



Helping People with Developmental Disabilities Reach Their Maximum Potential

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Request for Proposal/Letter of Intent

Consultant – Community Placement Specialist

April 10, 2017

Project Type:

Community Placement Plan (CPP) Consultant

Compensation: \$ 70.00 per/hr. plus travel budget.

Deadline for Submission:

May 10, 2017

Background:

VMRC is a private, non-profit corporation that contracts with the State of California to provide diagnostic, evaluation, case management, and early intervention services to people with developmental disabilities. VMRC purchases essential services for people with developmental disabilities. Additional background information about VMRC is available on our website located at <http://www.vmrc.net/index.htm>

Description of Project:

The Placement Specialist will be responsible for assisting the Assistant Director of Case Management-Resource Development with Regional Resource Planning and Development. The Placement Specialist is responsible for assessing specialized resource needs for consumers that are currently placed in a developmental center and consumers that require deflection from developmental centers to create a safety-net of community services to sustain long-term placement for the described consumers. The Placement Specialist will assist the Assistant Director of Case Management-Resource Development with creation of a three to five year resource development plan intended to detect and mitigate gaps within VMRC's current resource network.

Scope of Service:

1. The Placement Specialist Consultant will identify specialized resource needs for consumers placed in developmental centers or at-risk of placement in an institutional setting.
2. The Placement Specialist Consultant will develop a resource needs inventory for all VMRC consumers currently placed in State Developmental Centers.
3. The Placement Specialist Consultant will conduct a comprehensive review of VMRC consumers' current resource needs, including prior Residential or Day Program placements and allied service delivery systems that effectively sustained community placement.
4. The Placement Specialist Consultant will be responsible for developing partnerships with County Mental Health, local school districts, health care professionals, e.g. Doctors, Nurses, Laboratories, and other clinical practitioners to establish a community services safety-net.
5. The Placement Specialist Consultant will be responsible for assisting the Assistant Director of Case-Management/Resource Development in the creation of a 3 to 5 year Resource Development Plan intended to create a safety-net of community based services for consumers currently living in a development center or at-risk of placement in an institutional setting.
6. The Placement Specialist Consultant, will meet with VMRC staff, consumer families, partnering agencies, DRC, (SCDD), Developmental Center Staff, DDS staff, vendors and representatives with other regional centers to identify service delivery systems showing effectiveness in sustaining community placement for consumers that have similar needs as those VMRC consumers currently living in developmental centers or those VMRC consumers at risk of institutional placement.
7. The Placement Specialist Consultant, will travel within California and outside of California, if necessary to survey service delivery models e.g. residential, vocational, educational, medical, day program services, dental, and allied clinical services, while collecting information and data related to funding sources, system design and regulatory requirements to create a community services safety- net locally.

Working Conditions and Physical Requirements:

Applicant(s) must have reliable transportation and be able to travel locally and out of town as needed. Applicant(s) must have the ability to read, write and comprehend large amounts of written materials. Excellent oral and written skills are essential.

Qualifications:

1. Bachelor's degree, Master's degree Human Services, Education or related field.
2. Regional center case management or Department of Developmental Services experience is helpful, but not required.
3. Grant writing experience preferred.

Request for Proposal- CPP Placement Specialist Consultant

Date: April 10, 2017

Page 3 of 3

4. At least two years' experience working with the developmentally disabled populations, or persons with mental health service needs or persons having nursing needs.
5. The ability to form strong working partnerships with local agencies, Housing Authority, County Mental Health, City and County planning departments and private Health Care practitioners.
6. The ability to negotiate plans of action to fill current service delivery gaps.

RFP Package:

All interested parties must include the following in their application:

1. Letter of Intent (typed and double-spaced).
2. Applicant resume(s) and copies of credentials and/or certifications of applicant.

Criteria for Selection:

A Review Committee will evaluate each Letter of Intent, Resume and any other materials or submissions that demonstrates qualification for this consulting position.

Deadline:

Interested parties must submit packets in response to this RFP no later than May 10, 2017 at 5:00 p.m. RFP Packets will be stamped with the date and time of receipt. RFP Packets with time/date stamps and postmarks after May 10th at 5:00 p.m. will not be accepted and will be returned to the applicant.

Submit to:

Carmen Calder (Hill)
Assistant Director of Case Management Services/Resource Development
Valley Mountain Regional Center
PO Box 692290
Stockton, CA 95269-2290