

**Valley Mountain Regional Center
Board of Directors Meeting**

Monday, April 9, 2012 - 6:00PM
MEETING AGENDA

**Cohen Board Room
VMRC, 702 N. Aurora Street, Stockton, CA 95202
(Enter through rear of building)**

Please turn off or mute cell phones

<u>Time</u>	<u>Topic</u>	<u>Page</u>
6:00	<u>INTRODUCTIONS – VMRC STAFF, BOARD MEMBERS, AND VISITORS</u> <u>(All visitors and VMRC staff – please PRINT your name on the sign-in sheet)</u>	
6:05	1.0 REVIEW AND APPROVAL OF AGENDA	i-iii
6:10	2.0 ADOPTION OF CONSENT CALENDAR • Minutes of March 12, 2012 Board Meeting	1
6:15	3.0 PRESENTATION: Ann Cirimele, Executive Director: The Family Resource Network	
6:30	4.0 PUBLIC COMMENT*	
6:40	5.0 EXECUTIVE DIRECTOR'S REPORT Creation of Dr. James R. Popplewell Scholarship Fund	
6:50	6.0 BOARD MEMBER PROGRAM VISITS (Brief Reports)	
7:05	7.0 COMMITTEE REPORTS	
7:10	7.1 Finance and Personnel Committee (John Forrest, Chair)	
	Minutes of April 4, 2012 meeting	5
	Human Resources Report – April 2012	9
	Caseload Report - April 2012	11
	Acceptance of Contract Status Report – Through February 2012	13
	Acceptance of Restricted Donations	17
	Approval B-5 Contract Amendment	19
	Approval of Contracts over \$250,000 including contract amendment for Service First of California SLS	25

Action
Action
Action
Action

Vendor Number	Vendor Name	Service Code	Contract Amount
HV0138	Open Door Services Modesto CITP	55	\$702,692
HV0137	Open Door Services Stockton CITP	55	\$1,331,328
S29405	UCP San Joaquin SAIL	896	\$781,815
HV0264	UCP San Joaquin Program Without Walls	55	\$480,517
H29312	UCP San Joaquin Creative Interventions	116	\$1,071,099
S29440	Service First of California SLS	896	\$500,000

7:15	7.2 Executive Committee (Maren Paris, President) Summary of April 4, 2012 meeting	
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7:20	7.3	Consumer Services Committee (Robert Dal Bianco, Chair) Summary of April 9, 2012 meeting Minutes of March 12, 2012 committee meeting 27 Draft Volunteerism Policy 31
	Information	
7:25	7.4	Nominating Committee (Pernell Gutierrez)
7:30	7.5	VMRC Consumer Advisory Committee Report (Eric Ybarra, Representative)
7:40	7.6	VMRC Professional Advisory Committee (CLASP) (Ray Call, Representative) Minutes of March 15, 2012 meeting 33
7:45	7.7	Association of Regional Center Agencies Report (Dennis Walker, ARCA Delegate) Report on March 16, ARCA meeting
7:50	8.0	OTHER MATTERS
7:55	9.0	EXECUTIVE SESSION (Subject to be announced by Board President in accordance with VMRC By-Laws)
8:00	10.0	NEXT MEETING
		Date: <u>Monday, May 14, 2012</u> Time: <u>6:00PM</u> Location: Cohen Board Room, VMRC, 702 N. Aurora St. Stockton, CA 95202
8:05	11.0	RECESS/ADJOURN

Information = The item is brought to the board for information and is likely to be an action item at a future meeting.

***VMRC Policy on Public Input**

In accordance with California Welfare & Institutions Code sections 4660 through 4669, meetings of the Valley Mountain Regional Center Board of Directors are open and public, with only those exceptions provided in statute. Accordingly, time is allowed at each Board of Directors meeting for public input on any issue whether or not it is on the agenda for that particular meeting. Such input shall be summarized in the minutes of the meeting.

"Public input" is defined as verbal comment or written submissions provided to the Board by any person who is not a member of the VMRC Board. Materials will be maintained by VMRC for at least two years from the date of the meeting.

The VMRC Board of Directors reserves the right to determine the form or manner of its response. As a general rule, the Board will not respond to comments or questions that relate to agency personnel policies, the union contract, or collective bargaining issues. However, the Board may, at its discretion, direct staff in executive session to investigate and report on such issues raised under public comment.

***VMRC Policy on Executive Sessions**

As provided in California Welfare & Institutions Code sections 4660 through 4669, the Valley Mountain Regional Center Board of Directors may hold an executive session to consider real estate negotiations, appointment, employment, evaluation or dismissal of an employee, staff salaries and benefits, labor negotiations, and any matter dealing with a specifically identified consumer for whom appropriate authorization has not been provided to enable public discussion of the matter.

The Executive Assistant shall keep confidential minutes of executive sessions. The subject of each executive session shall be announced prior to and at the conclusion of each such session.

In accordance with the Americans with Disabilities Act, if you have any special requirements in order to participate, please contact Jan Maloney at (209) 955-3248 prior to the start of this meeting.

The VMRC Board requests that all participants refrain from wearing perfume, cologne, and other fragrances, and use unscented personal care products in order to promote an irritant-free environment.

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Valley Mountain Regional Center
VMRC, 702 N. Aurora Street, Stockton, CA 95242
Board of Directors Meeting - Minutes of March 12, 2012

Present:

Ray Call	✓	Jodie Hofkamp-Echols	---
Robert Dal Bianco	✓	Ivan Johnson	✓
John Forrest	✓	Maren Paris	✓
Kimberly Froberg	✓	Efrain Rosas	---
Melinda Gonser	✓	Jesse Vazquez	---
Robert Grimsley	✓	Dennis Walker	✓
Pernell Gutierrez	---	Eric Ybarra	✓

VMRC Staff: Paul Billodeau, Jan Maloney, Debra Roth, Tina Reed

Visitors: Dena Hernandez (AB6), Ann Cirimele (FRN), Lucy Vollstedt (Facilitator to Eric Ybarra), Theresa Vasquez (Facilitator to Robert Grimsley)

President, Maren Paris, called the meeting to order at 6:09PM.

1.0 REVIEW AND APPROVAL OF AGENDA

M/S/C (GRIMSLEY/JOHNSON) to approve the agenda

2.0 ADOPTION OF CONSENT CALENDAR

M/S/C (CALL/GRIMSLEY) to approve the minutes of the February 6, 2012 Board Meeting, with one abstention by Robert Dal Bianco.

3.0 PRESENTATION:

There was no presentation this month.

4.0 PUBLIC COMMENT

On behalf of CHOICES, Dena Hernandez, Executive Director AB6, invited VMRC board members to attend the Friday, 13, 2012, CHOICES Conference at the San Joaquin County Office of Education. This is the 25th anniversary of CHOICES. Jan Maloney will email the CHOICES website and registration form to the board members. The deadline to register is Friday, March 30.

5.0 EXECUTIVE DIRECTOR'S REPORT

Paul Billodeau shared that one of the VMRC Service Coordinators had recently passed away. She had worked at Inland Regional Center before being employed with VMRC, where she had worked for over 18 years. She was recognized for being a strong advocate for her consumers and being knowledgeable about their needs. Kathy will be missed by her VMRC family and consumers.

The Stakeholder Meetings convened by the Department of Developmental Services (DDS) to identify ways of saving \$200,000,000 have not generated new options to realize savings. It appears there will be a heavy reliance on realizing savings as a result of the autism insurance bill. It is projected to save \$69,000,000. As an incentive for regional centers to move consumers out of developmental centers, it was proposed that they be required to pay for their consumers' stay in state developmental centers. DDS will send out a directive summarizing the cost savings measures generated from the Stakeholder Meetings.

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Paul attended the 20th anniversary of the SAC6 Regional Meeting at the Howard Training Center in Modesto. Over 200 people attended. After completing their business meeting, a dance was held with The Advocates singing while the majority of attendees danced.

VMRC has established a Communications Committee, and the first meeting is set for Monday, March 26 to review the plan and the committee's purpose. In addition, this committee will be addressing issues and concerns. Paul identified committee members who represent a variety of departments within VMRC, however it is not feasible to have a representative from each area as the committee would be too large to operate efficiently. Based on this, Paul is requesting that each member consider themselves a representative of each and every employee at the regional center.

The Modesto office hosted an Ice Cream Social on February 8, 2012. Board President Maren Paris attended with her three children, and board member Jodie Hofkamp-Echols also attended.

There was also a Pot Luck event held in the San Andreas office that went very well. Paul stated VMRC is planning to host a social event once a quarter at each office, giving staff the opportunity to interface with him and board members in a casual setting.

6.0 BOARD MEMBER VISITS:

None.

7.0 COMMITTEE REPORTS

7.1 Finance & Personnel Committee (John Forrest, Chair)

John reviewed the March 7, 2012 committee meeting minutes which will be included in the April VMRC Board Meeting packet. **M/S/C (FORREST/JOHNSON)** to accept the following items. Ray Call abstained from voting.

- Acceptance of Contract Status Report – Through January 2012
- Acceptance of Restricted Donations
- Approval of Salary range for Director of Clinical Services.
- Approval of Contracts over \$250,000, per below

Vendor Number	Vendor Name	Service Code	Contract Amount
SV0004	Community Builders SLS	896	\$845,367
HV0319	Community Catalysts of California PACE House	915	\$543,582
S29325	Community Catalysts of California SLS	896	\$698,621
HV0315	Hana Hou Alliance, LLC	915	\$493,672

7.2 Executive Committee (Maren Paris, Vice President)

Maren stated that Paul covered most Executive Committee meeting items in his Executive Director's Report.

Jan Maloney gave the Nomination Committee meeting report on behalf of Pernell Gutierrez, Nomination Committee Chair, who was absent from the board meeting. Advertisements were placed in local newspapers and magazines within the last month in an effort to recruit board members. In addition, a radio advertisement was broadcast 20 times over a two week period in an effort to reach out to potential board members from the Foothills. Approximately eight applications were received from the advertising campaign, and Jan will forward the

completed applications to the Nominating Committee members, and the Committee will decide who they will ask to interview for board membership.

Maren reported the Transition Committee met and discussed the new Organizational Culture summary. The Transition Committee has been developing in consultation with the Transition Facilitator from the Center for Volunteer and Non-Profit and Leadership of Marin. This document will be will be discussed in the Department Heads meeting.

Paul updated meeting attendees on the progress and activities towards the agency's goals.

The next Executive Committee meeting is scheduled for Wednesday, April 4, 2012.

7.3 Consumer Services Committee
(Robert Dal Bianco)

Eric Ybarra provided the committee meeting update. Eric shared the following items with the Board.

- There was a Q&A session for the RFP for Stanislaus, Tracy, and North Stockton.
- The Volunteerism Policy was accepted and will go to the full VMRC Board in April.
- VMRC is hiring some new Service Coordinators to help the teams with the largest caseloads.

The next Consumer Services Committee meeting will be on Monday, April 9, 2012 at 4:30 in the Board Room at VMRC. Krisi Franzone will present the Convention on the Rights of Persons with Disabilities.

7.4 Nominating Committee
(Pernell Gutierrez)

On behalf of Pernell, Jan gave the report from the Nominating Committee during the Executive Committee report (item 7.2).

7.5 VMRC Consumer Advisory Committee
(Eric Ybarra)

The SAC6 met on March 10, 2012.

- Elections were held for new officers, Chair, Vice Chair, Treasurer and Secretary. All new officers will start their term at the next meeting.
- The CHOICES conference will be held at the San Joaquin County Office of Education building on Friday, April 13, 2012. There will be no SAC6 meeting on April 14.
- The Council decided to extend the date for hiring for the Coordinator position.
- The next SAC6 Area Meeting will be held on Friday, May 4, 2012 at the Quail Lakes Baptist Church.

The next SAC6 Meeting will be held on Saturday, May 12, 2012.

7.6 VMRC Professional Advisory Committee (CLASP)
(Ray Call, Representative)

On behalf of Ray, who was unable to attend the CLASP Meeting, Paul stated that CLASP members thanked VMRC for hosting the RFP pre-proposal session. The session was deemed as very helpful in drafting proposals and determining what was expected.

7.7 Association of Regional Center Agencies (ARCA)
(Dennis Walker, ARCA Representative)

Dennis advised that the ARCA Finance Committee reconstituted under new leadership. Debra Roth, VMRC Chief Financial Officer and Dennis Walker, VMRC Board Member participated in a two hour Finance committee discussion. There are concerns about management of financial issues and the group agreed on three topics of concern to take to ARCA. The concerns include, 1) the allocation of the budget funds which are late this year; 2) cash flow issues and; 3) accountability and effectiveness of the cost containment initiatives from trailer bills over the last few years. The service delivery system has lost over a billion dollars in funding and is projected losing as much as \$2,000,000 this year.

The next ARCA meeting is scheduled for Friday, March 16, 2012. ARCA's proposed set of bylaws revisions will be reviewed, there will be election of officers, a review of legislation (approximately 27 bills), and also the review of some cost savings proposals from regional centers, not the stakeholder meetings.

Dennis and Paul will attend next ARCA meeting on March 16, in Ontario, California.

8.0 OTHER MATTERS

Paul drew attention to the three items in the blue meeting handout packet. This month it contained a letter to ARCA from Terri Delgadillo, DDS Director, a joint statement of the Autism Society and Autistic Self Advocacy Network on the DSM-5 and autism, and an article from the Lodi News Sentinel on a basketball tournament at Millswood Middle School in Lodi, for students with special needs. The tournament was put together by Roger Slingerman of the San Joaquin Regional Sports Center, and Eric Ybarra commented that he has attended a few of the basketball and baseball games.

M/S/C (JOHNSON/GRIMSLEY) to enter Executive Session to discuss Labor Contract Negotiations.

9.0 EXECUTIVE SESSION

An Executive Session was held to discuss Labor Contract Negotiations.

M/S/C (YBARRA/DAL BIANCO) to exit Executive Session and return to regular board meeting.

M/S/C (PARIS/JOHNSON) to approve the changes to the union contract as presented.

10.0 NEXT MEETING

Date: Monday, April 9, 2012
Time: 6:00PM
Location: Cohen Board Room, VMRC, 702 N. Aurora Street, Stockton.

12.0 RECESS/ADJOURN

Meeting adjourned at 6:50PM.

**Valley Mountain Regional Center
Finance & Personnel Committee Minutes
March 7, 2012**

- Present:** John Forrest, Melinda Gonser, Pernell Gutierrez, Maren Paris, Dennis Walker (via phone), Connie Uychutin (CLASP), Paul Billodeau, Tina Reed, Debra Roth, Jan Maloney
- Absent:** Robert Dal Bianco, Pernell Gutierrez
- Guests:** Michele Graves (SEIU Local 1021)

Committee Actions are noted in bold.

The meeting was brought to order at 5:10 p.m.

1. Review of February 1, 2012 Meeting Minutes:

Dennis asked if the figure for the Operations expenditures, which were stated as being \$1,669,158, was correctly stated. Debra felt it was, and Jan will double-check the amount.

M/S/C (PARIS/UYCHUTIN) to accept the minutes as presented.

2. Public Comment:

None.

3. Acceptance of Contract Status Report – through January 2012:

Debra advised that there is no C-3 amendment yet, and she reviewed the Contract Status Report for January. POS expenses for the month totaled \$9,578,419 compared to last year's total of \$9,631,189. Year-to-date expenses total \$68,935,458 as compared to last year's year-to-date expenses of \$67,329,288. The remainder of the POS allocation is \$45,104,872. The percentage spent year to date is 60.4%, with 58.33% of the budget year completed. Expenses are running 2.4% ahead of last year, but with a smaller allocation.

Regional centers provide "lag" funding to facilities awaiting Medi-Cal certification. In March, the certification for one facility that VMRC is currently funding came through. It is hoped the amount of \$200,000 will be refunded by the end of the fiscal year. There is another facility that is starting the certification process, and different contract language will make sure the onus is on the vendor to get the paperwork in.

Operations expenses for January were \$1,582,571 compared to the last year's total of \$1,656,570. This brings the current year-to-date total to \$11,089,245 compared to \$11,590,196 for the same time period last year. The total Operations budget spent year-to-date is 54.2% with 58.33% of the budget year completed. The remainder of the Operations allocation is \$9,372,684.

A major mailing project to obtain health benefit cards has affected the postage expense.

There has been a slight caseload increase, and the average cost per authorization is remaining relatively flat. The Key Fiscal Procedure Checklist is up-to-date.

M/S/C (UYCHUTIN/PARIS) to accept the Contract Status Report for January 2012.

4. Review of Contracts over \$250,000:

Debra reviewed the four contracts over \$250,000 this month requiring approval:

Vendor Number	Vendor Name	Service Code	Contract Amount
SV0004	Community Builders SLS	896	\$845,367
HV0319	Community Catalysts of California PACE House	915	\$543,582
S29325	Community Catalysts of California SLS	915	\$698,621
HV0315	Hana Hou Alliance, LLC	915	\$493,672

M/S/C (PARIS/UYCHUTIN) to approve the contracts as presented.

5. Acceptance of Restricted Donations:

M/S/C (UYCHUTIN/PARIS) to accept donations totaling \$669.10.

Maren asked the amount of money in the Restricted Donations account, and Debra will check and advise.

Paul was contacted by Dr. Popplewell's wife who would like to put money into a discretionary fund in Dr. Popplewell's name, and she plans on making at least one contribution each year. Paul will meet with her later this week to give her more details about the types of payments that are made from the restricted donations account.

6. Approval of Salary Range for Director of Clinical Services Position:

The job description for this position has not changed since 2007, and there has not been a salary range in the last couple of years as the previous people covering this position were on a contract basis. Tina researched comparable positions and came up with a salary range of \$65,000 to \$87,250. This opening will only be posted internally and Paul reported that people are already expressing interest.

M/S/C (WALKER/PARIS) to accept the stated salary range for the Director of Clinical Services position.

7. Sufficiency of Allocation Report:

The February SOAR shows improvement over the prior month, and is lighter due to the recent holidays. However, it still shows a low estimate deficit of \$7,506,949 in Non-CPP and a low estimate deficit of \$382,395 in CPP.

8. Cash Flow Schedule:

For the time being the cash flow looks good, and the State Controller had initially stated funds were good through the end of the year. He subsequently stated funds are only good through the end of March.

Paul and Debra met with a Union Bank representative, who stated that she is receiving a more positive message about the State's cash position from Union Bank's contacts in Sacramento. The next claim should come through in full, but after that, it will depend on the State's cash position.

Fiscal Department Update:

Debra referred to the CalPERS Circular Letter included in the Committee's materials. Something significant has already happened at CalSTRS and may happen at CalPERS. The assumed rate of return rate of 7.75% that has been in the news lately is generally considered a very high rate of return. At the end of February, CalSTRS lowered their rate a quarter point and CalPERS announced that a similar change in the rate assumption will be considered at their March 13 meeting. If CalPERS decreases the rate by a quarter percent, that means VMRC would have to pay 10.5% or 11.5%. If their price inflation was changed by a quarter of a point, VMRC would have to pay 9.5% or 10.5%. If they changed the wage inflation by a quarter of a point, VMRC would have to pay 9% to 9.5%. If all three changes were made, on a go-forward basis, effective 2013 the amount VMRC would pay would increase. Although this could adversely affect the amount of the OPS allocation that could be used for other purposes, this would start to fund the unfunded liability in a more disciplined way.

VMRC has mailed out Medicaid integrity letters a copy of which is posted on the website. The actual form is on the DDS website. The integrity letter was not translated into Spanish and Carmen Hill has been taking calls from the Spanish-speaking vendors. There are no exceptions to the requirement. If someone wants to remain vendored by the regional center, this document must be completed.

A third e-billing letter has been mailed to vendors not yet set up for e-billing. There are currently around 500 vendors already set up for e-billing, and another 500 vendors ready to go. In answer to Connie's question, Debra said there are about 2,400 vendors total. About 1,500 vendors need to be converted to e-billing in order to remain vendored. If a vendor has not billed for 18 months and does not return the e-billing enrollment materials, then we will need to take them out of the system so that they are not accidentally used.

Reading the CalPERS Circular letter, Dennis stated that to put it into context that people can relate to, if our CalPERS rate increases 2%, our financial hit will be roughly \$20,000 a month, or the budget equivalent of two or three Service Coordinators.

In answer to Maren's question about the lag in the computer system, Debra noted that she had not heard of any complaints recently.

There have been difficulties implementing the Annual Family Program Fee because VMRC lacks Social Security Numbers (SSNs) for approximately 1,600 consumers. DDS uses the SSNs to obtain current Medi-Cal eligibility status from the Department of Healthcare Services (DHCS). This is important because families are exempt from the fee if the consumers are on Medi-Cal. Service Coordinators tried to get this information before the end of February deadline.

At next month's Finance and Personnel Committee meeting, Donita Joseph from Windes & McCaughey will present the IRS Form 990 draft.

Dennis Walker has joined the ARCA Finance Committee, and there is also a new chairperson for the committee. Dennis stated the committee is focusing on the top two or three financial issues i.e. cash flow, budget allocation, and budget cuts. Dennis is optimistic and will carry the message into the upcoming ARCA meeting in Ontario, California.

9. Human Resources Reports – March 2012:

The report reflects activity during the month of February. One part time Staff Physician has been hired, and there were four Service Coordinator separations in February. The total number of employees at the end of February was two hundred and forty seven (247) regular full time employees and one temporary employee. There are twelve (12) budgeted vacancies. The Director of Clinical Services is now a budgeted vacancy. Tina stated it is unlikely that the Medical Director position will be filled, but VMRC is looking at physicians who are applying. Tina stated more Service Coordinators will be hired in May, and the Special Projects Liaison that started as an internal posting has now been posted externally. At the end of each month, Tina and Paul meet to review caseloads and decide which teams will need more Service Coordinators based on team caseload ratios.

The current fiscal year-to-date staff turnover is 6.10%, compared to 5.73% for the same time period last fiscal year.

The Bargaining Unit and VMRC management have reached a tentative agreement that has been ratified by the union.

10. Caseload Report:

The Caseload Ratio Report shows an average agency caseload of 79. Stockton's caseload average is 80, Modesto's is 76, and San Andreas' average caseload is 87. There are six teams with an average caseload of 80 or higher. Service Coordinators will be hired for teams with the highest caseload average.

M/S/C (PARIS/UYCHUTIN) to enter into Executive Session to discuss Labor Contract Negotiations.

11. Executive Session:

An Executive Session was called to discuss Labor Contract Negotiations.

12. Next Meeting:

The next Finance and Personnel Committee meeting will be held **Wednesday, April 4, 2012** at 5:00pm in the Stockton office.

Meeting adjourned at 6:20 p.m.

Valley Mountain Regional Center
Human Resources Report
April 2012

Personnel Activity

March New Hires: 2

- Service Coordinator (2)

March Separations: 1

- Service Coordinators (1)

Total VMRC Employees: 249

- Regular Employees – 248
- Temporary Employees - 1

Total Number Budgeted Vacancies: 12

(As of 03/31/12)

- Case Management Specialist
- Clinical Psychologist *
- Director of Clinical Services *
- Medical Director *
- Temporary Staff Physician (Part-time) *
- Senior Accountant *
- Service Coordinator (6 budgeted); (20 total vacancies) *
- Special Projects Liasion *

* Budgeted

Current Fiscal YTD Turnover:	6.50%	(07/1/11 – 03/31/2012)
FY 10-11 Turnover:	5.73%	(07/1/10 – 03/31/2011)
FY 10-11 Turnover:	8.50%	(07/1/10 – 06/30/2011)

Valley Mountain Regional Center

Caseload Summary

April 2, 2012

STOCKTON	
Adult - K. Jensen	87
Children - J. de Diego	81
Children - W. Farinelli-Mikita	81
Adult - A. Shear	79
Early Start - N. Gillespie	79
Transition - J. Sakata	77
Adult - N. Weiss	76
Adult - M. Gonzalez	74
Deflection - N. Weiss	44
Stockton Office Average: 79	
* Deflection not included in avg.	

MODESTO	
Transition - A. Smith	84
Adult - C. Mix	78
Transition - R. Dickinson	78
Transition - J. Vizzolini	76
Adult - S. Margarite	75
Early Start - L. Barr	73
Modesto Office Average: 77	

SAN ANDREAS	
Adult - P. Green	89
Early Start/Children - C. Moore	84
San Andreas Office Average: 87	

Caseloads Ranked Highest to Lowest	
Adult - P. Green	89
Adult - K. Jensen	87
Transition - A. Smith	84
Early Start/Children - C. Moore	84
Children - J. de Diego	81
Children - W. Farinelli-Mikita	81
Adult - A. Shear	79
Early Start - N. Gillespie	79
Adult - C. Mix	78
Transition - R. Dickinson	78
Transition - J. Sakata	77
Transition - J. Vizzolini	76
Adult - N. Weiss	76
Adult - S. Margarite	75
Adult - M. Gonzalez	74
Early Start - L. Barr	73
Deflection - N. Weiss	44
Agency Caseload Average	79

Valley Mountain Regional Center
Purchase of Services
Through February 2012, of FY 2011-12, 66.67% of Budget Year

	Current Month	Year-to-Date	C-Budget	Remainder of Allocation	Percentage Spent YTD
Out-of-Home Care					
Community care facilities	2,392,067	20,388,413	29,630,771	9,242,358	68.8%
ICF/SNF facilities	66,104	741,000	498,406	(242,594)	148.7%
Total Out-of-Home Care	2,458,171	21,129,413	30,129,177	8,999,764	70.1%
Day Programs					
Day care	85,791	697,944	1,013,794	315,850	68.8%
Day training	2,346,532	19,261,413	27,514,079	8,252,666	70.0%
Total Day Programs	2,432,323	19,959,357	28,527,873	8,568,516	70.0%
Other Services					
Non-Medical: professional	51,849	431,902	756,872	324,970	57.1%
Non-Medical: programs	1,398,175	9,067,794	12,403,073	3,335,279	73.1%
Home Care: programs	55,831	497,671	1,025,395	527,724	48.5%
Public transportation	149,255	1,004,766	1,287,251	282,485	78.1%
Transportation contracts	1,097,756	8,695,936	12,829,810	4,133,874	67.8%
Other services	782,916	6,188,764	9,117,043	2,928,279	67.9%
SSP restoration	53,129	468,690	756,089	287,399	62.0%
Individual/family training	43,840	239,116	418,008	178,892	57.2%
Translator/Interpreter	21,400	172,973	245,814	72,841	70.4%
Community activities support	3,266	31,134	15,768	(15,366)	197.4%
Purchase reimbursement	17,953	175,607	286,321	110,714	61.3%
Professional technical support	7,644	86,953	104,946	17,993	82.9%
Adult day health center	-	-	9,396	9,396	0.0%
Consumer attorney	3,888	42,555	50,902	8,347	83.6%
Supported living	590,152	4,767,138	7,660,607	2,893,469	62.2%
Medical equipment	13,475	173,914	225,047	51,133	77.3%
Medical service	204,819	1,725,998	2,321,663	595,665	74.3%
Respite: in own home	391,528	3,406,672	5,245,948	1,839,276	64.9%
Respite: out of home	30,502	221,905	311,327	89,422	71.3%
Less income	-	(324)	-	324	
Total Other Services	4,917,378	37,399,164	55,071,280	17,672,116	67.9%
Community Placement (CPP) Prevention Program	61,156	310,699	312,000	1,301	99.6%
	(534)	3,699	-	(3,699)	
Total Purchase of Services	9,868,493	78,802,332	114,040,330	35,237,998	69.1%
Prior year to date (no late billing)	9,604,232	76,933,520	117,171,385	40,237,865	65.7%
Percentage increase	2.8%	2.4%	-2.7%	-12.4%	5.2%

(Late billing not estimated)

Valley Mountain Regional Center
Operations
Through February 2012, of FY 2011-12, 66.67% of Budget Year

	Current Month	Year-to-Date	C-Budget	Remainder of Allocation	Percentage Spent YTD
<u>Personnel Expense</u>					
Personnel	928,264	7,617,032	12,210,768	4,593,736	62.4%
Consulting, client services	14,703	122,618	190,000	67,382	64.5%
Benefits	266,189	2,114,961	3,266,711	1,151,750	64.7%
Total	1,209,156	9,854,612	15,667,479	5,812,867	62.9%
<u>Operating Expenses</u>					
Equipment rental	3,911	38,997	78,000	39,003	50.0%
Equipment maintenance	-	31,278	80,000	48,722	39.1%
Facility rent	125,277	992,291	1,502,614	510,323	66.0%
Facility maintenance	58,777	268,301	450,000	181,699	59.6%
Telephone	6,234	48,638	80,000	31,362	60.8%
Postage	7,970	85,525	115,000	29,475	74.4%
General office	5,642	61,058	185,000	123,942	33.0%
Printing/copier	2,190	16,290	36,000	19,710	45.2%
Insurance	-	52,724	72,000	19,276	73.2%
Utilities	13,315	111,167	175,000	63,833	63.5%
Data processing	49,901	202,752	430,000	227,248	47.2%
Bank service fees	9,476	31,977	50,000	18,023	64.0%
Legal fees	2,089	50,723	110,000	59,277	46.1%
Board of directors	1,577	7,833	12,000	4,168	65.3%
Accounting fees	2,000	1,985	57,000	55,015	3.5%
Equipment purchases	9,404	50,349	180,000	129,651	28.0%
Depreciation Leasehold Improv	1,422	11,299	17,064	5,765	66.2%
Consulting, administration	-	18,270	90,000	71,730	20.3%
Travel, administration	2,870	23,117	24,000	883	96.3%
Travel, client services	24,115	190,790	260,000	69,210	73.4%
ARCA dues	-	62,558	65,317	2,759	95.8%
Advertising	2,569	5,582	9,600	4,018	58.1%
Educational materials	-	3,345	2,000	(1,345)	167.2%
Dues and subscriptions	-	1,508	7,200	5,692	20.9%
Interest expense	-	-	-	-	-
Fees, licenses and misc.	2,065	6,872	14,649	7,777	46.9%
Total	330,805	2,375,228	4,102,444	1,727,216	57.9%
Less income	(21,681)	(165,041)	(102,000)	63,041	161.8%
Net Operating Expense	309,124	2,210,187	4,000,444	1,790,257	55.2%
	1,518,279	12,064,799	19,667,923	7,603,124	61.3%
Total Operations Expense					
Foster GP/SC	32,542	250,904	437,172	186,268	57.4%
CPP	(297)	241,868	262,500	20,632	92.1%
Prevention	(3,942)	62,078	94,334	32,256	65.8%
	1,546,583	12,619,648	20,461,929	7,842,281	61.7%
<hr/>					
Prior year to date	1,670,123	13,260,319	20,541,821	7,281,502	64.6%
Percentage increase	-7.4%	-4.8%	-0.4%	7.7%	-4.5%

15.

Valley Mountain Regional Center
Prior Years Contract Status
Through February 2012, of FY 2011-12, 66.67% of Budget Year

Prior Year, FY 10-11

Operations:	TOTAL	REGULAR	PART D	FGP/SC	CPP
June 30, 2011 balance	1,094,746	1,095,043	-	26,073	(26,370)
Billed current year to date	391,946	418,316		-	(26,370)
Remaining balance	702,800	676,727	-	26,073	(0)
Purchase of Services:	TOTAL	REGULAR			CPP
June 30, 2011 balance	1,838,670	1,296,365			542,305
Billed current year to date	724,394	682,293			42,101
Remaining balance	1,114,276	614,072	-	-	500,204

Second Prior Year, FY 09-10

Operations:	TOTAL	REGULAR	PART D	FGP/SC	CPP
June 30, 2011 balance	31,741	195	-	31,538	8
Billed current year to date	-	-	-	-	-
Reimbursed State	-	-	-	-	-
Remaining balance	31,741	195	-	31,538	8
Purchase of Services:	TOTAL	REGULAR			CPP
June 30, 2011 balance	1,360,710	1,130,903			229,807
Billed current year to date	14,037	2,975			11,062
Reimbursed State	-	-			-
Remaining balance	1,346,673	1,127,928	-	-	218,745

Key Fiscal Procedure Checklist

Bank Reconciliations	3/14/2012
Bank credits reviewed	3/1/2012
Subsidiary ledgers reconciled to general ledger	3/14/2012
Interfund payables/receivables match	3/14/2012
Payroll tax return equal general ledger	3/14/2012
Trial balances match for all funds	3/1/2012

Case Load to date	FY 10-11 year	FY 11-12 annualized	Increase	% Increase
Case Load	10,355	10,371	16	0.2%
Paid authorization lines to date	185,857	188,555	2,698	1.5%
Avg. cost per authorization	630	627	(3)	-0.5%

March 29, 2012

MEMORANDUM

TO: VMRC Board of Directors
FROM: Paul Billodeau
RE: Restricted Donations

We have received a donation for \$171.00 from PG&E representing employee contributions and a company match. We have also received donations totaling \$150 in memory of the brother of one of our consumers.

I recommend the Board of Directors accept the above (total amount \$321) as restricted donations to be used for the benefit of VMRC consumers.

Cc: Kathy Ward
Debra Roth

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 310, MS 3-3
SACRAMENTO, CA 95814
TDD 654-2054 (For the Hearing Impaired)
16) 654-3432



DATE: March 8, 2012

TO: VALLEY MOUNTAIN REGIONAL CENTER DIRECTOR
CONTRACTING AGENCY PRESIDENT
VALLEY MOUNTAIN REGIONAL CENTER ADMINISTRATOR

SUBJECT: B-5 ALLOCATION FOR FISCAL YEAR (FY) 2010-11


Enclosed are documents pertaining to the B-5 amendment for your regional center for FY 2010-11. **Please note, in order to prevent a delay in processing this contract it should be returned no later than ten business days from the date of this letter.**

To assist in your review of the amendment, we have included the following:

1. Exhibit I contains information about the amendment and instructions for completing the forms.
2. Exhibit II explains the items allocated.
3. Exhibit III identifies the amounts by item.

If you have any questions regarding the processing of this amendment, please contact Pam Robison at (916) 654-3465. Questions regarding the allocation can be directed to Greg Nabong or Darla Keys, at (916) 654-3469.

Sincerely,


KARYN MEYRELES
Deputy Director
Administration Division

Enclosures

cc: Nancy Bargmann, DDS
Edna Murphy, DDS

"Building Partnerships, Supporting Choices"

CONTRACT AMENDMENT INSTRUCTIONS

Five copies of the amendment (STD 213 A) are enclosed for the contracting agency president to sign in black ink. Please return the five signed original copies to:

Department of Developmental Services
Contracts Management Unit
1600 9th Street, Room 300, MS 3-18

EXPLANATION OF ITEMS FOR FY 2010-11 B-5 AMENDMENT

OPERATIONS

Case Transfers: Adjustments for case transfers reported in the first thru third quarters of 2010-11.

Agnews Ongoing Workload CPP: Allocated amounts based on information supplied by DDS program staff.

Lanterman DC Closure CPP: Allocated amounts based on information supplied by DDS program staff.

Miscellaneous: Allocated per agreement with regional center.

PURCHASE OF SERVICES (POS)

POS Allocation: Allocated based on projected need as determined by actual claims information with regional center staff input.

Deflection CPP: Allocated amounts based on information supplied by DDS program staff.

Start-Up CPP: Allocated amounts based on information supplied by DDS program staff.

Downsizing: Allocated funds for downsizing of facilities, as approved by the DDS.

Department of Developmental Services
 Budget Section
 2010-11 Regional Centers
 Explanation of Items in Allocation

EXHIBIT III

Regional Center: Valley Mountain

	Operations	Purchase Of Service	Early Intervention Program	Prevention Program
Previous Contract (B-4 Amendment)	\$20,417,596	\$118,911,949	\$0	\$944,445
This Amendment: (B-5)				
2010-11 1st Quarter Case Transfers	\$488	\$0	\$0	\$0
2010-11 2nd Quarter Case Transfers	3,111	0	0	0
2010-11 3rd Quarter Case Transfers	1,891	0	0	0
Total Amendment	\$5,490	\$0	\$0	\$0
Total Contract after Amendment	\$20,423,086	\$118,911,949	\$0	\$944,445
Total Contract	\$140,279,480			

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
HD099021	B-5

1 This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME
Department of Developmental Services
 CONTRACTOR'S NAME
Valley Mountain Regional Center, Inc.

2. The term of this Agreement is: **July 1, 2009, through June 30, 2016**



3. The maximum amount of this Agreement after this amendment is: **\$140,279,480**

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- a. The effective date of this amendment is March 8, 2012.
- b. Section 8 of article I is amended and reads as follows: "8. The total amount payable to Contractor under this contract agreement shall not exceed \$140,279,480 Year 2010/2011 as reflected in Exhibit A, Page 1 of this contract".

 Fiscal Year funds identified above may not be used for any other fiscal year, than the fiscal year specified unless authorized by the Department to do so.
- c. Replaced by this amendment is Exhibit A, Page 1 which is attached hereto and made a part of this contract.
- d. All other terms and conditions remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Valley Mountain Regional Center, Inc.		
BY 	DATE SIGNED (Do not type) 3/15/12	
PRINTED NAME AND TITLE OF PERSON SIGNING Maren Paris, President		
ADDRESS 702 North Aurora Street Stockton, CA 95202		<input type="checkbox"/> Exempt per:
STATE OF CALIFORNIA		
AGENCY NAME Department of Developmental Services		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Iela S. Robison, Chief, Customer Support Section		23.
ADDRESS 1600 9th Street, Room 300, MS 3-18 Sacramento, CA 95814		

Valley Mountain Regional Center, Inc.
Contracting Agency

Contract Number

HD099021

**CONTRACT BUDGET SUMMARY
2010-11 FISCAL YEAR**

REGIONAL CENTER

Valley Mountain

B-5
February 23, 2012

Find 28 58

TOTAL OPERATIONS	\$20,423,086
Mental Health Services Fund	0
Foster Grandparent Program (Federal portion only)	139,720
Developmental Disabilities Services Account	0
Staffing for Lanterman DC Closure	0
Total CPP	337,173
<i>Regular CPP</i>	337,173
<i>Unified CPP</i>	0

TOTAL PURCHASE OF SERVICES	\$118,911,949
Part C (see footnote a/)	1,405,993
Program Development Fund	95,451
Total CPP	867,017
<i>Regular Start-Up CPP</i>	258,525
<i>Regular Assessment CPP</i>	2,873
<i>Regular Placement-CPP</i>	357,339
<i>Regular Deflection-CPP</i>	248,280
<i>Agnews Unified</i>	

TOTAL EARLY INTERVENTION	
Family Resource Centers/Network	\$0

TOTAL PREVENTION PROGRAM	\$944,445
---------------------------------	------------------

TOTAL BUDGET	\$140,279,480
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Footnote a/:

CFDA Title: Infant and Toddlers with Disabilities

CFDA Number: 84.181A

Award Name: Annual State Application Under Part C of the Individuals with Disabilities Education Act as Amended in 2004, Federal Fiscal Year 2006

Award No.: H181A100037

Since Grant Award Notification will occur after the execution of this contract and changes are limited to the Federal Award Number and calendar year awarded, updated Grant Award Notification will be maintained in DDS' contract file and incorporated by reference. A copy of the current Grant Award Notification shall be sent to Contractor as it is made available to DDS.

Federal Agency Name: Office of Special Education Programs, United States Department of Education

Percent of Contract Funding: 1.00%

24

Contract Board Approval Report

Contracts Expiring:
1/31/2013

VendorNumber	VendorName	SrvCode	VendorCategory
S29440	Service First of N. California SLS	896	Supported Living Services

Current Contract:

NTE	EffecDate	ExpDate	ResponsibleStaff	ResponsibleDept
\$393,575.00	2/1/2012	1/31/2013	Carmen Hill	RD

Rate

\$26.89/hr + \$35/\$45/day for Transitional Apartment Program; effective 4/1/11 reduce SLS rate to \$23.84/hr

Proposed Contract:

PropNTE	PropEffDate	PropExpDate	Action:	ActionReason:
\$500,000.00	2/1/2012	1/31/2013	Amendment	Increase NTE\$

PropRate

\$23.84/hr + \$35/\$45/day for Transitional Apartment Program

FandP Approval Date: _____

**Amendment to POS Independent Contractor Contract Between
Valley Mountain Regional Center, Inc. and
Service First of Northern California**

It is hereby agreed that POS Independent Contractor Contract #S29440 for Supported Living Services entered into on February 1, 2012 between Valley Mountain Regional Center, Inc. (CENTER) and Service First of Northern California (CONTRACTOR) shall be amended as provided below:

Section Exhibit B Section 2 is amended as follows:

- 1) **\$500,000** is the maximum amount which can be paid by Center to Contractor under this Contract, unless otherwise agreed to in writing by the Parties.

It is agreed that all other terms and conditions of this service contract remain in effect as written.

Accepted and agreed to:

Valley Mountain Regional Center

Dated: _____

By: L. Paul Billodeau
Its: Executive Director

Contractor
Service First of Northern California, Inc.

Dated: _____

By: Vernell Hill
Its: Executive Director

DRAFT
VALLEY MOUNTAIN REGIONAL CENTER
MINUTES OF CONSUMER SERVICES COMMITTEE MEETING
March 12, 2012

- PRESENT:** Robert Dal Bianco, Eric Ybarra, Robert Grimsley, John Forrest, Ivan Johnson, Kimberly Froberg, Ann Cirimele, Dena Hernandez, Daime Hoornaert, Carmen Hill, Joanne Eversole, Paul Billodeau, Jan Maloney
- ABSENT:** Jesse Vasquez, Jodie Hofkamp-Echols
- GUESTS:** Lucy Vollstedt (Facilitator for Eric Ybarra), Theresa Vasquez (Facilitator for Robert Grimsley)
-

Eric Ybarra chaired the meeting as Robert Dal Bianco was not present when the meeting started. The meeting was called the meeting to order at 4:32PM

1.0 PUBLIC COMMENT

None.

2.0 REVIEW OF MINUTES

M/S/C (GRIMSLEY/JOHNSON) to approve the minutes of the February 6, 2012 Consumer Services Committee, as written. One abstention from Kimberly Froberg, who was not at the February meeting.

3.0 CLINICAL

Joanne Eversole, VMRC Health Administrator, provided the committee with some statistics, as follows. 2,367 calls were received last year for Stockton and Modesto Intake staff. This statistic was an increase of 436 calls the previous year, or approximately a 1.6% increase. No referrals were taken on 1500 of the calls, and only 283 were eligible for regional center services. There are only two people who field incoming calls.

4.0 RESOURCE DEVELOPMENT

Carmen Hill, VMRC Assistant Director of Case Management/Resource Development, reported a successful Q&A session with providers for the RFPs for day programs development. Quite a few applications for all areas, North Stockton, Tracy, and

Stanislaus County, were received by the deadline date and time. Applicants will move on to the next stage to interview, if the criteria is met and a 75% or better score is achieved on the overall proposal.

Kimberly asked about background checks, and Carmen confirmed that background checks are carried out once the grant has been designated. Daime noted that licensed facility personnel are required to have Live Scan fingerprinting, and Dept. of Justice and FBI checks are performed.

5.0 CASE MANAGEMENT

5.1 Volunteerism Policy

Paul reported on a meeting that he and Debra Roth had with a vendor who does not provide SLS in our area, but provides SLS in other areas. Debra asked about the Volunteerism Policy, and the vendor described an "assessment" where the employer tries the employee for a week or two to make a decision on whether or not to hire. This practice received Dept. of Rehab approval, and the vendor confirmed they are not required to pay the consumer/s during the assessment period. However, the vendor pays minimum wage, which takes away any concerns that the consumer is being exploited.

Paul recommended either passing the policy, dropping it, or taking it back to CLASP. A discussion ensued on a number of issues including WorkAbility, whereby the student is paid through a grant. If a worker is paid either directly or indirectly for their work, it is not considered volunteering, and this particular vendor stated they always pay the consumer as they felt it was not legal to have somebody work and not pay them, even during an assessment period, unless the same thing was done for the non-disabled workers.

M/S/C (DAL BIANCO/GRIMSLEY) to approve the draft Volunteerism Policy, which was unanimously accepted.

The policy will be included with the April board meeting packet as an informational item.

Before announcing the date of the next meeting, Paul advised that the Caseload Report shows that caseloads are high. VMRC is trying to hire Service Coordinators to reduce the high caseload ratios, and will continue to fill positions through the end of this fiscal year, and will review the budget for next year regarding hiring. The average caseload agency wide is 1 Service Coordinator to 79 consumers, and caseloads range from 67 to 95 people per caseload.

There have been reports of incidences of abuse in some developmental centers, and that little has been done to rectify the situation. Reports of abuse are being filed, and

also investigated and addressed at the developmental center level. There has been a lot of activity in Sacramento trying to address the problem.

Ann Cirimele asked if VMRC's e-mail filter is going to be disabled, as there have been difficulties in getting emails through, due to certain language. Paul heard that the majority of regional centers are experiencing difficulties with email content filters, and confirmed VMRC's current filter is being looked at.

6.0 **NEXT MEETING**

The next committee meeting will take place on Monday, April 9, at 4:30 in the Cohen Board Room. Krisi Franzone will give a presentation at that meeting.

Meeting adjourned at 5:12PM.

Valley Mountain Regional Center

DRAFT Volunteerism Policy

Background

In general, adult consumers have the right to volunteer for a church, political campaign, or any other entity that solicits unpaid community assistance. While VMRC has a legal obligation to report potential abuse, we cannot intrude on the rights of people with developmental disabilities.

However, if volunteer involvement is proposed or undertaken with supports funded entirely or in part by Valley Mountain Regional Center, we have both the statutory and moral obligation to ensure that such activity complies with the following policy.

Policy

Meaningful volunteer activity for VMRC consumers must:

1. Present a cost-effective means of accomplishing an agreed-upon IPP objective.
2. Involve work that is not currently or would not otherwise be done by paid employees.
3. Be integrated with non-disabled volunteers.
4. Be under the auspices of a registered non-profit organization or government entity.
5. Not involve promoting a particular religious or political point of view. *(Note: this would not preclude, for example, volunteering for a church-based program that provides meals to low-income people regardless of religious affiliation or for a non-partisan organization promoting the right to vote.)*
6. Include supervision/monitoring sufficient to ensure safety and appropriate instruction.
7. Not replace an IPP objective for competitive or self-employment unless the IPP team has explicitly determined that such objectives are not realistic for the individual.
8. Be carried out by the consumer himself or herself, allowing for training and necessary on-going reasonable accommodation by the sponsoring entity.

CLASP Meeting Minutes 3/15/12

Present: Dan Huffman, My Friends; Ann Cirimele, Family Resource Network; Dena Hernandez, Area Board 6; Daime Hoornaert, Person Centered Services; Wilma Murray, VMRC; Carmen Hill, VMRC; Cara Dunn, SJCAC; David Tolliver, CCS; Betty Arwood, Howard Training Center; Nicole Weiss, VMRC; Roberta Paoletti, RTD; Ray Call, UCP SJ.

Announcements:

- The next Advocacy Meeting will be May 4th
- UCP Crab Feed is March 30th
- My Friends is ready to open, but awaiting clearance from Licensing. They have been pushed back to April. There will be a "private" open house on March 28th for parents and children who are interested in the program. A public open house will be held at a later date.

Treasurer's Report:

- Current balance is \$303.13
- The account has been converted to a savings account to avoid the fees associated with a checking account. CCC pre-paid their membership in order to meet the minimum balance required for a savings account.

VMRC Board Representative Report:

- The committees that were formed by DDS to come up with budget solutions to the 200M cut were unable to reach a consensus. The ideas that were presented, such as having DDS operate like the RCs, and consolidating the RCs into North and South, were not likely to work in the short term, and would take years to implement.
- VMRC formed a Communications Committee
- There are negotiations for a new labor contract
- There is a need for additional VMRC Board members. There will be another committee formed to recruit new members from the community.

Finance/Personnel Representative Report:

- The Operations budget and POS budget are both on target
- There is a question regarding rumors of a possible cash flow shortage in the coming months, but Deb Roth wasn't present at this meeting to ask about this.

Consumer Services Representative Report:

- The RFPs for new day programs had an excellent response. VMRC is now in the process of rating the responses, and will be in touch with those organizations or individuals who are invited to proceed.
- The volunteerism policy will be pursued, and presented to the Board.
- There are openings for Service Coordinators in the Stockton office

- There is an issue with the filter in the VMRC email system. It is hypersensitive, and many emails are not getting through because they contain certain words such as "sissy" and "grasshopper". The major issue is that the sender is not made aware that their email has been stopped by the filter, so they often feel ignored by the Regional Center. Paul is aware of the issue and plans to try and address it.
- There is a proposal to make a pre-conference a regular part of all VMRC RFPs.

CHOICES Representative Report:

- The CHOICES conference is going to offer CEUs. This detail is being worked out by Wilma.
- The deadline to register is March 30th.
- There will be legislative panel in the afternoon that anyone is welcome to attend. You don't have to go to the conference to attend the panel.

Day Program Network Representative Report:

- This group has decided to meet quarterly, the next meeting will be May 17th.
- There is a need for agenda items.

VMRC Report:

- The volunteerism policy will be finalized and presented to the Board for approval. David will contact Paul to get the latest information on this. (Paul at ARCA conference.)

Area Board 6:

- There is no known movement on the budget, everyone is being very tight-lipped.
- The next Area Board meeting will be on the 27th of this month at the ARC of Calaveras. This location is to honor Mike Sweeney's retirement.
- The new Statewide Self Advocacy Network will be in Sacramento on April 11th and 12th. A delegate from our area (Modesto) has been chosen and will be attending.

Next CLASP meeting: April 19th @ 10:00am.

Respectfully Submitted,
Cara Dunn