMENT NUMBER

HD149021

B-4

- 1 This Agreement is entered into between the State Agency and Contractor named below

STATE AGENCY'S NAME

Department of Developmental Services

CONTRACTOR'S NAME

Valley Mountain Regional Center, Inc.

2. The term of this Agreement is July 1, 2014, through June 30, 2021
3. The maximum amount of this Agreement after this amendment is: \$171,507,575
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein.
- a. The effective date of this amendment is June 13, 2017.
- b. Section 8 of article I is amended and reads as follows. "8. The total amount payable to Contractor under this contract agreement shall not exceed \$171,507,575 Year 2015/2016 as reflected in Exhibit A, Page 1 of this contract".
- Fiscal Year funds identified above may not be used for any other fiscal year, than the fiscal year specified unless authorized by the Department to do so.
- c. Replaced by this amendment is Exhibit A, Page 1 which is attached hereto and made a part of this contract
- d. All other terms and conditions remain the same

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Valley Mountain Regional Center, Inc.

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Melinda Gonser, President

ADDRESS

702 North Aurora Street
Stockton, CA 95202**STATE OF CALIFORNIA**

AGENCY NAME

Department of Developmental Services

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Pamela S. Robison, Chief, Customer Support Section

ADDRESS

1600 9th Street, Room 300, MS 3-18
Sacramento, CA 95814CALIFORNIA
Department of General Services
Use Only☐ Exempt per

**CONTRACT BUDGET SUMMARY
2015-16 FISCAL YEAR**

Contracting Agency
Valley Mountain Regional Center, Inc

Contract Number HD149021

B 4 Total Contract
June 13, 2017

TOTAL OPERATIONS**\$24,754,815**

In accordance with State Contract language under Article III, Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Operation category expenditures shall be claimed on a separate invoice:

Foster Grandparent Program (federal portion only) See Footnote 1/	158,483
Mental Health Services Fund	0
Agnews Ongoing Workload (Non-CPP)	0
Lanterman Ongoing Workload (Non-CPP)	0
Total CPP Ops	389,266
<i>Sonoma DC Closure</i>	0
<i>Regular Ops</i>	389,266

TOTAL PURCHASE OF SERVICES**\$146,752,760**

In accordance with State Contract language under Article III, Fiscal Provisions Item #4 Payment Provisions, paragraph 3, the following Purchase of services category expenditures shall be claimed on a separate invoice:

Total CPP POS	859,432
<i>Sonoma DC Closure Start-Up</i>	0
<i>Sonoma DC Closure Placement</i>	24,049
<i>Start-up Regular POS</i>	280,000
<i>Assessment Regular POS</i>	0
<i>Adjustment for Placement Costs</i>	0
<i>Placement Regular POS</i>	509,488
<i>Deflection Regular POS</i>	45,895

Part C See Footnote 2/	3,559,860
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TOTAL EARLY INTERVENTION

Family Resource Centers/Network	\$0
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TOTAL BUDGET**\$171,507,575**

1/ FGP Program Title: Foster Grandparent Program.

Senior Companion: (GF) CFDA # 94-016, Program Title: Senior Companion Program, Award No.: 13SXPCA001

Disabilities:

CFDA Number: 84-181A, Award No.: H181A150037

Since Grant Award Notification will occur after the execution of this contract and changes are limited to the Federal Award Number and calendar year awarded, updated Grant Award Notification will be maintained in DDS' contract file and incorporated by reference. A copy of the current Grant Award Notification shall be sent to Contractor as it is made available to DDS.

Federal Agency Name: Office of Special Education and Rehabilitative Services, United States Department of Education

Percent of Part C to Total Contract: 2.08%

17

important
input



June 16, 2017

Rachel Long
Department of Developmental Services
E-mail: Rachel.Long@dds.ca.gov

As specified in Welfare and Institutions Code section 4640.6, subdivision (f), a plan of correction is required whenever a Regional Center fails to maintain the required service coordinator caseload ratios for two consecutive reporting periods (a report is submitted annually). As reported in previous years the problem is systemic as the Valley Mountain Regional Center, and our colleague regional centers, have inadequate funding to offer a competitive wage to recruit and retain sufficient numbers of Service Coordinators to comply with case load average ratios. However, this past year we have received a significant increase in our funding which has enabled us to get closer to the wages and benefits of our employers in our region that hire social workers such as county government, hospitals and managed care organizations, and schools, and community providers. In addition we have been engaged in a two year comprehensive recruitment campaign that in the end will add 25 more case managers.

For the past five and half years the VMRC Human Resources has given the Board of Director a report on our efforts to recruit additional Service Coordinators to lower our caseload averages. This issue is also discussed at VMRC Board Committee meetings and also reported at several community meetings with parents, vendors and advocates. Last July we had an average of 1:80 and as of our most recent ratio report at the Personnel Committee our HR Director reported we were current at 1:80 still. This was extremely disheartening but in further review the stagnation in this area is understandable. On June 1, 2016 VMRC had 12,886 consumers. As of June 1, 2017 VMRC has 13,697 consumers, a difference of 811 consumers in a 1 year period. Although we have expanded the number of case carrying positions our growth appears to have kept up with our recruiting rate. It would take 10.13 staff to cover our consumer growth in the last year (caseload average of 80 consumers per case carrying staff). We have hired 8 expansion positions so far and have reduced our existing vacancies by 2 over the last year. Caseload have dropped by an average of 5 consumers per service coordinator since June of 2016 as a result of our additional recruiting. We have 5 new hires starting on Tuesday June 13th and we are expecting to have several new hires in July as well as we continue our expansion efforts. After

our June 13th new hires start, VMRC believes that they can afford to fill 14 additional case carrying expansion positions at our current funding level.

It has been a constant struggle to not only recruit more Service Coordinators, but also to retain them. One very positive development this year was that Department of Developmental Services has expanded our capacity in a few critical areas such as Employment Specialist, Cultural Specialist, and a position to implement Program Evaluation of the Home and Community Based Services New Rules. These new positions represented promotional opportunities for case carrying staff but it also meant we had more vacancies in our Service Coordinator ranks. In addition to the internal promotions we have had some staff leaving for a variety of reasons including retirement, the need for a better paying job and the need to find a job with less pressure and rigid documentation timelines.

Our plan is to continue our recruiting efforts and to identify time saving tools for Service Coordinators to meet increasing expectations. The VMRC IT Department is looking at several computer software programs that can assist Service Coordinators in doing their work. We will also continue to solicit ideas from the community to improve our recruitment and employee retention efforts. The success of our plan will depend, in large part, on receiving sufficient funding from the DDS to keep our salaries and benefits competitive with other social services agencies in our area.

After our public Hearing

Following the public hearing we added the charts attached and included a column in the caseload analysis that indicates how many people on each caseload is on the Medicaid waiver and how many are not. We also included a chart showing the census growth contrasted with the caseload ratios. As the graph indicates it is going to be even more difficult in the years to come to maintain 1:80 ratios for our case management unless we receive the same level of financial commitment we have received in recent years. Achieving ratios of 1:62 and 1:68 would require major increases in funding.

Sincerely

Tony Anderson
Executive Director
Valley Mountain Regional Center
702 N. Aurora Street
Stockton, CA 95269

Caseload and Census



Below is a snap shot of the caseloads for each service coordinator as of March 2017:

SC	Medicaid Waiver	Age 36 Months and Under	Moved from DC since 4/14/93, lived in Comm > 12 months	Moved from DC within last 12 months	All Others	Total Number Consumers
ACA - ORTH, EMILY	0	70	0	0	6	76
ACF - OLDEEN, MELISA	0	31	0	0	0	31
AIA - TRAILL, JEFF	0	2	0	0	0	2
AMC - HENSEL, CAROL	37	0	0	0	16	53
AMG - SCHIFFILEA, DEBRA	43	0	0	0	30	73
AMI - BREWER, CINDY	46	0	0	0	26	72
AML - SCOTT, ROBYN	43	0	0	0	26	69
AMO - MCGAUGHY, CHRISTINA	53	0	0	0	19	72
AMQ - CLOYD, KAREN	39	0	0	0	32	71
AMR - RHODES, JUDY	38	0	1	0	41	80

AMS - CRAIG, JOSIE	40	0	0	0	41	81
AMV - SETTLEMOIR, JENNA	32	0	0	0	37	69
AMW - HEFLIN, KAREN	19	0	0	0	62	81
AMX - ELIN, KENDALL	38	0	0	0	42	80
AMY - TROUT, RHONDA	11	0	0	0	35	46
MAB - FOWLER, MELISSA	48	0	0	0	31	79
MAC - GREENSTREET, JENNIFER	18	0	0	0	22	40
MAF - CHAVEZ, TONY	38	0	1	0	39	78
MAG - JORDAN, RICK	45	0	0	0	34	79
MAH - NARBONA, DAVID	46	0	0	0	33	79
MAI - UNFILLED, UNFILLED	37	0	0	0	36	73
MAJ - TOEPEL, JASON	43	0	1	0	35	79
MAL - CAMPBELL, JULIE	42	0	0	0	36	78
MAM - LOMBARDO, MARLENE	48	0	0	0	31	79
MAN - RICKEY, SOPHIA	42	0	0	0	38	80
MAP - PACHECO, KARLA	33	0	0	0	46	79
MCA - JOHNSON, DANIELLE	0	78	0	0	2	80
MCC - DU PUY, SANDRA	1	90	0	0	0	90
MCD - OW, KAYLN	1	41	0	0	1	43
MCE - UNFILLED, UNFILLED	0	29	0	0	3	32
MCF - SPRATLING, SHAWNII	1	89	0	0	4	93
MCG - LAZAR, VIOLET	0	86	0	0	2	88
MCH - UNFILLED, UNFILLED	0	77	0	0	3	80
MCJ - NEWMAN, NICOLE	0	92	0	0	4	96
MCU - BARR, LINDA	0	3	0	0	0	3
MEC - KLUDING, SUSAN	0	1	0	0	0	1
MEE - SWOPE-BARRIOS, JESSICA	0	1	0	0	0	1
MGA - RAY, KATHERINE	49	0	2	0	28	78
MGB - HOLMAN, KIM	48	0	0	0	30	78
MGC - MOUA, PAUL	39	0	0	0	39	78
MGD - ARBINI, KARIN	35	0	0	0	43	78
MGE - STAVRIANOUDAKIS, KATIE	52	0	0	0	26	78
MGF - RODRIGUEZ, CRISTINA	43	0	1	0	33	77
MGG - QUALLS, TRICIA	51	0	0	0	27	78
MGH - DOBSON, LENA	22	0	0	0	18	40
MGI - PARCO, TOM	41	0	1	0	35	76
MGK - CARDONA, JUANITA	38	0	0	0	41	79
MGL - ROMERO, JESSICA	39	0	0	0	38	77
MGM - LOMBARDI, TIANA	41	0	0	0	36	77
MIA - BRAMBILA, MIRIAM	0	0	0	0	2	2
MKA - UNFILLED, UNFILLED	17	0	0	0	31	48
MKC - SARMIENTO, JOSE	12	0	0	0	79	91

MKD - MONTGOMERY, KENNITHA	21	0	0	0	69	90
MKE - KARIM, YOSEF	16	0	0	0	68	84
MKF - MCCORMICK, AUSTIN	23	0	0	0	65	88
MKH - WOOD, KRISTIN	27	0	0	0	58	85
MKI - RAMOS, DIANA	24	0	0	0	59	83
MKJ - BROWNING, AMY	29	0	0	0	45	74
MKK - EDWARDS, DESTINY	32	0	0	0	55	87
MTA - TWINE, KELLY	29	0	0	0	53	82
MTC - STONE, JENNIFER	27	0	0	0	52	79
MTD - CLEMENT, BRIGETTE	37	0	0	0	45	82
MTE - SMITH, MARGARET A	31	0	0	0	52	83
MTF - BARRIOS, KURT	37	0	0	0	43	80
MTG - DIXON, TERESA	38	0	0	0	42	80
MTI - CORONEL, JESSICA	18	0	0	0	23	41
MTJ - JOHNSON, ELISABETH	29	0	0	0	49	78
MTK - DIAZ-BACH, LOREN	38	0	0	0	42	80
MYA - GOMEZ, VICTOR	14	0	0	0	74	88
MYB - SIMS, ANNA	18	0	0	0	35	53
MYC - EVANS, CHRIS	21	0	0	0	65	86
MYD - RAM, ANTHONY	33	0	0	0	48	81
MYE - VIGIL, EMELIA	26	0	0	0	62	88
MYF - HOLMAN, LYNNETTE	23	0	0	0	62	85
MYG - MENJIVAR, MARCI	22	0	0	0	63	85
MYH - JENKINS, JACKIE	20	0	0	0	68	88
MYI - LOPEZ, GABRIELA	26	0	0	0	64	90
MYJ - DIAZ BACH, HOLLY	35	0	0	0	53	88
SAA - CRAVEN, GLORIA	27	0	2	0	16	44
SAB - EDMERSON, ENOS	48	0	0	0	33	81
SAC - FERNANDEZ, DIVINA	45	0	0	0	36	81
SAD - FIELDS, CHELSEA	43	0	0	0	38	81
SAE - HERNANDEZ, ERICK	53	0	0	0	29	82
SAF - LOPEZ, CHRISTOPHER	47	0	0	0	33	80
SAG - THAO, DEE	50	0	1	0	30	80
SAH - DOWNIE, TAYLOR	38	0	2	0	39	79
SAI - BROPHY, SANDI	49	0	2	0	25	75
SAJ - POWELL, ROBERT	44	0	0	0	37	81
SAK - ROSAS, LISA	29	0	0	0	35	64
SBA - MACABALES, LYNDA	0	4	0	0	0	4
SBB - BONNET, DOUG	0	8	0	0	0	8
SBC - BURGOS SILVEIRA, CHELSEA	0	14	0	0	0	14
SBD - DEMETRAL, KATHY	0	7	0	0	0	7
SBF - CONTRERAS, LIBBY	0	5	0	0	0	5
SBI - RICHMOND, MICHELLE	0	17	0	0	0	17

SBJ - BLANSITT, MARY	0	18	0	0	0	18
SBK - LE, TUAN	0	2	0	0	0	2
SCA - MINIACI, TERRI	26	0	0	0	24	50
SCB - CHAVEZ, ARIELLE	38	0	0	0	46	84
SCD - CLARK, KATIE	23	0	0	0	59	82
SCE - POWELL, JOHANNA	27	0	0	0	56	83
SCF - JONES, SHERRI	24	0	0	0	57	81
SCG - MATIENZO, ERICK	21	0	0	0	63	84
SCH - SERPICO, ALICIA	44	0	0	0	38	82
SCI - VAN DYK, JANELLE	35	0	0	0	44	79
SCJ - VANG, CEE	39	0	0	0	38	77
SCK - WEISS, MEREDITH	34	0	0	0	48	82
SCP - PEREZ, HORTENSIA	37	0	0	0	45	82
SDA - BARNETT, GREG	21	0	30	0	3	35
SDB - GARCIA, MARIA	33	0	10	0	7	40
SDC - CLAYTON, NEIDRA	19	0	7	2	6	30
SDD - BOYD, JAMESHA	26	0	9	1	6	34
SDG - SANGHERA, PAM	46	0	7	0	29	79
SDI - PERRAULT, JENNIFER	43	0	3	0	34	79
SEA - VERDUZCO, IRIS	0	33	0	0	2	35
SEB - WILLIAMS, RENEE	0	42	0	0	4	46
SEC - MACHADO, JACLYN	0	74	0	0	1	75
SED - MARTINEZ, MARILYN	0	70	0	0	2	72
SEF - DE ALBA, MARICELA	0	69	0	0	7	76
SEH - CHAUVETTE, THERESA	0	73	0	0	1	74
SEJ - NIDA, CHANTAL	1	71	0	0	0	71
SEL - FARINELLI, ALMA	0	39	0	0	0	39
SEO - GARCIA, DEBORA	0	73	0	0	7	80
SER - CRAME, AMY	0	38	0	0	1	39
SGA - SPEIGHT, PENNY	46	0	0	0	33	79
SGB - GUYTON, EVIDA	45	0	1	0	35	81
SGC - UNFILLED, UNFILLED	38	0	1	0	35	74
SGD - ANDREWS, JANEL	44	0	0	0	37	81
SGE - ORNELAS, ABEL	44	0	1	0	37	81
SGF - REYES, ALEJANDRO	47	0	1	0	33	81
SGG - DOUMA, ALISSA	50	0	1	0	29	80
SGH - MURTHY, CARRIE	36	0	3	0	43	80
SGL - UNFILLED, UNFILLED	43	0	2	0	36	80
SGN - BARAJAS, ERICA	54	0	1	0	27	81
SGO - SMITH, MARY	30	0	1	0	13	43
SIA - CHUKWUELOKA, VALENTINE	0	0	0	0	7	7
SIB - WINCHELL, DEBBIE	0	0	0	0	3	3
SIF - COPELAND, JENNIFER	0	0	0	0	2	2
SKA - VAUGHN, TRACY	22	0	0	0	25	47

SKB - WELLS, DANIELLE	28	0	0	0	47	75
SKC - LEE, RYAN	37	0	0	0	39	76
SKD - LOPEZ, ERANDENI	31	0	0	0	49	80
SKE - PICONE, ALYSSA	12	0	0	0	41	53
SKG - BRISENO, NEREIDA	27	0	0	0	52	79
SKH - MOROTTI, SERENA	32	0	0	0	42	74
SKI - GASPAR, EDWIN	34	0	0	0	53	87
SKJ - MISASI, NICOLE	29	0	0	0	46	75
SKK - NUNEZ, ALONDRA	26	0	0	0	57	83
SKN - CANDELARIA, TANIA	34	0	0	0	42	76
SLA - DE ALBA MONTES, LIZ	0	9	0	0	0	9
SLB - REHMAN, GRACE	0	61	0	0	4	65
SLC - RODRIGUEZ, GISELA	0	72	0	0	1	73
SLD - SANTOS, LISA	0	68	0	0	8	76
SLE - LEFFLER, LAUREN	0	77	0	0	2	79
SLF - FLORES, MARY	1	72	0	0	3	75
SLG - WYLLIE, JULIE	1	72	0	0	0	72
SNA - JACKSON, TAMARA	48	0	0	0	32	80
SNB - RODGERS, BRANDY	47	0	0	0	33	80
SNC - RICUCCI, DIANE	58	0	0	0	22	80
SND - DOMINGUEZ, AMANDA	47	0	1	0	33	81
SNE - GRAVES, MICHELE	26	0	0	0	19	45
SNF - VANG, CINDY	52	0	1	0	28	81
SNG - JIMENEZ, RAQUEL	19	0	1	0	20	39
SNH - SARTAIN, MARLA	49	0	0	0	30	79
SNI - CATALAN, GRACIELA	46	0	0	0	35	81
SNJ - STERLING, ASHLEY	49	0	0	0	32	81
SNK - HORNING VODDEN, ANITA	25	0	0	0	15	40
SNL - SANCHEZ, VICTOR	49	0	0	0	30	79
SPF - MITCHELL, CHRISTIAN	2	0	0	0	0	2
STA - FREEMAN, DANA	17	0	0	0	30	47
STB - BAILEY, DONNA	48	0	0	0	38	86
STC - ALCANTARA, ALICE	34	0	0	0	50	84
STD - LATIFI, FARHAD	41	0	0	0	42	83
STE - WILLIAMS, MALIK	54	0	0	0	33	87
STF - HOWELL, COLIA	40	0	0	0	42	82
STG - REHMAN, GUL	36	0	0	0	49	85
STH - HARRIS, MACK	42	0	0	0	41	83
STK - ESBIT, DANIELLE	48	0	0	0	39	87
STM - ARROYO, RAFAEL	41	0	0	0	42	83
STN - ALCANTARA, KATIE	44	0	0	0	33	77
SYA - LITTLEJOHN, ANDREA	22	0	0	0	22	44
SYB - MOORE, BIANCA	19	0	0	0	51	70

SYC - YANG, PA	20	0	0	0	51	71
SYD - PYATT, ANDI	32	0	0	0	39	71
SYE - GUZMAN, KRISTINA	31	0	0	0	39	70
SYF - LEGASPI, RHODA	22	0	0	0	50	72
SYG - GONZALEZ, JESSICA	25	0	0	0	44	69
SYH - SOKBOUR, KALLEANN	27	0	0	0	43	70
SYI - MONIZ, STACIE	33	0	0	0	40	73
SYJ - SALIOT, ELIZABETH	29	0	0	0	41	70
SYK - HERNANDEZ, CARLOS	15	0	0	0	55	70
SYL - RUEBEL, BRIEANN	22	0	0	0	37	59
Grand Total	5163	1778	95	3	5873	12850



**Valley Mountain Regional Center
Finance and Personnel Committee Meeting Minutes
June 7, 2017**

Present: Melinda Gonser, President
Robert Grimsley, Vice President
Connie Uychutin, CLASP Representative
Tony Anderson, VMRC Executive Director
Claudia Reed, VMRC Chief Financial Officer
Bill Rutgers, VMRC Human Resources Director
Jan Maloney, Executive Assistant

Absent: Tom Bowe, Treasurer
Chris Varela, Secretary

Guest: Ivan Johnson, Chair Nominating Committee
Cris Sugabo, Facilitator

Committee actions noted in bold.

Tom Bowe, Board Treasurer, brought the meeting to order at 6:10pm.

1. Review of May 3, 2017 Meeting Minutes:

M/S/C (GONSER/GRIMSLEY) to approve the May 3, 2017 minutes as amended.

2. There was no public comment this month.

3. Fiscal Department Update:

Acceptance of Contract Status Report through April 2017:

The C-2 Contract Amendment is included in the DDS Operating Contracts total of \$197,597,000. State claims due to VMRC total \$18,755,760. \$48,682,821 has been advanced from the State, leaving a net figure of \$29,927,061. Claudia advised another \$5,000,000 will be received before the end of the fiscal year.

The Contract Status Report shows POS expenditures for the month total \$13,866,124, an increase of 11.0% over last year's total of \$12,489,194 for the same month. Year-to-date expenditures total \$139,394,319, representing an increase of 17.2% over last year's year-to-date total at this time of \$118,898,433. The total POS budget spent year-to-date is 82.7% with 83.3% of the budget year completed.

Claudia advised POS expenditures are running close to what is expected for this time of the year, and she will notify DDS that additional funding may be required.

Operations expenditures for the month total \$2,043,292, compared to last year's total for the same time period, of \$1,924,949 which represents an increase of 6.1%. Year-to-date expenditures stand at \$21,076,658 compared to last year's year-to-date total of \$18,211,105, representing an increase of 15.7%

There is around \$2,000,000 left in the Operations budget. Any unused Operations funding will be put toward the OPEB (Other Post Employee Benefits) unfunded liability.

Key fiscal procedures are up to date.

M/S/C (GONSER/GRIMSLEY) to approve the Contract Status Report through April 2017.

Review of Contracts over \$250,000:

The contracts over \$250,000 will be presented at the board meeting on Monday for approval, and the committee chose to receive information at the board meeting about Chance 4 Change, Supported Living Services.

Vendor Name	Vendor Category	Current Contract	Proposed Contract	% Rate increase	Reason for Increase
Central Valley Training Center Stockton Program	Behavior Management	\$ 2,358,531	\$ 2,779,224	17.84%	Increase in rates in July 2016 by 7%, increase in consumers served by 12.3%, Expected minimum wage increase in 2017
Chance 4 Change	Behavior Management	\$ 2,426,866	\$ 3,100,000	27.74%	Increase in rates in July 2016 by 7%, increase in consumers served by 3.2%, Expected minimum wage increase in 2017 and current contract is at maximum
Choice Creekview Home, Manor or Choice	Supported Living Services	\$ 364,805	\$ 522,662	43.27%	Increase in rates in July 2016 by 13.3%, increase in units by 53%, expected minimum wage increase in 2017
Choice Manor 1	Specialized Residential Facility	\$ 416,529	\$ 448,814	7.75%	Increase in rates in July 2016 by 9.1%
Choice Manor 2	Residential Facility-Adults	\$ 350,208	\$ 388,486	10.93%	Increase in rates in July 2016 by 9.4%, minimum wage increase in January 1.4%
Person Centered Services	Residential Facility-Adults	\$ 350,208	\$ 388,486	10.93%	Increase in rates in July 2016 by 9.4%, minimum wage increase in January 1.4%
Person Centered Services	Supported Living Services	\$ 588,642	\$ 831,014	41.17%	Rate increase in July of 13.3% and increase in units provided of 17.5%
Turlock Area SLS	Behavior Management Program	\$ 3,638,135	\$ 3,906,208	7.37%	Rate increase in July of 7.1%
Central Valley Training Center Stockton Program	Supported Living Services	\$ 275,710	\$ 375,000	36.01%	Rate increase in July of 13.3% and increase in units provided of 43.9%

Contracts with no change from previous year:		
Vendor Name	Vendor Category	Current Contract
Beyond Words Speech Therapy	Early Start Specialized Therapeutic Services	\$ 1,967,986
Central Valley Training Center- Another Way	Supported Living Services	\$ 1,111,030
Person Centered Services	Community Integration Training Program	\$ 449,728
Person Centered Services-Lodi	Behavior Management Program	\$ 449,728
Table Mountain Ranches	Specialized Residential Facility	\$ 522,387

Vendor Name	Contract Amount	Contracted Service
Nothing to report		

M/S/C (GONSER/UYCHUTIN) to accept the contracts over \$250,000. One abstention from Connie Uychutin.

Tony and Claudia provided an update on the solar energy project. The representative from Technology Credit is willing to meet with DDS representatives to fully explain the contract, and it is hoped DDS will consider funding. Melinda and Tom will be asked to join this meeting in Sacramento.

Acceptance of Restricted Donations:

M/S/C (GONSER/GRIMSLEY) to accept the \$57 donation to VMRC's James R. Popplewell Fund from a Costco employee.

Acceptance of C-2 Contract Amendment:

M/S/C (GONSER/GRIMSLEY) to accept the C-2 Contract Amendment.

Sufficiency of Allocation Report:

The SOAR shows VMRC will need \$169,000,000 for POS and currently there is \$168,000,000 in the budget. Claudia will make sure DDS is aware of the situation. It is likely that no additional funding will be required though.

Cash Flow Projection Report:

The Cash Flow Projection looks adequate through the end of the fiscal year, and VMRC may not need to use the line of credit.

4. Fiscal Department Update:

Claudia reported she currently has a staff member on vacation. Other department staff members will shortly be out for surgery and other needs.

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Human Resources report:

The May recruiting activity shows six Service Coordinators were hired, and the Inter-Agency Affairs & Policy Advisor position was filled. There was one Service Coordinator separation.

VMRC has a total of 305 regular employees plus 12 temporary employees, totaling 317. This breaks down to 213 in Stockton, 86 in Modesto, and 18 in the San Andreas office.

There are currently 13 vacancies consisting of a Clinical Psychologist, a Clinical Manager of Nursing, four Service Coordinators plus four expansion positions.

The turnover was 0.32% compared to 0.0% for May 2016. The current fiscal year-to-date turnover is 6.25%, compared to last year's year-to-date turnover of 9.61%.

Bill announced VMRC has entered into a contract with a recruiting firm to fill the Clinical Manager of Nursing position. Ads have been placed at schools that graduate psychology students in an effort to locate a Clinical Psychologist.

Caseload Report:

Following discussion at last month's committee meeting, Bill provided the caseload report that is sent to DDS. The caseload report that is given to the committee is a snapshot report, and different to the DDS report.

The June Caseload Report, with activity for the month of May, shows the Stockton office has an average caseload of 79, the Modesto office has an average caseload of 79, and the San Andreas office has an average caseload of 78. The average caseload for all three offices was 88.

The Worker's Compensation insurance policy is due to be renewed, and the full Board of Directors will be asked to delegate authority to the Executive Committee for approval.

5. Executive Session:

There was no Executive Session this month.

6. Next Meeting:

The Finance and Personnel Committee will meet again on Wednesday, July 5, 2017 at 5:30pm in the Stockton Office.

The meeting was adjourned at 7:09pm.